

SURVEYOR'S REPORT

A COMPLETED COPY OF THIS REPORT SHOULD BE RETURNED TO THE STANDARDS DEVELOPMENT UNIT AS SOON AS POSSIBLE AFTER THE PRACTICE VISIT.

THE INTRODUCTION AND DETAILED FINDINGS MAY BE HAND WRITTEN (LEGIBLY PLEASE!) OR TYPED. COPIES OF THIS DOCUMENT ARE ALSO AVAILABLE ON DISK FROM THE STANDARDS DEVELOPMENT UNIT (WORDPERFECT 5.1).

PLEASE ATTACH/INCLUDE THE FOLLOWING DOCUMENTS:

- * 2 INDEPENDENT ASSESSMENTS (COPIES OF STANDARDS)**
- * JOINT ASSESSMENT (2 PAGE SHEET)**
- * 2 SURVEYOR VISIT REPORTS (1 PAGE QUESTIONNAIRES)**
- * COPY OF THE PRACTICE'S INFORMATION SHEET (IF THEY HAD ONE)**

Practice name:

Practice ID:

Address:

INTRODUCTION

DETAILED FINDINGS

No.	Standard	Asmt	Surveyor comment
1.1	<i>All patients are able to obtain timely care and advice appropriate to their needs.</i>		

No.	Standard	Asmt	Surveyor comment
1.2	<i>The practice provides the opportunity for patients to communicate their health problems and concerns and receive an appropriate response.</i>		

No.	Standard	Asmt	Surveyor comment
1.3	<i>In order to promote high standards of care the practice reaches broad agreement on approaches to diagnosis, management and outcomes which are consistent with relevant RACGP, state and national guidelines.</i>		

No.	Standard	Asmt	Surveyor comment
1.4	<i>Patient medical records contain sufficient information to identify the patient, and document assessment, management, progress and outcomes.</i>		

No.	Standard	Asmt	Surveyor comment
1.5	<i>The practice makes all reasonable provisions for continuity of care.</i>		

No.	Standard	Asmt	Surveyor comment
1.6	<i>The practice works with a range of other health and community services in its area to improve individual patient care.</i>		

No.	Standard	Asmt	Surveyor comment
1.7	<i>The practice provides health promotion and disease prevention services. These are based on scientifically validated guidelines whenever possible.</i>		

No.	Standard	Asmt	Surveyor comment
2.1	<i>The practice ensures that the doctor(s) and staff respect the rights and needs of patients.</i>		

No.	Standard	Asmt	Surveyor comment
3.1	<i>The practice is committed to the principles of quality assurance and continuing education.</i>		

No.	Standard	Asmt	Surveyor comment
4.1	<i>Practice staff deal with patients in a helpful and competent way and are able to identify emergencies and deal with complaints.</i>		

No.	Standard	Asmt	Surveyor comment
4.2	<i>Medical records are easily accessible within the practice for individual patient care, health promotion, audit and research, paying due regard to confidentiality and patient rights.</i>		

No.	Standard	Asmt	Surveyor comment
4.3	<i>The practice is under the clinical control of general practitioners.</i>		

No.	Standard	Asmt	Surveyor comment
5.1	<i>The practice has facilities which are appropriate for general practice and which promote the health, safety and comfort of staff and people who use the practice.</i>		

No.	Standard	Asmt	Surveyor comment
5.2	<i>Medical equipment and resources are appropriate and adequate to ensure comprehensive primary care and resuscitation. These are adequately maintained and checked.</i>		

No.	Standard	Asmt	Surveyor comment
5.3	<i>The practice services are physically accessible.</i>		