Honours Application Process

Faculty of Science
School/Discipline Application

• Students should first express interest to their intended School (s)/Discipline(s).

• Honours Co-ordinators for each School can be found on the Faculty of Science website: http://sydney.edu.au/science/fstudent/undergrad/course/honours/coordinators.shtml

• Every School/Discipline has a different internal application process so students should visit the School/Discipline’s website. These can be found here: http://sydney.edu.au/science/school_discipline/index.shtml

• Students will be required to provide evidence that they have communicated with their school as part of their Faculty of Science Honours application.
Faculty of Science Application

• Once students have made an expression of interest to their intended Honours School(s)/Discipline(s) they should make an application to the Faculty of Science.

• Applications MUST be made online through the University website: [http://sydney.edu.au](http://sydney.edu.au)

• The honours degree students apply for is directly related to their undergraduate degree i.e. a student who completed a Bachelor of Science (Advanced Mathematics) (LH000(09)) will need to apply for Bachelor of Science (Advanced Mathematics) Honours (LH040(09)) even if they are intending on completing Honours in an area outside Mathematics.

• All external applicants applying for Honours in Science MUST apply for Bachelor of Science Honours (LH040).
Faculty of Science Application Documentation Requirements

All Applications require the following to be uploaded:

• Proof of contact with the relevant School/Discipline for each Honours preference area listed in the Honours application. If undertaking joint or double Honours, proof of contact will be required for both Honours areas. A second or third preference will not be assessed if proof of contact is not provided.

External Applicants also need to upload:

• An Official or Certified copy of a Transcript
• Proof of Identity and Citizenship Status
Documentation Examples

Proof of Contact:

• Different Schools/Disciplines have different application processes and therefore expression of interest documentation can vary depending on which School students apply to.

Documentation can include but is not limited to:

• Email correspondence with an Honours Co-ordinator/Potential Supervisor

• A copy of a completed Expression of Interest or School/Discipline Honours application form which the student would have also lodged with the School/Discipline concerned.

• A receipt of Honours application notice from the School/Discipline
Identity/Residency Documentation can include:

- Passport
- Birth Certificate
- Citizenship Certificate
- Visa Details

NB: The Faculty of Science reserves the right to request Originals of any uploaded documentation.
Online Faculty Application Process Walkthrough
Select Science and Technology
Select the relevant Honours degree (External applicants must select Bachelor of Science (Honours))
Application requirements and other important information can be found here.
Select **Apply** under the appropriate citizenship category.
Select appropriate button
Create new applicant ID if applying for the first time.
Select Proceed after reading through the information.
All applicants should read information about what documents can be uploaded. Uploaded documents need to be certified.

### DOCUMENT UPLOAD

Please upload scanned copies of relevant documents to support your application. All successful applicants must present original documents for examination, if required. You only need to provide academic transcripts or test scores for courses completed at educational institutions other than the University of Sydney. The size limit for files to upload is 10MB. Acceptable file types include: .AWI, .BMP, .DOC, .DOCX, .GIF, .JFF, .JPE, .JPEG, .JPG, .PDF, .PNG, .PS, .RTF, .TIF, .TIFF, .XLS, .XLSX and .ZIP. Please name the files appropriately to reflect the document you are uploading.

If you are a domestic applicant contact the Direct Applications Office for assistance.

If you are an international applicant visit the future international students enquiries page.

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<tr>
<th>Document description</th>
<th>Upload</th>
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<tr>
<td>Proof of your identity and residency status, such as your passport photo page, birth certificate, citizenship certificate and visa details.</td>
<td>Upload</td>
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<tr>
<td>Evidence of your work experience, if relevant, such as a curriculum vitae.</td>
<td>Upload</td>
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<tr>
<td>A marriage certificate or other documentation to verify your name change</td>
<td>Upload</td>
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<tr>
<td>Proof of your identity, such as your birth certificate or passport photo page. You must provide your passport photo page if you are an international applicant.</td>
<td>Upload</td>
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<tr>
<td>Proof of your residency status, such as a citizenship certificate and/or visa details.</td>
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<td>Proof of your application for permanent residency, if relevant.</td>
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<td>A full official transcript of your academic records for each course attempted</td>
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<td>Proof of completion of any previous secondary or tertiary qualification(s)</td>
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<td>Information about academic awards or prizes you have received</td>
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<td>Evidence of satisfying the University’s English language requirement, such as valid IELTS or TOEFL test results</td>
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<td>Date of Birth Certificate or Passport Photo Page (if applicable)</td>
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<tr>
<td>Document Description</td>
<td>Proof of Identity and Residency Status, such as your passport photo page, birth certificate, citizenship certificate and visa details. Evidence of your work experience, if relevant, such as a curriculum vitae. A marriage certificate or other documentation to verify your name change. Proof of your identity, such as your birth certificate or passport photo page. You must provide your passport photo page if you are an international applicant. Proof of your residency status, such as a citizenship certificate and/or visa details. Proof of your application for permanent residency, if relevant. A full official transcript of your academic records for each course attempted. Proof of completion of any previous secondary or tertiary qualification(s). Information about academic awards or prizes you have received. Evidence of satisfying the University's English language requirement, such as valid IELTS or TOEFL test results. Documentation regarding your exclusion or suspension from a course at a tertiary institution. Documentation regarding your unsatisfactory progress in a course at a tertiary institution. Evidence of your membership of a professional association. Supporting evidence of any relevant professional experience for a period of two years or more. Evidence of any scholarships or sponsorship you have received or applied for. An official/authorised English translation of any document not issued in English and original language versions of those documents. Additional document. Additional document. Additional document.</td>
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All applicants upload evidence of correspondence with school here.

External Applicants upload transcript and citizenship evidence here.
All applicants must select at least one Honours subject preference area.
Applicants provide personal information
Applicants provide Scholarship information
Applicants provide information on their qualifications and academic history.
Application is lodged once the Submit button is pressed
Successful Application Minimum Requirements

To qualify to enrol in an Honours course, students shall:

• Have qualified for the award of a relevant pass degree from the Faculty of Science or equivalent from another institution

• Have achieved a SciWAM of at least 65 OR a credit average (65) in 48 credit points in relevant Intermediate and Senior Science units of study

• Have completed a minimum of 24 credit points of Senior units of study relating to the intended Honours course

• Satisfy any additional criteria set by the Head of Department concerned
For more information students should contact the Faculty of Science Office:

**Phone:** +61 2 9351 3021

**Email:** [science.information@sydney.edu.au](mailto:science.information@sydney.edu.au)

**Address:** Rm No. 207 Carslaw Building, F07 | The University of Sydney | NSW | 2006

Our counter hours are 10am-4pm Mon-Thurs and 10am-1pm on Friday.