UNIVERSITY CHANGES TO FACULTY STRUCTURE

In late April 2018, the current faculties of Dentistry, Medicine, Nursing and Midwifery, and Pharmacy will become schools within a new, combined faculty called the Faculty of Medicine and Health.

Existing faculty resolutions, including award course resolutions, will transfer to the new faculty. The University of Sydney (Governance of Faculties and University Schools) Rule 2016 prescribes the management and governance framework for the new faculty.

Any future changes to academic programs offered will be developed and approved through the University’s normal mechanisms involving the faculty, the Academic Board and the University Senate.

Detailed changes

1. The Faculty of Dentistry becomes the University of Sydney School of Dentistry, to be known as Sydney Dental School, within the Faculty of Medicine and Health. Information regarding Dentistry courses will be in the Dentistry handbook.

2. The Faculty of Medicine becomes the University of Sydney School of Medicine, to be known as Sydney Medical School, within the Faculty of Medicine and Health. Information regarding Medicine courses will be in the Sydney Medical School handbook.

3. The Faculty of Nursing and Midwifery becomes the University of Sydney Susan Wakil School of Nursing and Midwifery, to be known as Sydney Nursing School, within the Faculty of Medicine and Health. Information regarding Nursing and Midwifery courses will be in the Sydney Nursing School handbook.

4. The Faculty of Pharmacy becomes the University of Sydney School of Pharmacy, to be known as Sydney Pharmacy School, within the Faculty of Medicine and Health. Information regarding Pharmacy courses will be in the Pharmacy handbook.
INTRODUCTION

Welcome to the Domestic Admissions Guide 2019 for domestic applicants for the Doctor of Medicine (MD) and the Doctor of Dental Medicine (DMD) at the University of Sydney.

Applying for medicine or dentistry is a complicated process, and the aim of this Guide is to answer the most common questions about the admissions criteria and how to apply.

It will help you determine whether you have met the criteria to submit an application for admission to the MD or DMD. It also provides a step-by-step guide to completing the application form, submitting documents and meeting the timelines.

If, after reading this information, you have any questions, please feel free to contact us via the Contact Us page at the end of this Guide.

Thank you for considering the MD and the DMD at the University of Sydney and best wishes for your application.

CHANGES IN THIS SECOND EDITION (REVISED) GUIDE (12 APRIL 2018):

On page 27, the confirmation of rural origin template letter has been changed from a pdf to a Word document.

IMPORTANT NOTE

The University regularly reviews the admission criteria and application processes for its courses. It reserves the right to change these criteria and processes without notice. Statements in this Guide provide general advice about the currently applicable criteria and processes, and may not be correct for future application periods. It is possible that GPA scores will, in the future, be incorporated into the ranking of applicants for entry into the MD and DMD. It is also possible that the GPA requirement will be increased in the future. Applicants are advised to consult the relevant websites for the most recent information: http://sydney.edu.au/medicine/study/md/index.php and http://sydney.edu.au/dentistry/study/dentistry/index.php.

Please read and follow the instructions in this Guide carefully. All prospective students of medicine and dentistry are expected to be able to follow instructions.

If you miss a step in the application process or fail to complete a step correctly, your application might not be eligible for consideration.
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ARE YOU A DOMESTIC APPLICANT?

Are you an Australian Citizen?

YES → You are an Australian Citizen

NO → Are you an Australian Permanent Resident?

YES → Are you an Australian Citizen and also a citizen or permanent resident of another country/countries?

YES → You are an Australian Citizen and also a citizen or permanent resident of another country/countries

NO → NO

NO → Are you an Australian Permanent Resident?

YES → Are you an Australian Permanent Resident and also a citizen or permanent resident of another country/countries?

YES → You are an Australian Permanent Resident and also a citizen or permanent resident of another country/countries

NO → NO

NO → Are you a New Zealand Citizen?

YES → Are you a New Zealand citizen and also a citizen or permanent resident of another country/countries?

YES → You are a New Zealand citizen and also a citizen or permanent resident of another country/countries

NO → NO

NO → You are an International Applicant*

(Please refer to the International Admissions Guide.)

NO

*Note: For information for applicants changing from international to domestic status, please refer to clause 39 of the University’s Coursework Policy 2014 and http://sydney.edu.au/medicine/study/md/admission/other-information.php#change (for MD) or http://sydney.edu.au/dentistry/student/dmd.php (for DMD).
## OVERVIEW

### SELECTION CRITERIA

You must fulfil three main requirements to be eligible for admission*:

| 1. Satisfactory performance in an eligible bachelor’s degree (indicated by GPA) | - Applicants must have completed, or be in the final year of, a bachelor’s degree and have at least a credit average** at the time of application, as indicated by Grade Point Average (GPA).  
- Domestic applicants must have their bachelor’s degree assessed, and GPA calculated, by the Universities Admissions Centre (UAC) through its Qualifications Assessment Service (QAS) within the designated period. |
| --- | --- |
| 2. Satisfactory performance in an admissions test (GAMSAT) | - Applicants must submit valid Graduate Australian Medical School Admissions Test (GAMSAT) results with their application.  
- Standard applicants must have achieved a minimum of 50 in each section of the GAMSAT. |
| 3. Satisfactory performance in an interview | - Applicants who meet the minimum GPA and GAMSAT requirements will be considered for participation in the interview process. Applicants will be selected for interview based on their average GAMSAT score. The average GAMSAT cut-off score will be determined once all applications have been received. |

You must also fulfil additional requirements, if applicable, to be eligible for admission:

<table>
<thead>
<tr>
<th>A. English language requirement</th>
<th>- All applicants must meet this requirement.</th>
</tr>
</thead>
<tbody>
<tr>
<td>B. MCAT results (MD only)</td>
<td>- MD applicants who are US citizens/nationals/permanent residents (regardless of whether they are also a citizen or permanent resident of a country other than the US) must submit valid Medical College Admission Test (MCAT) results in addition to GAMSAT results.</td>
</tr>
<tr>
<td>C. Biology pre-requisite (DMD only)</td>
<td>- DMD applicants must meet this requirement.</td>
</tr>
</tbody>
</table>

* Aboriginal and Torres Strait Islander applicants with a postgraduate degree applying for the MD should refer to the “Facilitated entry schemes” section of this Guide for further information.

** Applicants applying through a facilitated entry scheme should refer to the “Facilitated entry schemes” section of this Guide for further information.
ADMISSIONS STEPS FOR DOMESTIC APPLICANTS

STEP 1
Apply online for a QAS through UAC within the designated period in the year of application

STEP 2
Submit an online MD application directly to the University

AND/OR

STEP 2
Submit an online DMD application directly to the University

Assessment of applications -
The faculty Admissions Unit will combine application files (passed on by the University Admissions Office) and QAS reports (passed on by UAC) and determine whether an application is complete and valid in late June.

STEP 3
Applicants who meet the GPA hurdle and the projected minimum average GAMSAT cut-off score will be invited to complete an online confirmation page.

STEP 4
Applicants who meet the actual average GAMSAT cut-off score for interview will be invited to attend an interview.

NOTE: EACH APPLICANT IS RESPONSIBLE FOR ENSURING THAT THEIR QAS APPLICATION TO UAC AND MD/DMD APPLICATION TO THE UNIVERSITY ARE COMPLETE. APPLICANTS SHOULD REFER TO THE DOCUMENT CHECKLIST ON PAGES 37-39.
TIMELINE
Please refer to the timeline at http://sydney.edu.au/medicine/study/md/admission/dates.php (for the MD) or http://sydney.edu.au/dentistry/student/dmd.php (for the DMD). Please be advised that dates are subject to change.

PLACES, FEES AND SCHOLARSHIPS
Please refer to the website at http://sydney.edu.au/medicine/study/md/fees-places-scholarships.php (for the MD) or http://sydney.edu.au/dentistry/student/dmd.php (for the DMD) and remember that the information is subject to change.
SELECTION CRITERIA

YOUR BACHELOR’S DEGREE

NOTE: Aboriginal and Torres Strait Islander applicants with a postgraduate degree applying for the MD should refer to the “Facilitated entry schemes” section of this Guide.

Have you completed a bachelor’s degree of at least 3 years full-time equivalence (FTE) at a recognised institution?*

Are you in the final year of a bachelor’s degree of at least 3 years FTE at a recognised institution? If yes, will you complete your degree by 1 January 2019?**

Did you complete the degree after 1 January 2009?*

Have you completed (or will you complete) at least 2 years FTE of your bachelor’s degree (pass or honours) at the awarding institution?***

Have you completed a postgraduate diploma or coursework master’s, OR been awarded a research master’s degree or PhD at a recognised institution since 1 January 2009?**

Are you in the final year of a postgraduate diploma or coursework master’s, a research master’s degree or a PhD at a recognised institution? If yes, will you complete your postgraduate diploma or coursework master’s or be awarded your research master’s or PhD degree by 1 January 2019? Alternatively, do you have sustained research productivity in a relevant discipline within this 10 year period?**

Proceed to the next section, ‘GPA and ADMISSIONS TEST RESULTS’ to check if you are eligible to apply

Not eligible to apply

NO

YES

NO

YES

NO

YES

NO
*Your degree must be either:

a) a bachelor’s degree (pass) accredited at Level 7 under the Australian Qualifications Framework or a bachelor’s degree (with honours) accredited at Level 8 under the Australian Qualifications Framework, from an Australian university or self-accrediting higher education institution; or

b) a bachelor’s degree from an overseas university listed in the National Office of Overseas Skills Recognition Guide, provided that the degree is equivalent to an Australian bachelor’s degree (pass or with honours).

You must complete your bachelor’s degree by 1 January of the year in which you intend to commence the MD or DMD. (Note: This policy also applies to applicants who are enrolled in an accelerated program.) Therefore, if you wish to apply in 2018 for 2019 entry, you cannot undertake an exchange or study abroad program in the second half of 2018, or enrol in summer school in 2018-19. If you wish to do so, you will need to consider applying for a future intake.

Your bachelor’s degree must be of at least 3 years full-time equivalence (FTE).

** If your bachelor’s degree was completed more than 10 years before 1 January of the year for which you are seeking enrolment, you must, in addition:

1) have completed within this 10 year period, a postgraduate degree or postgraduate diploma (or equivalent); or

2) complete prior to 1 January of the year in which you intend to enrol in the MD or DMD, a postgraduate degree or postgraduate diploma (or equivalent); or

3) have been awarded within this 10 year period, a postgraduate research degree (or equivalent); or

4) be awarded prior to 1 January of the year in which you intend to commence the MD or DMD, a postgraduate research degree (or equivalent); or

5) have demonstrated to the satisfaction of the Dean sustained research productivity in a relevant discipline within this 10 year period.

For the purposes of paragraphs (1) to (4) above, a postgraduate diploma or degree (or equivalent) means:

a) a postgraduate degree or postgraduate diploma accredited at Level 8, 9, or 10 under the Australian Qualifications Framework, from an Australian university or self-accrediting higher education institution; or

b) an overseas university listed in the National Office of Overseas Skills Recognition Guide, provided that the postgraduate degree or postgraduate diploma is equivalent to an Australian postgraduate degree or diploma.

You must complete at least one year FTE of your postgraduate degree or postgraduate diploma at the awarding institution.

Note: This requirement will be waived for Aboriginal and Torres Strait Islander applicants.

*** You must complete at least 2 years FTE of your bachelor’s degree (pass or honours) at the awarding institution.

Note: This requirement will be waived for Aboriginal and Torres Strait Islander applicants.
NOTE:

1) Have you completed or will you complete an eligible bachelor’s degree by 1 January 2019? Applicants who have not completed or will not complete an eligible bachelor’s degree by 1 January 2019 (regardless of whether they have completed/will complete a postgraduate coursework diploma or degree, or have been awarded/will be awarded a postgraduate research degree by 1 January 2019) are ineligible to apply. Aboriginal and Torres Strait Islander applicants with a postgraduate degree applying for the MD should refer to the “Facilitated entry schemes” section of this Guide for further information.

2) Have you previously been excluded or involuntarily suspended from a course? Applicants who have previously been excluded or involuntarily suspended from a course at a tertiary education institution must:
   (a) indicate this on their application form; and
   (b) submit documentation detailing the circumstances of the exclusion or involuntarily suspension. Any such applicants, who are eligible for interview, will be required to attend an additional interview as part of the Multiple Mini Interview (MMI) process.

3) Have you commenced studies, or do you hold a deferred or suspended place, in a medical program? Applicants for the MD who have commenced studies*, or currently hold a deferred or suspended place, in a medical program (excluding a biomedicine/biomedical science program) at any higher education institution must:
   (a) indicate this on their application form; and
   (b) provide the reason(s) for discontinuation or deferral or suspension; and
   (c) upload the relevant academic transcript or documentation. Any such applicants, who are eligible for interview, will be required to attend an additional interview as part of the Multiple Mini Interview (MMI) process. The University will take into account an applicant’s previous record in a medical program, their reason(s) for discontinuation, deferral or suspension, when deciding whether to make an offer of admission to the MD.

Applicants who have previously applied unsuccessfully for admission to the MD and have commenced studies in postgraduate medicine at another University are not eligible for admission.

*For this purpose, applicants are considered to have commenced their course on the date on which they first enrolled in the medical program.

4) Have you commenced studies, or do you hold a deferred or suspended place, in a dental program? Applicants for the DMD who have commenced studies*, or currently hold a deferred or suspended place, in a dental program (excluding an oral health program) at any higher education institution must:
   (a) indicate this on their application form; and
   (b) provide the reason(s) for discontinuation or deferral or suspension; and
   (c) upload the relevant academic transcript or documentation. Any such applicants, who are eligible for interview, will be required to attend an additional interview as part of the Multiple Mini Interview (MMI) process. The University will take into account an applicant’s previous record in a dental program, and their reason(s) for discontinuation, deferral or suspension, when deciding whether to make an offer of admission to the DMD.
Applicants who have previously applied unsuccessfully for admission to the DMD and have commenced studies in postgraduate dentistry at another University are not eligible for admission.

*For this purpose, applicants are considered to have commenced their studies on the date on which they first enrolled in the dental program.

5) Has your professional registration been suspended, cancelled or made subject to conditions, or have you been disqualified from applying for professional registration?

Applicants whose registration in any profession, in Australia or overseas, has been suspended or cancelled or made subject to conditions/undertakings/limitations OR who have been disqualified from applying for registration for, or been the subject of conduct, performance or health proceedings in any profession in Australia or overseas must indicate this on their application form.

Any such applicants, who are eligible for interview, will be required to attend an additional interview as part of the MMI. The University will take into account relevant records when deciding whether to make an offer of admission to the MD or DMD program.

6) Have you previously accepted an offer of a place in the MD or DMD?

An applicant for the MD or DMD who has previously accepted a conditional or unconditional offer of a place in that program at the University of Sydney, and has:

(a) failed to submit any outstanding documentation to proceed with an unconditional offer or to enrol; or

(b) enrolled in and subsequently withdrawn from or discontinued that program without prior approval from the Dean of the relevant faculty;

is ineligible for admission to the MD or DMD for a period of two years from the date of application or enrolment, as relevant.
GPA AND GAMSAT FOR STANDARD APPLICANTS

Is your GPA a credit average or above?

Yes → Do you have valid GAMSAT results?

No → Not eligible to apply

Yes → Have you achieved at least 50 in each section of the GAMSAT?

Yes → Eligible to apply

No → Not eligible to apply

Note: The flowchart above is for standard applicants. You may still be eligible to apply if you meet the requirements under one of our facilitated entry schemes. Please see the “Facilitated entry schemes” section of this Guide for details.
CALCULATING GRADE POINT AVERAGE

UAC’S QUALIFICATIONS ASSESSMENT SERVICE (QAS)

All domestic applicants to the MD and DMD are required to have their qualifications assessed, and the Grade Point Average (GPA) for their bachelor’s degree(s) calculated, by the Universities Admissions Centre (UAC) through its Qualifications Assessment Service (QAS) within the designated period in 2018 (see timeline at: http://sydney.edu.au/medicine/study/md/admission/dates.php (for the MD) or http://sydney.edu.au/dentistry/student/dmd.php (for the DMD), and remember that dates are subject to change).

A fee of $125 (including GST) is payable to UAC when you apply for a QAS report, and must be paid by credit card or PayPal.

NOTE: QAS reports are available all year round. However, for the purpose of admission to the MD and/or DMD, you MUST submit your QAS application within the designated period in 2018. Any qualification assessed by UAC outside the designated period will not be accepted by the University.

Applicants who have more than one eligible bachelor’s degree should submit both qualifications to UAC, and the degree that meets the GPA requirement or yields the higher GPA will be used as the basis for assessing eligibility for admission.

If your bachelor’s degree was completed more than 10 years before 1 January of the year for which you are seeking enrolment, and you have met or will meet the additional postgraduate study requirement specified in the “Your bachelor’s degree” section of this Guide, your GPA will still be calculated from your bachelor’s degree results.

Applicants who are applying for both the MD and the DMD at the University need make only one application for a QAS report.


When submitting your QAS online application, please note:

1) You will be required to complete and submit the “Personal details” page of the QAS online application.

2) You will be issued with a QAS number (a 9-digit number beginning with “932…”).
You must keep a record of your QAS reference number as you will be required to enter a correct QAS number on your Sydney Student online application to the University of Sydney.

3) The next screen will then ask what area of interest you intend to apply for:

4) You MUST select the circle next to “University of Sydney's Graduate Medicine/Dentistry program” on the QAS online application. DO NOT select the circle next to “Postgraduate study (not Sydney Medicine/Dentistry)” or “Undergraduate study” or “Australian Defence Force Academy”.

5) On the “Qualifications - Tertiary studies” page, select “Yes” in response to the question “Do you have a qualification to add?” Complete the required fields (see sample below) and then click “Add qualification”.

**QAS reference number and QAS PIN**

Your QAS reference number is: **932118331**
Your QAS PIN is: **0101**
Keep a record of your QAS reference number and QAS PIN.
Choose your institution

<table>
<thead>
<tr>
<th>Institution</th>
<th>University of Sydney</th>
<th>TAFE NSW</th>
</tr>
</thead>
</table>

Your qualification

- **Level of qualification**: Bachelor Degree
- **Student/candidate number (if known)**: 
- **Name of your course**: BACHELOR OF ARTS
- **Field of education**: Visual Arts and Crafts
- **Year you began the course**: 2011
- **Year you were last enrolled in the course**: 2013
- **Have you completed this course?**: Yes
- **What was/is the course duration**: 3 years full-time
- **Have you been excluded from this course?**: No

Tertiary qualifications

You have not yet added any qualification/s

Quit  Continue

6) The following will be displayed once your qualification has been added. Review the table to ensure the information is correct.
7) If you have undertaken other tertiary studies (either incomplete or complete), click “Add another qualification” and repeat the process. This can be repeated as many times as necessary. When you have no further tertiary qualifications to add, click “Continue” to move to the next section of the QAS application form.

8) To be considered for admission to the MD or DMD, UAC requires QAS applicants with overseas qualifications to have their academic transcripts received by its office by the deadline (see the timeline at http://sydney.edu.au/medicine/study/md/admission/dates.php (for the MD) or http://sydney.edu.au/dentistry/student/dmd.php (for the DMD), and remember that dates are subject to change). Supporting documents can be uploaded in PDF format against each qualification as you apply or post-application.

It is your responsibility to ensure that UAC receives your transcripts. Note that UAC will not contact you for missing documents. You may contact UAC to confirm that its office has received your document(s) by the deadline.
You must quote the correct QAS number on your Sydney Student online application to the University. The University will not be responsible for your failure to do so.

Selecting “University of Sydney Graduate Medicine/Dentistry” in the “Area of Interest” section on your QAS online application and putting your QAS number on the Sydney Student application form, will allow UAC to forward your correct GPA(s) electronically to the University.

If the correct QAS number is not entered on your application form and/or if the correct area of interest is not selected and/or if any required documentation is not received by UAC by the deadline your application for the MD and/or DMD will not be considered further.

If you have a disability and are having problems with UAC's QAS process, please contact its office directly for assistance with your application. You can either

- call UAC on 1300 275 822 (from mobiles on (02) 9752 0200 or from overseas on +61 2 9752 0200) between 8.30am and 4.30pm (Sydney, Australia time) Monday to Friday; or
- complete the UAC online enquiry form; or
- write to the Equity Unit, UAC, Locked Bag 112, Silverwater NSW 2128, Australia.

THE GPA CALCULATION

Please visit UAC's website at https://www.uac.edu.au/future-applicants/admission-criteria/tertiary-qualifications for calculation guidelines and see supplementary GPA information below:

a) Bachelor’s degree Honours years

Research Honours years are included in the GPA calculation for applicants who have undertaken an additional honours year either at the institution at which their bachelor’s degree was awarded or at another recognised institution.

For the purposes of the GPA calculation, per the University of Sydney’s MD and DMD admission requirements, grades given to honours years that are otherwise ungraded are as follows:

<table>
<thead>
<tr>
<th>Award</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Class (1)</td>
<td>7</td>
</tr>
<tr>
<td>Second Class, First Division (2.1)</td>
<td>6</td>
</tr>
<tr>
<td>Second Class, Second Division (2.2)</td>
<td>5</td>
</tr>
<tr>
<td>Third Class (3)</td>
<td>4</td>
</tr>
</tbody>
</table>

It is important to note that any grades for units of study completed in an honours year will not be overwritten with a higher grade based on the honours level achieved. This will occur only for those components, if any, which are reported as ungraded. (See Examples for clarification.)

Note: The GPA for applicants whose bachelor’s degree was awarded with integrated Honours will be calculated on the basis of the applicant’s academic results in the bachelor’s degree, not by reference to the table above. (See Examples for clarification.)
b) Combined bachelor’s degree program

For applicants who have undertaken a combined bachelor’s degree program, all units of study undertaken in that program will be used in the calculation of a GPA regardless of whether or not one component of the degree has been abandoned, completed or conferred/awarded.

A single degree completed as part of a combined degree will not be considered separately for the calculation of the GPA under any circumstances.

For example, in the event that your GPA does not meet the minimum requirement when taking into consideration all subjects completed for your combined degree, it is NOT possible to group subjects according to the degree with which they were associated in order to achieve a higher GPA.

Please contact UAC directly if you have any further questions with regard to GPAs or the QAS assessment.

NOTE: The University only accepts and relies on GPAs calculated by UAC. The GPAs calculated by UAC are final* and are calculated in accordance with the common assessment procedures agreed to by its participating institutions. The calculation is linear and cannot take individual factors, such as course difficulty or home-state grading issues (low/high marking systems), into consideration. Given there are many different ways in which a GPA can be calculated, please be aware that the GPA issued by UAC may differ from a GPA issued by another institution/organisation.

* The University reserves the right to request UAC to reconsider or amend a GPA where the University believes that UAC has made an inadvertent error in calculation.

Please check your UAC QAS report thoroughly, because if you are invited to complete an online confirmation page (see ‘Online confirmation page’ section), you will be asked to confirm your GPA, as calculated by UAC, which in turn will be used to determine your eligibility for the MD/DMD. If you believe an error has been made in your GPA assessment, please contact UAC directly and immediately.

MEETING THE GPA ENTRY REQUIREMENTS

Standard applicants must have a minimum GPA of 5, as calculated by UAC, by Friday 8 June 2018 (Sydney, Australia time) to be considered. Rural applicants must have a minimum GPA of 4.5, as calculated by UAC, by Friday 8 June 2018 (Sydney, Australia time) to be considered. Applicants applying under a facilitated entry scheme should refer to the ‘Facilitated entry schemes’ section of this Guide for further information.

OFFICIAL RESULTS ASSUMED TO TAKE ACCOUNT OF ILLNESS OR MISADVENTURE

The official results listed on an applicant’s transcript, and his or her admission test results, will be taken as the awarding and testing authorities’ assessment of the academic standards reached by the applicant, taking due account of illness and misadventure according to the authorities’ policies.

BIOLOGY PRE-REQUISITE (DMD only)

All DMD applicants are required to meet a biology pre-requisite in one of the following ways:
Having completed one of the required Biology units of study at the University of Sydney or an equivalent recognised course*.

Having completed or expecting to complete a Medical Science or health-related degree by 1 January of the year in which you intend to enrol in the DMD*.


ADMISSIONS TEST RESULTS (GAMSAT)

All applicants must submit valid GAMSAT admissions test results with their application. Results from tests taken after the cut-off date will not be considered. Please DO NOT forward any late results to the University.

Applicants must have achieved a minimum score of 50 in each section of the GAMSAT to be considered.

For the purpose of admission to the MD or DMD, the average GAMSAT score has replaced the overall GAMSAT score since 2018 entry.

The calculation formula for the average GAMSAT score is as follows:

Average GAMSAT score = (1 x Section I + 1 x Section II + 1 x Section III) ÷ 3

Section I: Reasoning in Humanities and Social Sciences
Section II: Written Communication
Section III: Reasoning in Biological and Physical Sciences

Note that the average GAMSAT score is calculated to two decimal places and is not rounded up to the nearest integer.

The University will continue to collect information on overall GAMSAT scores on the online application form, solely for the purpose of de-identified analysis and review. Overall GAMSAT scores will not play a role in the assessment of applications for admission in 2019.

Please note that GAMSAT results are valid for two years. If you have more than one set of valid results, provide the results for the set you want considered. Individual section scores from different tests cannot be mixed.

To apply in 2018 for the MD and/or DMD commencing in 2019, ONLY results from the following GAMSAT tests can be used: September 2016, March 2017, September 2017, March 2018.

Please DO NOT contact the University for information on the likely average GAMSAT cut-offs for an interview. The average GAMSAT cut-offs will be determined and published on Sydney Medical School’s website once they are available in July.

For applicants’ reference only, in order to be considered for interview in 2017 for 2018 entry, domestic applicants were required to meet the average GAMSAT cut-offs as follows:
<table>
<thead>
<tr>
<th>Applications in 2017 for 2018 entry</th>
<th>Average GAMSAT cut-off score for standard MD applicants</th>
<th>Average GAMSAT cut-off score for rural MD applicants</th>
<th>Average GAMSAT cut-off score for standard DMD applicants</th>
<th>Average GAMSAT cut-off score for rural DMD applicants</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>69</td>
<td>57</td>
<td>59</td>
<td>57</td>
</tr>
</tbody>
</table>

Note: Cut-offs of overall GAMSAT scores in previous years are irrelevant to the current admission cycle and will no longer be published or provided.


**MEDICINE APPLICANTS WHO ARE ALSO US CITIZENS/NATIONALS/PERMANENT RESIDENTS:**

If you are applying for the MD and you are a US citizen/national/permanent resident (regardless of whether you are also a citizen or permanent resident of a country other than the US AND whether or not you wish to apply for the US loan), you are required to submit MCAT results.

The MCAT results are required so that Sydney Medical School can comply with US Department of Education requirements to participate in the US direct loan scheme. The University is required to provide the Department with lists containing MCAT results and the number of times that US students sat the MCAT (students' names are not identified).

If you are an eligible domestic applicant AND a US citizen or national or permanent resident, please note that you must supply GAMSAT results at the time of application and supply MCAT results either at the time of application or prior to entry into the MD. Only your GAMSAT score will be used in the admission process. There is no minimum requirement for MCAT results.

**US FEDERAL STUDENT AID (FOR DOMESTIC MD APPLICANTS WHO ARE ALSO US CITIZENS, NATIONALS, OR PERMANENT RESIDENTS ONLY)**

Currently, US students are eligible to apply for student loans from the US Government in order to cover fees and other costs in the MD.

US applicants for the MD program at Sydney Medical School should note the following important information.

1) From 1 March 2019, The University of Sydney will not accept applications for US Federal Student Aid from students enrolled in the MD. Students who enter the MD program in 2019 and wish to access US Federal Student Aid must apply for their loans before 1 March 2019.

2) US Federal Student Aid will not be available to students enrolled in the MD after 31 December 2020, regardless of when they first enrolled.

3) To be eligible to receive US Federal Student Aid in 2020, amongst other eligibility criteria, students must have remained continuously enrolled throughout the MD and must have accessed the Federal Student Aid scheme before 1 March 2019.

Please note that the eligibility of Sydney Medical School to participate in the US Federal Student Aid program is subject to review by the US Department of Education on an annual basis.
basis. Consequently, Sydney Medical School cannot guarantee that students enrolled in the MD will have access to US Federal Student Aid from 2018 to 2020. In addition, students enrolled in the MD are required to meet the standard US Federal Student Aid eligibility requirements in order to receive funding from 2018 to 2020. These eligibility requirements are outlined on the University’s website: http://sydney.edu.au/study/finances-fees-costs/fees-and-loans/international-student-loan-schemes.html.

Enquiries can be directed to: med-dent.admissions@sydney.edu.au. To discuss other financing options, students may wish to contact the International Loans Team at: international.finaid@sydney.edu.au.

ENGLISH LANGUAGE REQUIREMENT

Applicants whose first language is NOT English must provide evidence of minimum English language proficiency through one of the following means:

1. Complete tertiary studies taught in English

You need to show that you successfully completed tertiary studies in which the language of the institution and of instruction, examination and assessment was English. The studies need to have been undertaken no more than five years before the date of application for admission to the University of Sydney; or

2. Take an English proficiency test

Both MD and DMD require an IELTS (academic module) overall band score of 7.0, with a minimum score of 7 in each component. All English tests need to be no more than two years old at the date of application.

Please refer to the English language requirements (under the “Postgraduate coursework” section) for further information and for the concordance table to convert the IELTS requirement to other English tests scores accepted by the University.

Note: The Dean of Medicine and the Dean of Dentistry may exempt an applicant from English language requirements in certain circumstances (see clause 24 of the Coursework Policy 2014).
FACILITATED ENTRY SCHEMES

1) FOR ABORIGINAL AND TORRES STRAIT ISLANDER APPLICANTS TO MD
   A. Indigenous Facilitated Entry Scheme (for applicants with a bachelor’s degree and
      GAMSAT results)
   B. Indigenous Entry Pathway (for applicants with a postgraduate degree)

2) FOR ABORIGINAL AND TORRES STRAIT ISLANDER APPLICANTS TO DMD:
   Indigenous Facilitated Entry Scheme (for applicants with a bachelor’s degree and
   GAMSAT results)

3) FOR AUSTRALIAN RURAL ORIGIN APPLICANTS TO MD OR DMD
   Rural Origin Facilitated Entry Scheme

Note: there is no longer any facilitated entry scheme for applicants with a PhD or master’s by
research.

PROOF OF ABORIGINALITY OR TORRES STRAIT ISLANDER DESCENT

Aboriginal and Torres Strait Islander peoples are encouraged to apply to study medicine or
dentistry at the University of Sydney, and their applications are welcomed.

The University will accept one of the following forms of proof of Aboriginality or Torres Strait
Islander descent as specified in the Confirmation of Aboriginality Policy 2015:

- a letter stamped with the common seal and signed by the chairperson of an Aboriginal
  and/or Torres Strait Islander Land Council, in whose area the person lives or has previously
  lived; or
- a letter stamped with the common seal and signed by a delegate of an incorporated
  Aboriginal and/or Torres Strait Islander organisation, such as the Aboriginal Medical
  Service or Aboriginal Legal Service.

Where records are not available, a person’s Aboriginal or Torres Strait Islander identity may
be confirmed by a statutory declaration from the individual, declaring that they:

1) are of Aboriginal and or Torres Strait Islander descent;
2) identify as an Aboriginal and or Torres Strait Islanders; and
3) are accepted as such by the community in which they live, or previously lived.

Note: Proof of receipt of Abstudy will not be accepted as confirmation.

If your application is audited, you will need to provide, within 7 days of our request, the
original proof or a certified copy of the original proof to the University.

Applicants must upload the required documentation to Sydney Student at the time of
application. If you do not provide the appropriate documentation, your application may be
processed as a standard application and not via the facilitated entry scheme for Aboriginal
and Torres Strait Islander applicants.
1) FOR ABORIGINAL AND TORRES STRAIT ISLANDER APPLICANTS TO MD

Are you an Aboriginal or Torres Strait Islander person?*

NO

Have you completed/will you complete an eligible bachelor’s degree?

NO

You will be considered under A. Indigenous Facilitated Entry Scheme

YES

Not eligible for this scheme

YES

Have you completed/will you complete an eligible master’s or PhD by 1 January 2019?

You will be considered under B. Indigenous Entry Pathway

* Applicants must upload the required document to Sydney Student at the time of application.

A. Indigenous Facilitated Entry Scheme (for applicants with a bachelor’s degree and GAMSAT results)

For admission through the Indigenous Facilitated Entry Scheme:

(a) Applicants must be able to demonstrate that they are Aboriginal or Torres Strait Islander as outlined in the University of Sydney policy; and

(b) Applicants must have completed a bachelor’s degree or be in the final year of a bachelor’s degree to be considered. The “two-year” rule requiring applicants to have completed their bachelor’s degree with at least two years FTE study at their awarding institution will be waived; and

(c) Applicants’ GPA (as calculated by UAC) should be at least 4.5, but applicants with a lower mark who can demonstrate improvement over the duration of their tertiary studies may be considered eligible for admission, particularly if their final year of most recent tertiary study demonstrates high-level skills, with approval from the Advisory Committee on Indigenous Admissions (ACIA); and

(d) Applicants must submit valid GAMSAT admissions test results with their application. It is preferred that applicants have achieved a minimum score of 50 in each section of the GAMSAT, and in particular that they have passed the GAMSAT III (science) paper. However, applicants may still be considered eligible for admission if this result is not achieved, only with approval from the ACIA; and
(e) Eligible applicants will be required to attend the same Multiple Mini Interview (MMI) process as all other applicants and also attend an additional interview as part of the MMI process.

B. Indigenous Entry Pathway (for applicants with a postgraduate degree):

For admission through the Indigenous Entry Pathway:

(a) Applicants must be able to demonstrate that they are Aboriginal or Torres Strait Islander as outlined in the University of Sydney policy; and

(b) Applicants must have completed a postgraduate degree within three years before 1 January of the year in which the applicant is seeking admission, which is either:
   i. a postgraduate degree accredited at level 9, or 10 (i.e. a masters or PhD) under the Australian Qualifications Framework, from an Australian university or self-accrediting higher education institution; or
   ii. a postgraduate degree at an overseas university listed in the National Office of Overseas Skills Recognition Guide, provided that the postgraduate degree is equivalent to an Australian postgraduate degree accredited at Level 9, or 10.

This pathway does not require applicants to have a bachelor’s degree accredited at Level 7 under the Australian Qualifications Framework, or a GAMSAT result; and

(c) Applicants are required to have their qualifications assessed, and the Grade Point Average (GPA) for their tertiary studies calculated, by the Universities Admissions Centre (UAC) through its Qualifications Assessment Service (QAS), and to have achieved at least a GPA of 4.5 (7-point numeric scale). However, applicants with a lower mark who can demonstrate improvement over the duration of their tertiary studies will be considered eligible for admission, particularly if their final year of most recent tertiary study demonstrates high-level skills.

(d) Applications will be assessed on an individual basis by Sydney Medical School. An Aboriginal or Torres Strait Islander applicant, who is considered to have met the criteria for eligibility, will be asked to
   i. Submit his/her resume, including an outline of education, and work experience; and
   ii. Undergo the same Multiple Mini Interview (MMI) process as all other applicants and also attend an additional interview as part of the MMI process.

Aboriginal and Torres Strait Islander applicants for the MD are encouraged to contact Associate Professor Lilon Bandler for more information and support. Please call +61 2 9036 7577 or email: med.iheu@sydney.edu.au.
2) FOR ABORIGINAL AND TORRES STRAIT ISLANDER APPLICANTS TO DMD:

Indigenous Facilitated Entry Scheme (for applicants with a bachelor’s degree and GAMSAT results)

Are you an Aboriginal or Torres Strait Islander person?*

- NO → Not eligible for this scheme
- YES → Eligible for this scheme

If you are eligible for the Indigenous Facilitated Entry Scheme:

- NO → Welcome to re-apply in the future
- YES → Is your GPA as calculated by UAC ≥4.5 AND are your GAMSAT results at least 50 in each section?

If yes to the previous question:

- NO → Satisfactory performance in the MMI**
- YES → Eligible to be offered a place

* Applicants must upload the required document to Sydney Student at the time of application.

** Applicants are required to meet or exceed a minimum MMI score, which will be determined by the Admissions Committee.

Applicants must have completed a bachelor’s degree or be in the final year of a bachelor’s degree to be considered. Applicants’ GPA (as calculated by UAC) must be at least 4.5. Applicants must submit valid GAMSAT admissions test results with their application and have achieved a minimum score of 50 in each section of the GAMSAT.

The “two-year” rule requiring applicants to have completed their bachelor’s degree with at least two years FTE study at their awarding institution will be waived.
3) FOR AUSTRALIAN RURAL ORIGIN APPLICANTS TO MD AND DMD

Rural Origin Facilitated Entry Scheme

(i) Definition of ‘Australian rural origin’
A facilitated entry scheme is available for applicants who can certify that they are of rural origin. The Australian Government currently defines ‘Rural origin’ as residency for at least 10 years cumulatively or any 5 years consecutively, from birth, in an Australian Statistical Geography Standard – Remoteness Areas (ASGS-RA) 2 to 5. Please use the look-up tool to determine if you are of rural origin.

The Remoteness Area classifications are:
- RA1 - Major cities of Australia
- RA2 - Inner regional Australia
- RA3 - Outer regional Australia
- RA4 - Remote Australia
- RA5 - Very remote Australia

(ii) Confirmation of Rural Origin
If you are an Australian rural origin applicant and would like to be considered for the rural origin facilitated entry scheme, you must provide written confirmation from a medical practitioner, dentist, lawyer, school principal, employer or other member of the rural community approved by the University that you have lived in the rural area for at least 10 years cumulatively or any 5 years consecutively. (You may click here to download a confirmation of rural origin template letter.) The letter must meet the following requirements:

- It must include your FULL rural address, the duration that you resided at that rural address (e.g. from dd/mm/yy to dd/mm/yy), and the position and current contact details of the author.
- The author must be contactable to verify the details contained in the letter. Confirmation of rural origin from family members will not be accepted.
- If your residency was for at least 10 years cumulatively, then the letter must support 10 full years and cover each time period that you resided at each rural address (e.g. from dd/mm/yy to dd/mm/yy).
- You must upload the letter to Sydney Student at the time of application, otherwise your application will be processed as a standard application and not via the rural origin facilitated entry scheme.

The University will audit rural applicants. As part of the audit, the author of your confirmation of rural origin letter will be contacted to verify the contents of the letter. Applicants should explain their rural application and the audit process to the author to ensure they are sufficiently prepared. This will also help avoid unnecessary delays in the rural application process. You will need to provide the original letter to the University on request.

Note:
- Time in the future cannot be claimed as part of the 5 or 10 years.
- A statutory declaration will not be accepted.
- School reports will not be accepted as they do not specify your rural residential address.
- If you fail to provide documents by the due date, or if you provide fraudulent documents or misrepresent your true circumstances, the University may withdraw your offer of admission, or cancel your enrolment at any time.
A person who intentionally submits fraudulent documentation is guilty of an offence and may be referred to the relevant legal authorities.

(iii) Selection Criteria

- Applicants must upload the required document to the Sydney Student Portal at the time of application.

Rural applicants are required to achieve a GPA of 4.5, as calculated by UAC, by Friday 8 June 2018 (Sydney, Australia time). The average GAMSAT cut-off for rural applicants will be determined once all applications have been received by the University.

Please see the FAQs below:

Q: If I have lived for almost 5 years in a rural area (e.g., 4 years and 11 months), am I an applicant of rural origin?
A: No, you must have lived in an ASGS-RA 2-5 area for at least 5 years consecutively or at least 10 years cumulatively to be classified as being of rural origin.

Q: Am I an applicant of rural origin if my address is 20m from a RA2 area?
A: No, you must live within an ASGS-RA 2-5 area for you to be classified as being of rural origin.

Q: Half of my street is counted as rural and the other half is not. If I live on the part of the street that is outside the ASGS-RA 2 area, can I be considered as a rural applicant?
A: No, you must live within an ASGS-RA 2-5 area to be classified as being of rural origin.

Q: Can time spent living in an ASGS-RA 2-5 area for shorter periods be added together to make up the 5 years?
A: No. Under the Australian Government’s definition, ‘Rural origin’ is defined as residency for at least 5 years consecutively or at least 10 years cumulatively. Shorter periods of time may be added together but must make up 10 years cumulatively in an ASGS-RA 2-5 area.
Q: Does time spent in a boarding school in a major city count if my home address is in an ASGC-RA 2-5 area? eg, Am I defined as a rural applicant if I went to primary school in a rural area, and then to boarding school in Sydney?
A: Time spent in a boarding school in a major city does not count towards the requirement. However, the time you spend at your home address in a rural area during school holidays does count towards the 10-year requirement.
If you went to primary school in a rural area and spent your secondary school holidays at your home address in a rural area, you will be defined as a rural applicant only if the total amount of time you spent living in a rural area amounts to 5 years or more consecutively or 10 years or more cumulatively.

Q: Does time residing at a university residential college count if I return home to a rural area during semester breaks?
A: Time spent residing at a residential college will count towards the 10-year requirement only if the University is located in an ASGC-RA 2-5 area.
You will be defined as a rural applicant only if the total amount of time you spent living at your home address in a rural area amounts to 5 years or more consecutively or 10 years or more cumulatively.

ONLINE CONFIRMATION PAGE

Applicants who meet the minimum GPA and the projected minimum average GAMSAT cut-off score to be determined by the University will be required to complete an online confirmation page.
NOTE: An invitation to complete the confirmation page does not indicate that an applicant will be invited for interview. The projected minimum cut-off score may vary from the actual cut-off score. All other applicants will be notified that their application has been unsuccessful at the same time.

Eligible applicants will be sent a request via email (NOT via the Sydney Student Portal) to complete the confirmation page. The email will include the deadline by which applicants must submit the confirmation page.

The confirmation page will require applicants to check and confirm the details of their application, pertaining to the admissions criteria set out in this Guide (e.g. GPA as calculated by UAC, GAMSAT etc.).

Applicants must check the confirmation page carefully. The information confirmed on the confirmation page will be considered as final, and applications will be processed on the basis of this information.

Applicants who find any incorrect information must submit an error report as instructed on the online confirmation page. This must be done prior to the deadline - no changes can be accepted after the deadline. After an error report is submitted, and if it is found to be legitimate, the error will be corrected, and the applicant will receive a further request and a new deadline (if required) to complete the online confirmation page.

Applicants who have applied for admission to both the MD and DMD will be required to complete only one confirmation page. The information confirmed on the confirmation page will be considered by both faculties.
INTERVIEW

The interview process is known as the Multiple Mini Interview (MMI).

Applicants who meet the minimum GPA and actual average GAMSAT cut-off will be invited to interview.

INTERVIEW DETAILS

Applicants who qualify for an interview will be invited via email to attend an MMI. The email will contain a link which will allow applicants to select and book an interview date and time.


The email will include the deadline by which applicants must complete their booking and submit their offer preferences.

Eligible applicants who have applied to both the MD and DMD will be required to attend only one MMI.

**Domestic Applicant Interview Fee**

In 2018 there will be a non-refundable $150 (incl. GST) Interview Booking and Administration Fee for domestic applicants to attend an interview. Online payment via credit card (AMEX, Visa or Mastercard) will be required at the time of booking to secure the interview booking. A credit card surcharge will apply.

The Interview Booking and Administration Fee will be waived for Aboriginal and Torres Strait Islander applicants.

Applicants who qualify for interview are required to travel, at their own expense, to the indicated venue. Please note that no alternative interview dates will be arranged. Please see the timeline for expected MMI dates on our website at [http://sydney.edu.au/medicine/study/md/admission/dates.php](http://sydney.edu.au/medicine/study/md/admission/dates.php).

**Skype Interviews**

Under exceptional circumstances domestic applicants may attend an MMI via Skype. Exceptional circumstances may include:

- Obligatory attendance at an overseas tertiary institution during the interview period;
- Overseas travel for business purposes;
- Severe illness preventing travel; or
- Living or working overseas.

NOTE: Convenience and/or personal travel plans will not be considered.

Applicants who wish to be considered for an MMI via Skype due to exceptional circumstances must submit a request when completing the online confirmation page. Applicants will be prompted to enter their Skype username and contact number (including the country code and area code - in case that there is any problem during their interview) as part of that request.
Following submission of the request, applicants must also send relevant supporting document(s) to medicine.localmp@sydney.edu.au within two days.

Requests will be considered by the Admissions Committee on a case-by-case basis. Applicants who qualify for an interview and are granted an interview via Skype will be notified when they receive an invitation to interview via email.

**THE INTERVIEW PROCESS**

The actual MMI is expected to last approximately 45 minutes. However, the entire process including registration may take up to 2 hours.

The MMI process is designed to assess the suitability of applicants based on qualities important for success in the MD and DMD, including:

- good communication skills;
- a sense of caring, empathy and sensitivity;
- an ability to make effective decisions;
- an ability to contribute as a member of a team;
- an appreciation of the place of medicine in the wider context of healing; and
- a sense of vocation, motivation and commitment within the context of medicine.

The MMI process aims to broadly sample the candidate’s competencies in order to gain an accurate picture of the candidate’s strengths and weaknesses. This is achieved by having several brief interviews with different interviewers.

Interviewers will not be provided with any information about applicants other than their names.

Further details of the interview process will be sent to applicants who qualify for interview.

**THE INTERVIEWERS**

All MMI interviewers are volunteers who have completed a training program and observed the MMI process.

They are recruited from the following groups:

- Academic, clinical academic, and staff of the University;
- Graduates from Medicine and Dentistry;
- Persons drawn from the wider community.

Where possible, the interviewers will include 2 or 3 people of each gender.

**ADDITIONAL INTERVIEW**

The following applicants who are eligible for interview will be required to attend an additional interview as part of the MMI process:

- Applicants who have previously been excluded or involuntarily suspended from a course at a tertiary education institution.
- Applicants for the MD who have commenced studies* or hold a deferred or suspended place in a medical program (excluding a biomedicine/biomedical science program) at any higher education institution.
- Applicants for the DMD who have commenced studies* or hold a deferred or suspended place in a dental program (excluding an oral health program) at any higher education institution.
- Applicants for the MD applying under the Aboriginal and Torres Strait Islander facilitated entry scheme.
- Applicants whose registration in any profession, in Australia or overseas, has been suspended or cancelled or made subject to conditions/undertakings/limitations OR who have been disqualified from applying for registration for, or been the subject of conduct, performance or health proceedings in, any profession in Australia or overseas.

*For this purpose, applicants are considered to have commenced their studies on the date on which they first enrolled in the medical program or dental program.

Applicants who require an additional interview will be contacted via email with further details.

SPECIAL CONSIDERATION

Applicants who believe that their performance in the MMI process has been compromised by serious illness or misadventure may apply for special consideration in writing to the Admissions Committee via the University Admissions Office, providing supporting documentation, within two days of the interview. The Admissions Committee Executive will consider the application, and determine whether any further action is required. The decision of the Committee Executive will be final. Should special consideration be granted, the applicant will be invited to attend a new MMI and his/her previous MMI results will be void. Please note that applicants will not receive bonus MMI points as a result of a special consideration application.

OFFERS

Offers of places are made by the Deans of Sydney Medical School and the Faculty of Dentistry on the basis of merit, as indicated by applicants’ final rankings.

Applicants are required to meet the minimum MMI requirements, which will be determined by the Admissions Committee. Applicants will then be ranked on the basis of a combination of admissions test results and interview performance. This will generate different ranked lists of applicants for each pathway into the MD or DMD, for example, Aboriginal and Torres Strait Islander applicants, or Commonwealth Supported Places, or Bonded Medical Places or Rural applicants.

Offers will be made in sequence commencing with the applicant with the highest ranked score. Should it arise that applicants are ranked equally and need to be separated, the applicants’ average GAMSAT scores will be used first, and then the MMI scores. If further separation is required, the applicants’ GPA at the time of application may be used, at the discretion of the Dean or Deputy Dean.

Applicants most highly ranked will be offered places first, according to their preferences. If a particular type of place is no longer available, applicants will be offered their next preferred available place.

Successful applicants will be given a firm date by which to accept the offer of a place. Offers not accepted in accordance with the instructions contained in the offer letter by that date will lapse.
Unconditional offers are only made to applicants who were already graduates at the time of application and who have provided all necessary documents to the University. Conditional offers are made to applicants who have not completed the final year of their bachelor’s degree and/or who have not provided all necessary documents to the University. A conditional offer will be withdrawn and cancelled if the applicant fails to achieve the required GPA on completion of the degree, if the applicant fails to complete the degree by 1 January 2019, or if the applicant fails to provide all necessary documents by the deadline. Refer to the timeline and offer letters for details.

Note:
An applicant for the MD or DMD who has previously accepted a conditional or unconditional offer of a place in that program at the University of Sydney, and has:
(a) failed to submit any outstanding documentation to proceed with an unconditional offer or to enrol; or
(b) enrolled in and subsequently withdrawn from or discontinued that program without prior approval form the Dean of the relevant Faculty;
is ineligible for admission to the MD or DMD for a period of two years from the date of application or enrolment, as relevant.
An applicant who has commenced the MD in a bonded place or who has commenced the DMD in a fee-paying place at the University will not be eligible for admission or transfer to a non-bonded or Commonwealth supported place (respectively) in that program. For this purpose, students are considered to have commenced the course at the time of their first enrolment.

DEFERRAL

Please refer to the relevant websites for the deferral rules:
http://sydney.edu.au/medicine/study/md/index.php (MD) and

Applicants should be prepared and ready to commence studies in the year for which they have applied.

NO EXEMPTIONS AND ADVANCED STANDING

No applicant will be admitted to the MD or DMD with advanced standing or credit, and no exemptions from participating in part of the program will be offered.

APPEALS

Applicants who believe that there has been a procedural or other non-academic error in the handling of their application for admission to the MD or DMD may appeal in writing, with supporting evidence, to the Admissions Committee via the University Admissions Office (see the “Contact Us” page at the end of this Guide).

Please consult the website at http://sydney.edu.au/medicine/study/md/admission/selection-criteria.php for the most up-to-date information.
IMPERMISSIBLE CONDUCT

The University reserves the right, in its sole discretion, to reject an application for admission or to vary or cancel an offer of admission if an applicant's conduct during the admissions process or prior to enrolment causes it to form the view that the applicant is unsuitable for admission to the MD or DMD.

Examples of conduct that might make an applicant unsuitable for admission to the MD or DMD include (but are not limited to):

- failure by the applicant to treat University of Sydney employees, students, applicants or other members of the University community with respect and courtesy, including failure to use appropriate language and tone in written or verbal communications;

- failure by the applicant to act honestly and ethically in their dealings with University of Sydney employees, students, applicants or other members of the University community;

- conduct that results in the applicant being excluded from another higher education institution, or from a course or program offered by another higher education institution;

- conduct that gives the University reasonable cause to believe that enrolling the applicant in clinical training may place them, their peers, or members of the public at risk of harm; and

- conduct that results in the applicant being charged with a criminal offence.

POST-OFFER REQUIREMENTS
FOR STUDENTS WHO ARE OFFERED AND ACCEPT A PLACE IN THE MD OR DMD

Students who are offered and accept a place in the MD or DMD will be required to fulfil the following requirements in January of the year of MD or DMD commencement and will receive further information after their offer has been accepted.

NSW MINISTRY OF HEALTH COMPLIANCE CHECKING

The NSW Ministry of Health has implemented a placement system for all clinical placements at NSW Health facilities – known as “ClinConnect”. The system requires that all students undergo compliance checking before they are permitted to attend any clinical teaching at a hospital.

Please refer to the link below to learn about the COMPULSORY NSW Ministry of Health compliance checks.
http://sydney.edu.au/current_students/student_administration/enrolment/course-specific-requirements.shtml

New students undergo compliance checking by attending a scheduled on-campus verification session and presenting the required documents and forms to be checked by representatives from the NSW Ministry of Health. Copies (including certified copies) are not accepted.
NSW WORKING WITH CHILDREN CHECK (WWCC)

All MD and DMD students are required to provide a WWCC after enrolment. To obtain a WWCC, students must complete the online NSW Working with Children Check application available from the NSW Government, Office of the Children’s Guardian web site. Applications are usually completed within days but can take up to 28 working days to complete.

Please note that new students must complete a proof of identity in person in NSW. They cannot complete this transaction from interstate or overseas; they cannot complete it over the phone or online and they cannot delegate it to another person. They will be required to provide an address in Australia when completing an application. International students may wait until their arrival in Australia before submitting an application.

FIRST AID TRAINING

All MD and DMD students are required to present an original and current senior First Aid Training Certificate.

Which training course is acceptable? First aid training courses have theoretical as well as a practical component. As an example, the majority of first aid training courses are held over 2 days in the classroom or 1 day practical in the classroom with prior online learning.

Here is a list of the content to be covered in an acceptable first aid training course:
- Basic Life Support (DRSABCD)
- CPR (cardiopulmonary resuscitation) and AED (Automatic External defibrillator)
- Shock Management
- Airway Management - Asthma, Choking, Severe Allergic Reaction, Hyperventilation
- Cardiac Emergencies
- Seizures and Convulsions
- Bleeding and Wound Care
- Burns and Scalds
- Extremes of Heat and Cold
- Musculoskeletal Injuries
- Poisons and Toxic Substances
- Bites and Stings
- Abdominal Injuries

Note that current industry standards state that this qualification must be updated every 3 years with the CPR component being updated every 12 months.

The following organisations conduct recommended First Aid Training courses. However, new students must ensure that their chosen course covers the content listed above.
- Australian Red Cross Society (http://www.redcross.org.au/)
- Medilife (http://www.medilife.com.au/)
- Royal Life Saving Society Australia (http://www.royalnsw.com.au)
- St. John Ambulance Australia (http://www.stjohn.org.au)
- Canadian Red Cross (Canada)
- St. John’s Ambulance (Canada & USA)
- American Heart Association (USA)
INHERENT REQUIREMENTS AND STATEMENT OF EXPECTATIONS PROVISIONS

Please note that all MD and DMD students are also required to:

- meet either the Inherent requirements for Medicine or the Inherent requirements for Dentistry;
- comply with either the Statement of Expectations Provisions for Medicine or the Statement of Expectations Provisions for Dentistry.

HOW DO YOU APPLY?

There are three separate steps to making a domestic application:

1) Submit an online QAS application to the Universities Admissions Centre (UAC) within the designated period in 2018 (previous year’s QAS Reports are not valid for 2019 intake application); and

2) Submit an online MD application and/or online DMD application directly to the University through Sydney Student, with complete supporting documents, by the deadline. If applying for both the MD and DMD, applicants must submit two separate online applications through Sydney Student, both with complete supporting documentation, by the deadline.

3) Applicants who meet the projected minimum average GAMSAT cut-off score, to be determined by the University, will also be required to complete an online confirmation page.


An application for the MD and/or DMD will not be processed if an applicant fails to complete one or more of these components.

NOTE: 1) Only online applications are accepted; 2) Applications received by the University after the deadline will not be considered or processed.
APPLICATION CHECKLIST – DOMESTIC APPLICANTS

Applicants can submit only one (1) application for each Course for the same intake. Any subsequent application(s) for the same Course will not be accepted. If you believe you have made a mistake in your application and only realise after submission of the application PLEASE DO NOT WITHDRAW YOUR APPLICATION and submit a new application for the same Course. You should outline the amendments you wish to make in a Word document and then upload this document to your submitted application using the ‘UPLOAD DOCUMENT’ function in Sydney Student.

1. You are an Australian Citizen or New Zealand Citizen.
   - You must provide:
     - your valid passport photo page; OR
     - photo identification (e.g. valid driver’s licence or proof of age card) AND citizenship certificate; OR
     - photo identification (e.g. valid driver’s licence or proof of age card) AND evidence of Australian Citizenship: [https://www.border.gov.au/Trav/Citi/Curr/evidence-of-australian-citizenship](https://www.border.gov.au/Trav/Citi/Curr/evidence-of-australian-citizenship); OR
     - If you were born in Australia on or after 20 August 1986: photo identification (e.g. valid driver’s licence or proof of age card) AND official birth certificate (commemorative birth certificates are NOT official documents) AND either evidence that one parent was an Australian Citizen or a Permanent Resident at the time of your birth or evidence of your residence in Australia for 10 years since your birth; OR
     - If you were born in Australia before 20 August 1986: photo identification (e.g. valid driver’s licence or proof of age card) AND official birth certificate (commemorative birth certificates are not official documents); OR
   
   Note: An expired passport photo page cannot be accepted along or in conjunction with any other form of documentation.

   ➔ Go to item 3.

2. You hold an Australia Permanent Residence visa.
   - You must provide:

3. You completed or will complete your bachelor’s degree (pass or honours) with at least 2 years full-time equivalent study at the awarding institution*, which is a recognised institution, between 1 January 2009 and 1 January 2019.
   
   If not undertaken at the University of Sydney, you must provide a full OFFICIAL transcript of your academic records for each program attempted at a tertiary level, and proof of completion of any previous tertiary degree(s) if not stated on your transcripts.** An official transcript is a university’s certified statement of your academic record. It contains the university seal. It must contain all pages and all results that are available at the time
Domestic Admissions Guide 2019

The University of Sydney does not accept internal transcripts, online statements of results, printouts of academic records, or any other unofficial transcript. Although your qualification/s will be assessed and GPA will be calculated by UAC, you are required to submit your official transcript(s) to the University.

→ Go to item 6.

4. You completed your bachelor’s degree (pass or honours) with at least 2 years full-time equivalent study at the awarding institution*, which is a recognised institution, prior to 1 January 2009 and you either have completed/will complete a postgraduate diploma or master’s by coursework or were awarded/will be awarded a master’s degree by research or PhD from a recognised institution between 1 January 2009 and 1 January 2019.

If not undertaken at the University of Sydney, you must provide a full OFFICIAL transcript of your academic records for each program attempted at a tertiary level, and proof of completion of any previous tertiary degree(s) if not stated on your transcripts. An official transcript is a university’s certified statement of your academic record. It contains the university seal. It must contain all pages and all results that are available at the time of application. The University of Sydney does not accept internal transcripts, online statements of results, printouts of academic records, or any other unofficial transcript. Although your qualification/s will be assessed and GPA will be calculated by the UAC, you are required to submit your official transcript(s) to the University.

→ Go to item 6.

5. You completed your bachelor’s degree (pass or honours) with at least 2 years full-time equivalent study at the awarding institution*, which is a recognised institution, prior to 1 January 2009 and you need to demonstrate to the satisfaction of the Dean sustained research productivity in a relevant discipline within this 10 year period.

You must provide supporting documentation.

6. You have successfully submitted an application for a QAS report through UAC within the designated period (previous year’s QAS Report is not valid for 2019 intake application) (see timeline at: http://sydney.edu.au/medicine/study/md/admission/dates.php). (Including full details of your academic qualifications, any supporting documentation required by UAC, and selecting the correct “area of interest”.)

You must enter your correct QAS number on your online application form.

7. You have valid GAMSAT results.

You must enter your correct GAMSAT results, including average GAMSAT score, on your online application form.

If you are applying for admission to the MD AND you are also a US citizen/PR/national, you must provide MCAT results at the time of application or prior to entry into the MD.

8. You are applying for admission to the DMD.

You must provide proof of having met the DMD Biology prerequisite.
9. You are applying for admission under the Australian Rural Origin facilitated entry scheme. You must provide the required documentation for rural applicants.

10. You are applying for admission under the Aboriginal and Torres Strait Islander facilitated entry scheme. You must provide the required documentation for Aboriginal and Torres Strait Islander applicants.

11. Where applicable, you must provide documentation regarding your exclusion from any course at a tertiary institution.

12. Where applicable, you must provide a transcript for your previous studies, or provide relevant documentation for deferral or suspension in a medical program/dental program at a tertiary institution.

13. Where applicable, you must provide documentation regarding your professional misconduct in Australia or overseas.

14. Where applicable, you must provide English language test results (e.g. IELTS or TOEFL test results).

15. Where applicable, you must provide a marriage certificate or other official documentation to verify your change of name.

16. Where applicable, you must provide an official/certified English translation of any document not issued in English as well as original language versions of those documents.

17. You have not previously accepted a conditional or unconditional offer of a place in the MD or DMD program at the University of Sydney, and:
   (a) failed to submit any outstanding documentation to proceed with an unconditional offer or to enrol; or
   (b) enrolled in and subsequently withdrawn from or discontinued that program without prior approval from the Dean of the relevant faculty.

If yes, you are ineligible for admission to the MD or DMD for a period of two years from the date of application or enrolment, as relevant. You may reapply for the MD or DMD after this period.

* The “two-year” rule requiring students to have completed their bachelor’s degree with at least two years FTE study at their awarding institution is waived for applicants applying through the Aboriginal and Torres Strait Islander facilitated entry scheme.

** Applicants who have studied at the University of Sydney, please note:
- You do not need to provide your University of Sydney official transcript(s) at the time of application; but
- You do need to supply other required documents; and
- If you are made a conditional offer based on the completion of your bachelor’s degree at the University of Sydney, you MUST, by the deadline, submit complete academic transcripts and an official letter issued by the Registrar/Academic Affairs Office confirming the completion of the qualification inclusive of the date on which the award will be conferred. Refer to the timeline and offer letters for details.
HOW TO USE THE ONLINE SYDNEY STUDENT APPLICATION FORM

BEFORE YOU BEGIN

Please make sure that you have the required documents ready for uploading to the Sydney Student online application system (refer to the checklist).

You will be required to upload scanned documents to complete your online application. These documents do not need to be certified. Please note the maximum file size is 10MB.

Note:

1) The document upload functionality on the application form does not allow for multiple documents to be uploaded using the same upload button. Please combine your documents into a single file where necessary.

2) Most MD and DMD applicants DO NOT need to upload any of the following documents as they are not considered in the admissions process:
   - evidence of membership of professional associations;
   - evidence of work experience or curriculum vitae;
   - information about academic awards or prizes;
   - reference letters and letters of recommendation.

There are two exceptions, as follows:

- Applicants whose bachelor’s degree was completed more than 10 years and who need to demonstrate to the satisfaction of the Dean sustained research productivity in a relevant discipline within this 10-year period; and
- Applicants whose registration in any profession, in Australia or overseas, has been suspended or cancelled or made subject to conditions/undertakings/limitations OR who have been disqualified from applying for registration for, or been the subject of conduct, performance or health proceedings in any profession in Australia or overseas.
DOCUMENT SUBMISSION GUIDELINES

The University of Sydney accepts scanned documents submitted online in support of applications for admission to courses of study. All supporting documents must be true and complete records. You should be prepared to provide original documents or original certified copies of supporting documents upon request at any time.

Documents submitted in a language other than English must be accompanied by a complete English translation. The University accepts translations to English made by an accredited translator with a government body, the Registrar of the issuing institution or, for international applicants, registered University of Sydney Education Agents who are designated translators. Applicants from the Peoples’ Republic of China may have their academic transcripts referred to the Ministry of Education’s China Academic Degrees and Graduate Education Development Centre (CDGDC) for authentication.

Please note that detailed checking of supporting documents is an inherent element of our admissions process and may involve contacting the original issuing authority, relevant tertiary admissions centre, organisation, or individual, as required, to verify documents. A failure to provide documents on request, or the discovery of either fraudulent documents or a misrepresentation of true circumstances in association with your application, may lead to the rejection of your application for admission, the withdrawal of your offer, or the cancellation of your enrolment.

THE ONLINE APPLICATION FORM

If you have not applied for a course at the University before, you will be required to create an account. As part of this process, you will receive several emails confirming your login details.

Please note that some emails/attachments may not be accepted or may be marked as junk or flagged as spam by some mail providers (e.g. Hotmail, Yahoo or Gmail). If you do not receive any confirmation emails from the University, please check your junk/spam email folder. Applicants are advised not to provide an email address from one of these providers. If you provide your current university email address, please ensure that it will be active until February 2019.

All communication from the University will be via the Sydney Student portal and/or via email. It is the responsibility of applicants to check their accounts and the University will not be held responsible for any unread email communication or for any resulting delays or disadvantage.

Should you need to change your email address at any stage throughout the admissions process, please contact the University Admissions Office via email (see Contact Us page at the end of this Guide).

NOTE: Most pages of the online form are generic to all University of Sydney applicants. There are several sections that do not apply to MD or DMD applicants.

Applicants can submit only one (1) application for each Course for the same intake. Any subsequent application(s) for the same Course will not be accepted. If you believe you have made a mistake in your application and only realise after you have submitted the application PLEASE DO NOT WITHDRAW YOUR APPLICATION and submit a new application for the same Course. You should outline the amendments you wish to make in a Word document and then upload this document to your submitted application using the ‘UPLOAD DOCUMENT’ function in Sydney Student.
Please contact the University Admissions Office (see Contact Us page at the end of this Guide) if you require any assistance with the application form. This may include:

- Uploading documents
- Completing the online form
- Submitting the online form
- Making changes to an application after submission (but prior to the application closing date)

**PAGES IN THE ONLINE APPLICATION FORM**

**YOUR COURSE OPTIONS**

Applicants who are applying for both the DMD and MD must submit two separate applications, both with complete supporting documentation, by the deadline to ensure that both applications are assessed.

**YOUR PERSONAL INFORMATION**

**YOUR DETAILS**

- Given name(s) and Family name:

  Please ensure the name you use in your application is your full legal name as shown on your passport or birth/citizenship certificate.

**YOUR RESIDENCY DETAILS**

- What is your citizenship/residency status?

  If you are a New Zealand citizen and also an Australian permanent resident, you must select ‘Australian permanent resident’ under the question ‘What is your citizenship/residency status?’ and then select ‘New Zealand’ under the question ‘Country of citizenship/nationality’.

  Please DO NOT simply select ‘New Zealand’ under the question ‘What is your citizenship/residency status?’, otherwise you will not be able to add ‘Australian permanent resident’.

**SCHOLARSHIPS**

Where applicable, applicants may provide such information. Please note that this information does not play any role in the admissions process.

**YOUR QUALIFICATIONS**

**ENGLISH LANGUAGE PROFICIENCY**

- Is English your first language?

  If English is your first language, you do not need to provide proof of English language proficiency. If English is not your first language, you must upload proof of English language proficiency eg. official transcripts or IELTS/TOEFL results.
RECORD OF EXCLUSION

- Have you ever been excluded or suspended from a course at a tertiary education institution? If you have previously been excluded or involuntarily suspended from a course at a tertiary education institution, you MUST upload documents outlining the circumstances.

ACADEMIC QUALIFICATIONS

- Qualification
  Please provide details of all of the degrees you have completed or plan to complete before commencing the MD or DMD. Use the check box to 'Add another qualification' for each additional degree.

UPLOAD YOUR DOCUMENTS

You must provide a full OFFICIAL transcript of your academic records for each program attempted at a tertiary level, and proof of completion of any previous tertiary degree(s) if not stated on your transcripts. An official transcript is a university’s certified statement of your academic record. It contains the university seal. It must contain all pages and all results that are available at the time of application. The University of Sydney does not accept internal transcripts, online statements of results, printouts of academic records, or any other unofficial transcript.

Note that supplementary forms are not required for applications to the MD and DMD.

ACADEMIC PRIZES OR AWARDS

Details of academic prizes or awards may be required only for applicants whose bachelor’s degree was completed more than 10 years before 1 January of the year for which they are seeking enrolment and who need to demonstrate to the satisfaction of the Dean sustained research productivity in a relevant discipline within this 10-year period.
FURTHER REFERENCES

PROFESSIONAL ASSOCIATIONS

Details of professional associations are required only for applicants whose registration in any profession, in Australia or overseas, has been suspended or cancelled or made subject to conditions/undertakings/limitations OR who have been disqualified from applying for registration for, or been the subject of conduct, performance or health proceedings in any profession in Australia or overseas.

RELEVANT WORK EXPERIENCE

Details of relevant work experience are required only for applicants whose bachelor’s degree was completed more than 10 years before 1 January of the year for which they are seeking enrolment and who need to demonstrate to the satisfaction of the Dean sustained research productivity in a relevant discipline within this 10-year.

SUPPLEMENTARY QUESTIONS

ADMISSIONS GUIDE

- I confirm that I have read and understood all the information outlined in the current Admissions Guide.
  You must tick the box next to the question above in order to proceed with the application.

QUALIFICATIONS ASSESSMENT SERVICE

Please provide your qualifications Assessment Service (QAS) number.

- What is your QAS number?
  Domestic applicants must enter a correct QAS number: it must contain 9 digits, the first three digits of which are “932”. Please ensure you enter the correct QAS number or your application for the MD/DMD cannot be considered.

GAMSAT RESULT DETAILS

Please refer to the ‘ADMISSIONS TEST RESULTS (GAMSAT)’ and ‘HOW DO YOU APPLY’ sections of this Guide. Although you will be asked to provide your overall GAMSAT score on the online application form, admission will be based on your average GAMSAT score.

PREVIOUS STUDIES, DEFERRED OR SUSPENDED PLACE IN A MEDICAL PROGRAM/DENTAL PROGRAM AT ANY HIGHER EDUCATION INSTITUTION

Applicants for the MD:
If you have commenced studies, or currently hold a deferred or suspended place, in a medical program at any higher education institution, you MUST answer ‘Yes’ to the question below, provide further details and upload the required supporting documentation.

Have you commenced studies, or do you currently hold a deferred or suspended place in a medical program at any higher education institution? (mandatory question) Yes  No
Applicants for the DMD:
If you have commenced studies, or currently hold a deferred or suspended place, in a dental program at any higher education institution, you MUST answer ‘Yes’ to the question below, provide further details and upload the required supporting documentation.

_Have you ever commenced studies, or do you currently hold a deferred or suspended place in a dental program at any higher education institution? (mandatory question) Yes   No_

PROFESSIONAL MISCONDUCT
If your registration in any profession, in Australia or overseas, has been suspended or cancelled or made subject to conditions/undertakings/limitations OR if you have been disqualified from applying for registration for, or been the subject of conduct, performance or health proceedings in, any profession in Australia or overseas, you must click ‘Yes’ to the question below:

_Q. Has your registration in any profession, in Australia or overseas, been suspended or cancelled or made subject to conditions/undertakings/limitations OR have you been disqualified from applying for registration for, or been the subject of conduct, performance or health proceedings in, any profession in Australia or overseas?_

REQUIREMENTS FOR US CITIZENS/NATIONALS/PERMANENT RESIDENTS (MD ONLY)
If you are a domestic applicant for the MD and also a US citizen, national or permanent resident, please ensure that you click ‘Yes’ to both of the questions below:

_Q. Are you a US citizen, national or permanent resident? Yes or No
Q. If are you a US citizen, national or permanent resident, are you also a citizen, national or permanent resident of a country other than the US? Yes or No_

Please refer to the ‘MEDICINE APPLICANTS WHO ARE ALSO US CITIZENS/NATIONALS/PERMANENT RESIDENTS’ section of this Guide for further details.

AUSTRALIAN RURAL ORIGIN APPLICANTS
The University is required to provide an annual report to the Australian Government detailing the number of students who are of ‘rural origin’. The information you provide will be used by the University to comply with its reporting requirements.

In terms of its reporting requirements, the University will use only non-identifiable information, being the numbers of students who are of ‘rural origin’.

If you are an Australian rural origin applicant, please answer ‘Yes’ to the question below, regardless of whether you are applying for the rural facilitated entry scheme:

_Do you meet the Australian Government’s definition of ‘rural origin’? Yes or No_
FACILITATED ENTRY SCHEMES

- Would you like to be considered for the rural original facilitated entry scheme? Yes or No

Facilitated entry scheme for rural origin applicants: If you would like to apply for admission under the Australian Rural Origin Facilitated Entry Scheme, you MUST answer ‘Yes’ to the question above and upload the required supporting documentation.

- Would you like to be considered for the Aboriginal and Torres Strait Islander facilitated entry scheme? Yes or No

Facilitated entry scheme for Aboriginal and Torres Strait Islander applicants: If you would like to be considered for the Aboriginal and Torres Strait Islander facilitated entry scheme (MD and/or DMD) or Indigenous Entry Scheme (MD only), you MUST answer ‘Yes’ to the question above and upload the required supporting documentation.

Please refer to the ‘FACILITATED ENTRY SCHEMES’ section of this Guide for further details.

NOTE: If you fail to submit the required document(s), your application will be processed as a standard application, not via any facilitated entry scheme.

DECLARATION

You will be required to read the following declarations carefully and tick the box below them before submitting your application to confirm that you agree.
SUBMITTING YOUR APPLICATION

Once you have completed the application form, you must ensure that you submit your application. Do not simply save and exit; this is not the same as submitting your application. Submitting the application includes agreeing to the terms and conditions and declaration. Your application cannot be considered if you do not complete this final step in the application process.

If you have successfully submitted your application, you will receive within 24 hours (excluding weekends), an automated confirmation email containing your 9-digit Student ID number (SID). (For new applicants, the SID will start with 49xxxxxxx. For previous applicants it will be the same SID as per your previous application(s)/enrolment(s).) You will then be able to login to your Sydney Student portal with this Student ID number to view the status of your application. Please check your junk mail folder if you do not receive the email.

In the event that you need to make any changes to your application after submission but prior to the application closing date, DO NOT withdraw the application and attempt to submit a new application. It will not save. Please contact the University Admissions Office (contact details below) and staff will assist you with your changes.

CONTACT US

STUDENT CENTRE

ONLINE
Make an online enquiry via http://sydney.edu.au/contact-us.html

PHONE
1800 SYD UNI (1800 793 864)
+61 2 8627 1444 (outside Australia)

IN PERSON
Student Centre, Level 3
Jane Foss Russell Building (G02), Darlington Campus
The University of Sydney

Operating hours are between 9am and 5pm (local time), Monday to Friday.

UNIVERSITY ADMISSIONS OFFICE

EMAIL
admissions.medicine@sydney.edu.au for MD
admissions.dentistry@sydney.edu.au for DMD

(include your application ID (i.e IPU000xxxxxxx) or 9-digit Student ID Number (SID) and include in the subject line that you are a domestic applicant)