



APPLICATION FOR CREDIT

Please read this page carefully before completing the application form.

Only students who are enrolled in, or have been offered admission to, a course in the Sydney Conservatorium of Music may apply for credit.

Credit is the recognition of prior work successfully undertaken by the student in an approved academic institution and allowing its contribution towards a Conservatorium award.

Specific credit is the recognition of prior work as directly equivalent to a Unit of Study (UoS) at the Conservatorium. This applies when a student is not required to take a specific UoS (subject) because studies deemed to be equivalent have been completed.

Non-specific credit takes the form of a block credit for a specified number of credit points at a particular level and is not linked to a Conservatorium unit of study.

Generally, the same UoS cannot be counted towards the requirements for two different awards. Graduates, however, may be given a limited amount of credit for UoS already counted in a completed qualification. The Academic Board policy on Advanced Standing, Credit and Exemption states that the maximum credit granted in such cases will be determined by the requirement that a graduate who is admitted to candidature for a degree of bachelor with credit for completed UoS shall attend units of study for the equivalent of at least two full-time years in that course, unless additional credit from an uncompleted course or courses has also been granted.

Do not use this form to apply for Advanced Standing. Advanced Standing is granted only for Principal Study and application is made only at the time of the audition/interview.

Supporting Documentation

If you are claiming credit on the basis of previous study at another tertiary institution you are required to supply an academic transcript and may be required to supply official subject descriptions, photocopied from the Handbook or Calendar of the previous tertiary institution for the year in which the subjects were studied. Additional information, such as lecture/tutorial outline and/or reading list, may assist in assessing your eligibility for credit.

If you are claiming credit solely on the basis of previous study at the University of Sydney, it is not necessary to provide academic records in support of your application.

Determination of Application for Credit

Each student's case is considered individually on the basis of information submitted. Students must arrange an appointment with the Lecturer/Chair for each of the UoS to which they are applying for to discuss their application in person.

Implications of Gaining Credit

Students need to consider the following implications of gaining Credit:

- decreased load (may affect your eligibility for Austudy/Abstudy/Youth Allowance and your HECS statement)
- effect on grade point average / weighted average mark (GPA/WAM). The GPA/WAM is used for entry to Honours and some postgraduate study.

When you have read this page, please complete all relevant sections of the application form (over). You must obtain signatures from your Lecturer/Chair of Unit and Associate Dean UG Studies; you must ensure the form has been correctly filled in, signed and the relevant documentation is attached BEFORE submitting the form to Student Administration. NB. Incomplete forms will not be processed.

If you have any questions about this information or the application, please contact Student Administration.

APPLICATION FOR CREDIT

Student Number

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Surname			First Name(s)
Usyd Email			
Phone (day/mobile)			
Course Code:	Course Name:	Instrument	Year

Please complete the unit of study (UoS) details below. For each UoS listed, you must fill in each column in sections A and B. This form MUST be completed in BLUE or BLACK ink only. DO NOT USE PENCIL OR RED PEN. Please do not forget to attach copies of academic transcripts and official subject descriptions for studies completed at other tertiary institutions. + REASON CREDIT APPROVED - MUST BE COMPLETED BEFORE OBTAINING ALL SIGNATURES!

A. Details of Previous Study			B. UoS for Credit from the Conservatorium			SYDNEY CONSERVATORIUM OF MUSIC USE ONLY	
UoS Code	Completed Unit Name	Year Stud.	UoS Code	Conservatorium UoS Name	CP	Lecturer/Chair PRINT Name	Please sign & circle "Y" or "N" Lecturer/Chair's Signature
							Y / N
							Y / N
							Y / N
							Y / N
							Y / N
							Y / N

Use a new form if you are applying for more than 6 UoS

+REASON CREDIT APPROVED

- [] Equivalent study at other university (Name) _____
- [] Other _____

Student's Declaration

I have read the "Application for Credit" information. Based on the completed UoS listed in Section A, I request credit against the UoS listed in Section B. I understand that I may or may not be deemed eligible for credit.

Student's Signature _____ **Date** _____

Associate Dean (Teaching & Learning) _____ **Date** _____

STUDENT ADMINISTRATION USE ONLY:

Student notified of decision via Email / / by Flexsis updated / / by