



## APPLICATION FOR EXEMPTION

*Please read this page carefully before completing the application form.*

Only students who are enrolled in, or have been offered admission to, a course in the Sydney Conservatorium of Music may apply for exemption.

Exemption is the granting of a 'waiver' from parts of the prescribed work for a particular unit of study on the basis of fully documented study successfully undertaken by the student at an approved academic institution. Exemption may also be granted on the basis of an "exemption test", and the student will be required to complete an alternative unit of study as approved by the Chair of Unit and the Associate Dean (Undergraduate).

### **Supporting Documentation**

If you are claiming exemption on the basis of previous study at another tertiary institution you are required to supply an academic transcript and may be required to supply official subject descriptions, photocopied from the Handbook or Calendar of the previous tertiary institution for the year in which the subjects were studied. Additional information, such as lecture/tutorial outline and/or reading list, may assist in assessing your eligibility for exemption.

If you are claiming exemption solely on the basis of previous study at the University of Sydney, it is not necessary to provide academic records in support of your application.

### **Determination of Application for Exemption**

Each student's case is considered individually on the basis of information submitted.

*When you have read this page, please complete the application form (over).*

*ALL signatures **MUST** be obtained from the Lecturer, Chair of Unit and Associate Dean before submitting the form to Student Administration.*

*If you have any questions about this information or the application, please contact Student Administration.*

# APPLICATION FOR EXEMPTION

Student Number 

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Surname			First Name(s)		
Address					
Phone (day/mobile)			Usyd Email:	@uni.sydney.edu.au	
Course Name				Instrument	Year

*Please complete the unit of study (subject) details below. For each unit of study listed, you must fill in each column in sections A, B, C and D (if appropriate). Abbreviate unit name if necessary. Use blue or black pen only. Forms completed in pencil will **NOT** be processed. Please attach copies of academic transcripts and official subject descriptions for studies completed at other tertiary institutions.*

A Unit(s) for Exemption		B Reason for Exemption	C Previous Study (if applicable)		D Alternative Units of Study		SYDNEY CONSERVATORIUM USE ONLY <i>Recommendation - Sign &amp; circle "Y" or "N"</i>					
Unit Code	Conservatorium Unit of Study Name	eg. Exemption test, Recog. prior learning	Unit Code	Unit of Study Name	Unit Code	Conservatorium Unit of Study Name	Lecturer's signature		Chair's signature		Associate Dean (Undergraduate) signature	
								YES		YES		YES
								NO		NO		NO
								YES		YES		YES
								NO		NO		NO
								YES		YES		YES
								NO		NO		NO
								YES		YES		YES
								NO		NO		NO
								YES		YES		YES
								NO		NO		NO

### Student's Declaration

I have read the "Application for Exemption" information. I request exemption against the unit(s) listed in Section A based on the reason(s) in Section B. If I am granted exemption, I understand that I must undertake the alternative unit(s) of study listed in column D.

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Associate Dean (Teaching and Learning) Approval** \_\_\_\_\_ **Date** \_\_\_\_\_