THE UNIVERSITY OF SYDNEY

APPLICATION FOR SPECIAL LEAVE - UG STUDENTS ONLY (up to 4 weeks)

- Application for Special Leave of more than 2 weeks' duration must be approved by the Associate Dean.

For more information about leave, see the Sydney Conservatorium Handbook chapter *Rules of the Sydney Conservatorium* (Section 4.5) or contact Student Administration.

Student Number | | | | | | | | | |

Surname _____ First Name(s) _____

Address _____

Phone (Mobile) _____ (Alternative Number) _____

USyd Email _____@uni.sydney.edu.au

Are you an international student? YES / NO (please circle)

Course _____ Year of course (please circle) 1 2 3 4

Principal Study _____

Length of leave requested ____ day(s) / week(s) (indicate number and circle 'days' or 'weeks' up to a max. 4 weeks)

First day of leave ____/____/____ Last day of leave ____/____/____

I wish to apply for Special Leave from my studies in the above course for the following reason(s):
Documentary evidence in support of the application must be attached where appropriate e.g. medical certificate

_____

_____

_____

_____

_____

Student's signature _____ Date _____

UoS Code-Class Missed	*Teacher*	*YES/NO*	*Conditions if recommended*	**Teacher's initials**

Associate Dean (Learning/Teaching)Approval (please circle) YES / NO

Associate Dean's Signature _____ Date _____