



APPLICATION FOR EXTENSION OF CANDIDATURE

POSTGRADUATE RESEARCH STUDENTS ONLY

If you are applying to extend the completion date for your candidature you must complete this form. Please obtain your Supervisor's and the Head of Unit's written recommendation before you return the form to the Student Administration office at the Sydney Conservatorium of Music. You can only apply for an extension during your last semester of candidature. If you fail to extend your latest date of submission, your candidature will be considered as lapsed and may be deemed as failure to make satisfactory progress which could lead to termination of your candidature.

SECTION A: (To be completed by the Student)

Name: \_\_\_\_\_ SID: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone (Day): \_\_\_\_\_ (Mobile): \_\_\_\_\_

Degree: \_\_\_\_\_ Full-time/Part-time Status: \_\_\_\_\_

Supervising Unit: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Commencement Date of Candidature: \_\_\_\_\_

Latest Completion Date: \_\_\_\_\_

Previous Extensions: \_\_\_\_\_

Previous Suspensions: \_\_\_\_\_

EXTENSION REQUESTED:  One Semester  Two Semesters

COMMENCING:  Semester One \_\_\_\_\_ (Yr)  Semester Two \_\_\_\_\_ (Yr)

Reason for Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work completed at present: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Detailed timetable for completion: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION B: (To be completed by Supervisor)**

The request is  Supported  Not Supported

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION C: (To be completed by Chair of Unit)**

The request is  Supported  Not Supported

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION D: (To be completed by Associate Dean)**

The request is  Supported  Not Supported

Associate Dean's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Studies Committee (where applicable): \_\_\_\_\_

**SECTION E: (To be completed by Faculty Office)**

New latest completion date: \_\_\_\_\_

Candidate record updated by: \_\_\_\_\_ Date: \_\_\_\_\_

Letter sent to candidate by: \_\_\_\_\_ Date: \_\_\_\_\_