IF YOU SEE AN EMERGENCY:

**REPORT**
- Warn other people in the area.
- Call Emergency Services: 0-000
  Call Security: 9351-3333
- Notify Chief Warden.
  Notify your Local Building Warden.
- If safe and if trained, fight the fire or control the emergency.
- **Evacuate** if in danger or when instructed.

IF YOU HEAR A “BEEP, BEEP” SIGNAL:

**ALERT**
- Follow the instructions of the Wardens.
- If safe, shut down processes and/or equipment.
- If safe, secure valuables and personal effects.
- Prepare to evacuate using the closest safe exit.

IF YOU HEAR A “WHOOP, WHOOP” SIGNAL:

**EVACUATE**
- **Leave now!** Escort visitors and those who require assistance.
- Use your closest safe exit.
- Proceed calmly to your assembly area.
- Report to your Warden at the Assembly Area.

**Chief Warden:** Sarah Cui 9351 2312 Room N311 (Main Office)
**Deputy Chief Warden:** Jane Mourao 9036 6401 Room N311 (Main Office)
**Your assembly area is:** Holme Building next to the Old Geology Bldg (off Science Road)