FACULTY OF DENTISTRY - ATTENDANCE PROVISIONS 2015

(1) Adequate attendance is required of all students.


(2) Except where special consideration is granted, formal exemption from any component of the Faculty’s programs is not permitted.

(3) Students must attend at least 90% of all compulsory components.

(a) Absence, for any reason, from more than 10% of the compulsory components of any course constitutes failure to make satisfactory progress for the purposes of the Coursework Policy 2014.

(b) Absence, for any reason, from more than 10% of the compulsory components of any unit of study will lead to the award of a fail grade for the unit of study.

Note: Failure to satisfy course requirements will constitute a basis for progression to be refused. See Faculty of Dentistry – Assessment Provisions 2017.

(4) The following are compulsory components, for which there is an expectation of full attendance.

(a) All tutorials, workshops and seminars. Tutors will record attendance.

(b) All scheduled clinical and pre-clinical activities. Tutors will record attendance and students must record each session in their clinical log books, which will be collected periodically for review.

(c) All required formative assessments (RFAs) and summative assessments and competency assessments. These include:

   (i) written and clinical assessments;
   (ii) peer marking;
   (iii) reassessments.

(d) Guest lectures, when formally timetabled.

(5) In Year 1, all Doctor of Dental Medicine students must attend all components of the Head and Neck Anatomy program (prosections and dissections).

(6) In Years 1 and 2, all Doctor of Dental Medicine students must attend all scheduled Basic and Clinical Science practical sessions.

(7) In Year 2, all Doctor of Dental Medicine students must attend all Treatment Planning workshops.

(8) All Doctor of Dental Medicine and Bachelor of Oral Health Students must attend the Faculty Research Day.

(9) All year 4 Doctor of Dental Medicine students must attend the Australian Dental Association Practice Management Day.

(10) Students must watch all on-line lectures.

(11) Students should attend all face to face lectures.
(12) A student who is unable to attend any rostered clinical session for any reason must contact the Faculty Office and the Clinic Reception area on or before the date of absence.

(13) A student who is absent from a compulsory learning activity for a period of five consecutive days or less must provide a professional practitioner's certificate or statutory declaration in support of the absence. The certificate or declaration must be lodged as soon as practicable, and in any event no later than five working days after the last date of the absence. The absence will be counted for the purposes of clauses (3) and (4) of these provisions.

(14) A student who is absent from a compulsory learning activity for a period of more than five consecutive days must apply for special consideration, in accordance with the Faculty of Dentistry – Assessment Provisions 2017. The absence will be counted for the purposes of clauses (3) and (4) of these provisions.

Note: See also Coursework Policy 2014 and Assessment Procedures 2011.

(15) Students who fail to attend a compulsory learning activity will be recorded as absent.

(a) Efforts will be made to provide catch-up activities in some instances, at the discretion of the Faculty.

(b) The record of the original absence will be retained regardless of whether the student attends such activities.

(16) Special consideration cannot take the form of an extension for periods longer than three weeks in the Doctor of Dental Medicine or Bachelor of Oral Health programs. In such circumstances the student will be:

(a) awarded a grade of “Discontinued not count as failure” (DC) and no mark; and

(b) subject to time limits for completion of the relevant award course, required to repeat the year.

(17) Breach of these provisions will constitute a breach of the Faculty of Dentistry – Professionalism Expectations Provisions 2015 and will be dealt with under the Faculty of Dentistry – Professionalism Provisions 2017.

NOTES

Faculty of Dentistry - Attendance Provisions 2015

Date adopted: 10 December 2014

Date commenced: 1 January 2015

Date amended: 15 December 2015, commencing 1 January 2016

7 March 2017

1 June 2017 (commencing 5 June 2017) (administrative amendments only)

Approved by: Professor Chris Peck, Dean

Signature:
Related documents:  
- *University of Sydney (Student Appeals Against Academic Decisions) Rule 2006*
- *University of Sydney (Coursework) Rule 2014*
- *Coursework Policy 2014*
- *Assessment Procedures 2011*
- *Faculty of Dentistry – Assessment Provisions 2017*
- *Faculty of Dentistry – Professionalism Expectations Provisions 2015*
- *Faculty of Dentistry – Professionalism Provisions 2017*

### AMENDMENT HISTORY

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<td>(8); (9); (16)</td>
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