1 Rationale

(1) The *Assessment Procedures 2011* requires that, in the assessment of written work, students be identified by Student Identification Numbers rather than names wherever practicable.

   **Note:** See clause 5(7) of the *Assessment Procedures 2011*.

(2) In these provisions, this practice is referred to as anonymous marking.

2 Provisions

(1) Anonymous marking should be implemented in all units of study by 1 January 2018.

(2) Unit of study assignment descriptions must explicitly instruct students to identify written assessment tasks using their student identification numbers, not their names.

   (a) This includes on cover sheets or headers in documents.

(3) Unit of Study Coordinators (or authorised delegates) must set Turnitin to enable anonymous marking in the grading section. This will de-identify assessment tasks as they are submitted online.

(4) For assignments submitted in hard copy, Unit of Study Coordinators (or authorised delegates) must manually match student identification numbers to student names after assessment is completed to record results.

NOTES

Faculty of Arts and Social Sciences – Anonymous Marking Provisions 2018

Date adopted: 17 July 2017

Date commenced: 1 January 2018

Approved by: Professor Annamarie Jagose

Dean, Faculty of Arts and Social Sciences

Signature:
Review date: 1 January 2023
Rescinded documents: None
Related documents:

- University of Sydney (Coursework) Rule 2014
- Coursework Policy 2014
- Assessment Procedures 2011

**AMENDMENT HISTORY**

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