1 Application

(1) These provisions apply to all students enrolled in pharmacy units of study in the:
   (a) Bachelor of Pharmacy; or
   (b) Bachelor of Pharmacy and Management.

(2) These provisions provide for limited reassessment of compulsory-to-pass assessments for the following units of study/components only:
   (a) PCOL2605; and
   (b) All PHAR1000-level units of study; and
   (c) All PHAR2000-level units of study EXCEPT for the PHAR2822 oral assessment; and
   (d) All PHAR3000-level units of study EXCEPT for PHAR3100 Clinical Placement A; and
   (e) All PHAR4000 units of study

(3) Subject to the applicable Course Resolutions, students who do not comply with these provisions are not permitted to progress to higher level units of study in their degree program.

2 Compulsory assessments for 1000 and 2000-level units of study

The list of compulsory-to-pass assessments can be found in the assessment table in the relevant unit of study outline(s).

3 Supplementary assessments for 1000 and 2000-level units of study

(1) A student may accept an offer to undertake a supplementary theory (written) exam for the following units of study:
   (a) PHAR1000-level units of study;
   (b) PHAR2000-level units of study; and
   (c) PCOL2605.

(2) A student is eligible to undertake a supplementary theory (written) exam if:
   (a) they have failed (excluding Absent Fail) ONE compulsory-to-pass theory (written) exam (including replacement exams due to approved special consideration); and
   (b) they have no assessment results pending; and
(c) they have NOT failed more than ONE compulsory-to-pass assessment in that calendar year of study, including assessment components and units of study not eligible for reassessment under Clause 3(1) of these provisions; and

(d) passing the supplementary theory (written) exam would progress the student to the next stage in the following calendar year and permit them to enrol in ALL of the higher 2000-level or 3000-level units of study as set out in the Units of Study Table in the course handbook.

(3) A student who does not meet the requirements of subclause 3(2) will not be permitted to undertake a supplementary theory (written) exam and must re-enrol in, and successfully complete, the failed units of study.

(4) Students who pass the supplementary theory (written) exam will be awarded a pass grade and 50% of the available marks for that exam. If the exam is worth more than 50% of the available marks for the unit of study, the student will be awarded a maximum mark and grade of 50 Pass for the whole unit of study.

(5) Students who fail the supplementary theory (written) exam must re-enrol and successfully complete the failed unit of study the following calendar year.

Note: The University’s requirements for special consideration are found in the Coursework Policy 2014 and the Assessment Procedures 2011.

4 Compulsory assessments for 3000-level units of study

Students enrolled in PHAR3000-level units of study must pass the following compulsory assessment elements:

(a) theory (written) examinations for each unit of study, if relevant;
(b) the Objective Structured Clinical Examination (OSCE);
(c) attendance requirements for all units of study;
(d) clinical placements; and
(e) all individual components of the Pharmaceutical Skills and Dispensing A and B units of study, including:
   (i) drug profile practical;
   (ii) dispensing and counselling continuous assessment portfolio; and
   (iii) dispensing practical examinations.

5 Supplementary assessments for 3000-level units of study

(1) A student may undertake up to TWO supplementary assessments for any compulsory component(s) (main examination or OSCE) of a PHAR3000-level unit of study, provided that they have met the School attendance requirements.

(2) A student may only undertake ONE supplementary assessment for a compulsory component.

Note: The University’s requirements for special consideration are found in the Coursework Policy 2014 and the Assessment Procedures 2011.
6 **Objective Structured Clinical Examination (OSCE)**

(1) The OSCE is a compulsory barrier examination.

(2) A student must pass every station of the OSCE to pass the assessment as a whole.

(3) If a student fails the OSCE assessment, an independent examiner will re-mark it by reviewing the audio recording of the examination.

(4) If the independent examiner upholds the fail grade, the student will be offered a **Repeat OSCE assessment** (i.e. a second attempt at the assessment).
   
   (a) The Repeat OSCE assessment will **NOT** count as one of the two available supplementary assessments provided for in Clause 5(1) of these provisions.

(5) The Repeat OSCE assessment will involve all OSCE stations, regardless of how many the student failed in the original OSCE assessment.

(6) A student must pass every station of the Repeat OSCE assessment to pass the assessment overall.

(7) If a student fails the Repeat OSCE assessment, an independent examiner will re-mark it by reviewing the audio recording of the assessment.

(8) If the independent examiner upholds the fail grade, the student will be offered a **Supplementary OSCE assessment** (i.e. a third attempt at the assessment).
   
   (a) The Supplementary OSCE assessment will count as one of the TWO available Supplementary Assessments provided for in Clause 5(1) of these provisions.

   **Note:** Only eligible students with available Supplementary Assessments in accordance with Clause 5(1) of these provisions will be offered a Supplementary OSCE assessment.

(9) If a student fails the Supplementary OSCE assessment, an independent examiner will re-mark it by reviewing the audio recording of the examination.

(10) If the independent examiner upholds the fail grade, the student:
   
   (a) cannot enrol in PHAR4000-level units of study the following year; and
   
   (b) must repeat and satisfactorily complete all PHAR3000-level units of study, except:
      
      (i) PHAR3815/PHAR3825 Pharmaceutical Skills and Dispensing A and B; and
      
      (ii) PHAR3100 Clinical Placement A and B, if these units have been passed.

(11) A student who passes a Repeat OSCE or Supplementary OSCE assessment will receive up to 50% of the available marks for that assessment.

7 **Pharmaceutical Skills and Dispensing A and B**

(1) The criteria for demonstrating satisfactory performance in each component are outlined in the learning management system for each unit of study.

(2) If a student fails the practical examination, they will be offered a **Repeat Dispensing Practical assessment** (i.e. a second attempt at the assessment).
(a) The Repeat Dispensing Practical assessment will NOT count as one of the two available Supplementary Assessments provided for in Clause 5(1) of these provisions.

(3) A Supplementary Assessment will be offered to a student who fails one of:
   (a) the Repeat Dispensing Practical examination; or
   (b) the theory (written) examination.

   This Supplementary Assessment WILL count as one of the two available Supplementary Assessments provided for in Clause 5(1) of these provisions.

(4) A student who fails either:
   (a) Pharmaceutical Skills and Dispensing A; or
   (b) Pharmaceutical Skills and Dispensing B;

   must repeat and satisfactorily complete the unit of study the following year but will not be required to repeat any other PHAR3000-level units of study which they have passed.

8 Additional assessment for 4000-level units of study (final year rule)

(1) Additional assessment in a student’s final year will only be permitted, with permission of the School, if:
   (a) the student has failed only one assessment task in the entire final year of study;
   (b) the failed assessment task must be passed to satisfy the requirements of a single unit of study; and
   (c) the student would otherwise be entitled to graduate.

(2) Students who do not meet the requirements of (1) (a) above, will not be permitted to undertake additional assessments and must re-enrol in, and successfully complete, the failed units of study.

(3) The additional assessment will be in the form determined by the School. This may include one or more of the following, or other tasks as specified by the School.
   (a) Supplementary examinations.
   (b) Additional placements.
   (c) Tutorials.
   (d) Lectures.
   (e) Lab sessions.

(4) These additional assessments will be conducted during the Replacement Exam period at the end of semester two.

(5) Students who pass the additional assessment will receive a pass grade of 50 for the unit of study.

(6) Students who fail the additional assessment must re-enrol in and pass the failed unit of study.
9 Exemptions for repeating students

(1) The year co-ordinator may exempt repeating students from components of units of study, provided that:
   (a) the student previously was awarded 65% of available marks in the relevant component in a previous attempt completed no more than three calendar years prior; and
   (b) the relevant component has not significantly changed since the student completed it.

(2) Applications for exemption must be made in writing (which includes email) to the unit of study co-ordinator.

(3) The unit of study co-ordinator must inform the student in writing:
   (a) of the outcome of their application; and
   (b) of any consequent change in the weighting of the remaining components in the unit of study.

(4) The exemption will not become effective until the student has accepted it in writing. Until this time the student must continue to attend all compulsory classes.

(5) If an exemption is accepted, the exempted student is not permitted to attend classes for the component for which they have received the exemption.

10 Format of Supplementary Assessments

(6) Supplementary Assessments will be:
   (a) in a form determined by the Sydney Pharmacy School; and
   (b) conducted at the end of the year after the main examination period.

(7) Students who pass a Repeat or Supplementary Assessment will receive:
   (a) a pass grade and mark of 50% for that assessment; or
   (b) if the assessment is worth more than 50% of the unit of study, a pass grade and mark of 50 for the whole unit of study.

11 Replacements and rescissions

These provisions replace the following documents, which are rescinded as from the date of commencement of these provisions:

(a) Faculty of Pharmacy – Third Year Assessment Provisions 2013.
(b) Faculty of Pharmacy – Final Year Assessment Provisions 2016.
NOTES

Faculty of Medicine and Health – Sydney School of Pharmacy Assessment Provisions 2019

Date adopted: 12 November 2019
Date commenced: 20 November 2019
Approved by: Prof. Robyn Ward, Executive Dean, Faculty of Medicine and Health
Signature:
Review date: 20 November 2024
Rescinded documents: Faculty of Pharmacy – Third Year Assessment Provisions 2013
Faculty of Pharmacy – Final Year Assessment Provisions 2016
Related documents: University of Sydney (Coursework) Rule 2014
University of Sydney (Student Appeals Against Academic Decisions) Rule 2006
Coursework Policy 2014
Assessment Procedures 2011

AMENDMENT HISTORY

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