

PRO-CHANCELLOR POLICY 2024

The Senate of the University of Sydney, as the governing authority of the University of Sydney, by resolution adopts the following policy.

Dated: 23 August 2024 (commencing 12 September 2024)

Last amended:

Position: Chief Governance Officer

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1 Name of policy

This is the Pro-Chancellor Policy 2024

2 Commencement

This policy commences on 12 September 2024.

3 Policy is binding

Except to the extent that a contrary intention is expressed, this policy binds the University, staff, students and affiliates.

4 Statement of intent

This policy provides for the appointment of Pro-Chancellors, who may preside at graduation ceremonies and attend other official functions when the Chancellor is unavailable. It also provides for the appointment of other eligible title holders to perform the duties of a presiding officer at graduation ceremonies.

5 Application

This policy applies to the University, its staff, students and affiliates.

6 Role of Pro-Chancellor

- (1) The Chancellor is responsible for the way in which the functions of their office are carried out.
- (2) The role of the Pro-Chancellor is to carry out, by arrangement with the Chancellor, the functions of delegate of the Chancellor to preside at graduation ceremonies and attend other official functions when the Chancellor is unavailable, in addition to other delegates.

Note: [See *University of Sydney \(Delegations of Authority\) Rule*](#)

7 Role of Presiding Pro-Chancellor

- (1) The role of the Presiding Pro-Chancellor is to carry out, by arrangement with the Chancellor, the functions of delegate of the Chancellor to preside at graduation ceremonies.
- (2) A Presiding Pro-Chancellor must be one of the following:
 - (a) Former Deputy Chancellor
 - (b) Former Pro-Chancellor
 - (c) Former Chair of the Academic Board
 - (d) Former Provost
 - (e) Former Deputy Vice-Chancellor
 - (f) Emeritus Professor
- (3) Presiding Pro-Chancellors are permitted to preside at graduations (i.e. admit to the appropriate degree or degrees and award the appropriate diploma or diplomas to those who have qualified for the degree or diploma concerned and whose names appear in the printed list contained in the official program). The names to appear in the official program are determined by administrative action taken by Deans and Heads of Schools and Deans prior to the finalisation of the official program. Those presiding at the ceremony are unable to vary the list or to depart from it.

8 Number of Pro-Chancellors

At any given time there will normally be up to four Fellows appointed to the position of Pro-Chancellor.

9 Appointment of Pro-Chancellors

- (1) A Pro-Chancellor must be appointed by Senate on the recommendation of the Chancellor.
- (2) The Chancellor may put forward the names of more nominees than there are positions to be filled. On such occasions the determination of appointed candidates will be by an election conducted by the Secretary to Senate.

- (3) A Pro-Chancellor will normally be appointed for a period of two years.
- (4) Fellows appointed to the position of Pro-Chancellor are eligible for re-appointment.

10 Appointment of Presiding Pro-Chancellors

- (1) A Presiding Pro-Chancellor must be appointed by Senate on the recommendation of the Chancellor.
- (2) A Presiding Pro-Chancellor will normally be appointed for a period of two years.
- (3) Persons appointed to the position of Presiding Pro-Chancellor are eligible for re-appointment.

11 Rescissions and replacements

This document replaces the following, which is rescinded as from the date of commencement of this document:

- (1) Pro-Chancellor Policy 2015 which commenced on 24 February 2015.

NOTES

Pro-Chancellor Policy 2024

Date adopted: 23 August 2024

Date commenced: 12 September 2024

Current Policy Owner Chief Governance Officer

Review date: 23 August 2029

Rescinded documents: Pro-Chancellor Policy 2015

Related documents:

University of Sydney Act 1989 (NSW) as amended

University of Sydney By-Law 1999 (as amended)

[University of Sydney \(Delegations of Authority\) Rule](#)

AMENDMENT HISTORY

Provision	Amendment	Commencing
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