

# INVESTMENT POLICY 2017

The Investment and Commercialisation Committee, as delegate of the Senate of the University of Sydney, adopts the following policy.

Dated: 22 February 2017

Last amended: 29 May (administrative amendments only)

Signature:

Name: David Mortimer

Position: Chair, Senate Investment and Commercialisation Committee

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### 1 Name of policy

This is the Investment Policy 2017.

### 2 Commencement

This policy commences on 29 March 2017.

### 3 Policy is binding

Except to the extent that a contrary intention is expressed, this policy binds the University, staff, students and affiliates.

### 4 Statement of intent

This policy:

- (1) sets out the principles underpinning the management of the University's investment funds of endowment and other capital, including its real property investments;

- (2) supports compliance with legal and regulatory requirements;
- (3) supports the University's goal of enhancing the overall wealth and fiscal capacity of the University; and
- (4) states the University's intention to incorporate ESG factors in the management of investment funds.

**Note:** Management of the University's investments is subject to Schedule 2 of the University of Sydney Act 1989 (as amended). Delegations for investment and capital management are included in the [University of Sydney \(Delegations of Authority – Administrative Functions\) Rule 2016](#).

## 5 Application

- (1) This policy applies to the University, staff and affiliates.
- (2) Unless otherwise specified, this policy does not apply to the management of financial risks addressed by [Treasury Management Policy 2014](#).

## 6 Definitions

<b>alternative investments</b>	means investment assets other than traditional investments.
<b>benchmark indices</b>	means performance measures, over the appropriate time frame, used to assess the performance of either or both an investment manager or investment funds.
<b>carbon footprint intensity</b>	means a measurement of the greenhouse gas emissions of carbon dioxide produced for each investment funds company, expressed in tonnes or kilograms per dollar of sales.
<b>co-mingled investment vehicle</b>	means an investment vehicle with an external investment manager in which the investment funds of multiple parties are pooled, and parties share in the investment returns of the pool of assets owned by the vehicle.
<b>credit risk framework</b>	means the ICC approved credit limits based upon rating agency credit ratings for different categories of defensive investments.
<b>custodian</b>	means an external entity responsible for safekeeping securities, and collections and disbursements of related payments and receipts attaching to the securities. Additional services may include investment performance reporting.
<b>defensive investments</b>	means investments in cash and fixed interest securities.
<b>discretionary capital</b>	means the University's non-restricted funds and includes endowment funds and real property assets not allocated to a specific faculty or purpose and accumulated reserves and provisions.
<b>endowment capital</b>	means a sum of money where the principal is managed in a way that seeks to preserve or grow its value in perpetuity.
<b>ESG</b>	means Environmental, Social and Corporate Governance.

<b>ESG manager rating</b>	means a rating of ESG processes and considerations provided by the investment consultant and used to assess the potential security selection or investment strategy of external investment managers.
<b>external investment manager</b>	means a party external to the University appointed to manage investment funds under an investment management agreements, managed investment schemes or partnerships.
<b>Financial Services</b>	means the business unit of the University responsible for the provision of financial and accounting related services.
<b>Future Fund</b>	has the meaning set out in the <a href="#"><u>University of Sydney (Delegations of Authority – Administrative Functions) Rule 2016</u></a> .
	At the date of this policy, this is:
	The fund, established by the University, constituted by:
	<ul style="list-style-type: none"> <li>(a) gifts or bequests made to the University which are the absolute property of the University, or the proceeds of such gifts or bequests, the corpus of which the University has determined should be preserved with the intention that the income be applied to support the University's operating costs; and</li> <li>(b) such other moneys as may be contributed, with or without conditions, to the fund by the University.</li> </ul>
<b>growth investments</b>	means all investment asset classes except defensive investments, fixed interest and cash.
<b>ICC</b>	means the Investment and Commercialisation Committee of Senate.
<b>ICM</b>	means Investment and Capital Management which is a sub-unit within Financial Services directly responsible for investment management of the investment funds.
<b>individual investment mandate</b>	means an investment with an external investment manager in which the University's investments are held directly for the benefit of the University and are not co-mingled with investment funds of other parties.
<b>integrated ESG framework</b>	means the system of incorporating ESG considerations into the evaluation of manager selection or the determination of investment strategy.
<b>investment consultant</b>	means a consultant approved by ICC appointed to advise the University about its investment funds.
<b>investment funds</b>	means funds available to be invested by ICM.
<b>investment grade</b>	means a rating assigned by the investment consultant to an external investment fund of B+ or higher.
<b>LTF</b>	means long term funds, designed for investors with long term investment needs beyond seven years.

<b>MTF</b>	means medium term funds, designed for investors intending to spend their investment within one to four years. Funds intended to be spend within five to seven years are also invested in the MTF.
<b>percentage rate of annual spending</b>	means the permitted annual rate of spending from capital preserved accounts, as approved by ICC.
<b>specialist proxy voting firm</b>	means an entity that provides specialist shareholder voting services and exercises shareholders' voting rights on their behalf in accordance with an agreed voting mandate.
<b>STF</b>	means short term funds, with investments generally held for a period less than one year.
<b>strategic asset allocation target sectors</b>	means the mix and percentage target weights of asset classes adopted to achieve the investment fund's strategic investment objectives.
<b>traditional investments</b>	means investment assets limited to fixed interest, cash, listed equities and real property.

## 7 Responsibilities

- (1) ICC is responsible for:
  - (a) monitoring and overseeing the investment activities of the University;
  - (b) approving the appointment and termination of investment consultants;
  - (c) approving the appointment and termination of external investment managers managing funds greater than \$50 million;
  - (d) approving the strategic asset allocation target sectors, following consideration of advice from ICM and the University's investment consultant;
  - (e) approving the integrated ESG framework; and
  - (f) reviewing investment reports provided by ICM.
- (2) ICM is responsible for the management of the University's investment funds, including:
  - (a) complying with investment related obligations attaching to gifts under the [Gift Administration Policy 2012](#);
  - (b) appointing and terminating external investment managers in accordance with the [University of Sydney \(Delegations of Authority – Administrative Functions\) Rule 2016](#);
  - (c) making recommendations to ICC about the strategic asset allocation target sectors;
  - (d) co-ordinating advice from the investment consultants to ICC on:
    - (i) an annual assessment of the investment funds; and
    - (ii) ongoing development and implementation of the integrated ESG framework;
  - (e) appointing a custodian for the provision of services including investment performance reporting;

- (f) developing an investment strategy for the University;
  - (g) setting sector benchmarks for performance measurement and evaluation;  
and
  - (h) providing investment reports and recommendations to ICC.
- (3) The Gift Administration Board and the Trusts Office have responsibilities assigned to them by the [Gift Administration Policy 2012](#).
- (4) Subject to the terms of the relevant contractual arrangement, the custodian will be engaged to be responsible for:
- (a) holding the University's investment assets in safe custody;
  - (b) associated investment accounting, unitisation, valuation and performance reporting; and
  - (c) producing monthly investment performance results, on both a gross basis and net of external investment manager fees, for STF, MTF and LTF investments. These reports will include:
    - (i) investment funds performance relative to the benchmark; and
    - (ii) performance of the separate asset sectors and of the individual external investment managers, relative to the applicable benchmarks.
- (5) Subject to the terms of the relevant contractual arrangement, the University's investment consultant will be engaged to assist ICM in:
- (a) providing ICC with an annual assessment of the investment funds with an independent view of the structure versus objectives and peer funds; and
  - (b) developing and implementing the integrated ESG framework.

## 8 Investment principles

- (1) Investment funds will be invested:
- (a) in accordance with the strategic asset allocation target sectors; and
  - (b) in a manner consistent with the integrated ESG framework set out in clause 9 of this policy.
- (2) Investment risks will be effectively reduced by diversification.
- (3) University investments with external investment managers may comprise both individual investment mandates and co-mingled investment vehicles and:
- (a) where it is feasible to do so, the University will seek to make investments using individual mandates, to facilitate the implementation of tailored ESG considerations and to target tax efficiency where appropriate; and
  - (b) where co-mingled investments are used, the University will integrate ESG considerations into the due diligence and evaluation processes for selecting the external investment manager, and for the purpose of ongoing monitoring of each manager.
- (4) The University will seek to maximise the investment returns of the investment assets within specified risk profiles, consistent with international best practice for institutional and endowment capital investment.
- (5) The management of investment funds will be consistent with the University meeting its duties and obligations as trustee and meeting its contractual obligations.

- (6) The investment returns and risk measures will be regularly assessed against benchmark indices and return objectives, consistent with the investment strategic asset allocation target sectors.
- (7) Investment in real property will be undertaken either:
  - (a) where it supports the University's strategic plan and statutory object; or  
**Note:** The University's object is defined in clause 6 of the [University of Sydney Act 1989](#).
  - (b) where it is required to be undertaken by the terms upon which the University acquired or was given property.
- (8) Separate target returns may be set for real property held within the Future Fund.
- (9) The net investment return on funds invested in the LTF should exceed the average percentage rate of inflation plus the percentage rate of annual spending, over a full investment cycle spanning seven to ten years. The LTF strategic and asset allocation target sectors will comprise a mix of growth, alternative and defensive investments consistent with achieving its investment return objective.
- (10) The net investment return on funds invested in the MTF should exceed the rate of return of the STF over a one to four year period. The MTF strategic and asset allocation target sectors will comprise a mix of mostly defensive investments supplemented by a limited exposure to growth and alternative investments consistent with achieving its investment return objective.
- (11) The net investment return on funds invested in the STF should match the bank bill index return over 12 monthly periods. The STF strategic and asset allocation target sectors will consist of liquid, short term money market instruments denominated in Australian dollars which is in accordance with the credit risk framework and consistent with meeting its investment return objective.

## 9 Integrated ESG framework

- (1) External investment managers will be required to consider ESG factors in their investment processes.
- (2) The investment consultant will rate external investment managers and co-mingled investment vehicles on their ESG capabilities and performance. This will include:
  - (a) benchmarking managers to encourage improvement of their ESG performance over time;
  - (b) measuring the carbon footprint intensity of the listed equity sectors of the relevant investment funds and benchmarking against the carbon footprint intensity of broader market indices; and
  - (c) evaluating how Australian equities managers identify and assess companies' respect for the rights and interests of Indigenous peoples, including Aboriginal and Torres Strait Islander people.
- (3) Where investments are held through an individual mandate, the mandate must:
  - (a) exclude investments in entities directly involved in the primary manufacture of complete tobacco products;
  - (b) exclude investments in entities directly involved in the manufacture of cluster munitions;  
**Note:** See [Convention on Cluster Munitions \(2008\)](#) and [Anti-Personnel Mines Convention Act \(1998\)](#).

- (c) incorporate ESG considerations, including the rights and interests of Indigenous peoples, including Aboriginal and Torres Strait Islander peoples; and
  - (d) consider the overall carbon footprint intensity of the investments.
- (4) Where investments in co-mingled investment vehicles are held, ICM will seek information from the external investment managers with the objective of achieving exclusion of investments of the kind described in subclauses 9(3)(a) and 9(3)(b) where possible.
- (5) The University will exercise its ownership rights, including share voting rights (or similar), in a manner consistent with active ownership and stewardship of the assets in which it has invested. This will include:
  - (a) appointing a specialist proxy voting firm to assist in this function where appropriate;
  - (b) supporting principles of good governance, on the basis that this contributes to long term investment value;
  - (c) supporting disclosure by companies of any material exposure to economic, environmental and social sustainability risks and how they manage or intend to manage those risks,
  - (d) respecting the rights and interests of Indigenous peoples, including Aboriginal and Torres Strait Islander peoples;
  - (e) supporting engagement through collaborative governance initiatives or direct engagement with corporate entities in which the University is invested, where appropriate, on a range of ESG issues including climate change; and
  - (f) participating, directly or through agents or collaborative engagement, in the development of policy, regulation, and standard setting.
- (6) External investment managers (including, as far as possible, managers of co-mingled investments) will be asked to report on ESG matters at least annually. These reports will address:
  - (a) ESG integration;
  - (b) discussion of material ESG issues and systemic risks, such as climate change;
  - (c) engagement activities;
  - (d) voting; and
  - (e) questions of ATSI rights and interests.

## 10 Risk management

- (1) Investment funds will be allocated to achieve appropriate diversification to reduce risk.
- (2) Investment funds will be managed in accordance with:
  - (a) the strategic asset allocation target sectors; and
  - (b) the guideline asset allocation ranges defined in the investment procedures.

**Note:** See [Risk Management Policy 2013](#).

## 11 Procedures

The Chief Financial Officer may, by written determination, determine procedures for the implementation of this policy.

## NOTES

### Investment Policy 2017

Date adopted: 22 February 2017  
Last amended: 29 May 2017 (administrative amendments only)  
Date commenced: 29 March 2017  
Administrator: Chief Financial Officer  
Review date:  
Related documents:

*University of Sydney Act 1989 (as amended)*

[Environmental Policy](#)

[Gift Acceptance Policy 2013](#)

[Gift Administration Policy 2012](#)

[Risk Management Policy 2013](#)

[Treasury Management Policy 2014](#)

[Investment Portfolio Procedures](#)

[Treasury Management Procedures 2014](#)

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## AMENDMENT HISTORY

Provision	Amendment	Commencing
All	Complete review of document	16 April 2015
All	Complete review of document	29 March 2017
4(4) note; 6	Amended references to University of Sydney (Delegations of Authority – Administrative Functions) Rule 2016	1 June 2017