

ELECTION CANDIDATES' CONDUCT PROCEDURES 2017

Issued by: Secretary to Senate

Dated: 29 August 2017

Last amended:

Signature:

Name: Mr David Pacey

1 Purpose and application

- (1) These procedures are to give effect to the electoral provisions of the [University of Sydney \(Governance of Faculties and University Schools\) Rule 2016](#) ("the GOFUS Rule") and the [University of Sydney \(Academic Board\) Rule 2017](#) ("the Academic Board Rule").
- (2) These procedures should be read in conjunction with the *Election Procedures 2017*.
- (3) These procedures apply, in addition to the [Code of Conduct – Staff and Affiliates](#) and [Code of Conduct for Students](#), to all staff and students involved in the conduct of:
 - (a) elections held under the [GOFUS Rule](#) or the [Academic Board Rule](#); and
 - (b) election campaigns.

2 Commencement

These procedures commence on 4 September 2017.

3 Interpretation

- (1) Words and phrases used in these procedures and not otherwise defined in this document have the meanings they have in the [GOFUS Rule](#), the [Academic Board Rule](#), as appropriate, or the *Election Procedures 2017*.

Note: See section 1.4 of the [GOFUS Rule](#), section 1.4 of the [Academic Board Rule](#), and clause 3 of the [Election Procedures 2017](#).

(2) In these procedures:

campaign materials	means all electronic and non-electronic materials used for the promotion of a candidate including web pages, emails, social media posts, brochures and flyers.
campaigning	means carrying out an activity that identifies a person as a candidate for an election.
candidate	means a person who has nominated for election, and whose nomination has been accepted.
supporter	means a person assisting a candidate in an election campaign.

4 Principles

- (1) The relevant Returning Officer must provide a copy of these procedures and the [Election Procedures 2017](#) to all candidates as soon as possible after receipt of their nomination.
- (2) Staff and students involved in campaigning for elections must not engage in dishonest or misleading practices during the course of the campaign.
- (3) All information provided to the Returning Officer, orally or in writing, must be true, accurate and not misleading.
 - (a) If required by the Returning Officer, information must be verified by such means as the Returning Officer may stipulate.
- (4) Campaign materials must not contain images or languages, or promote behaviour, that:
 - (a) breaches any legislative or regulatory requirement;
 - (b) breaches any University Rule, policy or procedures; or
 - (c) in the reasonable opinion of the Returning Officer, is offensive.

Note: See [Code of Conduct – Staff and Affiliates](#), the [Code of Conduct for Students](#), and [Bullying, Harassment and Discrimination Prevention Policy 2015](#)
- (5) Each candidate is responsible for the actions of their supporters during the campaign.

5 Campaigning

- (1) Each candidate must inform their supporters:
 - (a) about the requirements of these procedures; and
 - (b) the necessity to observe these requirements at all times.
- (2) During the course of the election, candidates and their supporters must conduct themselves in a manner that:
 - (a) does not compromise the fairness and integrity of the election process, including the conduct of a secret ballot; and
 - (b) does not prejudice the good name of the University.



6 Canvassing votes

- (1) Candidates and their supporters may approach potential voters to ask for their vote.
- (2) Candidates and their supporters must not:
 - (a) harass, intimidate or coerce potential voters to vote for or against a particular candidate; or
 - (b) use bribery or threats or similar means to induce a potential voter to vote for or against a particular candidate.

Note: See [Code of Conduct – Staff and Affiliates](#), the [Code of Conduct for Students](#), and [Bullying, Harassment and Discrimination Prevention Policy 2015](#)

7 Voting

- (1) No person may:
 - (a) log in online with another person's ID or password; or
 - (b) use another person's ID and password to vote online on an electronic device.

Note: See Clause 5(q) of the [Policy on the use of University Information and Communication Technology Resources \(ICT Resources\)](#)

- (2) No person may
 - (a) provide another person with their passwords; or
 - (b) allow another person to vote on their behalf.

Note: See clause 11a of the [Information Security Policy](#).

8 Breach of these procedures

Conduct in breach of the requirements of this document may constitute misconduct or serious misconduct, and the University may take disciplinary action against any person who does so.

NOTES

Election Candidates Conduct Procedures 2017

Date adopted: 29 August 2017
Date commenced: 4 September 2017
Administrator: Secretary to the Senate
Review date:



Related documents:

University of Sydney (Governance of Faculties and University Schools) rule 2016

University of Sydney (Academic Board) Rule 2017

University of Sydney (Student Discipline) Rule 2016

Election Procedures 2017

Code of Conduct – Staff and Affiliates

Code of Conduct for Students

Bullying, Harassment and Discrimination Prevention Procedures 2015

Policy on the use of University Information and Communication Technology Resources (ICT Resources)

Information Security Policy

AMENDMENT HISTORY

Provision Amendment

Commencing