Postgraduate Research Scholarship in the Mechanisms of Immune Regulation

Terms and Conditions
October 2017

1. Background
a. A unique opportunity is available for an outstanding Master of Philosophy or PhD scholar to conduct research into the mechanisms of immune regulation by mesenchymal cells.
b. This scholarship is funded by the NHMRC Clinical Trials Centre.

2. Eligibility
a. Applicants must have an unconditional offer of admission for full-time studies in a Masters of Philosophy or PhD at the University of Sydney and be willing to undertake research in the field of mechanisms of immune regulation by mesenchymal cells.
b. Applicants must have at least one of the following:
   i. a Honours degree in Biology, or
   ii. a Master’s degree in biology with a substantial research component.
c. Applicants must have an academic background in science and have completed subjects related to biological sciences.
d. Applicants must be an Australian Citizen, Australian Permanent Resident or a New Zealand Citizen.

3. Selection Criteria
a. The successful applicant will be awarded the Scholarship on the basis of:
   I. academic merit,
   II. level of knowledge and experience in basic molecular skills and techniques,
   III. level of knowledge and experience in animal cell culture and handling and maintaining mice,
   IV. previous research experience,
   V. curriculum vitae,
   VI. references from three referees (two of the referees must be linked to the applicant in the last two years),
   VII. applicant availability to complete full time research over the duration of the scholarship, and
   VIII. excellent writing, oral presentation and interpersonal skills.
b. Applicants that are familiar with current literature will be highly regarded.
c. Applicants may be required to attend an interview.
d. The successful applicant will be awarded the Scholarship by the nomination of a selection committee made up of basic researchers and clinicians within the Islet Biology and Diabetes laboratory (Hardikar lab) at the NHMRC Clinical Trials Centre.

4. Value
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a. A successful Master of Philosophy recipient will be provided with an annual stipend allowance of $26,682 per annum for one year. If the recipient upgrades to a PhD, then the scholarship will be extended for a further two years, subject to satisfactory academic performance.

b. A successful PhD recipient will be provided with an annual stipend allowance of $26,682 per annum for three years, subject to satisfactory academic performance.

c. Periods of study already undertaken towards the degree prior to the commencement of the Scholarship, will be deducted from the maximum duration of the Scholarship excluding the potential extension period.

d. The recipient is expected to apply for competitive scholarships (not funded by the NHMRC Clinical Trials Centre) for the years of study beyond the first year and will be supported to do so.

e. The recipient is expected to apply for supplementary scholarships, and travel and conference support schemes that are not funded by the NHMRC Clinical Trials Centre and will be supported to do so.

f. The Scholarship cannot be deferred or transferred to another area of research.

g. No other amount is payable.

h. The Scholarship will be offered subject to the availability of funding.

5. Eligibility for Progression

a. Progression is subject to passing the annual progress review.

6. Leave Arrangements

a. The Scholarship recipient receives up to 20 working days recreation leave each year of the Scholarship and this may be accrued. However, the student will forfeit any unused leave remaining when the Scholarship is terminated or complete. Recreation leave does not attract a leave loading and the supervisor’s agreement must be obtained before leave is taken.

b. The Scholarship recipient may take up to 10 working days sick leave each year of the Scholarship and this may be accrued over the tenure of the Scholarship. Students with family responsibilities, caring for sick children or relatives, or experiencing domestic violence, may convert up to five days of their annual sick leave entitlement to carers leave on presentation of medical certificate(s). Students taking sick leave must inform their supervisor as soon as practicable.

7. Research Overseas

a. The Scholarship recipient may not normally conduct research overseas within the first six months of award.
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b. The Scholarship holder may conduct up to 12 months of their research outside Australia. Approval must be sought from the student’s supervisor, Head of Department and HDRAC, and will only be granted if the research is essential for completion of the degree. All periods of overseas research are cumulative and will be counted towards a student’s candidature. Students must remain enrolled full-time at the University and receive approval to count time away.

8. Suspension

a. The Scholarship recipient cannot suspend their award within their first six months of study, unless a legislative provision applies.

b. The Scholarship recipient may apply for up to 12 months suspension for any reason during the tenure of their Scholarship. Periods of suspension are cumulative and failure to resume study after suspension will result in the award being terminated. Approval to suspend must be given by both HDRAC and the head of the department concerned. Periods of study towards the degree during suspension of the Scholarship will be deducted from the maximum tenure of the Scholarship.

9. Changes in Enrolment

a. The Scholarship recipient must notify HDRAC and their supervisor promptly of any planned changes to their enrolment including but not limited to: attendance pattern, suspension, leave of absence, withdrawal, course transfer, and candidature upgrade or downgrade. If the award holder does not provide notice of the changes identified above, the University may require repayment of any overpaid stipend.

10. Termination

a. Unless terminated earlier under this paragraph, the Scholarship will terminate:

I. on resignation or withdrawal of the student from their PhD,
II. upon the student having completed 4 years equivalent full-time study for a PhD, or 2 years equivalent full time study for a masters by research,
III. upon submission of the thesis or at the end of the award,
IV. if the student ceases to be a full-time student and prior approval has not been obtained to hold the Scholarship on a part-time basis,
V. if the recipient receives an alternative primary scholarship. In such circumstances this Scholarship will be terminated in favour of the alternative scholarship where it is of higher value,
VI. if the student does not resume study at the end of a period of approved leave or has unapproved absences,
VII. if the student conducts major or repeated breaches of experimental protocols or of laboratory safety standards, or

b. The Scholarship may also be terminated by the University before this time if, in the opinion of the University:
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I. the course of study is not being carried out with competence and diligence or in accordance with the terms of this offer,
II. the student fails to maintain satisfactory progress, or
III. the student has committed misconduct or other inappropriate conduct.

c. Stipend payments will be suspended throughout the duration of any enquiry/appeal process.

d. Once the Scholarship has been terminated, it will not be reinstated.

11. Misconduct

a. Where during the Scholarship a student engages in misconduct, or other inappropriate conduct (either during the Scholarship or in connection with the student’s application and eligibility for the Scholarship), which in the opinion of the University warrants recovery of funds paid to the student, the University may require the student to repay stipend amounts and any other payments made to the student in connection with the Scholarship. Examples of such conduct include and without limitation; academic dishonesty, research misconduct within the meaning of the Research Code of Conduct (for example, plagiarism in proposing, carrying out or reporting the results of research, or failure to declare or manage a serious conflict of interests), breach of the Code of Conduct for Students and misrepresentation in the application materials or other documentation associated with the Scholarship.

b. The University may require such repayment at any time during or after the Scholarship period. In addition, by accepting this Scholarship, the student consents to all aspects of any investigation into misconduct in connection with this Scholarship being disclosed by the University to the funding body and/or any relevant professional body.