The Carlyle Greenwell Research Fund for Students in Anthropology

Terms and Conditions
June 2018

1. Background

a. This Scholarship was bequeathed by Carlyle Greenwell, an architect, for student research, field work and original literary work in Anthropology (including prehistoric Archaeology).

2. Eligibility

a. Applicants must be enrolled within the Department of Archaeology at the University of Sydney in:
   I. Honours,
   II. Masters of Arts (Research),
   III. Master of Philosophy, or
   IV. PhD.

b. Applicants must be applying for funding to be used for the specified research project only. Funds may not be used for preparation of a thesis for presentation.

c. Applicants must be applying for funding for expenses they expect to incur and prior to spending. Funds may not normally be applied for retrospective funding.

d. Applicants who have been previously awarded this Scholarship may be eligible to re-apply:
   I. when the previous Scholarships ends, and
   II. the total amount awarded for any one project under this Scholarship is less than the maximum value in Clause 3.a.

3. Selection Criteria

a. The successful applicant will be awarded the Scholarship on the basis of:
   I. academic merit,
   II. project details including:
      i. the research problem,
      ii. the intellectual background to this problem,
      iii. the proposed research methods, material and location,
      iv. how this research relates to the overall research proposal for their degree, and
      v. if applicable, the applicant is required to provide information on how they intend to fund additional research costs if this is required to complete their degree, and
      vi. detailed budget and justification of research project, and
   III. a Supervisor report.

b. Preference will be given to research based within Australia, the Pacific and Southeast Asia in prehistory, although research in other fields of Archaeology may be supported.

c. The successful applicant will be awarded the Scholarship on the nomination of the Head of School of Philosophical and Historical Inquiry on the recommendation of a Committee consisting of the Chair of Department of Archaeology and two other academic staff members in the Department of Archaeology, who are the HDR Coordinator and Honours Coordinator.
The Carlyle Greenwell Research Fund for Students in Anthropology

4. **Value**

   a. The value of each Scholarship will be determined by the selection committee and will have a maximum value for any one project of:
      
      I. $10,000 for a PhD,
      II. $5,000 for a Master of Philosophy, or
      III. $500 for a Master of Arts (Research) and Honours recipients.

   b. The Scholarship is tenable for one year only.

   c. The Scholarship value will be paid as a lump sum payment.

   d. The Scholarship will not fund research:
      
      I. which could be more appropriately funded by other sources including supervisor’s own research funds e.g. Near Eastern Archaeology Foundation, University of Sydney Postgraduate Research Support Scheme, or
      II. for any extra research funding awarded to postgraduates in receipt of Research Training Program Stipend Scholarship.

   e. The Scholarship may be awarded to cover legitimate student research costs in excess of funds already obtained (or applied for) from elsewhere.

   f. The Scholarship is for commencement in relevant research period in which it is offered for and cannot be deferred or transferred to another area of research.

   g. No other amount is payable.

   h. The Scholarship will be offered subject to the availability of funding.

5. **Eligibility for Progression**

   a. Progression is subject to passing the annual progress review.

   b. Successful recipients must claim this Scholarship within one year from date of award. Claims must be accompanied by receipts which must be submitted to the School of Philosophical and Historical Inquiry.

   c. Successful recipients are required to maintain receipts for up to one year for all costs incurred that are relevant to this Scholarship.

   d. Successful recipients may be required to produce these receipts if requested by the Faculty of Arts and Social Sciences.

6. **Leave Arrangements**

   a. Not relevant.

7. **Research Overseas**

   a. Not relevant.
The Carlyle Greenwell Research Fund for Students in Anthropology

8. Suspension
a. Not relevant.

9. Changes in Enrolment
a. The Scholarship recipient must notify HDRAC and their supervisor promptly of any planned changes to their enrolment including but not limited to: attendance pattern, suspension, leave of absence, withdrawal, course transfer, and candidature upgrade or downgrade. If the award holder does not provide notice of the changes identified above, the University may require repayment of any overpaid Scholarship funds.

10. Termination
a. Unless terminated earlier under this paragraph, the Scholarship will terminate:
   I. on resignation or withdrawal of the student from their Honours, Masters of Arts (Research), Master of Philosophy or PhD,
   II. upon the student having completed
      i. 4 years equivalent full time study for a PhD,
      ii. 2 years equivalent full time study for a Master of Philosophy or Master of Arts (Research), or
      iii. 1 year equivalent full time study for an Honours.
   III. upon submission of the thesis or at the end of the award,
   IV. does not resume study at the end of a period of approved leave, or
   V. If the student ceases to meet the eligibility requirements specified for this Scholarship, (other than during a period in which the Scholarship has been suspended or during a period of approved leave).

b. The Scholarship may also be terminated by the University before this time if, in the opinion of the University:
   I. the course of study is not being carried out with competence and diligence or in accordance with the terms of this offer,
   II. the student fails to maintain satisfactory progress, or
   III. the student has committed misconduct or other inappropriate conduct.

c. Scholarship payments will be suspended throughout the duration of any enquiry/appeal process.

d. Once the Scholarship has been terminated, it will not be reinstated

11. Misconduct
a. Where during the Scholarship a student engages in misconduct, or other inappropriate conduct (either during the Scholarship or in connection with the student’s application and eligibility for the Scholarship), which in the opinion of the University warrants recovery of funds paid to the student, the University may require the student to repay Scholarship amounts and any other payments made to the student in connection with the Scholarship. Examples of such conduct include and without limitation; academic dishonesty, research
The Carlyle Greenwell Research Fund for Students in Anthropology

misconduct within the meaning of the Research Code of Conduct (for example, plagiarism in proposing, carrying out or reporting the results of research, or failure to declare or manage a serious conflict of interests), breach of the Code of Conduct for Students and misrepresentation in the application materials or other documentation associated with the Scholarship.

b. The University may require such repayment at any time during or after the Scholarship period. In addition, by accepting this Scholarship, the student consents to all aspects of any investigation into misconduct in connection with this Scholarship being disclosed by the University to the funding body and/or any relevant professional body.