Hugh Clarke Research Travel Grant

Terms and Conditions
October 2018

1. Background

   a. Established in 2018, this Scholarship has been generously donated by Professor (Emeritus) Hugh Clarke to encourage study in the Department of Japanese Studies.

2. Eligibility

   a. Applicants must be enrolled and be studying Japanese Studies within the Department of Japanese Studies, School of Languages and Cultures at the University of Sydney in one of the following degrees:
      I. Honours,
      II. Masters by Research, or
      III. PhD.

   b. Applicants must be travelling:
      I. to Japan, or
      II. if approved by the selection committee:
           i. to another overseas destination, or
           ii. within Australia.

   c. The purpose of travel must be for at least one of the following reasons:
      I. study abroad for a limited time period,
      II. to visit libraries, archives, special collection and/or research institutes relevant to the advancement of research, or
      III. to attend conferences.

3. Selection Criteria

   a. The successful applicant will be awarded the Scholarship on the basis of:

      I. academic merit,
      II. curriculum vitae,
      III. outline of their project,
      IV. budget detailing how their money will be spent and source of funds, and
      V. a personal statement demonstrating their need to undertake travel and how it is connected to their research.

   b. Preference may be given to applicants who would can demonstrate financial hardship.

   c. The successful applicant will be awarded the Scholarship on the nomination of a selection committee consisting of the Chair of Department of Japanese Studies and relevant research supervisor(s) in Japanese Studies.

4. Value

   a. The Scholarship will provide a one off payment of $2,000 which will be paid in the relevant semester or research period in which it is offered.
b. Scholarship funds may be used to pay:
   I. travel and living expenses for study abroad and conferences, or
   II. research expenses such as copying material in libraries or archives.

c. Scholarship funds may not be used to purchase equipment including computing or other electronic equipment.

d. No other amount is payable.

e. The Scholarship will be offered subject to the availability of funding.

f. The Selection Committee has the discretion not to award the scholarship if there is no applicant of sufficient merit.

5. Eligibility for Progression

a. Progression is subject to passing the annual progress review and undertaking relevant travel.

6. Termination

a. The Scholarship will be terminated if the recipient:
   I. withdraws from an eligible course or fails to enrol,
   II. does not maintain satisfactory academic performance,
   III. is determined by the University to be guilty of serious misconduct, including, but not limited to, having provided false or misleading information as part of their Scholarship application,
   IV. does not resume study at the end of a period of approved leave, or
   V. any other provision as indicated in these terms that would lead to termination.

b. Once the Scholarship has been terminated, it will not be reinstated unless due to University error.

c. Where a student is found guilty of serious misconduct or withdraws from the relevant course, the University reserves the right to request that any Scholarship funds paid to the Scholarship recipient be reimbursed.