
**Australian Postgraduate Awards (APA)
University of Sydney Postgraduate Awards (UPA)**

Information for 2012 Applicants

(This document is available from http://www.sydney.edu.au/scholarships/research/postgraduate_awards.shtml)

Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA)

Australian Postgraduate Awards (APA) are awarded to students of exceptional research potential to undertake a higher degree by research at an Australian university. The scholarships are provided to assist with general living costs. In 2011, 3,270 APA places were available from the Commonwealth Government and the allocation to The University of Sydney was **329**. In addition, the University awarded **60** University of Sydney Postgraduate Awards (UPA) that are similar to the APA in terms of tenure and benefits. Eligible APA applicants will be automatically considered for these awards.

The number of APA and UPA available in 2012 is expected to be similar to that offered in 2011. The University awards these scholarships twice a year - applications for the 2012 Semester one round opens in late August 2011 and applications for the 2012 Semester two round will open in mid May 2012.

Information on other postgraduate research scholarships offered in conjunction with the APA/UPA process is listed in *Section 3* below. Information on University-wide supplementary or top-up scholarships such as the **Vice-Chancellor's Research Scholarships**; the **University of Sydney Merit Awards**; and the **Alumni Scholarships**, together with those offered by some faculties and departments is listed in *Section 4* below. Eligible APA/UPA applicants may also be considered for these awards.

1 Australian Postgraduate Awards (APA)

The APA scheme is managed by the Commonwealth Department of Innovation, Industry, Science and Research (DIISR) in conjunction with Australian universities. The following information is based on the 2011 Commonwealth Scholarships Guidelines for the APA and may be subject to change after the 2012 guidelines are released.

1.1 Eligibility

To be eligible applicants must:

- (a) be an Australian citizen, a New Zealand citizen or an Australian permanent resident (holder of an International Postgraduate Research Scholarship excepted) by the application closing date (31 October 2011 for 2012 Semester one);
- (b) have completed a Bachelor Degree (or expect to complete at the end of 2011 Semester two) with First Class Honours or equivalent results (refer to Section 5.2 for details) or have completed a degree with an outstanding record of professional and/or research achievements since graduation;
- (c) be undertaking a Research Masters or Research Doctoral degree in 2012;
- (d) be enrolling as a full-time student. The University of Sydney may approve a part-time APA where an applicant is able to demonstrate significant caring responsibilities or a medical condition which limits the student's capacity to undertake full-time study; or if the applicant is undertaking the Commercialisation Training Scheme;

- (e) not have completed a degree at the same, or higher, level as the proposed candidature;
- (f) have not previously held an APA, APA (Industry) or an Australian Government-funded postgraduate research scholarship (excluding an International Postgraduate Research Scholarship), unless it was terminated within six months of the scholarship's payments commencing; and
- (g) not be receiving an equivalent award, scholarship or salary providing a benefit greater than 75% of the APA stipend rate, to undertake the proposed study. (Salary for work unrelated to the student's research is not subject to this limit.)

1.2 Tenure and Conditions

- (a) A full-time APA may be held for three years for Research Doctorate studies, or two years for Research Masters studies. A Research Doctorate candidate may apply for a maximum extension of up to six months subject to satisfactory progress, provided the grounds are related to study and are beyond the control of the student. No extensions are possible for Research Masters students.
- (b) The maximum APA tenure will be reduced by any periods of study undertaken:
 - towards the degree prior to the commencement of the APA;
 - during suspension of the APA; and/or
 - during the tenure of a previous Australian Postgraduate Coursework Award.
- (c) Awards will not normally be available to those who as a result of prior candidature and/or scholarship would be entitled to a maximum tenure of less than twelve months.
- (d) A part-time award holder is expected to progress at half the rate of a full-time award holder.
- (e) Each award is renewed annually on the Head of School's/Department's recommendation and is conditional on satisfactory progress.
- (f) Students who wish to transfer to another institution may continue to receive their APA only if their new institution agrees to its continuation and is able to support the transferring student from its APA grant amounts.
- (g) Students may conduct up to 12 months (18 months for students of anthropology and other special cases) of their research outside Australia. The request must be approved by the Faculty concerned and the student must remain enrolled at The University of Sydney.
- (h) After the first six months of award, students may be granted up to 12 months suspension of their award. A suspension, or accumulated periods of suspension of more than 12 months, will only be considered if there are exceptional circumstances beyond the student's control.
- (i) Award holders may engage in a limited amount of paid employment (current conditions allow up to 20 hours per week, evening, weekend and holiday work included) which must not interfere with the student's study and progress. If employed by the University, the appointment must not exceed half time or 50% of a full-time position.

1.3 Benefits

- (a) Full-time award holders receive a stipend of \$22,860 p.a. (2011 rate) which is currently exempt from taxation. Part-time award holders receive a taxable stipend of \$12,388 p.a. (2011 rate). The stipend rate is indexed on the anniversary of the commencement date of the award.
- (b) Students relocating their place of residence to take up the APA may be eligible for the relocation allowance in accordance with the University's APA relocation allowance policy. The value of the allowance is up to \$515 for each eligible adult and \$255 for each eligible child. The absolute maximum value of relocation expenses that a student may receive is \$1,485 (2011 rates).
- (c) Reimbursement of up to \$420 for Masters candidates and up to \$840 for Doctoral candidates (2011 rates) will be made for eligible claims for direct costs of producing a thesis in accordance with the University's thesis allowance policy. The allowance must be claimed within one year of submission of the thesis and no more than two years after termination of the APA.
- (d) APA holders may take up to 10 working days sick leave and up to 20 working days recreation leave each year as part of the award. Recreation leave does not attract a leave loading. These leave entitlements will be forfeited on termination of the APA.
- (e) APA holders may receive additional paid sick leave of up to a total of twelve weeks for medically substantiated periods of illness lasting longer than ten days. This period of leave is added to the tenure of the award.

- (f) After APA holders have completed twelve months of their award, they are entitled to a maximum of twelve weeks paid maternity leave during the tenure of the award. Periods of paid maternity leave are in addition to the normal duration of the APA. Unpaid maternity leave may be accessed through the suspension provisions.
- (g) APA holders will be granted a HECS-exempt place under the Research Training Scheme (see http://sydney.edu.au/future_students/domestic_postgraduate_research/costs_scholarships/costs.shtml) for the tenure of their award.

2 University of Sydney Postgraduate Awards (UPA)

The University of Sydney Postgraduate Awards are offered to applicants who are ranked for the Australian Postgraduate Awards. A separate application for UPA is not required. The eligibility criteria, tenure and conditions are similar to the APA (refer to Section 1 above). The UPA is tenable only at The University of Sydney and is not transferable to another institution. No relocation allowance is provided for award holders to take up the UPA.

3 Other Postgraduate Research Scholarships

Some faculties/departments also offer postgraduate research scholarships and/or supplementary scholarships (refer to this and Section 4 below). APA/UPA applicants may also be considered for these awards where funding is available.

Scholarship opportunities are advertised on: <http://sydney.edu.au/scholarships/research> (Click on the Current Research Scholarships menu item to search the *Research Scholarships Database*, and to subscribe to the *Weekly Research Scholarships Email Bulletin*.)

3.1 A.E. and F.A.Q. Stephens Scholarship

This scholarship is funded by the assets of the estates of both Francis Stephens and his wife Alice. It will be awarded to the highest ranked APA/UPA applicant who is not awarded a VCRS or Merit Award and a separate application for this award is not required. The scholarship is tenable in any faculty at The University of Sydney. The value of the scholarship shall be the same as the current Australian Postgraduate Award (Industry) (\$27,651 p.a. in 2011). Other benefits will be the same as those offered under the APA scheme.

3.2 Chancellor's Committee Research Scholarship

This scholarship is funded by the Chancellor's Committee of The University of Sydney to promote and encourage research at the University. It will be awarded to a highly ranked APA/UPA applicant and a separate application for this award is not required. In 2012, the scholarship will be awarded to a student from a faculty in the Humanities and Social Sciences cluster and is valued at \$2,000 above the current value of the UPA. Other benefits will be the same as those offered under the UPA scheme.

3.3 Scholarships in the Faculty of Agriculture, Food and Natural Resources

Up to four research scholarships will be offered by the Faculty of Agriculture, Food and Natural Resources and will be awarded on a highly competitive basis on academic merit, to graduates with a Research Masters or First Class Honours Bachelors degree (or in special circumstances Second Class Honours, Division 1) or equivalent qualifications. **Application for the scholarships is automatic upon application for a APA/UPA** through The University of Sydney Scholarships Office. **Applicants who do not expect to satisfy the APA/UPA eligibility criteria** should (a) complete the APA/UPA form and submit it directly to the Coordinator, Postgraduate Studies, Faculty of Agriculture, Food and Natural Resources, C81, University of Sydney, NSW 2006, noting that they are NOT applying for an APA/UPA and (b) request the referees to submit their reports directly to the Faculty **by 30 November 2011**. Further information may be obtained from the Faculty website: http://sydney.edu.au/agriculture/future_postgraduates/research_degrees/fees_scholarships.shtml or by email: pamela.stern@sydney.edu.au.

3.4 Scholarship in the Faculty of Architecture, Design and Planning

The Faculty of Architecture, Design and Planning is offering the following research scholarships in 2012 - *Ethel M Chettle Postgraduate Research Scholarship in Architecture* (in the discipline of Architecture and Allied Arts); *David Noel Murray Postgraduate Scholarship* (for University of Sydney Master of Architecture students progressing to a Master or Doctor of Philosophy); *Henry J Cowan and Jean & Andrew Wong Research Scholarships* (in architectural science or urban and

regional planning and policy disciplines). **A separate application is required and applications close 30 November 2011.** Further information and an application form may be obtained from the Faculty website: http://sydney.edu.au/architecture/programs_of_study/scholarships.shtml.

3.5 Scholarships in the Business School

The Business School is offering a number of scholarships for outstanding candidates to undertake full-time PhD studies within the School in 2012. Each scholarship is valued at \$30,000 p.a. The eligibility criteria, tenure and conditions are outlined on the School website:

http://sydney.edu.au/business/futurestudents/postgraduate_research_studies/research_scholarships.

Application for the Business School scholarship is automatic upon application for a APA/UPA through The University of Sydney Scholarships Office. Those who are not eligible to apply for a APA/UPA may download a separate application form from the website mentioned above and submit it directly to the School by 31 October 2011. Further information on the Business School Scholarships can be obtained from Ms Mandy Nelson, Research Student Program Manager, Business School, on (02) 9351 3086, email: mandy.nelson@sydney.edu.au.

3.6 Scholarships in the Faculty of Pharmacy

The Faculty of Pharmacy is offering postgraduate research scholarships at the APA rate for students commencing their studies in the Faculty in 2012 – *WH and Elizabeth M Deane Pharmaceutical Fund PhD Scholarship, Elizabeth Wunsch Postgraduate Research Scholarship, The Ross Brown Pharmacy Scholarship, The Pharmacy Alumni Postgraduate Scholarship and The Faculty of Pharmacy PhD Scholarship*. Further information on each of these scholarships and the eligibility criteria is available from the Faculty website: http://sydney.edu.au/pharmacy/future_students/scholarships.shtml#pg.

Application for the above scholarships is automatic upon application for a APA/UPA through The University of Sydney Scholarships Office.

3.7 Scholarships in the Faculty of Veterinary Science

A small number of scholarships are available to full-time candidates for a PhD or Research Masters degree within any section of the Faculty of Veterinary Science. The eligibility criteria, value and tenure are similar to that of the APA. **Application for Faculty scholarships is automatic upon application for a APA/UPA** through The University of Sydney Scholarships Office. **Applicants who do not expect to satisfy the APA/UPA eligibility criteria** should (a) complete the APA/UPA form and submit it directly to Ms Lee Mashman, Faculty of Veterinary Science, The University of Sydney, NSW 2006, and (b) request the referees to submit their reports directly to the Faculty by **31 October 2011**. Further information is available from the Faculty website:

http://sydney.edu.au/vetscience/current_students/postgraduate/fees/scholarships.shtml or by email: vet.science@sydney.edu.au.

3.8 Henry Bertie and Florence Mabel Gritton Research Scholarships (in Chemistry related to Industry and Agriculture)

Approximately six scholarships are funded each year by a bequest from the estates of Henry Bertie and his wife Florence Mabel Gritton. The object of the scholarships is to promote the knowledge and study of Chemistry in relation to Industry and Agriculture, including Chemistry connected with Electrical Engineering, Metallurgical Chemistry and Chemistry in its application to the Mining and the winning and treatment of minerals and natural products of the soil. The value, tenure and benefits of the scholarship are similar to that of the APA. **A supplementary application is required by 20 January 2012** for scholarships available in 2012 Semester one. Further information and an application form are available from <http://agile2.ucc.usyd.edu.au/ro/opportunities/scholarships> (type *Gritton* in 'Search by Keyword') or from the Scholarships Office by email:

research.training@sydney.edu.au or on (02) 8627 8112.

3.9 G.C. Henderson Research Scholarship (in history of the Polynesian, Melanesian and Micronesian communities)

This scholarship is funded by a bequest from Professor G.C. Henderson to promote and encourage research into the history of the Polynesian, Melanesian and Micronesian communities. The scholarship is open to full-time postgraduate research candidates intending to enrol in the Department of Anthropology or History at The University of Sydney. The tenure and benefits of the scholarship are similar to that of the UPA. **A supplementary application is required by 20 January 2012.** Further information and an application form are available from

<http://agile2.ucc.usyd.edu.au/ro/opportunities/scholarships> (type *Henderson* in 'Search by Keyword') or from the Scholarships Office by email: research.training@sydney.edu.au or on (02) 8627 8112.

3.10 Richard Claude Mankin Scholarship (in water conservation)

This scholarship is funded by a bequest comprising the residual estate of Winifred Roby Mankin to promote and encourage research at The University of Sydney related to water conservation. It may be awarded as a postgraduate scholarship with the value and tenure similar to that of the APA or as a supplementary scholarship with the value to be determined by the selection committee. **A supplementary application is required by 20 January 2012.** Further information and an application form are available from <http://agile2.ucc.usyd.edu.au/ro/opportunities/scholarships> (type *Mankin* in 'Search by Keyword') or from the Scholarships Office by email: research.training@sydney.edu.au or on (02) 8627 8112.

4 Supplementary or top-up Scholarships

4.1 University-wide awards

Vice-Chancellor's Research Scholarships

The Vice-Chancellor's Research Scholarships (VCRS) are offered to attract students with an outstanding track record in academic achievements and research potential to pursue full-time PhD studies at The University of Sydney every year. In 2012, up to **10** VCRS may be offered as top-up scholarships to highly ranked commencing PhD students who are awarded an APA or a UPA. The value of the VCRS will be up to \$35,000 (tax-exempt) over a maximum period of up to 3.5 full-time years, payable at the rate of \$5,000 p.a. for the first year and \$12,000 per annum for the remaining 2.5 years. A relocation allowance of up to \$5,000 may be provided for students who need to relocate to Sydney to take up the scholarship.

The VCRS will be awarded by the Vice-Chancellor on recommendation by the Deputy Vice-Chancellor (Education) and the Academic Board's Postgraduate Awards Sub-Committee. Academic excellence (e.g. a University Medal) and outstanding research potential will be the selection criteria.

The VCRS can be held at any Faculty at the University but is not transferable to other universities. Eligibility criteria for the VCRS will be the same as for the APA (refer to Section 1.1 above) except that only commencing PhD applicants will be considered. A separate application for the VCRS is not required and eligible highly ranked applicants for the APA/UPA will be automatically considered.

University of Sydney Merit Awards

Similar to the VCRS, the Merit Awards are top-up scholarships offered to highly ranked APA/UPA applicants who wish to pursue full-time PhD studies at the University of Sydney. PhD students who have commenced their candidature but do not hold any postgraduate research scholarships before they apply for a 2012 APA/UPA will also be considered. The value of each Merit Award will be \$5,000 p.a. for up to 3.5 years for a full-time PhD and up to **40** may be offered in 2012.

A separate application for the Merit Awards is not required and eligible highly ranked applicants for the APA/UPA will be automatically considered. The Merit Awards will be awarded by the Academic Board's Postgraduate Awards Sub-Committee on the basis of academic excellence and outstanding research potential.

Alumni Scholarships

Established from accumulated funds donated by the University's alumni, **six** scholarships of \$5,000 each for one year will be offered in 2012 to highly ranked APA/UPA applicants – two in each of the three 'faculty clusters': Health; Humanities and Social Sciences; Sciences and Technology. A separate application for the Alumni Scholarships is not required and the scholarships will be awarded on the basis of academic excellence and outstanding research potential.

4.2 Faculty/School/Department specific awards

Val Street Scholarship

Established in 2011 from the estate of the late Valerie Ruth Street, one Val Street Scholarship of the same value and duration of the VCRS will be awarded annually for a period of around ten years. The scholarship will be awarded as a top-up award to the highest ranked female applicant in the Semester one round of Australian Postgraduate Award (APA) and University of Sydney Postgraduate Award (UPA) who will commence full-time research doctorate studies. The recipient must have attained First Class Honours in the Arts, Sciences (currently Agriculture, Food and Natural Resources; Science or Veterinary Science) or Social Sciences (currently Arts, Education and Social Work or Economics and Business) Faculties of the University of Sydney.

The scholarship will be awarded by the Chancellor on recommendation by the Academic Board's Postgraduate Awards Sub-Committee. If there are students of equivalent academic merit as determined by the Postgraduate Awards Sub-Committee, in making a final recommendation to the Chancellor the Sub-Committee should take into consideration two other factors – whether the situation of the applicant is such that they may not be able to take up a PhD offer without further financial assistance and the extent of their involvement in the extra-curricular life of the University during their undergraduate enrolment.

A separate application for the Val Street Scholarship is not required and eligible highly ranked applicants for the APA/UPA will be automatically considered.

Other Top-ups

Some faculties, schools or departments (see table below) offer supplementary or top-up scholarships to successful APA/UPA applicants. In most cases, the award recipients will be automatically considered for the additional funding.

Faculty / School / Department	Details of the Supplementary Scholarships
Faculty of Agriculture, Food and Natural Resources	Some supplementary scholarships will be awarded on merit basis to successful APA/UPA applicants for the duration of their award. Masters candidates are not eligible. For details please email: pamela.stern@sydney.edu.au .
Faculty of Architecture, Design and Planning	Full time PhD students awarded an APA or UPA in the Faculty of Architecture, Design and Planning and who have no other top-up will be awarded a supplementary scholarship of \$5,000 p.a.
Business School	A top-up scholarship from the APA rate to \$30,000 p.a. is available to all successful APA/UPA applicants for the duration of their awards.
School of Aerospace, Mechanical and Mechatronic Engineering	Two scholarships of \$5,000 p.a. are available to full-time APA/UPA (or equivalent award) holders - one in Mechanical and Mechatronics Engineering and the other in Aeronautical Engineering. Both are offered for one year but renewable up to a maximum of three years.
School of Chemical and Biomolecular Engineering	Up to \$10,000 p.a. (subject to availability of full funding from the student's supervisor and approval from the Head of School) may be available to successful APA/UPA applicants for the duration of their award.

School of Electrical and Information Engineering	A supplementary scholarship of up to \$7,000 p.a. is available to all successful APA/UPA applicants. The duration is three years for PhD and one year for Masters candidates.
Department of English	Two scholarships of \$5,000 p.a. for the duration of the APA/UPA are available to successful APA/UPA applicants holding a Bachelor of Arts from the University of Sydney with first class honours in English or Australian Literature.
Sydney Medical School – George Institute, Musculoskeletal Division	A number of top-up scholarships similar to the VCRS are available to successful APA/UPA or NHMRC scholarship applicants who will commence a full-time research degree in the Musculoskeletal Division of the George Institute. Further information is on - http://www.georgeinstitute.org.au/our-work/our-divisions/musculoskeletal

5 Selection Process

Selection is based on academic merit and research potential. To achieve this, each Faculty shall prepare a ranked list, in order of final mark as described below, of all applicants that it wishes to support for the award of a scholarship. The Faculty lists will then be checked by one of the three ‘faculty cluster’ Ranking Committees: Health, Humanities and Social Sciences, and Sciences and Technology. The checked Faculty lists will be combined into a single list using the applicants’ final mark. The Academic Board’s Postgraduate Awards Sub-Committee will consider the combined ranking list and determine the number of offers to be made. Offer of an award will depend upon an applicant’s position on the list.

The applicant’s final mark consists of the UG WAM and/or Honours 1 (or Honours 1 equivalent) mark and Research Potential Indicator. The use of these components is based on whether the applicant has attained an Honours 1 degree, has completed his/her most recent studies (Honours 1 degree or equivalent – see 5.2 below) within the last five years by the time the scholarship is being awarded, and the extent of any relevant research/professional experience. A greater weight is given to the Honours 1 (or H1E) mark.

UG WAM: The undergraduate weighted average mark (average mark, weighted according to the relative credit point value of the individual units of study) is obtained by averaging the marks the applicant obtained in *all* second and third year units of study in the relevant degree. Some faculties will also calculate the WAM according to the year-levels (2 for second year, 3 for third year) of the units of study.

The UG WAM of combined degrees will normally be calculated from all units except those in the first year and the honours subjects.

H1 (or H1E) mark: This is the mark achieved in the Honours (or equivalent) degree. The criteria for ranking Honours 1 equivalent qualifications are detailed in section 5.2 below.

Research Potential Indicator (RPI) point: RPI points are awarded for relevant research and/or professional achievements as detailed in section 5.3 below.

5.1 Calculating the UG WAM and Hons Mark

It is the responsibility of applicants to provide numerical marks of their academic results wherever possible. If the mark is not available or is unobtainable, the result will be entered at the respective **mid-point** for the equivalent Pass (i.e. 57) and Credit (i.e. 69.5) grades at the University of Sydney. A mark at the **lowest one-third** (i.e. 78.33) will be entered for the equivalent Distinction and the **lowest mark** (i.e. 85) for High Distinction grades. If the results are ungraded, applicants should provide information on the overall position in the class and/or thesis examiners reports if available.

It is important to provide the grading system showing the range of marks or the minimum mark required for each grade and different levels of Honours. Discounting of marks will be made to account for a pass mark of e.g. 60 used in some overseas institutions compared to 50 in Australian universities. Scaling of Honours 1 marks will be made if the institution does not use 80 as the cut-off requirement for Honours 1. This is also applicable to University of Sydney honours marks awarded before the standardisation of Honours 1 at 80.

5.2 Honours 1 Equivalence

Where applicants did not have an Honours 1 degree, they can be ranked as having an Honours 1 equivalent degree on the basis of an additional qualification under the following criteria:

- a) A completed Master of Philosophy (or equivalent) by thesis. In this case, the 'Hons mark' will be 83 unless a higher thesis mark has been recorded on the transcript.
- b) A completed Masters by coursework with a weighted average mark of at least 80 and a research component (requiring the completion of a dissertation, treatise, long essay or major report) of at least 12 credit points (where 48 credit points denotes a one-year full-time course). In this case, the weighted average mark in all units of study, including the dissertation, will be the 'Hons mark'.
- c) A completed Masters by coursework with a weighted average mark of at least 80 and a research treatise of $\geq 25,000$ words as a requirement of the course. In this case, the weighted average mark in all units of study, including the treatise, will be the 'Hons mark'.
- d) A completed Masters by coursework with a weighted average mark of at least 80 and a research component verified by the Faculty Research Committee to be academically demanding and a relevant foundation in research training for the proposed PhD project.
- e) A completed Masters Preliminary or Graduate Diploma with a research component (as per b above) of at least 25% of the course, requirements and assessment equivalent to Fourth Year Honours at Honours 1 standard (a minimum mark of 80). In this case, the weighted average mark in all Masters Preliminary or Graduate Diploma units of study will be the 'Hons mark'.
- f) Overseas qualifications that are considered as equivalent to an Australian Honours 1 degree. In this case, the weighted average mark (after discounting/scaling if applicable) in all units of study will be the 'Hons mark'.
- g) Graduates who did not have an Honours 1 result but have attained membership or fellowship of prestigious learned professional organisations by advanced study, examination and professional practice *may* be eligible for H1E. The relevant Faculty will be required to demonstrate an appropriate level of academic rigor. In all such cases, the 'Hons mark' will be 80.

In assessing whether membership or fellowship of a learned body confers the H1E status, consideration will be taken of the level of additional skills and training required for membership, the length of training required, and the academic level and pass rate of the entrance examination.

5.3 Research Potential Indicator (RPI)

RPI points may be awarded on the basis of demonstrable research performance, relevant professional and direct research experience as per the following criteria.

- a) Relevant academic qualifications in addition to Honours 1.
Examples are a completed Masters by research degree (with a research component of at least 2/3 of the course), a completed second Honours 1 degree (in a combined honours degree).
- b) Scholarly publications (must contain original work or substantial original analysis, be published or accepted for publication by a reputable publisher) in the relevant field of research within the last five years.
Examples are:
 - A published book or chapter in an edited book (not conference proceedings).
 - A published research article in a refereed international journal.
 - A published or refereed conference paper, a published or refereed presenting author abstract in a national or international conference, a published, peer-reviewed book/literature review or a published research report/case study in a refereed journal.
 - A patent that has been granted after an examination process by a government agency.
- c) Output in the art or music areas in the relevant field of research within the last five years.

Examples are:

- An exhibition (with published catalogue) with multiple venues of international standard, or a series of performances of international standard, for which reviews in significant outlets are available.
 - An exhibition in a Public Gallery or Museum (with published catalogue) but excluding regional galleries, or in a Private Gallery of standing in which the artist is asked to exhibit by invitation (subject to documentary evidence).
 - Visual work(s) held in significant National and/or International Collections or commissioned by Government Bodies and/or the Corporate Sector.
 - A significant published musical composition or a significant commercially published CD of a musical performance.
 - Visual documentation of performance, installation and electronic creative works in significant National and/or International Collections.
 - Participation (as presenting author or equivalent) in significant National or International Festivals or professional conventions.
- d) Relevant professional experience at a responsible level or direct research experience of at least two full-time years since graduation and not in a training situation.
- e) Other
- Participation in moots such as the Jessop International Law moot at an international level.

It is the responsibility of the applicants to provide details and evidence of such performance or experience in accordance with the instructions below.

For **scholarly publications** which you have authored, please list the following information for each of your publications:

1. **Year of Publication:** Publications must have been published after 1 November 2006 (i.e. no more than 5 years old).
2. **Peer Review:** Journal articles, reviews and case studies **must be peer reviewed (refereed)**. Please verify the peer review status of your work through the following two online databases and state the place from where you have obtained your peer review proof:
 - Ulrich's Periodicals Directory <http://ulrichsweb.serialssolutions.com/> (the journal information must contain a field stating 'refereed - yes')
 - Thomson Reuter's Master Journal List <http://science.thomsonreuters.com/cgi-bin/jrnlst/jlsearch.cgi?PC=MASTER>
3. **Publication Proof:** There must be proof that the research has been published (i.e. a URL directly to the online version of the article or a copy of the front page of your published work), or proof that the research has been accepted for publication (e.g. acceptance letter from the editor showing the list of author/s of the accepted publication).
 Conference abstracts/papers: copy of the conference program showing your name as a presenter and copy of abstract/paper if it has been published by the conference organiser (or a URL directly to these items if they are publicly available online).
There is no need to include a hard copy of your publication with your application if you have provided a URL as publication proof.
4. **Author/s:** ***Must*** be listed in the order that appears on the publication.
5. **Title of Article:** Name of journal article, book chapter, conference paper, or conference abstract.
6. **Title of Publication:** Name of journal, book, or conference proceedings.
7. **Volume/Issue:** The issue and volume of a journal article, or the volume and edition of a book where applicable.
8. **Pages Number/s**
9. **ISSN/ISBN:** Journals have an 8 digit ISSN number, books have a 10 or 13 digit ISBN number.
10. **Publisher and Place of Publication:** The name of the publisher and place of publication.
11. **Notes:** Any other information relevant to the assessment of your published research.

Do not include the following as they will not be assessed under RPI:

- Publications that are not research (e.g. newspaper or magazine articles).
- Publications or outputs that are more than five years old.

- Publications that have been submitted or under consideration.
- Publications that have been considered but require revision before acceptance.
- The same (or substantially the same) work being published/presented again in a book, journal or conference.

For your **relevant professional experience** (of at least two full-time, or part-time equivalent, years), please include the following information and evidence for each of your employment:

1. Month and Year of Employment, full or part-time (state how many hours/days a week), casual/contract (state how many hours a week and total duration): the total duration of all your employment or work must be equivalent to at least two full-time years since graduation.
2. Job Title and a short description of the duties that you performed: to be assessed under RPI, the experience needs to be at a responsible level or direct research. Experience gained in a training situation (such as internship) will not be considered.
3. Documentary evidence: attach letter/s from your employer/s (which must be dated, signed and on the organisation's letterhead) detailing duration, full or part time or casual/contract, and level of responsibility of relevant employment or direct research experience. Documents such as payslips or income statements from your employer/s are not sufficient proof and will not be accepted.

Attaching a curriculum vitae only will **not** be sufficient for this purpose.

6 APA Transfer Applicants

Current APA holders from another university who have at least 12 months remaining on their maximum scholarship tenure and wish to transfer their candidature to The University of Sydney in 2012 Semester one must apply in this round of APA applications at The University of Sydney. Their applications will be ranked with all other applications received in this round in accordance with the selection process described above.

7 Application Form

The APA/UPA application form is **NOT** an application for research Masters or Doctoral candidature. **Scholarship applicants must apply separately for admission to candidature for 2012 Semester one by 31 October 2011** (please note that if a faculty has set an earlier closing date, the earlier date will apply to APA/UPA applicants in that faculty) as their scholarship application will not be ranked unless their enrolment into the proposed research program will be accepted by the University.

If you intend to commence your postgraduate research degree in 2012 Semester two, do not complete this application form. Applications for the 2012 Semester two APA/UPA will open in mid May 2012.

Information on how to apply for admission into a research degree is available from:

http://sydney.edu.au/future_students/domestic_postgraduate_research/admissions/how_to_apply.shtml.

The APA/UPA application form and Academic Referee's Report can be printed directly from:

http://www.sydney.edu.au/scholarships/research/postgraduate_awards.shtml.

The original plus two identical copies (a total of 3 sets) of the application form and supporting documentation, according to the instructions on the application form, must reach the Scholarships Office by **Monday, 31 October 2011**. **Applications cannot be submitted by fax or electronically.** Please ensure that applications are typed or handwritten legibly using a black pen.

Questions 1-4: Applicants must provide their contact details from November 2011 to March 2012 and notify the Scholarships Office in writing of any changes.

Questions 5 & 6: Read and complete these questions carefully. Applicants whose responses to these questions indicate that they are not eligible to apply should not lodge an application. Eligible applicants must provide certified copies of relevant documentation as indicated.

Question 7: Applicants who have previously or are currently enrolled at The University of Sydney must provide their student identification number.

Question 8: To be completed by applicants who are currently enrolled in a tertiary institution. The tenure of an award will be reduced if a candidate is currently or has been previously enrolled in the postgraduate research degree for which the scholarship is sought.

Question 9: Applicants must provide details of completed tertiary qualifications and enclose certified copies of official transcripts if the qualifications are not from The University of Sydney.

Note: The transcripts must provide an explanation of grading (usually found on the reverse side). It is important to provide actual marks rather than grades where these are available (see ‘Calculating the UG WAM and Hons Mark’ in section 5.1 above). For transcripts in languages other than English, certified translations must be included. Current Honours year students, other than candidates from The University of Sydney, should provide certified copies of their results as soon as these become available. Please note that original documents included with your application will not be returned.

Applicants with overseas qualifications are strongly advised to provide information on their degree/s and how they compare with an Australian Honours 1 degree.

Question 10: Applicants must apply separately for admission as a Research Masters or Research Doctoral candidate. You need to do so as soon as possible and by **31 October 2011** (please note that if a faculty has set an earlier closing date, the earlier date will apply to APA/UPA applicants in that faculty) since the Faculty has to determine that your candidature will be accepted before supporting your scholarship application.

Question 11 (if applicable): It is the applicant’s responsibility to check the criteria and follow the instructions given in ‘Research Potential Indicator (RPI)’ in section 5.3 above and provide the required information and proof/evidence.

Question 12: Applicants who have previously held an APA, APA (Industry) or an Australian Government-funded postgraduate research scholarship are not eligible to apply unless it was terminated within six months of the scholarship’s payments commencing. Students who are currently on a research scholarship for the proposed study will need to relinquish their current scholarship if they are successful in getting an APA/UPA.

Question 13: Details of Academic Referees and their reports are not required from current University of Sydney students and those who completed their studies at this University during 2010 and 2011 Semester one. For applicants who need to obtain Academic Referee’s Reports, the referees nominated should be academics who are able to provide an assessment of the applicant’s most recent studies and research potential. Applicants are responsible for ensuring that the nominated referees send the confidential reports by mail, fax or as a PDF file directly to the Scholarships Office **by 31 October 2011**. Due to the large number of applications received, this Office is **not** able to follow up on outstanding Referee’s Report on behalf of applicants.

Question 14: Before signing the application, applicants must read the contents of the form and answer all questions truthfully. If there is any section that the applicant is unsure about, clarification should be sought from the Scholarships Office. There are severe penalties for providing false or misleading information, including exclusion of the application.

Checklist: Please note that applications which are incomplete and/or without supporting documentation in accordance with these instructions will jeopardise the applicants’ chance of being considered for an award and may be grounds for exclusion.

Applications may be lodged in person at:

Scholarships Office
Level 5, Jane Foss Russell Building
City Road
The University of Sydney

between 9am and 5pm, Monday to Friday.

Mailed applications should be addressed to:

APA/UPA Applications
Scholarships Office, Level 5, G02
The University of Sydney NSW 2006

All applications must reach the Scholarships Office by Monday, 31 October 2011.

Late, faxed and e-mailed applications will NOT be accepted.

8 Acknowledgment

An acknowledgment email will be sent in the third week of November 2011 to all applicants after their applications have been sent to the faculties for ranking.

9 Notification of Results

Notification of the outcome of applications will be made by letter and is expected to be mailed to applicants in two stages:

Stage 1 (around 28 November 2011) – offers to primarily highly ranked applicants who have just or recently completed their honours or final undergraduate year of studies.

Stage 2 (around 13 December 2011) – all remaining applicants.

The Scholarships Office would greatly appreciate your patience and co-operation during the notification period by not contacting us for information about the outcome of your application until **after 13 December 2011**.