

HDR scholarship **recommencement**

Please complete and scan this form and send it to: hdrac.scholarships@sydney.edu.au

SECTION 1: STUDENT TO COMPLETE

Name	
Student ID number	
Payroll ID number (refer to your payslip)	
Candidature recommencement date <i>You must re-enrol via Sydney Student. Your scholarship cannot be paid until you have re-enrolled and cannot be backdated to a date before the first day of the Research Period in which you are resuming your studies</i>	
University email address	
Best contact telephone number	
Degree	
Attendance	Full-time Part-time
Faculty	
School, department or discipline	
Name of scholarship(s)	
I confirm that my bank account details in Sydney Student and myHRonline are current	<input type="checkbox"/>
Student's signature	
Date	

SECTION 2: SUPERVISOR TO COMPLETE

I confirm that the student has formally enrolled and has recommenced research in the above degree	<input type="checkbox"/>
Scholarship stipend payments to recommence on...	
Supervisor's name	
Supervisor's signature	
Date	
Associate Dean's or nominated Head's name	
Associate Dean's or nominated Head's signature	
Date	

SECTION 3: OFFICE USE

Start date	Tenure	Advanced standing	Sick/maternity leave	Prior suspension
Actual suspension:	From	To	Total days	
Leave booking: adjust LWP end dates? N/Y	From	To		
Occupancy: adjust NPY row end date? N/Y	From	To		
Job #	Insert new row: reason STA , status SFT	Start date	End date	Increment date
Job #	Insert new row: reason STA , status SFT	Start date	End date	Increment date
Job #	Change *Allowances to SCN N/Y	Amount		
Recovery of overpayment?	N/Y	Amount		

Pay dates in 2019

	Pay period	Pay day (Alternative Thursdays)
1	21 December 2018 - 3 January 2019	3 January 2019
2	4 January - 17 January 2019	17 January 2019
3	18 January – 31 January 2019	31 January 2019
4	1 February - 14 February 2019	14 February 2019
5	15 February – 28 February 2019	28 February 2019
6	1 March - 14 March 2019	14 March 2019
7	15 March - 28 March 2019	28 March 2019
8	29 March - 11 April 2019	11 April 2019
9	12 April - 25 April 2019	25 April 2019
10	26 April - 9 May 2019	9 May 2019
11	10 May - 23 May 2019	23 May 2019
12	24 May - 6 June 2019	6 June 2019
13	7 June - 20 June 2019	20 June 2019
14	21 June – 4 July 2019	4 July 2019
15	5 July - 18 July 2019	18 July 2019
16	19 July - 1 August 2019	1 August 2019
17	2 August - 15 August 2019	15 August 2019
18	16 August - 29 August 2019	29 August 2019
19	30 August - 12 September 2019	12 September 2019
20	13 September - 26 September 2019	26 September 2019
21	27 September - 10 October 2019	10 October 2019
22	11 October - 24 October 2019	24 October 2019
23	25 October - 7 November 2019	7 November 2019
24	8 November - 21 November 2019	21 November 2019
25	22 November - 5 December 2019	5 December 2019
26	6 December - 19 December 2019	19 December 2019

Contact us:

Higher Degree by Research Administration Centre
 (HDRAC) Level 5, Jane Foss Russell Building G02
 The University of Sydney NSW 2006
 Telephone +61 2 8627 4343
 Email: hdrac.scholarships@sydney.edu.au