SCHOOL OF PHYSICS
RESEARCH COMMITTEE MINUTES

Minutes of the meeting of the Research Committee
held at 12pm on Thursday 19 November 2009
in Room 454, Physics Annexe Building (A29)

There were present: Professor Don Melrose (Chairperson), Professor Elaine Sadler and Professor Richard Hunstead

In attendance: Ms C Praseuthsouk (Minute-taker)

1. Apologies

Apologies from Professor Iver Cairns and Drs Zdenka Kuncic and David Reilly. Late apologies from Dr Cenk Kocer.

2. Minutes of the last Meeting

After some corrections were made to the minutes of the meeting on 23 October, the minutes have been accepted.

3. Business arising from the Minutes

Information on the Pollock Lecture Fund was provided in an email following the meeting.

4. Follow-up visit by Andrew Black

4.1 Electronic library of successful proposals

It was agreed that a folder of hard copies of successful ARC proposals be prepared and kept in the Main Office, and be available to be signed out by those who wish to look at them.

4.2 ARC Mentoring

Don Melrose, Elaine Sadler, the HOS and another three or four from the School attended an information session on ARC proposals, which was helpful. There was an emphasis of two members having a main say in the College of Experts.
The visit by Andrew Black on 16 November was a first step in monitoring potential ARC applicants. The School has asked Andrew Black to come back for sessions in mid-December 2009 and mid-January 2010.

5. **End of year reports:**

5.1 **To PAC (Professoriate Advisory Committee)**

Don will circulate a draft report on research in the School before it is tabled at the PAC meeting on 7 December 2009.

5.2 **To School Advisory Board**

Don will also prepare a report on research for the School Advisory Board, and circulate it to the Committee before the Board meeting on 11 December 2009.

6. **Planning for 2010**

It was suggested that a School retreat in 2010 is desirable, and that one item that should be discussed is the group structure for research.

7. **Other business**

7.1 **Denison Grants**

Denison Grants is an ongoing issue; the committee agreed the criteria need to be reconsidered.

7.2 **Infrastructure Funds**

The committee recommended that the Minutes of the Meetings should go up on the Physics website but for internal access only to School members.

*Action: Chindy will look into this and make the necessary arrangements if possible.*

The Meeting closed 1.00pm.

Signed as a correct record

_________________________________________

Chair

_________________________________________

Date