MINUTES

1 WELCOME AND APOLOGIES
The Chair welcomed members to the first meeting of the year and asked members to introduce themselves.

2 PROCEDURAL MATTERS

2.1 Minutes of Meeting 2015/8, 18 November 2015
Members confirmed the minutes of the last meeting held on 18 November 2015.

ASPC16/1-1
The Graduate Studies Committee resolved that the minutes of meeting 2015/8, held on 18 November 2015, be confirmed as a true record.

2.2 Matters Arising
There were no matters arising from the previous meeting.

3 STANDING ITEMS

3.1 Report of the Chair
The Chair advised members that she has taken on the responsibility of approving requests to embargo public availability of theses. She asked members to remind supervisors that it is usually easier to deal with issues related to intellectual property before the thesis is examined and the degree awarded. Associate Professor Kertesz pointed out that the initial milestone assessment includes an assessment of intellectual property issues.

ASPC16/1-2
The Graduate Studies Committee noted the report of the Chair.

3.2 Reports of the Academic Board meetings held 2 December 2015 and 24 February 2016
Associate Professor Masters referred to the reports in the agenda and congratulated Associate Professor McKenzie on her appointment as Chair of the committee.

ASPC16/1-3
The Graduate Studies Committee noted the reports of the Academic Board meetings held on 2 December 2015 and 24 February 2016.

4 ITEMS FOR APPROVAL

Minor Course Proposals

4.1 Faculty of Arts and Social Sciences: Master of Development Studies
The Chair noted that the Faculty of Arts and Social Sciences has submitted two proposals (items 4.1 and 4.2) both of which are similar to a proposal to amend the Master of Creative Writing which was endorsed by the Committee at its meeting in October 2015. This proposal amends the credit points required for various components of the degree. Associate Professor Ramia agreed with this
summary. Members endorsed the proposal.

ASPC16/1-4
The Graduate Studies Committee recommends the Academic Board approve:
1. the proposal from the Faculty of Arts and Social Sciences to amend the Master of Development Studies; and
2. the amendment of the course resolutions arising from the proposal with effect from 1 January 2017.

4.2 Faculty of Arts and Social Sciences: Master of US Studies
The Chair noted that this proposal, as with item 4.1 above, seeks to amend the credit points required for various components in the degree. Members endorsed the proposal.

ASPC16/1-5
The Graduate Studies Committee recommends the Academic Board approve:
1. the proposal from the Faculty of Arts and Social Sciences to amend the Master of US Studies; and
2. the amendment of the course resolutions arising from the proposal with effect from 1 January 2017.

4.3 Faculty of Engineering and Information Technologies: Master of Engineering (Risk Management major)
The Chair advised members that this proposal introduces a new major in Risk Management to the Master of Engineering. The major will use existing units of study for its core, research and some specialist units and will create two new specialist units of study. Associate Professor Valix agreed with this summary, adding that the proposal builds on a previous one from the faculty submitted in 2015. Members endorsed the proposal.

ASPC16/1-6
The Graduate Studies Committee recommends the Academic Board approve:
1. the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Engineering to introduce a major in Risk Management; and
2. the amendment of the course resolutions arising from the proposal with effect from 1 January 2017.

Other Matters
4.4 Faculty of Science: Graduate Diploma in Psychology (alteration of amendment date)
The Chair advised that this proposal seeks to amend the date of effect of changes approved by the Academic Board in 2014. She reminded members that during 2013 and 2014 the Committee considered a range of proposals to ensure the University’s postgraduate courses would be compliant with the AQF from January 2015. As part of this process the Faculty of Science replaced its coursework doctorate, the Doctor of Clinical Psychology with a Master of Clinical Psychology and also reviewed its Graduate Diploma in Psychology. In 2014 the School of Psychology advised the Committee that the Graduate Diploma will need to be re-accredited in 2017 and asked for approval to continue offering the existing units of study until after the re-accreditation process is finalised. This was mistakenly recommended to the Academic Board as until 1 January 2017, but should be 1 January 2018. Members endorsed the proposal.

ASPC16/1-7
The Graduate Studies Committee recommends the Academic Board amend the resolution made at its meeting of 2 July 2014 to allow the Faculty of Science to continue offering the Graduate Diploma in Psychology with its existing table of units of study until 2018.

4.5 Faculty of Science: Master of Nutrition and Dietetics, Bachelor of Science/Master of Nutrition and Dietetics (alteration of amendment date)
The Chair advised members that the amendments to these courses were considered in February 2016 by a working group which reported to the most recent meeting of the Academic Board. Following the Board’s meeting, the Faculty advised that the date of effect for changes to the Master of Nutrition and Dietetics should be changed to 1 January 2018 to ensure some international
students with offers of admission can commence the course in 2017. The changes to the combined degree will still commence from 1 January 2017 as approved by the Academic Board. Dr Newsome confirmed that some international students would be adversely affected if the date is not changed for the Master of Nutrition and Dietetics amendment. Members endorsed the proposal.

ASPC16/1-8
The Graduate Studies Committee recommends the Academic Board amend the resolution made at its meeting of 24 February 2016 to allow the Faculty of Science to introduce amendments to the Master of Nutrition and Dietetics from 1 January 2018, and changes to the Bachelor of Science/Master of Nutrition and Dietetics from 1 January 2017.

5 ITEMS FOR NOTING
5.1 Reports of PhD Award Sub-Committee meetings, 24 November 2015, 8 December 2015, 28 January 2016 and 23 February 2016
The Chair asked members to note the reports of the PhD Award Sub-Committee meetings held over the past four months. She further advised members that she nominates Associate Professor Kathleen Nelson to chair the sub-committee. Members supported the nomination.

ASPC16/1-9
The Graduate Studies Committee:
1. noted the reports of the PhD Award Sub-Committee meetings held on 24th November 2015, 8th December 2015, 28th January 2016 and 23rd February 2016; and
2. supported the nomination of Associate Professor Kathleen Nelson to become Chair of the PhD Award Sub-Committee.

5.2 Report of Postgraduate Awards Sub-Committee meeting, 10 December 2015
The Chair asked members to note this report from the Postgraduate Awards Sub-Committee. She advised that a new Chair is being sought for this Sub-Committee and that further advice will be provided to the Committee on this matter.

ASPC16/1-10
The Graduate Studies Committee noted the report from the Postgraduate Awards Sub-Committee meeting held on 10th December 2015.

6 OTHER BUSINESS
6.1 Any Other Business
Associate Professor Jones raised the issue of higher degree by research students who exceed the four year Research Training Scheme limit, and the financial implications for faculties of continuing to provide research facilities and support to these students. He asked if there were any plans to allow faculties to charge a fee to recoup some, if not all, costs in these circumstances. The Chair pointed out that the new supervision policy and procedures are meant to help faculties to prevent students from getting to this point, but it would not completely solve the problem. Professor Masters added that it was unfortunate that Associate Professor Coleman was unable to attend the meeting, as this issue falls within his area, and he recommended Professor Jones discuss this with him. Professor Jones advised that Professor Coleman would be visiting his faculty this week and that he would discuss this with him. Members noted that students may go over time for a variety of reasons, not all of which can be controlled, but part of the problem could be addressed by more rigorous application of admission and probation procedures.

6.2 Next meeting 27th April 2016

Remaining Meeting Dates for 2016
2:00 pm Wednesday, 27th April 2016
2:00 pm Wednesday, 15th June 2016
2:00 pm Wednesday, 27th July 2016
2:00 pm Wednesday, 31st August 2016
2:00 pm Wednesday, 19th October 2016
2:00 pm Wednesday, 16th November 2016
A full copy of the Graduate Studies Committee papers is available at: