10:00am – 12:00pm, Tuesday 6 November 2018
Function Room, Level 5, F23 Administration Building

**Members:** Associate Professor Patrick Kelly (Medicine) Acting Chair; Associate Professor Matthew Beck (Business); Professor Jo-Anne Brien (Pharmacy); Dr Christopher Coady (Sydney Conservatorium of Music); Professor Ross Coleman (Director, Graduate Research); Associate Professor Feike Dijkstra (Science) (for Professor Pauline Ross); Professor Tim Driscoll (Medicine & Health); Dr Hayley Fisher (Arts & Social Sciences); Edwina Grose (Nominee of the Deputy Registrar); Associate Professor Janice Gullick (Nursing & Midwifery); Associate Professor Lynette MacKenzie (Health Sciences); Associate Professor Tony Masters (Chair of the Academic Board); Dr Petr Matous (Engineering & IT); Professor Shae McCrystal (Chair, HDR Scholarships Sub-Committee); Nicole Seebacher (nominee of the President, SUPRA); Professor Cameron Stewart (Law); Associate Professor Lee Stickells (Architecture, Design & Planning); Dr Gareth Vio (Academic Board); Dr Munira Xaymardan (Dentistry).

**Attendees:** Dr George Carayannopoulos (Head, HDR Administration Centre); Dr Matthew Charet (Executive Officer to Academic Board) (Acting Secretary); Charlie Foxlee (Manager, Academic Model); Dr Carmen Huckel-Schneider (School of Public Health) (for Item 4.4); Christine Lacey (Engineering & IT); Professor David Levinson (School of Civil Engineering) (for Item 4.1); Professor Mu Li (School of Public Health) (for Item 4.3); Professor Peter McCallum (Director, Educational Strategy); Hugh O’Dwyer (Policy/Project Officer, Education Portfolio); Rachel Symons (Senior Project & Policy Officer, Education Portfolio); Georgie Wheadon (Senior Project & Policy Officer, Education Portfolio); Dr Ying Zhang (School of Public Health) (for Item 4.5).

**Apologies:** Associate Professor Steven Cumming (Academic Board); Professor Michael Kertesz (Chair); Associate Professor Nicole Mockler (Academic Board); Professor Pauline Ross (Associate Professor Feike Dijkstra attending instead).

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**MINUTES**

1 **WELCOME AND APOLOGIES**

The Committee welcomed new members and noted the apologies as recorded above.

2 **PROCEDURAL MATTERS**

2.1 **Minutes of Previous Meeting**

Members confirmed the minutes of the previous meeting held on 11 September 2018 as an accurate record of the meeting.

*Resolution GSC18/6-1*  
*That the Graduate Studies Committee resolved that the minutes of meeting 2018/05 held on 11 September 2018 be confirmed as a true record.*

2.2 **Actions Arising**

The Chair advised that he, the Director, Educational Strategy and the Director, Student Operations were to meet to discuss a definition of the term ‘specialisation’ in relation to postgraduate coursework award courses, as agreed at the previous meeting.

*Resolution GSC18/6-2*  
*The Graduate Studies Committee noted the updates provided on outstanding actions from the previous meeting.*

Respect is a core value of the Academic Board
3 STANDING ITEMS

3.1 Report of the Chair
The Chair’s report was taken as read and noted without further comment.

Resolution GSC18/6-3
That the Graduate Studies Committee noted the report of the Chair.

3.2 Report of the Academic Board
The report of the Academic Board was taken as read and noted without further comment.

Resolution GSC18/6-4
That the Graduate Studies Committee noted the report of the Academic Board meeting held on 2 October 2018.

3.3 Report of HDR Scholarships Sub-Committee
The Chair of the HDR Scholarship Sub-Committee (HDRSSC) provided the Committee with an update on the proceedings of the meetings held on 28 September 2018 and 19 October 2018. She informed members that Appendix B of the Scholarship Ranking Principles (focussing on internal adjustments for Sydney students from different disciplines) is slated for review. The HDRSSC has also experienced challenges in the timing of allocation of Merit Awards and will move to a monthly allocation model in 2019. Members were advised that as scholarship values for 2019 have yet to be announced, the HDRSSC is being conservative in allocating awards. A differential has also emerged between the funds available for 2018 Endeavour Awards (which are currently allocated by faculties); the Director, Research Strategy, informed members that these awards are under review for central allocation, with a budget set aside for 2019.

The Chair of Academic Board acknowledged the complexity of the work undertaken by the HDRSSC and the “incredible integrity” with which that activity has been carried out.

Resolution GSC18/6-5
That the Graduate Studies Committee discussed the report from the Higher Degree by Research Scholarships Sub-Committee (HDRSSC) meetings held on 28 September 2018 and 19 October 2018.

4 ITEMS FOR ACTION

Major Course Proposals

4.1 Engineering & IT: Master of Transport
Professor Levinson spoke to the proposal to introduce a new Master of Transport award course from 2020, including an embedded Graduate Certificate and Graduate Diploma.

In discussion, the restriction of students from undertaking additional core units of study in place of electives was questioned and it was agreed that this is to be addressed prior to presentation to the Academic Board.

Subject to this amendment, the proposal was endorsed as presented.

Resolution GSC18/6-6
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Faculty of Engineering and Information Technologies to introduce the Master of Transport, Graduate Diploma in Transport and Graduate Certificate in Transport;
(2) approve the introduction of course resolutions and unit of study tables arising from the proposal; and
(3) recommend that Senate approve the amendment of the Resolutions of Senate for the Faculty of Engineering and Information Technologies, with effect from 1 January 2020.

4.2 Education Portfolio: Master of Advanced Studies
The Director, Educational Strategy, presented a proposal to introduce the Master of Advanced Studies from 2020. This award course is to be governed by the Board of Interdisciplinary Studies
and will offer a research specialisation. The current proposal focusses on a 72 credit point option, intended for students with a prior degree in a cognate discipline.

The proposal was endorsed as presented.

Resolution GSC18/6-7

That the Graduate Studies Committee recommend that the Academic Board:

(1) approve the proposal from the Education Portfolio to introduce the Master of Advanced Studies; and

(2) approve the introduction of course resolutions and unit of study tables arising from the proposal,

with effect from 1 January 2020.

4.3 Faculty of Medicine and Health: Master of Global Health / Master of Philosophy

Professor Driscoll, Dr Huckel-Schneider and Professor Li spoke to three proposals to introduce a suite of combined coursework awards paired with the Master of Philosophy research award course. The current item was discussed with Items 4.4 and 4.5. The proposal is intended to satisfy international student demand for a two year program, as well as allowing a research pathway for interested students.

In discussion, uncertainty was expressed with the model presented with its description as a double degree questioned, as well as more fundamental structural issues regarding the overlap of part-time candidatures, fee structures (given that one component is coursework and the other research) and ESOS compliance. It was also observed that the course resolutions do not prevent domestic students from applying for this course, despite verbal assurance from the faculty that this offering is solely intended for international students. Presentation of the MPhil as a ‘research pathway’ should also be reframed, as the MPhil is a research degree in its own right. It was commented that the proposals could possibly be accommodated through a model combining the current coursework award course with the Master of Advanced Studies, which is a coursework award offering a research pathway.

Subject to clarification of positioning as a double or combined award, eligibility of students for funding under the Research Training Program, compliance with the HDR Rule, and confirmation of the structure of the current Master of Sexual Health/MPhil award course (on which these proposals are modelled), these proposals were endorsed for presentation to the Academic Board.

Resolution GSC18/6-8

That the Graduate Studies Committee recommend that the Academic Board:

(1) approve the proposal from the Faculty of Medicine and Health to introduce the combined Master of Global Health / Master of Philosophy award course;

(2) approve the introduction of course resolutions and unit of study tables arising from the proposal; and

(3) recommend that Senate approve the amendment of the Resolutions of Senate for the Faculty of Medicine and Health,

with effect from 1 January 2020.

4.4 Faculty of Medicine and Health: Master of Health Policy / Master of Philosophy

This item was discussed with Item 4.3 above.

Resolution GSC18/6-9

That the Graduate Studies Committee recommend that the Academic Board:

(1) approve the proposal from the Faculty of Medicine and Health to introduce the combined Master of Health Policy / Master of Philosophy award course;

(2) approve the introduction of course resolutions and unit of study tables arising from the proposal; and

(3) recommend that Senate approve the amendment of the Resolutions of Senate for the Faculty of Medicine and Health,

with effect from 1 January 2020.

4.5 Faculty of Medicine and Health: Master of Public Health / Master of Philosophy

This item was discussed with Item 4.3 above.
Resolution GSC18/6-10
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Faculty of Medicine and Health to introduce the combined Master of Public Health / Master of Philosophy award course;
(2) approve the introduction of course resolutions and unit of study tables arising from the proposal; and
(3) recommend that Senate approve the amendment of the Resolutions of Senate for the Faculty of Medicine and Health, with effect from 1 January 2020.

Minor Course Proposals
4.6 Faculty of Science: Amendment to the Master of Agriculture and Environment
Associate Professor Dijkstra presented a proposal to amend the Master of Agriculture and Environment to delete the specialisation Forest and Atmosphere Interactions, if possible for 2019 implementation. In discussion, it was agreed that although late, this is feasible, but that the change does not align with data in Sydney Courses and that student communication is needed to address this.

The proposal was endorsed as presented.

Resolution GSC18/6-11
That the Graduate Studies Committee recommend that the Academic Board approve the proposal from the Faculty of Science to delete the specialisation “Forest and Atmosphere Interactions”; amend the unit of study tables and amend the course resolutions arising from this proposal, with effect from 1 January 2019.

4.7 Sydney Law School: Amendment to Juris Doctor
Professor Stewart spoke to this proposal, which calls for the amendment of the course resolutions for the Juris Doctor and faculty resolutions for the Sydney Law School relating to recognition of prior learning for units of study completed online. This will allow for greater flexibility in the assessment of credit to take into account different modes of teaching at other Law Schools.

Subject to confirmation with Faculty Services that this change can be accommodated for the 2019 admission round, this proposal was endorsed as presented.

Resolution GSC18/6-12
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from Sydney Law School to amend the Juris Doctor; and
(2) approve the amendment of Faculty and course resolutions arising from this proposal, with effect from 1 January 2019.

4.8 Faculty of Engineering and Information Technology: Amendment to the Master of Professional Engineering (Accelerated)
Ms Lacey spoke to this proposal, which addresses prerequisite issues arising from the shortening of course duration (as previously approved). This amendment has been developed in consultation with the Academic Model Team and is able to be actioned for 2019 implementation.

The proposal was endorsed as presented.

Resolution GSC18/6-13
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Faculty of Engineering and Information Technology to amend the Master of Professional Engineering (Accelerated); and
(2) approve the amendment of unit of study tables arising from this proposal, with effect from 1 January 2019.

4.9 Sydney Business School: Amendment to the Master of Business Administration (Leadership & Enterprise)
Associate Professor Beck spoke to this proposal and advised that it has been developed in consultation with and supported by the Admissions Office for 2019 implementation.

The proposal was endorsed as presented.
Resolution GSC18/6-14
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the University of Sydney Business School to amend the Master of Business Administration (Leadership & Enterprise); and
(2) approve the amendment of course resolutions arising from this proposal, with effect from 1 January 2019.

4.10 Arts & Social Sciences: Master of Economic Analysis and embedded award courses
Dr Fisher spoke to this proposal, advising that it clarifies the requirements for admission. The proposal was endorsed as presented.

Resolution GSC18/6-15
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Economic Analysis and embedded award courses; and
(2) approve the amendment of course resolutions arising from the proposal, with effect from January 1, 2020.

4.11 Arts & Social Sciences: Master of Economics and embedded award courses
Dr Fisher requested that this proposal be held over to the next meeting to allow the Faculty to clarify the Dual Degree Pathway section of the resolutions.

Resolution GSC18/6-16
The Graduate Studies Committee agreed that this item be held over to the next meeting.

4.12 Arts & Social Sciences: Master of Crosscultural and Applied Linguistics and embedded award courses
Dr Fisher spoke to this proposal, advising that as well as providing a clearer foundation in essential skills, it also enables the Graduate Certificate to be undertaken on a full-time basis. In discussion, it was agreed that reference to ‘core electives’ would be updated to ‘selectives’ across all affected award courses offered by the Faculty, and the Acting Secretary undertook to liaise with the Faculty to enable this for the 2020 Handbook.

The proposal was endorsed as presented.

Resolution GSC18/6-17
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Crosscultural and Applied Linguistics and embedded award courses; and
(2) approve the amendment of course resolutions and unit of study tables arising from the proposal, with effect from January 1, 2020.

4.13 Arts & Social Sciences: Master of International Relations, Master of International Security, Master of International Studies, and Master of Public Policy
Dr Fisher spoke to this proposal, advising that it replaces the specialisation in US Studies with a new specialisation in American Foreign Policy within the listed award courses.

The proposal was endorsed as presented.

Resolution GSC18/6-18
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of International Relations, Master of International Security, Master of International Studies and Master of Public Policy; and
(2) approve the amendment of unit of study tables arising from the proposal, with effect from January 1, 2020.

4.14 Arts & Social Sciences: Master of Education and embedded award courses
Dr Fisher spoke to this proposal, advising that it introduces a new specialisation in Languages Education.

The proposal was endorsed as presented.
Resolution GSC18/6-19
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Education, Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies; and
(2) approve the amendment of course resolutions and unit of study tables arising from the proposal, with effect from January 1, 2020.

4.15 Arts & Social Sciences: Resolutions of the Senate
Dr Fisher informed members that this proposal corrects errors in the Resolutions of the Senate for the Faculty of Arts and Social Sciences relating to deleted and suspended award courses. The proposal was endorsed as presented.

Resolution GSC18/6-20
That the Graduate Studies Committee recommend that the Academic Board:
(1) endorse the proposal from the Faculty of Arts and Social Sciences to amend the Resolutions of the Senate for the Faculty of Arts and Social Sciences; and
(2) recommend that Senate approve the amendment, as presented, with effect from January 1, 2019.

4.16 Medicine & Health: Doctor of Clinical Dentistry
Dr Munira Xaymardan informed members that this paper had been presented to a previous meeting, at which it was recommended that the course resolutions be amended to refer specifically to the Doctor of Clinical Dentistry Research Provisions. The proposal has been appropriately amended, and the Research Provisions provided for the information of the Committee. The proposal was endorsed as presented.

Resolution GSC18/6-21
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Faculty of Medicine and Health to amend the Doctor of Clinical Dentistry; and
(2) approve the amendment of course resolutions arising from this proposal, with effect from 1 January 2019.

Higher Degree by Research
4.17 Student Placement and Project Policy 2015 – amendment and introduction of new procedures
The Director, Graduate Research, spoke to this proposal and advised that there is currently no policy structure to enable HDR students to undertake internships; this proposal is intended to do so. Part of the proposal entails the creation of a faculty-level Internship Coordinator role to supervise internships, who will be guided by new procedures. Noting that students need to be enrolled to be covered by University insurance while on internship, the mode of enrolment was discussed and it was agreed that clause 16(5) needs to be rewritten. Subject to this amendment, the proposal was endorsed for presentation to the Academic Board.

Resolution GSC18/6-22
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the amendment of the Student Placement and Project Policy 2015, as amended; and
(2) approve the introduction of the Higher Degree by Research Internships Procedures, with effect from 1 January 2019.

4.18 HDR Coursework Implementation
The Director, Graduate Research, spoke to this proposal which calls for a suite of policy changes to enable the requirement that all HDR students undertake coursework as part of their candidature (PhD from 2020, MPhil from 2021). Members were informed that this would be enacted through the creation of a new table of units of study, Table R, which will be administered by the Committee. The supervisor and student will be able to discuss the most appropriate coursework options, and students will be able to undertake specialist units of study.
with special permission. Technical details such as load and funding for this study, as well as the recognition of prior learning and the administration thereof, require further fleshing out and will be brought back to a future meeting.

The proposal was endorsed as presented.

**Resolution GSC18/6-23**

That the Graduate Studies Committee:

1. endorse the model for the implementation of the HDR coursework requirement;
2. recommend that the Academic Board approve the amendment of the Terms of Reference for the Graduate Studies Committee;
3. recommend that the Academic Board approve the amendment of the Progress Planning and Review for Higher Degree by Research Students Policy 2015, with effect from 1 January 2019; and
4. request that faculties provide the relevant information for existing units of study taught to HDR students to be included in Table R by 30 November 2018.

**4.19 HDR Rule 2011 – proposed changes**

The Director of Graduate Research advised that this proposal consists of a number of changes to clarify completion timelines and expectations, enables HDR coursework as discussed at Item 4.18 above, and remove inconsistencies in reference to English language requirements across undergraduate and postgraduate coursework award courses and HDR.

The proposal was endorsed as presented.

**Resolution GSC18/6-24**

That the Graduate Studies Committee recommend that the Academic Board recommend the amendment of the University of Sydney (Higher Degree by Research) Rule 2011, as presented, with effect from 1 January 2019.

**4.20 Science: Doctor of Veterinary Medicine and Bachelor of Veterinary Science / Doctor of Veterinary Medicine**

Associate Professor Dijkstra spoke to a proposal to amend the Doctor of Veterinary Medicine and Bachelor of Veterinary Science / Doctor of Veterinary Medicine to clarify the requirements for award and progression, including placements, with effect from 1 January 2019.

In discussion, it was agreed that the proposed changes required further clarification and would necessitate changes to diets that cannot be implemented for 2019. The need for the proposed changes was also highlighted for further investigation as this change may no longer be necessary due to ongoing discussion of funding for vertically integrated masters award courses. The Committee agreed that the changes to the Honours requirements be approved as presented, but that the remaining amendments required further work before re-presentation to a future meeting.

The proposal was endorsed as amended.

[Note: Subsequent to the meeting, it was discovered that these resolution changes had been endorsed by the Undergraduate Studies Committee at its meeting of 4 September 2018, and were subsequently approved by the Academic Board at its meeting of 2 October 2018. The Faculty has been advised of this and undertook to review these resolutions in 2019 to clarify the intersection of the undergraduate and postgraduate components of the Bachelor of Veterinary Science / Doctor of Veterinary Medicine.]

**Resolution GSC18/6-25**

That the Graduate Studies Committee recommend that the Academic Board:

1. approve the proposal from the Faculty of Science to amend the Doctor of Veterinary Medicine and Bachelor of Veterinary Science / Doctor of Veterinary Medicine; and
2. approve the amendment of course resolutions arising from this proposal, as amended, with effect from 1 January 2019.

**5 ITEMS FOR NOTING**

There were no items for noting.
6 OTHER BUSINESS
    No other business was raised.

7 NEXT MEETING
    Tuesday, 5 February 2019
    10:00am – 12:00pm
    Function Room, Level 5, F23 Administration Building