CONFIRMED MINUTES

1 WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting, and noted the apologies listed above. The Chair extended a special welcome to Karen Moses, University Senate Fellow.

Resolution GSC2019/2-1

That the Graduate Studies Committee resolved to accept the apologies as recorded.

2 PROCEDURAL MATTERS

2.1 Minutes of Previous Meeting

The minutes of the previous meeting held on 5 February were accepted without comment.

Resolution GSC2019/2-2

That the Graduate Studies Committee resolved that the minutes of meeting 2019/01, held on 5 February 2019, be confirmed as a true record of that meeting.

2.2 Actions Arising

The Chair gave a brief report on actions arising from the previous meeting. All proposals endorsed at the previous meeting had been submitted to Academic Board for approval. All items...
that had been conditionally approved had been amended accordingly before submission to Academic Board.

Resolution GSC2019/2-3
That the Graduate Studies Committee resolved to note the updates provided on actions arising from the previous meeting.

3 STANDING ITEMS

3.1 Report of the Chair

The Chair referred members to his written report which listed the three HDR thesis embargo requests granted in the period since the previous meeting, and welcomed two new members to the Committee.

The Chair also reported the reason for the change of meeting date from 12 to 26 March. Several papers had been outstanding on the Friday before the scheduled 12 March meeting. Given that members should have a week to read the agenda pack, the meeting was rescheduled to accommodate the necessary reading time. A benefit of the delay had been that some proposals not ready for submission were withdrawn or thoroughly re-written after further consultation allowing for a better condition of readiness for submission. The Chair took the opportunity to remind members that proposals submitted to GSC are meant to be ready for endorsement for submission to Academic Board, where they are potentially approved without further review or discussion.

During discussion the following observations were made:

- There is discussion around the Secretariat providing training FOR Faculty curriculum officers in the development and submission of curriculum change proposals.

- The SOM project concerning the review of the curriculum change management process is underway.

- The currently short lead-in time for the preparation and submission of proposals through the approval process from faculty-to Academic Board is creating strain at faculty-level.

Resolution GSC2019/2-4
That the Graduate Studies Committee resolved to note the report of the Chair.

3.2 Report of the Academic Board

Dr Matthew Charet, EO to Academic Board, presented the report of Academic Board on behalf of Associate Professor Masters, an apology for this meeting. The report was noted without comment.

Resolution GSC2019/2-5
That the Graduate Studies Committee resolved to note the report of the Academic Board for its meeting held on 5 March 2019.

3.3 Report of HDR Scholarships Sub-Committee

The Chair drew the meeting’s attention to the small number of scholarships awarded to date in 2019, noting that this is to be expected of the first round for the year.

Resolution GSC2019/2-6
That the Graduate Studies Committee resolved to note the report from the Higher Degree by Research Scholarships Sub-Committee (HDRSSC) for its meeting held on 1 February 2019.
3.4 Report of the Board of Interdisciplinary Studies, 20 February 2019

The report of the Board of Interdisciplinary Studies was noted without comment.

Resolution GSC2019/2-7

That the Graduate Studies Committee resolved to note the report from the Board of Interdisciplinary Studies for its meeting held on 20 February 2019.

4 ITEMS FOR ACTION

Major Course Proposals

4.1 Education Portfolio: Sydney Professional Certificate Full Course Proposal

Dr Fisher presented the full course proposal for the Sydney Professional Certificate to the Committee. Approval had been given for this proposal to be submitted in parallel to Graduate Studies, the Board of Interdisciplinary Studies, and the UE Curriculum and Course Planning Committee. The proposal was on the latter committee’s agenda for its next meeting.

The proposal presented twenty one courses, most from the Faculty of Medicine and Health and one from Arts and Social Sciences, with one amendment, the course Aboriginal and Torres Strait Islander Health to be removed at this time. Signatures from Finance and FASS were pending. The Chair commended the Education Portfolio for its re-working of the stream structure as separate courses.

Medicine agreed to Dr Shaw’s request that the Data Literacy for Policy Makers be re-titled Data Literacy for Health Policy Makers, given that the course will deal with data and policy issues in the area of health.

System Build

Edwina Grose confirmed that from the perspective of the Academic Model Team, a large volume of work will be generated regardless of whether the Team will be building streams or courses. She also noted that using courses will resolve several other operational matters.

Course Resolutions

The Chair noted that although qualification type is normally defined by the Coursework Rule and Policy, these do not define professional credentials. Dr Fisher reported that a proposal will be submitted to Academic Standards and Policy Committee. As it is not feasible for resolutions to refer to policies under development or amendment, Dr Charet suggested that a note be added to the cover sheet with an update about changes proposed, given that there was still time to rectify this for a 2020 implementation. Associate Professor McCallum explained that whilst a change to the Coursework Rule is not necessary as there is a reference to non-AQF qualifications, a change to the Coursework Policy was flagged in the proposal considered at the last GSC meeting. The cover sheet for Academic Board submission will list the changes to the proposal as a result of this meeting.

To the question of whether “admission requirements” should be qualified with “where relevant”, Associate Professor McCallum stated that the requirement of a bachelor degree is non-negotiable.

Offerings, Fee Structure and Project Student Numbers

Tim Schlubb suggested changing the fee structure to increase the projected student numbers, observing the undesirability of the implementation of these professional credentials being delayed due to low student numbers. There was support for the further evaluation of the projected income needed and the evaluation of projected income versus students numbers. During discussion, the following was established:

- Medicine are aiming to maximize their offering for inter-professional learning by means such as structuring specific units, for instance metabolic units, aimed at interdisciplinary learning.
- Offerings could be broadened by offering more units choices within a study area rather than the 2-unit combinations. Currently we can only offer units that require no prerequisites; eligible students could be allowed to take the advanced units for upskilling

GSC minutes 26 March 2019
or for people who need a little training in an area, for instance, in cases where their job description has changed. Associate Professor McCallum considered prerequisites necessary to ensure that students admitted have the required prior knowledge. It was noted that the prerequisite limit is an operational rather than a philosophical consideration.

- The proposed Sydney Professional Certificate is not the only type of microcredential that the University can offer. Medicine is leading this form because it has a clear idea of the type of student they wish to attract. Offerings of two units of unspecified content will constitute a different type of microcredential.

- It was established that a number of these courses specify the first unit as a prerequisite for the second. These have been devised taking timetabling into account with care not to offer these in the same semester given that they are targeted at the very busy professional.

The Committee endorsed the proposal for submission to Academic Board, conditional upon endorsement from both the UE Curriculum and Course Planning Committee and the Board of Interdisciplinary Studies.

**Action Item GSC 19/2-1**

_Education Strategy to make the following resolution amendments:_

- Amend Course Resolutions 6 (2) (a) to read “a Bachelor’s Degree or higher award in a relevant discipline where required, as specified in Table A. ....”
- Add the Bachelor of Advanced Studies, Master of Advanced Studies and the PhD to the Senate Resolutions, 2. Degrees.
- Delete Aboriginal and Torres Strait Islander Health stream from the Senate and Course Resolutions
- Change title of Data Literacy to Data Literacy for Health Policymakers in the Senate and Course Resolutions

**Resolution GSC2019/2-8**

That the Graduate Studies Committee recommend that Academic Board:

1. approve the proposal from the Deputy Vice-Chancellor Education Portfolio to introduce the Sydney Professional Certificate;
2. recommend that Senate approve the amendment to the Senate Resolutions arising from the proposal; and
3. approve the introduction of the course resolutions and unit of study tables arising from the proposal, with effect from 1 January 2020.

**4.2 Arts and Social Sciences: Master of Education major course amendment (full proposal)**

Dr Jan Shaw presented the proposal, consisting of the addition of a new stream in Digital Technologies to the existing degree. The stream resulted from collaboration between the School of Education and Social Work and the School of Information Technologies, and will be delivered completely online. There is a market for this offering as there is no comparable course on offer and digital technologies is required for teaching in Australian schools.

The Chair requested that FASS consider rewording the section on admission criteria for clarity concerning admission to each award within the award sequence. This action was not considered essential for the proposal’s submission to Academic Board, but could be undertaken later.

The Committee endorsed the proposal pending the deletion of paragraph 2 from the Transitional Provisions of the course resolutions.

**Action Item GSC 19/2-2**

FASS to make the following amendment to the Master of Education course resolutions:

- delete 2nd paragraph of the Transitional Provisions.

**Resolution GSC2019/2-9**

That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Education and the embedded Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies; and
(2) approve the amendments to the course resolutions and unit of study tables arising from the proposal, with effect from January 1, 2020.

4.3 **Health Sciences: Master of Exercise Physiology major course amendment (full proposal)**

Dr Nathan Johnson presented the proposal to amend the Master of Exercise Physiology by reducing the course’s credit-point value from 96 to 72 to give the degree a more competitive position within the domestic market, and to align the curriculum so that it meets the current accreditation requirements which have changed since the previous Masters was implemented.

It was recommended that the second paragraph of the Transitional Provisions be deleted.

After discussion, the Committee established that the statement relating to “automatic exclusion” the second sentence in 6. Progression rules, needed to be removed as students must be given opportunity to “show cause”.

The proposal was endorsed for submission to Academic Board, conditional upon the amendments to the course resolutions listed below having been made.

**Action Item GSC 19/2-3**

Health Sciences to make the following corrections to the proposed course resolutions:
- delete second paragraph of transitional provisions
- delete the second sentence, referring to “automatic exclusion”, of 6. Progression Rules
- the Capstone unit co-requisite that was identified as not existing, needs to be corrected.

**Resolution GSC2019/2-10**

That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Faculty of Health Sciences to amend the Master of Exercise Physiology;
(2) recommend that Senate approve the amendment to the Senate Resolutions arising from the proposal; and
(3) approve the amendment of the course resolutions and unit of study tables arising from the proposal, with effect from 1 January 2020.

4.4 **Medicine and Health: Master of Surgery**

Associate Professor Katalaris presented the proposal to amend the Master of Surgery, to simplify what is currently a complicated degree with 18 streams and a dissertation with only two units of study. The aim is to set up one Master of Surgery with a Graduate Certificate and Graduate Diploma as exit points, to embed the advanced clinical skills, and to place the Breast Surgery offering into the Advanced Surgery degree.

During discussion the following points were raised:
- The existing Master of Surgery degrees are flagged for deletion in the Senate Resolutions; if students are still enrolled these degrees need to remain.
- In the course articulation sequence in the Course Resolutions, 4. Embedded courses in this sequence, the articulation relationship between this Masters degree and the three existing graduate certificate award courses seemed unclear, as two of these seemed unrelated to the Master of Surgery. Associate Professor Katalaris clarified that articulation to the Masters was possible from all three graduate certificates because their entire collection of units was available in the Master of Surgery.
- The use of the term selective, where it appeared to be used to denote core units of study, was a potential source of confusion. Georgina Wheadon clarified the use of the terms core and selective, the latter meaning a unit selected from a group of units.
Dr Charet undertook to forward feedback on the proposal from the Chair, Academic Board, to Medicine and Health. The Chair thanked Medicine for a well-thought-through proposal, and for the useful inclusion of responses from other committees.

The Committee Officer undertook to amend the recommendation to include the graduate certificates to the award courses for amendment.

The proposal was endorsed for submission to Academic Board.

**Action Item GSC 19/2-4**

The Committee Officer to amend the recommendation to:

- include the embedded sequence of award courses to the award courses for amendment
- add the recommendation to Senate of the amendment to the Senate Resolutions.

The amended resolution is below.

**Resolution GSC2019/2-11**

That the Graduate Studies Committee recommend that Academic Board:

1. approve the proposal from the Faculty of Medicine and Health to amend the Master of Surgery; the Graduate Diploma in Surgery; the Graduate Certificate in Surgery; the Graduate Certificate in Surgical Sciences; the Graduate Certificate in Advanced Clinical Skills (Surgical Anatomy); and
2. recommend that Senate approve the amendment to the Senate Resolutions arising from the proposal; and
3. approve the amendments to the course resolutions and the unit of study tables arising from the proposal, with effect from 1 January 2020.

### 4.5 Medicine and Health: Master of Advanced Surgery

Associate Professor Katelaris presented the proposal to introduce the Master of Advanced Surgery, with streams in Breast Surgery and Uro-Oncology. This degree is especially aimed at already-qualified breast surgeons skilled in surgical techniques with full college membership needing some formal coursework, and for those who need to know about multi-disciplinary care.

During discussion the Committee made the following recommendations:

- In the Course Resolutions, the Admission Requirements should contain a reference to an AQF level. Although it was noted that AQF 8 was known to be the minimum for these degrees, the resolutions needed to state it.
- In Section 9. Commencement of these resolutions, any reference to transitional arrangements is redundant given that this is a new degree, and should be deleted.
- The recommendation to Academic Board needs to contain the award courses in the embedded sequence, and the recommendation to Senate to amend the Senate Resolutions.

The proposal was endorsed for submission to Academic Board, conditional upon the amendments listed below having been made.

**Action Item GSC 19/2-5**

Medicine and Health to make the following amendments to the course resolutions:

- add a reference to the appropriate AQF level to the Admission Requirements
- delete any reference to transitional arrangements (not required for a new course).

Committee Officer to amend the recommendation to:

- include the embedded sequence of award courses to the award courses for amendment
- add the recommendation to Senate of the amendment to the Senate Resolutions.

The amended resolution is below.
Resolution GSC2019/2-12
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Faculty of Medicine and Health to introduce the
Master of Advanced Surgery; the Graduate Diploma in Advanced Surgery; the
Graduate Certificate in Advanced Surgery;
(2) recommend that Senate approve the amendment to the Senate Resolutions
arising from the proposal; and
(3) approve the introduction of the course resolutions, and the unit of study tables
arising from the proposal, with effect from 1 January 2020.

4.6 Medicine and Health: Master of Medicine (Genomic and Precision Medicine)
Associate Professor Katelaris presented the proposal, consisting of the addition of a stream
focussed on Genomics, specifically for doctors rather than scientists. This stream aims to fulfil
the demand for genomics in many different areas of medicine. The Faculty is developing another
stream specifically for scientists. The Chair noted that Section 5 (1) does not specify clearly the
differing requirements for medical graduates and science graduates. The second paragraph of
the Transitional Provisions needed to be removed.

The Committee endorsed the proposal for submission to Academic Board, conditional upon
these amendments to the course resolutions having been made.

Action Item GSC 19/2-6
Medicine and Health staff to make the following amendments to the course resolutions for
submission of the proposal to Academic Board:
• to amend 5 (1) to clarify the different requirements for medical graduates and non-
medical graduates
• to delete the second paragraph in the Transitional Provisions, 8 (2) (p. 394 of agenda
pack)
• to update the Senate Resolutions for the Graduate Diploma, such that the abbreviation
reads GradDipMed.

Resolution GSC2019/2-13
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Faculty of Medicine and Health to amend the
Master of Medicine;
(2) recommend that Senate approve the amendment to the Senate Resolutions
arising from the proposal; and
(3) approve the amendments to the course resolutions, and the unit of study tables
arising from the proposal, with effect from 1 January 2020.

Minor Course Proposals

4.7 Architecture, Design and Planning: Master of Design
Associate Professor Tomitsch presented Items 4.7 and 4.8 together. The proposals consisted of
amendments to Capstone units, and in the Master of Urbanism, the replacement of one core unit
with a strategic planning unit which is of more general applicability.

Associate Professor Beck, observing that one of the unit’s titles was very similar to one of the
Business units, suggesting that the title be changed. Business undertook to collaborate with
Architecture concerning this. The proposal was endorsed for submission to Academic Board.

Resolution GSC2019/2-14
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the School of Architecture, Design and Planning to amend
the Master of Design (single specialisation) and Master of Design (double
specialisation), and embedded Graduate Diploma in Design; and
(2) approve the amendment to the unit of study tables arising from the proposal, with effect from 1 January 2020.

4.8 Architecture, Design and Planning: Master of Urbanism

This proposal was endorsed for submission to Academic Board. Please refer to discussion under Item 4.7.

**Resolution GSC2019/2-15**

That the Graduate Studies Committee recommend that Academic Board:

(1) approve the proposal from the School of Architecture, Design and Planning to amend the Master of Urbanism and the embedded Graduate Diploma in Urbanism; and

(2) approve the amendments to the Unit of Study table arising from the proposal, with effect from 1 January 2020.

4.9 Arts and Social Sciences: Master of Contemporary Art

Dr Shaw presented items 4.9 and 4.10 together. The proposals for the suspension of the Master of Contemporary Art, a continuing suspension and for the Master of International Studies, a new suspension due to low enrolment numbers, and the suspension of their embedded degrees, were endorsed for submission to Academic Board.

**Resolution GSC2019/2-16**

That the Graduate Studies Committee recommend that Academic Board:

(1) approve the proposal from the Faculty of Arts and Social Sciences to suspend new admissions to the Master of Contemporary Art and embedded Graduate Diploma in Contemporary Art; and

(2) recommend that Senate approve the amendment to the Senate Resolutions arising from the proposal, with effect from 1 January 2020.

4.10 Arts and Social Sciences: Master of International Studies

The proposal was endorsed for submission to Academic Board. Please refer to discussion under Item 4.9.

**Resolution GSC2019/2-17**

That the Graduate Studies Committee recommend that Academic Board:

(1) approve the proposal from the Faculty of Arts and Social Sciences to suspend new admissions to the Master of International Studies, and the embedded Graduate Diploma of International Studies and Graduate Certificate of International Studies; and

(2) recommend that Senate approve the amendment to the Senate Resolutions arising from the proposal, with effect from 1 January 2020.

4.11 Arts and Social Sciences: Master of Teaching

Dr Shaw presented the proposal to amend the Master of Teaching to ensure compliance with the external accrediting body, NSW Education Standards Authority (NESA). Students entering the degree need to do an extra unit. Rather than their completing the whole degree and then the extra unit for accreditation purposes, it is proposed to add the extra unit to the current degree. Space for this extra unit is made by reducing a 12 credit-point internship unit to 6 credit points; those students who do not need to do the extra unit for accreditation take an extra elective unit instead.

During discussion the following matters were raised and resolved:

- The year in the Transitional Provisions of the Course Resolutions needs to be amended from 2015 to 2020.

- Although the resolutions do specify the required credit points, Dr Fisher noted that students are given appropriate enrolment advice if they need to take the extra unit.

- To the question of how this change will be communicated to students, Dr Fisher reported that Education and Social Work undertake a large amount of course planning guidance for their students; students are given the advice when they apply for entry, and can choose to overload in their first semester. Dr Shaw will obtain more information about
how this will continue to be managed. It was noted that communication with students is a separate matter from the proposal under consideration.

The proposal was endorsed for submission to Academic Board.

**Action Item GSC 19/2-7**
The year is to be amended to 2020 from 2015 in the Transitional Provisions of the Course Resolutions (Committee Officer to execute).

**Resolution GSC2019/2-18**
That the Graduate Studies Committee recommend that Academic Board:

1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Teaching; and
2. approve the amendment of the course resolutions and unit of study tables arising from the proposal, with effect from 1 January 2020.

### 4.12 Engineering and IT:
Master of Engineering (Biomedical); Master of Professional Engineering (Biomedical); Master of Professional Engineering (Accelerated) (Biomedical)

Christine Lacey presented the proposal to the Committee, noting that as Biomedical Engineering has transitioned from a discipline within the School of Aeronautical, Mechanical and Mechatronic Engineering to being a separate school within the Faculty, new unit codes for Biomedical project and capstone units are proposed for implementation in 2020. The Chair requested that prohibitions on the units being substituted be added to the unit tables.

The proposal was endorsed for submission to Academic Board conditional upon the addition of prohibitions to the unit tables.

**Action Item GSC 19/2-8**
Engineering and Information Technologies to add the unit prohibitions, i.e., the existing alternative disciplinary versions of these new units, to the unit tables in the proposal.

**Resolution GSC2019/2-19**
That the Graduate Studies Committee recommend that Academic Board:

1. approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Professional Engineering, Master of Professional Engineering (Accelerated) and Master of Engineering Biomedical streams; and
2. approve the amendment to the table of Units of Study arising from these proposals, with effect from 1 January, 2020.

### 4.13 Engineering and IT:
Master of Information Technology; Master of Information Technology Management

Associate Professor Takatsuka presented the proposal for a change of title for the “IT Security” major to “Cybersecurity”. The new title is intended to reflect the more political dimension of the major and its input from FASS, as well as having been shown to be more popular with students. It was established that Cybersecurity does not overlap with any other curriculum offering by the University. The proposal was endorsed for submission to Academic Board.

**Resolution GSC2019/2-20**
That the Graduate Studies Committee recommend that Academic Board:

1. approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Information Technology and the Master of Information Technology/Master of Information Technology Management
2. approve the amendment to the course resolutions and the table of Units of Study arising from the proposal, with effect from 1 January, 2020.

### 4.14 Engineering and IT: Graduate Diploma in Computing

Associate Professor Takatsuka presented the proposal to amend the course resolutions for the Graduate Diploma in Computing (GDC). Whilst this diploma is not accredited, students can gain entry to the Master of Information Technology (MIT) with the GDC, and on completing the MIT they will meet the accreditation requirements. The course resolutions need amendment to clarify
that study in the areas of programming, modelling, database, and networking are required by the
Australian Computer Society (ACS) for accreditation.

It is also proposed to delete two units from the Information Technology Management Specialist
units within the Graduate Diploma in Computing (GDC) – INFO5992 Understanding IT Innovations
and INFO6007 Project Management in IT. The two units are core for the MIT; problems with
granting credit will be resolved if these units are removed from the GDC.

The proposal was endorsed for submission to Academic Board.

Resolution GSC2019/2-21
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Faculty of Engineering and Information Technologies to
amend the Graduate Diploma in Computing; and
(2) approve the amendment to the course resolutions and the table of Units of Study arising
from the proposal, with effect from 1 January, 2020.

4.15 Conservatorium: Master of Music (Composition); Master of Music (Performance)
Associate Professor Mitchell presented the proposal to replace four 16 credit-point units of study
which are currently part of the first year of the research degrees: Master of Music (Performance)
and Master of Music (Composition), with two new 6 credit-point units of study shared across the
two degrees. These units of study are no longer suited to current requirements of the degree
and the University.

The Chair noted that the Requirements for Completion in the course rules for the Master of
Music could outline what is needed for completion of the degree with more clarity at a later time.

Professor Coleman noted that proposals for amendments to research masters degrees must
also be submitted to the University Executive Research Education Committee.

The proposal was endorsed for submission to Academic Board.

Resolution GSC2019/2-22
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Sydney Conservatorium of Music to amend the Master of
Music (Composition) and the Master of Music (Performance); and
(2) approve the amendment of the unit of study tables arising from the proposal, with effect
from 1 January 2020.

4.16 Business: Master of Commerce
Associate Professor Beck presented the proposal to amend the Master of Commerce to fulfil
several aims resulting from a review of the degree in 2018. Among these aims were: to
maximize efficiency in terms of learning, to make the degree more multi-disciplinary, to reduce
the number of specializations with any new 2020 enrolments being restricted to the eight
specializations listed in the proposal. Current students will be able to continue as enrolled. Units
from the deleted specializations will be placed into the broader specializations.

The proposal was endorsed for submission to Academic Board.

Resolution GSC2019/2-23
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Business School to amend the Master of Commerce
(and embedded courses); and
(2) approve amendments to the course resolutions and unit of study tables arising from the
proposal with effect from 1 January 2020.

4.17 Business: Master of Management
Associate Professor Beck presented the proposal to amend the Master of Management, a
successful degree, being ranked highly in Australia and the Asia-Pacific. It is proposed to reduce
the number of units in the program core to lessen its restrictiveness for students. It was clarified
that the three proposed units in the unit table with no assigned credit-point value were intended to be six credit points.

The proposal was endorsed for submission to Academic Board.

Resolution GSC2019/2-24
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Business School to amend the Master of Management; and
(2) approve amendments to the course resolutions and unit of study tables arising from the proposal with effect from 1 January 2020.

4.18 Business: Master of Human Resource Management and Industrial Relations

Associate Professor Beck presented the proposal for unit of study amendments to the degree, and a reduction of the volume of learning for students with both a cognate undergraduate degree and at least two years professional experience in the field of Human Resource Management and Industrial Relations as outlined in the proposal. The proposal was endorsed for submission to Academic Board.

Resolution GSC2019/2-25
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Business School to amend the Master of Human Resource Management and Industrial Relations (and embedded courses); and
(2) approve amendments to the course resolutions and unit of study tables arising from the proposal with effect from 1 January 2020.

Higher Degree by Research

4.19 HDR Coursework – feedback for the GSC, for discussion

Professor Coleman provided an update on the progress of the proposal to introduce coursework into higher degrees by research (HDRs). The Academic Board and the University Executive have endorsed the principle that higher research degree students will take some coursework as part of their HDR candidature, namely, 6 credit points for masters students and 12 credit points for doctoral students. The PhD Coursework model was originally intended for a 2020 implementation, but it was realized that the timelines involved were too ambitious given that the proposal for Table R would need to be presented to the Committee at this meeting, with some work still to do. Professor Coleman complimented the faculties for their work on developing their unit collections for Table R, and noted that students will have abundant units from which to choose.

The work outstanding involves the determination of which PhD codes will be identified with Table R. Although there is one doctoral degree per se for the University, each faculty has its own course code for the degree. As the codes for the new Faculty of Medicine and Health are not yet ready, the decision was taken to delay roll-out until 2021 for the whole University. The University-wide roll-out is expected to have the following benefits:

- all PhD students will be treated the same
- it will enable the completion of the system build with the desired level of rigour
- it will enable the concurrent roll-out of the graduate qualities for doctoral students
- it will allow more time for effective marketing.

In response to questions from members, Professor Coleman confirmed the following:

- the faculties will be given the opportunity to review their Table R units
- the BIS OLE Sub-committee is now looking to fill specific gaps in its offering of OLE units. Faculties might want to submit proposals for the 7 June meeting of the OLE Sub-committee. Whilst there will be no specific call for HDR units, some HDR units will be considered.
- The Chair enquired as to whether the overlap between units in terms of content will be reviewed. Professor Coleman reported that at the time of substantiating the list for Table R, faculties had been asked to reflect on their offerings. Some perceived overlap, for
instance, in the area of quantitative methods, appears to have disappeared and now appears to be offered in different semesters by different faculties.

A request was made for information concerning the development and implementation of Table R to be circulated regularly to faculty curriculum staff. Faculty curriculum committees and faculty boards need to approve proposals for Table R units and staff need to be kept informed about developments in this area. Professor Coleman agreed to brief his staff, but nonetheless expressed the view that the faculties are responsible for managing their own units and milestones with respect to HDR coursework, and for disseminating relevant information to faculty staff.

**Action Item GSC 19/2-9**
As the minutes on this item are required for noting at Academic Board as a record of discussion, the Committee Officer undertook to forward them to Matthew Charet and Georgina Wheadon for review.

**Resolution GSC2019/2-26**
That the Graduate Studies Committee resolved to note the update on the implementation of coursework into Higher Degrees by Research.

**Other Items for Action**

4.20 Education Portfolio: amendment to Assessment Working Group Terms of Reference

Associate Professor McCallum presented the proposal to amend the Terms of Reference of the current Assessment Working Group to enable its transition to the Assessment Advisory Committee. The current group’s purpose has included the oversight of the development and review of the University’s graduate qualities and assessment plans, and to find strategies for managing assessment above the unit of study level. As the Assessment Working Group has developed a good level of expertise, it is proposed that this Group become an advisory committee to both avoid double-handling of work cognate with the business of the Undergraduate Studies Committee, and to provide advice on graduate study matters.

Associate Professor McCallum agreed to the request to include the Associate Deans Education in the Advisory Committee’s membership, and undertook to circulate an updated version of the revised Terms of Reference to the Committee.

The proposal was endorsed for submission to Academic Board, subject to circulation of the final version.

**Action Item GSC 19/2-10**
The Education Portfolio to amend the membership to include Associate Deans Education.

**Resolution GSC2019/2-27**
That the Graduate Studies Committee recommend that Academic Board approve the proposal from the Director, Education Policy and Quality to change the Assessment Working Group’s Terms of Reference to establish the Assessment Advisory Committee.

5 ITEMS FOR NOTING

There were no items for noting.

6 OTHER BUSINESS

There being no other business, the meeting closed at 3.55 pm.

7 NEXT MEETING

Tuesday, 30 April 2019
10:00am – 12:00pm
Function Room, Level 5, F23 Administration Building