1 WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting, and noted the apologies listed above.

Resolution GSC2019/3-1

That the Graduate Studies Committee resolved to accept the apologies as recorded.

2 PROCEDURAL MATTERS

2.1 Minutes of Previous Meeting

The minutes of the previous meeting held on 26 March 2019 were accepted without comment.

Resolution GSC2019/3-2

That the Graduate Studies Committee resolved that the minutes of meeting 2019/02, held on 26 March 2019, be confirmed as a true record of that meeting.

2.2 Actions Arising

The Chair commented on the way in which the actions arising from the meeting’s business are being recorded more vigorously. All actions arising from the previous meeting have been completed. The Chair thanked the Secretariat for its work in preparing last meeting’s proposals for submission to Academic Board.

Resolution GSC2019/3-3
That the Graduate Studies Committee resolved to note the updates provided on actions arising from the previous meeting.

3 STANDING ITEMS

3.1 Report of the Chair

The Chair had nothing to add to the written report.

Resolution GSC2019/3-4

That the Graduate Studies Committee resolved to note the report of the Chair.

3.2 Report of the Academic Board

Associate Professor Masters spoke to the written report. He added a brief comment on the outcome of the TEQSA re-registration exercise, noting that it is now re-registered, and that TEQSA was pleased with our embedding of the TEQSA domains in committees’ Terms of Reference.

Resolution GSC2019/3-5

That the Graduate Studies Committee resolved to note the report of the Academic Board for its meeting held on 16 April 2019.

3.3 Report of HDR Scholarships Sub-Committee

Extra to the Sub-Committee’s written report, Professor McCrystal commented on three matters:

1. The report on the award of scholarships for 2017-2018 is broken up into schools/faculties in terms of where the scholarships have been awarded. The ranking did not cause any significant concern about the ranking process.

2. The Sub-committee is seeking the Graduate Studies Committee’s endorsement to increase the SAM number allocated to candidates with an ungraded Masters by Research degree, to make them competitive with other candidates. The minimal SAM ranking is currently set at 83; if it is raised to 84, scholarship applicants can be ranked more comparably with Honours or as Masters candidates. The Committee endorsed the raising of the SAM.

3. Appendix B of the Ranking Principles was not reviewed with the Ranking Principles two years ago. The data was not available to adjust for marking disparities throughout the University, which is the purpose of the Appendix. Adjustment of marks was made on old data. The Sub-Committee feels that it is an unfair mechanism and is also not discipline-specific throughout Australia. Professor McCrystal is liaising with IAP for data analysis to investigate the assumptions implicit in Appendix B, and see if they are confirmed with recent data. This will determine whether the Appendix is performing as intended. During discussion it was noted that the fewer scholarships awarded to some faculties was the result of fewer being available.

Professor McCrystal undertook to present the results of the IAP’s data analysis when it becomes available. All degrees are to be included in the analysis, the aims of which will include consideration of the legitimacy of basing on the current marking process, and the next steps to be taken.

Associate Professor Masters thanked Professor McCrystal and the HDR Scholarships Sub-Committee for their excellent work.

Resolution GSC2019/3-6

That the Graduate Studies Committee resolved to note the report from the Higher Degree by Research Scholarships Sub-Committee (HDRSSC) for its meetings held on 1 March and 5 April 2019.

3.4 Report of the Board of Interdisciplinary Studies, 20 February 2019
The report of the Board of Interdisciplinary Studies was noted without comment.

**Resolution GSC2019/3-7**
That the Graduate Studies Committee resolved to note the report from the Board of Interdisciplinary Studies for its meeting held on 20 February 2019.

4 ITEMS FOR ACTION

**Major Course Proposals**

No major course proposals had been submitted for this agenda.

**Minor Course Proposals**

4.1 **Arts and Social Sciences: Master of Creative Writing**
Dr Shaw presented the proposal to amend the Master of Creative Writing by changing the structure of the workshop units in order to provide students with a broader choice.

It was noted that the degree description at the top of unit table on p. 31 (of the agenda pack) did not agree with that on p. 27 (the latter of which matched the course resolutions), and would need correction.

The use of non-compliant language in the course resolutions with respect to the use of the terms core and elective was noted. Endorsement was conditional upon clarification and correction of non-compliant language in the Course Resolutions, Section 6, Requirements for Award, specifically, with the use of the terms core and elective.

**Resolution GSC2019/3-8**
That the Graduate Studies Committee recommend that Academic Board:
1) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Creative Writing, Graduate Diploma in Creative Writing, and Graduate Certificate in Creative Writing; and
2) approve the amendments to the course resolutions and unit of study tables arising from the proposal, with effect from January 1, 2020.

4.2 **Arts and Social Sciences: Master of Economic Analysis**
Dr Shaw presented the proposal to introduce a set of alternative units to the core unit collection for the Master of Economic Analysis, to address problems encountered by candidates admitted without having completed specific postgraduate Economics units prior to enrolment. The meeting established that the core units have prerequisites, but as one cohort has not completed these, their enrolments need to be completed manually via special permission.

The co-badging of units in prerequisite and non-prerequisite versions is a solution proposed in 2018 by the Academic Model Team to resolve a similar issue encountered in the Master of Professional Engineering (Accelerated) for the Faculty of Engineering and IT. Christine Lacey confirmed that in the case of the two versions of the Master of Professional Engineering, that in the system students never see both versions but only the one that they are enrolled in.

Associate Professor Masters requested that more clarity of the two entry pathways be provided, and that this information be included in the Executive Summary for the proposal. The Committee agreed that the proposal should be revised, and resubmitted to contain more clarity of the two entry pathways.

**Resolution GSC2019/3-9**
That the Graduate Studies Committee recommended that the Faculty of Arts and Social Sciences revise the proposal for the Master of Economic Analysis and resubmit it for consideration at the next meeting of the Committee.

4.3 **Arts and Social Sciences: Master of Education**
Dr Shaw presented the proposal to amend the Master of Education, consisting of a terminological change to reflect current usage, following feedback from IAP and the UE CCPC.
In response to the question of the difference between a specialization and a stream, and what was intended with respect to this degree, Edwina Grose defined the stream as an entry point to a course (but the course can be done without a stream if there is a non-stream version), but a specialization something chosen by the student once enrolled.

The Committee agreed that the Faculty was to clarify whether the degree was to contain specializations or streams, and recommended that the proposal be revised and resubmitted, together with proposed changes to the Senate Resolutions if needed.

Resolution GSC2019/3-10
That the Graduate Studies Committee recommended that the Faculty of Arts and Social Sciences revise the proposal for the Master of Education and resubmit it for consideration at the next meeting of the Committee.

4.4 Arts and Social Sciences: Terminology for Postgraduate Award Courses

Dr Shaw presented the proposal to update the terminology used in the resolutions for Faculty of Arts and Social Sciences postgraduate award courses from "core elective" to "selective".

The Committee endorsed the proposal for submission to Academic Board.

Resolution GSC2019/3-11
That the Graduate Studies Committee recommend that the Academic Board:

1) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Art Curating; Graduate Diploma of Art Curating; Graduate Certificate of Art Curating; Master of Contemporary Art; Graduate Diploma in Contemporary Art; Master of Cultural Studies; Graduate Diploma in Cultural Studies; Graduate Certificate in Cultural Studies; Master of Development Studies; Graduate Diploma in Development Studies; Graduate Certificate in Development Studies; Master of Economic Analysis; Graduate Diploma in Economic Analysis; Graduate Certificate in Economic Analysis; Master of Health Security; Graduate Diploma in Health Security; Graduate Certificate in Health Security; Master of Human Rights; Graduate Diploma in Human Rights; Graduate Certificate in Human Rights; Master of International Relations; Graduate Diploma in International Relations; Graduate Certificate in International Relations; Master of International Security; Graduate Diploma in International Security; Graduate Certificate in International Security; Master of Moving Image; Graduate Diploma in Moving Image; Master of Museum and Heritage Studies; Graduate Diploma in Museum and Heritage Studies; Graduate Certificate in Museum and Heritage Studies; Master of Peace and Conflict Studies; Graduate Diploma in Peace and Conflict Studies; Graduate Certificate in Peace and Conflict Studies; Master of Political Economy; Graduate Diploma in Political Economy; Graduate Certificate in Political Economy; Master of Public Policy; Graduate Diploma in Public Policy; Graduate Certificate in Public Policy; and

2) amend the course resolutions arising from the proposal, with effect from January 1, 2020.

4.5 Engineering and Information Technologies: Master of Engineering; Master of Professional Engineering; Master of Professional Engineering (Accelerated)

Christine Lacey presented the proposal to amend the Master of Engineering, the Master of Professional Engineering, and the Master of Professional Engineering (Accelerated), as part of the process of recoding specific postgraduate Engineering with codes more appropriate to Biomedical Engineering units. The specific change involves changing one unit code from BMET5921 Biomedical Engineering Technology 2 to BMET9921, which is a core unit for the MPE (Biomedical) and a specialist unit in the ME (Biomedical). With the recommendation that the relevant prohibitions are added to the unit tables, the Committee endorsed the proposal for submission to Academic Board.

Resolution GSC2019/3-12
That the Graduate Studies Committee recommend that Academic Board:

1) approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Professional Engineering, Master of Professional Engineering (Accelerated) and Master of Engineering; and
2) approve the amendment to the table of Units of Study arising from the proposals, with effect from 1 January 2020.

4.6 Engineering and Information Technologies: Master of Data Science

Christine Lacey presented the proposal to amend the Master of Data Science, to introduce new Data Science-specific unit codes for the Master of Data Science capstone project. The new units are required to deal with the increasing number of students who have completed the Master of Information Technology returning to enrol in the Master of Data Science. The Committee endorsed the proposal for submission to Academic Board.

Resolution GSC2019/3-13
That the Graduate Studies Committee recommend that Academic Board:
1) approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Data Science;
2) approve the amendment to the table of Units of Study arising from the proposals, with effect from 1 January 2020.

4.7 Sydney Law School: School and Course Resolutions

Professor Stewart presented the proposal to amend the School resolutions and course resolutions for the Master of Laws and Graduate Diploma in Law. The Bachelor of Laws (LLB), Juris Doctor (JD) and Master of Laws (LLM) study pathway enables graduates to enrol in the Master of Laws and count up to 24cp of LAWS6000 and JURS6000 level units towards the degree upon successful completion of fifty percent of their course requirement. The School is proposing to extend this study pathway to the Graduate Diploma in Law. This will enable Sydney LLB and JD graduates, with a WAM below credit average, to enrol in a Graduate Diploma in Law and apply for credit of up to 12 credit points for the LAWS6000 and JURS6000 level units completed in their prior degree.

The Committee endorsed the proposal for submission to Academic Board.

Resolution GSC2019/3-14
That the Graduate Studies Committee recommend that Academic Board:
1) approve the proposal from Sydney Law School to amend the Resolutions of the University of Sydney Law School for Coursework Awards, and the Master of Laws and Graduate Diploma in Law; and
2) approve the amendments to the School and course resolutions arising from the proposal, with effect from 1 January 2020.

4.8 Sydney Law School: Law Postgraduate Courses amendment of units

Professor Stewart presented the proposal to amend the unit of study tables for postgraduate Law award courses. The amendments are to core and elective units of study. During discussion of which unit of study changes need Academic Board approval, the Committee Officer undertook to produce a pragmatic document outlining the types of curriculum amendments that need to be submitted to the Committee.

The Committee endorsed the proposal for submission to Academic Board.

Resolution GSC2019/3-15
That the Graduate Studies Committee recommend that Academic Board:
1) approve the proposal from the Sydney Law School to amend the Master of Laws, Graduate Diploma of Laws, Master of Criminology, Graduate Diploma in Criminology, Master of Environmental Law, Graduate Diploma in Environmental Law, Master of Business Law, Graduate Diploma in Business Law, Master of International Law, Graduate Diploma in International Law, Master of Law and International Development, Graduate Diploma in International Business Law, Master of Global Law, Master of Taxation, Graduate Diploma of Taxation, Master of International Taxation; and
2) approve the amendment of the unit of study tables arising from the proposal, with effect from 1 January 2020.
4.9 **Science: Bachelor of Veterinary Biology/Doctor of Veterinary Medicine; Doctor of Veterinary Medicine**

Dr Waud presented the proposal to amend the unit of study tables for the Bachelor of Veterinary Biology/Doctor of Veterinary Medicine to incorporate new zero credit point units of study for mandatory placements that are part of the DVM program in Years 1-3 (Years 3-5 of the BVB/DVM). These include Industry Placement, Preparatory Clinical Placement and Abattoir Placement Units of Study.

During discussion, the following was clarified:

- The new zero credit-point units meet the criteria of the Placements Policy.
- The information in the unit table concerning when the units should be completed was clarified. There are three different types of placement.
- Some units need to be completed during semester time, by Year 2 Semester 2. The Clinical Placement, consisting of 2 X 2 weeks in veterinary areas, needs to be completed by the end of Year 2 and before the beginning of Year 3 of the DVM; during Year 3 a 2-day placement at an abattoire is completed.
- Industry placements, for instance at a dairy farm, which must be by necessity completed during the student’s own time, is an accreditation requirement.

The Committee endorsed the proposal for submission to Academic Board.

**Resolution GSC2019/3-16**

That the Graduate Studies Committee recommend that the Academic Board:

(1) approve the proposal from the Faculty of Science to amend the Bachelor of Veterinary Biology/Doctor of Veterinary Medicine and the Doctor of Veterinary Medicine; and

(2) approve the amendment of the unit of study tables arising from the proposal, with effect from 1 January 2020.

4.10 **Science: Master of Agriculture and Environment**

Dr Waud presented the proposal to amend the unit of study core and elective tables for the Master of Agriculture and Environment to incorporate new units of study and remove units of study that will not be offered in 2020. The Committee endorsed the proposal for submission to Academic Board.

**Resolution GSC2019/3-17**

That the Graduate Studies Committee recommend that the Academic Board:

(1) approve the proposal from the Faculty of Science to amend the Master of Agriculture and Environment; and

(2) approve the amendment of the unit of study table arising from the proposal, with effect from 1 January 2020.

4.11 **Science: Master of Marine Science and Management**

Dr Waud presented the proposal to amend the unit of study tables for the Master of Marine Science and Management to incorporate MARS4001 under electives and to remove units of study that will not be running in 2020. The Committee endorsed the proposal for submission to Academic Board.

**Resolution GSC2019/3-18**

That the Graduate Studies Committee recommend that the Academic Board:

(1) approve the proposal from the Faculty of Science to amend the Master of Marine Science and Management; and

(2) approve the amendment of the unit of study table arising from the proposal, with effect from 1 January 2020.

4.12 **Science: Master of Mathematical Sciences**

Professor Myerscough presented the proposal to amend the unit of study table for the Master of Mathematical Sciences, to incorporate four new 5000-level units of study that make up the 24-
credit point project, a wide range of additional 5000-level and 4000-level units of study, and some 3000-level units of study for 2020.

The Chair observed that the 5000-level units for odd and even years, whilst having different codes, had the same title. It was noted that whilst students were not prohibited from completing two units with the same title (noting that units are differentiated by code rather than title), it was advisable to use different titles for the two units so that the transcript does not make it appear that students have done the same unit twice.

The Committee endorsed the proposal for submission to Academic Board, but recommended that thought be given to the means of differentiation between the two 5000-level units.

**Resolution GSC2019/3-19**

That the Graduate Studies Committee recommend that the Academic Board:

1. approve the proposal from the Faculty of Science to amend the Master Mathematical Sciences; and
2. approve the amendment of the unit of study table arising from the proposal, with effect from 1 January 2020.

### 4.13 Medicine and Health: Master of Medicine and Master of Science in Medicine (Infection and Immunity) and related Graduate Certificates and Diplomas

Associate Professor Kelly presented the proposal to amend the Master of Medicine and Master of Science in Medicine (Infection and Immunity) by introducing a new core unit and a capstone unit, and replacing one core, increasing the amount of core credit points from 24 to 30. An elective is also being added.

Endorsement was conditional upon clarification of the requirements for the degree with respect to selective and elective units.

**Resolution GSC2019/3-20**

That the Graduate Studies Committee recommend that Academic Board:

1. approve the proposal from the Faculty of Medicine and Health to amend the Master of Medicine (Infection and Immunity); Master of Science in Medicine (Infection and Immunity); Graduate Diploma in Infection and Immunity, Graduate Diploma of Science in Infection and Immunity; Graduate Certificate in Infection and Immunity; Graduate Certificate of Science in Infection and Immunity; and
2. approve the amendment of Unit of Study Tables arising from the proposal, with effect from 1 January 2020.

### 4.14 Medicine and Health: Master of Pharmacy

Dr O’Reilly presented the proposal to amend the Master of Pharmacy, by introducing new units of study and amending existing units by returing units and implanting their content into other current units. The Committee endorsed the proposal for submission to Academic Board.

**Resolution GSC2019/3-21**

That the Graduate Studies Committee recommend that Academic Board:

1. approve the proposal from the Faculty of Medicine and Health to amend the Master of Pharmacy; and
2. approve the amendment of the Unit of Study Tables arising from the proposal, with effect from 1 January 2020.

### 4.15 Medicine and Health: Master of Public Health

Associate Professor Kelly presented the proposal to amend the unit of study table for the Master of Public Health. These amendments consisted of adding more selective units, and converting all units of study to six credit points to meet the new structure of the degree, resulting from its expansion from 48 to 72 credit points beginning in 2019.

The Committee endorsed the proposal for submission to Academic Board.

**Resolution GSC2019/3-22**

That the Graduate Studies Committee recommend that Academic Board:
1) approve the proposal from the Faculty of Medicine and Health to amend the Master of Public Health; and
2) approve the amendment of the Unit of Study Tables arising from the proposal, with effect from 1 January 2020.

4.16 Medicine and Health: Master of Global Health

Associate Professor Kelly presented the proposal to amend the Master of Global Health, by amendment of the Dissertation units. The 12 credit point option will allow students to complete a substantial research project. The two six credit point units option will allow part-time students to complete the unit over two semesters.

The Committee endorsed the proposal for submission to Academic Board.

Resolution GSC2019/3-23
That the Graduate Studies Committee recommend that Academic Board:
1) approve the proposal from the Faculty of Medicine and Health to amend the Master of Global Health; and
2) approve the amendment of Unit of Study Tables arising from the proposal, with effect from 1 January 2020.

4.17 Business: Master of Business Administration

Associate Professor Beck presented the proposal to amend the Master of Business Administration, by removing caveats to the professional work experience requirements for admission to the Masters and Graduate Diploma. It was proposed that the minimum number of years’ work experience in a managerial role (but not the overall duration of professional experience required for admission to the programs) be removed.

It was observed that in the course resolutions, whilst the Graduate Diploma required five years’ experience, the Master required only three.

The Committee agreed that endorsement be conditional upon clarification of why entry to the Graduate Diploma requires professional work experience of no less than five years in a relevant field, and the Masters of no less than three years.

Resolution GSC2019/3-24
That the Graduate Studies Committee recommend that the Academic Board:
(1) approve the proposal from the Sydney Business School to amend the Master of Business Administration; and
(2) approve amendments to the course resolutions and unit of study tables arising from the proposal with effect from 1 January 2020.

4.18 Business: Master of Commerce

Associate Professor Beck presented the proposal to amend the Master of Commerce by introducing some immediate changes for 2020, part of a larger set of changes to continue for 2021. The proposal's intention is to restrict access to the specialisations being phased out and to amend unit of study tables for remaining specialisations to ensure that continuing students are accommodated.

The Committee endorsed the proposal for submission to Academic Board.

Resolution GSC2019/3-25
That the Graduate Studies Committee recommend that Academic Board:
(1) approve the proposal from the Sydney Business School to amend the Master of Commerce, the Graduate Diploma in Commerce and Graduate Certificate in Commerce; and
(2) approve amendment of the unit of study tables arising from the proposal, with effect from 1 January 2020.
4.19 **Business: Master of Management (CEMS)**

Associate Professor Beck presented the proposal to amend the Master of Management (CEMS), by changing the degree core requirements. It is also intended that the Master of Management and the Master of Management (CEMS) are more distinct.

The Chair questioned the listing of the three courses under embedded courses in the Course resolutions as an embedded course sequence, observing that two were Masters degrees of different credit-point values. He questioned this as an embedded sequence, noting that the resolutions would need revision to ensure that the correct wording had been employed. Associate Professor Beck agreed to follow this up and report back to the Committee.

The Committee agreed to the Chair’s recommendation that the proposal be revised and resubmitted for the following meeting’s consideration.

**Resolution GSC2019/3-26**

That the Graduate Studies Committee recommended that the Sydney Business School revise the proposal for the Master of Management (CEMS) and resubmit it for consideration at the next meeting of the Committee.

**Higher Degree by Research**

There were no HDR-related submissions for this agenda.

5 **ITEMS FOR NOTING**

5.1 **Respectful Research Supervisory Relationships**

Associate Professor Coleman presented the amended *Supervision of Higher Degree by Research Students Policy 2013* to the Committee, for comment and for noting. The changes concern the expected behaviour of supervisors and students in HDR supervision. At each of 14(3) and 15(1) of the Policy the statement that “that sexual/romantic relationships between an HDR student and his/her supervisor(s) are never appropriate" has been inserted.

The ASPC meeting in November 2018 also noted the possibility of inserting text into the Essential Interests policy 2010 to identify that sexual and/or romantic relationships between an HDR student and his/her supervisor represented a conflict of interest.

During discussion of the manner in which these matters should be dealt with by the parties concerned, Associate Professor Coleman suggested the addition of a clause specifying that students in such situations can request to change supervisors.

Associate Professor Masters observed that where these situations constitute a conflict of interest, they should be declared to the Head of School, and that the student can request a change of supervisor to Head of School.

**Resolution GSC2019/3-27**

That the Graduate Studies Committee note the necessary changes to the *Supervision of Higher Degree by Research Students Policy 2013*.

6 **OTHER BUSINESS**

6.1 **Deferral of Enrolment into Postgraduate Coursework Award Courses: no Provision in the Coursework Policy**

Associate Professor Masters raised the matter of deferral of enrolment in coursework degrees as outlined in the Coursework Policy, noting that there is currently no provision for enrolment deferral for postgraduate students, although it does occur. He suggested that the Coursework Policy be amended to correct this. International students have visa restrictions, have an appeal currently. Associate Professor Coleman observed that the Higher Degree by Research Rule contains nothing about this either.
There being no other business, the meeting closed at 11.40 am.

7 NEXT MEETING
Tuesday, 18 June 2019
10:00am – 12:00pm
Function Room, Level 5, F23 Administration Building