UNDERGRADUATE STUDIES COMMITTEE
10:00AM-12:00PM WEDNESDAY 16 MARCH 2016
Chair: Associate Professor Wendy Davis
Committee Officer: Natalie Zawerucha
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University Secretariat | Office of the Vice-Chancellor

NOTICE OF MEETING

Meeting 2016/1 of the Undergraduate Studies Committee will be held at 10 am on Wednesday 16 March in the Senate Room, Quadrangle. The agenda for the meeting is attached.

Natalie Zawerucha
Committee Officer
AGENDA

1 WELCOME AND APOLOGIES
   Presenter: Chair

2 PROCEDURAL MATTERS
   2.1 Minutes of Meeting 2015/8 (18 November 2015)
      Presenter: Chair
      Paper: Attached
   2.2 Actions Arising
      Presenter: Members
      Paper: Verbal update

3 STANDING ITEMS
   3.1 Report of the Chair
      Presenter: Chair
      Paper: Verbal update
   3.2 Report of the Academic Board meetings, (2 December 2015 and 24 February 2016)
      Presenter: Tony Masters
      Paper: Attached

4 ITEMS FOR APPROVAL
   Major Course Proposals
   None received
   Minor Course Proposals
   4.1 Bachelor of Engineering Honours (Major in Internet of Things)
      Presenter: Alan Fekete
      Paper: Attached
   4.2 Bachelor of Engineering Honours (Major in Humanitarian Engineering)
      Presenter: Alan Fekete
      Paper: Attached
   Other items
   None received

5 ITEMS FOR NOTING
   5.1 Learning and Teaching Policy 2015 – report on implementation
      Presenter: Rachel Symons
      Paper: Attached

6 OTHER BUSINESS
   6.1 Any Other Business
   6.2 Next meeting – 10:00am-12:00pm, Wednesday 27 April 2016
      Senate Room, Quadrangle
Minutes of the meeting of the Undergraduate Studies Committee of 18 November 2015

The Undergraduate Studies Committee met at 10.00am on Wednesday, 18 November 2015, in the Senate Room.

There were present: Associate Professor S Cattle (Chair), presiding, Ms C Angeloni (on behalf of Mr K Blakeney), Dr J Bloomfield, Dr R Cooper, Dr W Cotton, Dr W Davis, Mr A Lavery, Associate Professor P McCallum, Dr T Newsome, Associate Professor Kate O’Loughlin and Associate Professor L Smith.

In attendance: Ms M Kemmis, Dr J Rule

1. Apologies

2. Minutes of previous meeting

Resolution 68_10/15
The Undergraduate Studies Committee agreed to adopt the minutes of the previous meeting held on 14 October 2015 as a true record.

3. Business arising from Minutes (not dealt with elsewhere in the Agenda)

4.1 Report of the Chair

Professor Cattle thanked members for their service to the Committee.

Resolution 69_10/15
The Undergraduate Studies Committee agreed to note the report of the Chair.

4.2 2014 Honours Data

The Chair of the Undergraduate Studies Committee produced a snapshot of honours data based on 2014 results.

Resolution 70_10/15
The Undergraduate Studies Committee agreed to note the 2014 Honours data.

5. Report of the Academic Board

5.1 Report of the Academic Board meeting of 28 October 2015

Resolution 71_10/15
The Undergraduate Studies Committee agreed to note the report of the Academic Board meeting of 28 October 2015, as set out in the report presented.

6. Teaching and Learning Policy

The Committee provided in-principle support of the draft Learning and Teaching Policy.
Resolution 72_10/15
The Undergraduate Studies Committee agreed to recommend that the Academic Board approve the draft Learning and Teaching Policy with effect from 1 January 2016.

7. Proposals for new and amended undergraduate courses

7.1 Faculty of Architecture, Design and Planning: Bachelor of Design in Architecture (Honours)/Master of Architecture

A proposal was received from the Faculty of Architecture, Design and Planning to combine two existing programs, the Bachelor of Design in Architecture, and the Master of Architecture. Honours will be embedded within the existing elective framework of the programs, and therefore does not impact on professional accreditation. The strategic purpose for the proposal is to:

- attract high achieving school leavers and non-recent school leavers;
- increase the number of students undertaking Honours, both to increase the number of potential HDR candidates, and the career pathways of students with an aptitude for research;
- improve the Faculty’s strategic positioning in relation to local competitors.

The Committee endorsed the proposal subject to minor amendments.

Resolution 73_10/15
Subject to minor amendments, the Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Faculty of Architecture, Design and Planning to introduce the Bachelor of Design in Architecture (Honours)/Master of Architecture;
(2) approve the amendment of the Faculty Resolutions;
(3) approve the introduction of Course Resolutions arising from this proposal; and
(4) recommend that Senate:
   (a) note the Academic Board’s approval of the proposal; and
   (b) approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Architecture, Design and Planning;
with effect from 1 January 2017 as set out in the report presented.

7.2. Sydney College of the Arts: Bachelor of Visual Communication

A proposal was received from the Sydney College of the Arts to introduce a new course, the Bachelor of Visual Communication. The Bachelor of Visual Communication (BVC) aims to create graduates who are able to work competently across a range of platforms and become the future creative innovators in the profession. BVC graduates will be equipped with high level creative and conceptual skills necessary for a broad range of employment, freelance and contracting opportunities in visual communication industries.

The Undergraduate Studies Committee endorsed the proposal subject to the following amendments:

- Alignment of clause 2 and clause 5 to clarify that honours is full-time only
- Amend clause 5 to read “complete an additional 48 credit points of full-time study”
- Amend clauses 5 and 7 to refer to the Bachelor of Visual Communication (not the BVA)
- Amend the table in clause 5 to use ≤ and ≥ as appropriate.

Resolution 74_10/15
The Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Sydney College of the Arts to introduce the Bachelor of Visual Communication;
(2) approve the amendment of the Faculty Resolutions;
(3) approve the introduction of Course Resolutions arising from this proposal; and
(4) recommend that Senate:
(a) note the Academic Board’s approval of the proposal; and
(b) approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Sydney College of the Arts;
with effect from 1 January 2017 as set out in the report presented.

7.3 University of Sydney Business School: Bachelor of Commerce (and combined programs)

A proposal was received from the Business School to amend the Bachelor of Commerce (and combined programs). Student feedback on the core of the BCom included criticism of perceived repetition in the content of the existing core, a lack of connection of some core units to majors, lack of cohesion across some units due to multiple lecturers and themes and a lack of connection of some core units with career development. A lack of understanding of the content and focus of core units across the units teaching into the program was also identified.

As such, changes were suggested to the structure and content of the core resulting in one core unit in each year of the BCom; substantially reworked content in the first and third year core units; and a new second year core unit focussed on career skills. These changes will create minimal disruption to students’ progression (and no impact on accreditation pathways) and also allows more flexibility in the first year of the program, providing enhanced opportunity to begin to explore a major at this point. Introducing a core unit focussing on career skills in the second year is well timed for students who can apply the skills gained in the unit in their applications for graduate positions, a process which is typically underway late in the penultimate year of the degree.

The Committee endorsed the proposal.

Resolution 75_10/15
The Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Business School to amend the Bachelor of Commerce (and combined programs); and
(2) approve the amendment to the Course Resolutions arising from this proposal with effect from 1 January 2017 as set out in the report presented.

7.4 Faculty of Engineering and Information Technologies: Faculty Resolutions – BE (Hons)

Resolutions of the Faculty of Engineering and Information Technologies
Bachelor of Engineering Honours
Bachelor of Engineering Honours combined degrees

A proposal was received from the Faculty of Engineering and Information Technologies. The faculty proposes to make some minor changes to resolutions to ensure there are proper resolutions in place to cover changes of streams and majors within the new Bachelor of Engineering Honours structure approved earlier this year. None of these changes impact on student progression so no transitional or special arrangement are required.

The Committee endorsed the proposal subject to the following amendment:
• clause 3(3) in the BEHons resolutions should be amended to delete “; or by the Head of School (or his/her delegate) or the program director responsible for the particular stream”.

A revised proposal incorporating the above change was submitted following the meeting.

Resolution 76_10/15
The Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Faculty of Engineering and Information Technologies; and
(2) approve the amendment to the Faculty Resolutions for the Faculty of Engineering and Information Technologies; and
(3) approve changes to Course Resolutions for the Bachelor of Engineering Honours; and
   Bachelor of Engineering Honours combined degrees;
with effect from 1 January 2016 as set out in the report presented.

7.5 Sydney College of the Arts:

Bachelor of Visual Arts
Bachelor of Visual Arts (Honours)
Master of Moving Image
Master of Contemporary Art
Master of Studio Art
Master of Film and Digital Image
Master of Interactive and Digital Media

A proposal was received from the Sydney College of the Arts. The proposal is intended to amend section 1(3) of the Faculty resolutions to bring it in line with the Coursework Rule that stipulates maximum period for suspension and recently removed restriction on suspension in the BVA (Honours) resolutions. The proposal also seeks to amend section 13 (1) WAM calculation formula according to AF mark range in the Schedule 1 of the Coursework Policy.

The Committee endorsed the proposal subject to amending the term ‘Coursework Rule’ to ‘Coursework Policy 2014’, which was done following the meeting.

Resolution 77_10/15
The Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Sydney College of the Arts to amend the above-listed courses; and
(2) approve the amendment to the Faculty Resolutions arising from this proposal with effect from 1 January 2016 as set out in the report presented.

7.6 Faculty of Health Sciences: Bachelor of Applied Science (Physiotherapy) Pass and Honours

A proposal was received from the Faculty of Health Sciences relating to the Bachelor of Applied Science (Physiotherapy) Pass and Honours. In 2012, Academic Board approved a proposal to amend the Bachelor of Applied Science (Physiotherapy) Pass and Honours. The course proposal included a number of units titled ‘Elective Studies’ in Year 3 and 4 of the curriculum. According to the Faculty, it has become apparent that the ‘Elective Studies’ units were treated as core units for the purpose of the course proposal – and this was reflected in the course resolution requiring students to complete 192 credit points of ‘core units’. However, this resolution is in disagreement with the intention of the ‘Elective Studies’ units, which were to allow opportunities for choice of elective content in Year 3 and Year 4 of the program.

As Year 3 and Year 4 have been implemented during 2015 and 2016, the ‘Elective Studies’ units have been interchanged with a selection of elective units. As such, a minor amendment is proposed to the Requirements for Award listed in the Course Resolutions, to bring these requirements in line with both the intention of the original proposal, and with current practice.

The Committee endorsed the proposal.

Resolution 78_10/15
The Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Physiotherapy) Pass and Honours; and
(2) approve the amendment to the Course Resolutions arising from this proposal with effect from 1 January 2017 as set out in the report presented.

7.7 Faculty of Health Sciences:

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Bachelor of Applied Science (Exercise and Sport Science)
Bachelor of Applied Science (Exercise and Sport Science) / Master of Nutrition and Dietetics
Bachelor of Applied Science (Exercise Physiology)
Bachelor of Applied Science (Occupational Therapy)
Bachelor of Applied Science (Speech Pathology)
Bachelor of Health Sciences

A proposal was received from the Faculty of Health Sciences seeking to update the ‘Assumed Knowledge and Special Entry Requirements’ for the above listed courses, as referenced in clause 49 of the Coursework Policy 2014, for undergraduate courses in Health Sciences. The amendments are to correct transcription error in the document, to bring the approved schedule in line with updated details in other published documents (including the UAC Guide), and to streamline information provided to prospective students, to ensure the most important subjects are communicated clearly.

The Committee endorsed the proposal. It was agreed the proposal will also be circulated to the Admissions Committee for noting following the meeting.

Resolution 79_10/15
The Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Faculty of Health Sciences to amend the schedule of Assumed Knowledge and Recommended Studies relating to the above courses; with effect from 1 January 2017 as set out in the report presented.

7.8 Faculty of Health Sciences:

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Bachelor of Applied Science (Diagnostic Radiography)
Bachelor of Applied Science (Exercise Physiology)
Bachelor of Applied Science (Occupational Therapy)
Bachelor of Applied Science (Physiotherapy)
Bachelor of Applied Science (Speech Pathology)

A proposal has been received from the Faculty of Health Sciences seeking to update the Flexible Entry Scheme Criteria, as referenced in clause 26 of the Coursework Policy 2014, for undergraduate courses in Health Sciences. The proposed amendment is intended to communicate more realistic expectations relating to Flexible Entry to undergraduate courses in the Faculty of Health Sciences, reflecting the consistently high demand and high academic standards required for admission to these courses.

The Committee endorsed the proposal. It was agreed the proposal will also be circulated to the Admissions Committee for noting following the meeting.

Resolution 80_10/15
The Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Faculty of Health Sciences to amend the schedule of flexible entry scheme criteria relating to the above courses; with effect from 1 January 2017 as set out in the report presented.
7.9 Sydney Nursing School: 

Bachelor of Arts/Master of Nursing  
Bachelor of Science/Master of Nursing  
Bachelor of Health Science/Master of Nursing  

A proposal has been received from the Sydney Nursing seeking an amendment to the progression rules for the Bachelor of Arts / Master of Nursing, Bachelor of Science/Master of Nursing and the Bachelor of Health Science/Master of Nursing.  

The Committee endorsed the proposal.

Resolution 81_10/15  
The Undergraduate Studies Committee agreed to recommend that the Academic Board:  
(1) approve the proposal from the Sydney Nursing School to amend the Course Resolutions for the above courses;  
with effect from 1 January 2016 as set out in the report presented.

7.10 Faculty of Engineering and Information Technologies: Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced), Bachelor of Information Technology  

A proposal was received from the Faculty of Engineering and Information Technologies to increase the minimum requirement for 3000 level units in the Bachelor of Computer Science and Technology, the Bachelor of Computer Science and Technology (Advanced) and Bachelor of Information Technology from 36 credit points to 42 credit points. It is further proposed to increase the minimum requirement of 3000 level or higher units of study in the Bachelor of Information Technology from 84 credit points to 90 credit points.  

The Committee endorsed the proposal subject to the following amendments:  
• change 4(2)(d)(ii) in the Bachelor of Computer Science and Technology Resolutions to read “at least 42 credit points in 3000-level or above units of study” in the Bachelor of Computer Science.  
• amending clause 4(2)(d)(ii) in the Bachelor of Information Technology resolutions to read “at least 42 credit points in 3000-level or above units of study”.  

A revised proposal incorporating the above change was submitted following the meeting.

Resolution 82_10/15  
Subject to minor amendments, the Undergraduate Studies Committee agreed to recommend that the Academic Board:  
(1) approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced) and the Bachelor of Information Technology; and  
(2) approve the amendment of the course resolutions relating to this proposal;  
with effect from 1 January 2016 as set out in the report presented.

8. A Distinctive Undergraduate Education: Next Steps  

The Undergraduate Studies Committee provided in-principle support for the Education Strategy paper ‘A Distinctive Undergraduate Education: Next Steps’ and members were encouraged to provide feedback on the paper by email.

Resolution 83_10/15  
The Undergraduate Studies Committee agreed to recommend that the Academic Board:  
(1) note the paper on A Distinctive Undergraduate Education: Next Steps;  
(2) endorse, in principle, the development of a new degree, the Bachelor of Philosophy (tentative title), and the double degree architecture through which it will be offered in conjunction with University of Sydney Bachelor degrees;  
(3) note that a full degree resolution will be presented for approval in 2016; and  
(4) note that full proposals for the new double degrees will be presented for approval by early 2017.
9. USC membership for 2016-2017

Resolution 84_10/15
The Committee agreed to note the information provided on USC membership for 2016-2017.

10. USC meeting dates for 2016

Resolution 85_10/15
The Undergraduate Studies Committee agreed to note the schedule of meeting dates for 2016.

11. General business

The Undergraduate Studies Committee thanked the outgoing Chair Professor Stephen Cattle for his service to the Committee.

12. Next meeting

The next meeting of the Committee will be held at 10.00 am on Wednesday 10 February 2016 in the Senate Room, Quadrangle.
x.1 Report of the Academic Board meeting held on 2 December 2015

The agenda for the meeting of the Academic Board on 2 December 2015 may be accessed on the web: http://sydney.edu.au/ab/about/agendas.shtml

x.1.1 Items from the report of the Undergraduate Studies Committee to the Academic Board

The Academic Board approved:

- approved a proposal from the Faculty of Architecture, Design and Planning to introduce the Bachelor of Design in Architecture (Honours)/Master of Architecture;
- approved a proposal from the Sydney College of the Arts to introduce the Bachelor of Visual Communication;
- approved a proposal from the University of Sydney Business School to amend the Bachelor of Commerce and combined degrees;
- approved proposals from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering Honours, Bachelor of Engineering Honours combined degrees, the Faculty Resolutions, Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced) and Bachelor of Information Technology;
- approved proposals from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Physiotherapy) Pass and Honours degrees, the assumed knowledge and special entry requirements for the Bachelor of Applied Science (Exercise and Sport Science), Bachelor of Applied Science (Exercise and Sport Science) / Master of Nutrition and Dietetics, Bachelor of Applied Science (Exercise Physiology), Bachelor of Applied Science (Occupational Therapy), Bachelor of Applied Science (Speech Pathology) and Bachelor of Health Sciences, and the Flexible Entry Scheme Criteria for the Bachelor of Applied Science (Diagnostic Radiography), Bachelor of Applied Science (Exercise Physiology), Bachelor of Applied Science (Occupational Therapy), Bachelor of Applied Science (Physiotherapy) and Bachelor of Applied Science (Speech Pathology);
- approved a proposal from the Faculty of Nursing and Midwifery to amend the Bachelor of Arts / Master of Nursing, Bachelor of Science/Master of Nursing and the Bachelor of Health Science/Master of Nursing;
- approved a proposal from the Sydney College of the Arts to amend its Faculty Resolutions; and
- noted the Honours Data for 2014.

x.1.2 Matters considered by the Academic Board

The Academic Board:

- noted the presentation from the Deputy Vice-Chancellor (Education) on the proposed undergraduate degree profile, endorsed, in principle, the development of a new degree, the Bachelor of Philosophy (tentative title), and the double degree architecture through which it will be offered in conjunction with University of Sydney Bachelor degrees; noted that a full degree resolution will be presented for approval in 2016; and noted that full proposals for the new double degrees will be presented for approval by early 2017;
- accepted the nomination of Ms Jaime Painter to fill the vacant position of student member for the Faculty of Engineering and Information Technologies;
- noted the election of Associate Professor Tony Masters to the position of Chair of Academic Board;
- noted the appointment of Associate Professor David Easdown as an elected representative of the Faculty of Science;
- noted a report on the Board’s standing committees;
- approved the introduction of the Academic Honesty in Coursework Policy 2016;
- approved the introduction of the Learning and Teaching Policy 2016;
- recognised the USFP University of Sydney High Achievers Program as an addition to the admissions pathway programs offered by Taylors College for the University of Sydney;
- authorised the current Chair and the Chair-Elect to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 2 December 2015 and the meeting on 24 February 2016;
- noted the report on the 2015 National Meeting of Chairs of Academic Boards and Senates;
- noted the report on the awarding of the 2015 Wentworth Medal;
• approved the proposed amendment to the Progress Planning and Review for Higher Degree by Research Students Policy and Procedures 2015;
• noted advice on review requirements in the Higher Education Standards (Threshold Standards) Framework 2015;
• noted the recent amendments to the Honorary Titles Policy;
• noted the recent amendments to the Academic Promotions Policy and Procedures;
• noted the Student Appeals Body Annual Report 2014;
• noted the report of the Acting Vice-Chancellor on the University's planned centre in Suzhou, China;
• approved requests from the Faculty of Medicine and the Sydney Conservatorium of Music to amend their semester dates for 2016;
• approved amendments to the Coursework Policy 2011 related to the Dux Entry Scheme;
• approved the introduction of HSC 2 Unit Mathematics as an admission prerequisite to specified undergraduate degree programs;
• approved a proposal from the Faculty of Dentistry to amend the English language requirements for the Bachelor of Oral Health and the Doctor of Dental Medicine; and
• approved a proposal from the Faculty of Medicine to amend the English language requirements for the Doctor of Medicine.
• endorsed the proposed amendments to the University of Sydney (Higher Degree by Research) Rule 2011;
• approved the amended Supervision of Higher Degree by Research Students Policy 2013;
• approved the introduction of the Final Thesis Lodgement Guidelines for Students;
• approved a proposal from the Faculty of Arts and Social Sciences to introduce the Graduate Certificate in Economic Analysis;
• approved a proposal from the Faculty of Engineering and Information Technologies to introduce the Master of Complex Systems and the Graduate Diploma in Complex Systems;
• approved a proposal from the Faculty of Arts and Social Sciences to amend the Master of Economics;
• endorsed the proposed amendments to the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended);
• approved the proposed amendment to clause 6(1) of the Assessment Procedures 2011 subject to further amendments made at the meeting;
• approved the Special Consideration Decisions Matrix;
• noted the 'Academic Board nominees on Level A Selection Committees' report;
• approved the proposed amendments to the Recruitment and Selection policy and the Appointment on Nomination policy;
• noted the Student Misconduct Report 2014;
• noted the 2014 Annual Report of the Learning Centre;
• noted the Higher Education Standards Framework (Threshold Standards) 2015;
• approved the reports of the Faculty of Architecture, Design and Planning and Faculty of Medicine Reviews; and
• noted the reports on the promotion of academic staff to Level B and Level C in 2015.
Non-Confidential

Author | Megan Kemmis, Executive Officer to Academic Board
Review/Approver | Associate Professor Tony Masters, Chair of the Academic Board
Paper title | Report of the Academic Board meeting, held 24th February 2016

Purpose
In plain language, provide the purpose of the submission (do not use acronyms, abbreviations or technical language). Content should be 1-2 sentences in length.
To advise the Undergraduate Studies Committee of the outcomes of the Academic Board’s meeting held on 24th February 2016

RECOMMENDATION
That the Undergraduate Studies Committee note the report of the Academic Board meeting held on 24th February 2016.

REPORT OF ACADEMIC BOARD MEETING

Items related to the Undergraduate Studies Committee
The Academic Board:
• appointed Associate Professor Wendy Davis as Chair of the Undergraduate Studies Committee for a term expiring on 31 December 2017;
• approved the appointment or co-option of academic staff and student members to the Undergraduate Studies Committee, (noting that the term of membership will be until 31 December 2016 for student members and until 31 December 2017 for staff members), and the amendment of the terms of reference for the Undergraduate Studies Committee;
• approved a proposal from the Faculty of Arts and Social Sciences to amend the Diploma of Languages; and
• approved a proposal from the Faculty of Science to amend the Bachelor of Science/Master of Nutrition.

Other matters
The Academic Board also:
• noted the presentation from the Vice-Chancellor on the Culture section of the 2016-2020 Strategic Plan;
• endorsed the amendments to the Decisions Matrix as set out in the report presented to become a schedule in the Coursework Policy 2014, but resolved to form a working group to discuss remaining issues with the matrix;
• approved the Chair’s recommendation to appoint Associate Professor Kirsten McKenzie (Faculty of Arts and Social Sciences) and Associate Professor Tim Wilkinson (Faculty of Engineering and Information Technologies) and co-opt Professor Adam Bridgeman (Director, Educational Innovation) and Associate Professor Ross Coleman (Director, Graduate Research) as additional members of the Academic Board for a term of membership expiring 31 December 2017;
• appointed Professor Jane Hanrahan as Deputy Chair of the Academic Board and Chair of the Academic Standards and Policy Committee, Associate Professor Kirsten McKenzie as Chair of the Graduate Studies Committee and Associate Professor Tim Wilkinson as Chair of the Admissions Committee for a term expiring on 31 December 2017;
• approved the appointment or co-option of academic staff and student members to the Academic Standards and Policy Committee, Admission Committee and Graduate Studies Committee, noting that the term of membership will be until 31 December 2016 for student members and until 31 December 2017 for staff members, and the amendment of the terms of reference for the Academic Standards and Policy Committee, the Admissions Committee and the Graduate Studies Committee;
• noted the Chair’s overview of issues to be addressed in 2016;
Non-Confidential

- noted the report on actions taken by the previous Chair and the current Chair on its behalf in respect of any urgent matters that arose between the Academic Board meeting on 2 December 2015 and the first Academic Board meeting in 2016;
- noted that the student members will report regularly as part of the Chair’s report;
- noted a submission as an accurate initial summary and early analysis of the Report of the Watt Review of Research Policy and Funding;
- noted the new agenda paper and PowerPoint templates for Academic Board and Academic Board Committee meetings;
- affirmed respect as one of its core values;
- affirmed that the principles used in determining the membership, or composition, of the Academic Board are that the Board be representative and that the Board be able to function effectively;
- noted the report of the Vice-Chancellor on decisions made by Senate at its meeting in December 2015, and actions being taken by the University regarding the Watt Review;
- recommended that Senate approve the amendments to the Senate Resolutions relating to the Constitution of the Faculty of Arts and Social Sciences with immediate effect;
- approved a proposal from the Faculty of Arts and Social Sciences to delete the Master of Crosscultural Communication;
- approved proposals from the Faculty of Science to amend the Bachelor of Science/Master of Nutrition and Dietetics and the Master of Nutrition and Dietetics, and the tables of units of study for various postgraduate degrees;
- noted the reports on the promotion of academic staff to Level D and Level E in 2015;
- approved the 2016 Student Proctorial Panel membership; and
- noted the membership of the Academic Panel under the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended).
RECOMMENDATION

That the Undergraduate Studies Committee recommend Academic Board approve:
1. the proposal from the Faculty of Engineering to introduce a new major - Bachelor of Engineering Honours (Major in Internet of Things); and
2. the faculty developing UoS for introduction of the major in 2018

EXECUTIVE SUMMARY

The Faculty of Engineering is proposing to introduce a new major ‘The Internet of Things’ to the Bachelor of Engineering Honours. The new major will apply to all students commencing in 2016 and beyond. New UoS for the 3rd and 4th year will be proposed and developed in 2016 and 2017 before these students commence their 3rd and 4th years of their study in 2018 and beyond.
Minor Course Amendment Proposal

Faculty: Engineering and IT

Contact person: A/Prof. Yonghui Li (yonghui.li@sydney.edu.au)

1. Name of award course

Bachelor of Engineering (Honours)

2. Purpose of proposal

Connected smart objects, platforms and environments have been identified as the next big technology development enabling significant society changes and economic growth, at a predicted annual rate of 20%. The entire physical world will be connected to the Internet. The intelligent network for automatic interaction and processing between objects and environments, referred to as the Internet of Things (IoT), will become an inherent part of areas such as electricity, transportation, industrial control, retail, utilities management, healthcare, water resources management and mining. It is predicted by the end of this decade, there will be trillions devices deployed worldwide. Its great market potential is attracting investments from governments, telecom operators, manufacturers and industry users.

To respond to such a significant demand from IoT industry and students and be aligned with Faculty’s new strategic plan to “ensure Faculty offerings are relevant and attractive”, the School of Electrical and Information Engineering and School of Information Technology would like jointly propose a new Bachelor of Engineering major in Internet of Things (IoT) to incorporate emerging strategic imperatives in its program development.

The Internet of Things consists of sensors that collect data, communication networks for data transmission and data analytics applications for evaluating data and making decision. The major will cover these three key aspects of IoT by combining the study of telecommunications, electrical and computer engineering, with an emphasis on wireless communications, networks, sensor devices, data technologies and its applications in smart grids and critical infrastructure. The new major aims to offer a comprehensive program with state of the art IoT technologies and students can engage in the creative development of the innovative Internet of Things.

In this major, the students will learn various programming languages, embedded systems, real time operating systems, communications networks, wide range of sensors, data analytics technology, security techniques and IoT system design methods and engineering implementation techniques that are essential for the development of IoT industry.

3. Details of amendment

The major will adopt the common units of study as the electrical engineering major in the first two years. The 3rd and 4th years’ program includes some existing UoS and several new UoS designed specifically for this new major.

Proposed new UoS in the 3rd and 4th year for IoT major:

ELEC5518: IoT for Critical Infrastructures
ELEC5517: Software Defined Networks

Major Table (Internet of Things)

Complete 12cp from:
ELEC5517 Software Defined Networks
ELEC5514 Network Embedded Systems

Complete 12cp from:
ELEC5518 IoT for Critical Infrastructures
ELEC5616 Computer and Network Security
ELEC5208 Intelligent Electricity Networks
ELEC5508 Wireless Engineering  
INFO3406 Introduction to Data Analytics  
COMP5047 Pervasive Computing  
COMP5216 Mobile Computing  
COMP5426 Parallel and Distributed Computing

Streams in which this major may be taken:  
This major has been nominally designed for students in the Electrical stream but is available to all students.

Change to Course Resolutions:  
Bachelor of Engineering (Honours)  
Clause 7 Majors  
(Appendix 1)

4. Transitional arrangements

The new major will apply to all students commencing in 2016 and beyond. The major will adopt the existing units of study as the electrical engineering major in the first two years. New UoS for the 3rd and 4th year will be proposed and developed in 2016 and 2017 before these students commence their 3rd and 4th years of their study in 2018 and beyond.

5. Other relevant information

6. Signature of Dean

[Signature]
2-7/11/2016
Bachelor of Engineering Honours

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the ‘Coursework Rule’), the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism.

Course resolutions

Terminology: In the following resolutions, all references to the Bachelor of Engineering degree apply to both the Bachelor of Engineering and Bachelor of Engineering Honours degrees, except where otherwise indicated.

1 Course codes

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<th>Code</th>
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<tr>
<td>BHENGINE</td>
<td>Bachelor of Engineering Honours</td>
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<tr>
<td>BUENGINE</td>
<td>Bachelor of Engineering</td>
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2 Attendance Pattern

The attendance pattern for this course is full-time or part-time. Part-time students must still satisfy appropriate enrolment progression and are subject to the same degree time limits as full-time students. International students are required to follow the enrolment pattern as specified by their visa. The Faculty strongly recommends full-time enrolment as the preferred option for all undergraduate students unless exceptional circumstances exist.

3 Streams

(1) The Bachelor of Engineering Honours is available in the following streams:
   (a) School of Aerospace, Mechanical and Mechatronic Engineering
       (I) Aeronautical Engineering
       (II) Mechanical Engineering
       (III) Mechatronic Engineering
   (b) School of Chemical and Biomolecular Engineering
       (I) Chemical and Biomolecular Engineering
   (c) School of Civil Engineering
       (I) Civil Engineering
   (d) School of Electrical and Information Engineering
       (I) Electrical Engineering
       (V) Software Engineering

(2) Completion of a stream is a requirement of the course.

(3) Students may apply to change streams by direct application to the Faculty Office. Approval is required from the relevant Associate Dean (or his/her delegate) for any case. Students will be assessed based on the Flexible First Year average mark criteria but will also be required to show that they have met progression requirements in their current degree or stream as specified by the school and that they will able to complete the new stream in the normal time period.

(4) Flexible First Year
   (a) Undergraduate students entering first year of the Engineering courses in Semester 1 may apply to undertake the Flexible First Year program, instead of choosing a particular stream.
   (b) The Flexible First Year Program is listed in the Flexible First Year Table. At the end of Semester 1 Students may transfer into approved streams as defined in the following clause, or may choose to continue in the Flexible First Year Program for Semester 2, though Semester 2 units may or may not count towards their course, depending on the final choice of stream.
   (c) Those students who have met the requirements for first year entry (ATAR cut-off or equivalent) into a particular Engineering program will be guaranteed approval to transfer into that program even though they chose the Flexible First Year Program. Students who did not meet the first year entry requirements for specific streams, but subsequently attained average marks in the Flexible First Year Program that met or surpassed the specified requirements for those streams will also be eligible to apply for transfer into those streams.

The transfer requirements will be approved by the Dean or nominee. These conditions will also apply for combined degree candidates.

4 Admission to Candidature

(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, for educationally disadvantaged applicants and for Aboriginal and Torres Strait Islander people. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule.

5 Requirements for Award

(1) The units of study that may be taken for the course are set out in the Bachelor of Engineering Flexible First Year Table of units of study, the Bachelor of Engineering Core Table, the Bachelor of Engineering Stream Core Tables, and the Bachelro of Engineerign Stream Specialist Tables of units of study for the specialised stream in the degree.

(2) To qualify for the award of the Bachelor of Engineering Honours degree, a candidate must:
   (a) successfully complete 192 credit points comprising:
A minimum of 36 credit points from the Engineering Core Table, including all required units;

A minimum of 108 credit points from the Engineering Stream Table pertaining to the specialist stream being undertaken, including all required units;

A minimum of 48 credit points of additional units from the Engineering Stream Specialist Table pertaining to the specialist stream being undertaken, including satisfying any additional requirements specified for the Specialist Table; and

have an EWAM of at least 65 immediately prior to the semester in which a thesis unit of study is first attempted; and

have an EIHWAM of at least 65 at the completion of the degree; and

complete the requirements within a time limit of 5 years for a single Bachelor of Engineering Honours degree or complete the requirements within a time limit of 6 years for a Bachelor of Engineering Honours combined degree.

Candidates who satisfy Clause 5.2(a), but who have not satisfied all of clauses 5.2(b), 5.2(c) and 5.2(d), will qualify for the award of the Bachelor of Engineering degree (i.e. the pass degree, awarded without honours).

The class of Honours will be determined by the EIHWAM.

In exceptional circumstances, the Dean may vary the conditions for the award of Honours after seeking the advice of the relevant Head of School.

The Bachelor of Engineering Honours degree is awarded in classes ranging from First Class to Second Class, Division Two. The various classes of Honours are awarded on the basis of a candidate’s EIHWAM.

<table>
<thead>
<tr>
<th>Description</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Honours Class I</td>
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<tr>
<td>Honours Class II (Division 1)</td>
<td>70 &lt;= EIHWAM &lt;75</td>
</tr>
<tr>
<td>Honours Class II (Division 2)</td>
<td>65 &lt;= EIHWAM &lt;70</td>
</tr>
</tbody>
</table>

A major requires:

(a) the completion of 24 credit points chosen from units of study listed in the table for that major;

(b) satisfying any additional requirements specified for the major, and listed with the table of units for the major;

(c) the completion of a thesis project that has been approved by the Head of School (or delegate) as relevant to the topic of the major.

The majors available are:

(a) Chemical Engineering

(b) Computer Engineering

(c) Construction Management

(d) Electrical Engineering

(e) Environmental Engineering

(f) Geotechnical Engineering

(g) Information Technology

(h) Internet of Things

(i) Materials

(j) Mechanical Engineering

(k) Mechatronic Engineering

(l) Power Engineering

(m) Space Engineering

(n) Structures

(o) Telecommunications Engineering

(p) Transport Engineering

These resolutions apply to students who commenced their candidature after 1 January, 2016 and students who commenced their candidature prior to 1 January, 2016 who elect to proceed under these resolutions.

Candidates who commenced prior to 1 January, 2016 may:

(a) complete the requirements in accordance with the resolutions governing their candidature immediately prior to these changes; or

(b) where approved by the Faculty, elect to proceed under these resolution provided appropriate programs of study can be identified.
RECOMMENDATION

That the Undergraduate Studies Committee recommend that Academic Board approve:

1. the proposal from the Faculty of Engineering to introduce a new major - Bachelor of Engineering Honours (Major in Humanitarian Engineering); and
2. the faculty developing UoS for introduction of the major in 2017.

EXECUTIVE SUMMARY

The Faculty of Engineering is proposing to introduce a new major ‘Major in Humanitarian Engineering’ to the Bachelor of Engineering Honours. The new major will be available to all students commencing in 2016 and beyond. New UoS for the 3rd and 4th year will be proposed and developed in 2016 and 2017 before these students commence their 3rd and 4th years of their study in 2018 and beyond.
1. Name of award course
   Bachelor of Engineering Honours (Major in Humanitarian Engineering)

2. Purpose of proposal
   The purpose of the proposal is to amend the BE Course Resolution to include a new Major in Humanitarian Engineering.

   “Expand and diversify opportunities for students to develop as global citizens” is strategy number five in The University of Sydney 2011-2015 Strategic Plan. However, drawing on surveys of the staff and the students, the first discussion paper on the university 2016-2020 planning process has identified that this goal not been attained.

   The new Humanitarian Engineering Major will start in 2017 and will be the first of its kind in Australia. However, programs that prepare students to lead large infrastructure projects in diverse and low-capacity contexts already exist in some countries overseas and these course have been found to attract highly-motivated students and a high proportion of female students.

   The Humanitarian Engineering Major will be open to all students from any engineering discipline. After obtaining technical knowledge in their specialized disciplines from the respective schools in the Faculty of Engineering and IT, students will be able to enrol in the 3rd and 4th year into the units of this major, which will provide them the opportunity to connect their technical knowledge with issues of international development, disaster recovery, and social inclusion in remote areas.

   This will be achieved through a battery of two new classroom units provided by the Faculty of Engineering and IT, one online unit provided by the Faculty of Arts and Social Sciences, and a new fieldwork unit conducted in collaboration with industrial partners.

   The units will have no formal prerequisites to enable any engineering student to enrol regardless their past choice of units. Students will learn from experienced practitioners and our industrial partners how to work in disadvantaged communities, fragile states, and communities in disaster recovery (Humanitarian Engineering unit). They will learn about the connection between technological and infrastructural development and sustainable economic and social development in developing countries (Engineering for Sustainable Development unit). The students will also learn to apply interdisciplinary thinking to the analysis of challenges faced by Australian neighbours, such as rapid urbanization and social inequality (Understanding South East Asia unit provided by the Faculty of Arts and Social Sciences – this unit is provided online to minimize schedule clashes of students who are overseas or who need to take more units than the minimum required by their school to satisfy the conditions of this major). Finally, the students will try to tackle all of these issues by themselves in the field (Global Engineering Fieldwork unit).

   The content of the units is based to a large degree upon demands voiced by our industrial partners and the units will be delivered in collaboration with them. Overseas field work will be implemented together with Engineers without Borders. Industry partners who work in this space such as Asian Development Bank, GHD, Cardno, and Snowy Mountains Engineering Corporation, RedR, and SkyJuice are also strongly supportive of this initiative.

   The students who graduate with this major will have crucial skills to plan, implement, and maintain infrastructure in developing countries as well as remote rural areas in Australia.

2. Details of amendment
   To complete the Humanitarian Engineering major, students will complete units as follows:
**Major Table**
Complete all 24cp from:
CIVL3XXX: Humanitarian Engineering (proposed new unit of study)
CIVL5XXX: Engineering for Sustainable Development (proposed new unit of study)
CIVL5XXX: Global Engineering Field Work (proposed new unit of study)
ASNS2665: Understanding Southeast Asia (existing unit of study)

Streams in which this major may be taken:
This major has been nominally designed for students in the Civil Engineering stream but is available to all students.

Change to Course Resolutions:
Bachelor of Engineering (Honours)
Clause 7 Majors
(Appendix 1)

4. **Transitional arrangements**

The new major will be available to all students commencing in 2016 and beyond. New UoS for the 3rd and 4th year will be proposed and developed in 2016 and 2017 before these students commence their 3rd and 4th years of their study in 2018 and beyond.

5. **Other relevant information**
N/A

6. **Signature of Dean**

[Signature] 17/2/2016
Bachelor of Engineering Honours

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the ‘Coursework Rule’), the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism.

Course resolutions

**Terminology:** In the following resolutions, all references to the Bachelor of Engineering degree apply to both the Bachelor of Engineering and Bachelor of Engineering Honours degrees, except where otherwise indicated.

1. **Course codes**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BHENGINE</td>
<td>Bachelor of Engineering Honours</td>
</tr>
<tr>
<td>BUENGINE</td>
<td>Bachelor of Engineering</td>
</tr>
</tbody>
</table>

2. **Attendance Pattern**

The attendance pattern for this course is full-time or part-time. Part-time students must still satisfy appropriate enrolment progression and are subject to the same degree time limits as full-time students. International students are required to follow the enrolment pattern as specified by their visa. The Faculty strongly recommends full-time enrolment as the preferred option for all undergraduate students unless exceptional circumstances exist.

3. **Streams**

(1) The Bachelor of Engineering Honours is available in the following streams:

(a) School of Aerospace, Mechanical and Mechatronic Engineering
   (I) Aeronautical Engineering
   (II) Mechanical Engineering
   (III) Mechatronic Engineering
   (IV) Biomedical Engineering
(b) School of Chemical and Biomolecular Engineering
   (I) Chemical and Biomolecular Engineering
(c) School of Civil Engineering
   (I) Civil Engineering
(d) School of Electrical and Information Engineering
   (I) Electrical Engineering
   (V) Software Engineering

(2) Completion of a stream is a requirement of the course.

(3) Students may apply to change streams by direct application to the Faculty Office. Approval is required from the relevant Associate Dean (or his/her delegate) for any case. Students will be assessed based on the Flexible First Year average mark criteria but will also be required to show that they have met progression requirements in their current degree or stream as specified by the school and that they will able to complete the new stream in the normal time period.

4. **Admission to Candidature**

(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, for educationally disadvantaged applicants and for Aboriginal and Torres Strait Islander people. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule.

5. **Requirements for Award**

(1) The units of study that may be taken for the course are set out in the Bachelor of Engineering Flexible First Year Table of units of study, the Bachelor of Engineering Core Table, the Bachelor of Engineering Stream Core Tables, and the Bachelor of Engineering Stream Specialist Tables of units of study for the specialised stream in the degree.

(2) To qualify for the award of the Bachelor of Engineering Honours degree, a candidate must:

(a) successfully complete 192 credit points comprising:
A minimum of 36 credit points from the Engineering Core Table, including all required units;

A minimum of 108 credit points from the Engineering Stream Table pertaining to the specialist stream being undertaken, including all required units;

A minimum of 48 credit points of additional units from the Engineering Stream Specialist Table pertaining to the specialist stream being undertaken, including satisfying any additional requirements specified for the Specialist Table; and

(b) have an EWAM of at least 65 immediately prior to the semester in which a thesis unit of study is first attempted; and

(c) have an EIHWAM of at least 65 at the completion of the degree; and

(d) complete the requirements within a time limit of 5 years for a Bachelor of Engineering Honours degree or complete the requirements within a time limit of 6 years for a Bachelor of Engineering Honours combined degree.

Candidates who satisfy Clause 5.2(a), but who have not satisfied all of clauses 5.2(b), 5.2(c) and 5.2(d), will qualify for the award of the Bachelor of Engineering degree (i.e. the pass degree, awarded without honours).

The class of Honours will be determined by the EIHWAM.

In exceptional circumstances, the Dean may vary the conditions for the award of Honours after seeking the advice of the relevant Head of School.

6 Level of Honours Awarded

(1) The Bachelor of Engineering Honours degree is awarded in classes ranging from First Class to Second Class, Division Two. The various classes of Honours are awarded on the basis of a candidate’s EIHWAM.

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7 Majors

(1) There is no requirement to complete a major.

(2) Availability of Majors:

(a) Except where otherwise specified in the details of a specific major, a major will be available to all students who satisfy the requirements of that major. The availability of the major does not however mean that the units of study listed in the table for the major (or required prerequisite units of study) will be available to all students, or that students in all streams will have sufficient free electives to complete the required units.

(b) Students can be awarded multiple majors where those majors are available without the limits specified in clause (2)(a) and where they satisfy the requirements for those majors. When completing multiple majors, no unit may be counted towards satisfying the requirements of more than one major.

(c) Students cannot be awarded a major that has a title directly associated with the name of their stream.

(d) Students are eligible to attempt the Space Engineering major based on either a separate and specific admission pathway or on application at the end of any calendar year having achieved an AAM approved by the Dean or nominee. There are no restrictions on students attempting majors other than the Space Engineering major.

3 A major requires:

(a) the completion of 24 credit points chosen from units of study listed in the table for that major;

(b) satisfying any additional requirements specified for the major, and listed with the table of units for the major;

(c) the completion of a thesis project that has been approved by the Head of School (or delegate) as relevant to the topic of the major.

4 The majors available are:

- Chemical Engineering
- Computer Engineering
- Construction Management
- Electrical Engineering
- Environmental Engineering
- Geotechnical Engineering
- Humanitarian Engineering
- Information Technology
- Internet of Things
- Materials
- Mechanical Engineering
- Mechatronic Engineering
- Power Engineering
- Space Engineering
- Structures
- Telecommunications Engineering
- Transport Engineering

8 Transitional Provisions

(1) These resolutions apply to students who commenced their candidature after 1 January, 2016 and students who commenced their candidature prior to 1 January, 2016 who elect to proceed under these resolutions.

(2) Candidates who commenced prior to 1 January, 2016 may:

(a) complete the requirements in accordance with the resolutions governing their candidature immediately prior to these changes; or

(b) where approved by the Faculty, elect to proceed under these resolution provided appropriate programs of study can be identified.
Submission To: Undergraduate Studies Committee
Date: 16 March 2016
Item No: 4.3

Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Ms Emma Doyle, Manager (Curriculum Support and Scholarships)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewer/Approver</td>
<td>Professor Barbara Caine, Dean, Faculty of Arts and Social Sciences</td>
</tr>
<tr>
<td>Paper title</td>
<td>Faculty of Arts and Social Sciences Faculty Resolutions</td>
</tr>
<tr>
<td>Purpose</td>
<td>To request the Undergraduate Studies Committee recommend that Academic Board approve an amendment to the Faculty of Arts and Social Sciences Faculty Resolutions</td>
</tr>
</tbody>
</table>

RECOMMENDATION

That the Undergraduate Studies Committee recommend that Academic Board approve:

1. the proposal from the Faculty of Arts and Social Sciences to clarify the provision of credit involving units of study for majors in some undergraduate courses; and
2. the amendment of the Faculty of Arts and Social Sciences Faculty Resolutions with immediate effect.

EXECUTIVE SUMMARY

The Faculty of Arts and Social Sciences has developed a local provision regarding the provision of credit (copy of draft document attached). A review of an earlier version of the document by OGC and the Chair of the Academic Board resulted in the recommendation that one clause be removed from the local provision and inserted into the Faculty Resolutions. The Faculty has made this amendment and is seeking approval to amend the Faculty Resolutions as an errata to the 2016 faculty handbook.
MINOR COURSE AMENDMENT PROPOSAL

FACULTY/BOARD OF STUDIES: FACULTY OF ARTS AND SOCIAL SCIENCES

Contact Person: Emma Doyle/Gillian Wu
Date: 15 March 2016

1. Name of award course
   Resolutions of the Faculty

2. Purpose of proposal
   To amend the Resolutions of the Faculty to include a requirement that students must complete a minimum of 12 intermediate-senior or advanced-senior credit points towards a major at Sydney in order for that major to be awarded.

   The introduction of this requirement was initially endorsed by DEC as a provision, however the OGC and Academic Board have advised that it is more appropriate to be included in the Resolutions of the Faculty.

3. Details of amendment

   Part 4: Progression, Results and Graduation

   16 Undergraduate majors

   (1)(a) A major from Table A is offered by the Faculty of Arts and Social Sciences and consists of a minimum of 36 senior credit points in a defined subject area at senior-intermediate and senior-advanced level, including at least 6 credit points at senior-advanced level.

   (b) In order for a major to be awarded, a minimum of 12 intermediate-senior or advanced-senior credit points must be completed at the University of Sydney from the respective Department.

(2) Units of study counted towards one major may not count toward any other major completed.

4. Transitional arrangements
   N/A.

5. Other relevant information

6. Signature of Dean
1. General conditions

(1) The provisions of the University of Sydney Coursework Policy 2014 and Coursework Credit Procedures 2015 apply to the granting of credit, in conjunction with the faculty resolutions, course resolutions and this provision.

2. External credit for studies undertaken prior to commencement

(1) This provision addresses credit granted for units of study taken at another institution prior to the applicant’s first enrolment in the respective award course at the University of Sydney.

(2) Credit will not be granted for units of study completed from:
   (a) a Certificate, Diploma or Advanced Diploma; or
   (b) a Vocational Education and Training Sector education provider.

   In exceptional and well-attested circumstances, the student may appeal to the Associate Dean for an exemption of this restriction.

3. External credit for studies undertaken after commencement

(1) This provision addresses credit granted for units of study taken at another institution after the applicant’s enrolment in the respective award course at the University of Sydney, including:
   (a) cross-institutional study¹; 
   (b) independent study abroad¹; and
   (c) the international exchange program¹.

(2) Credit will only be granted to students who have received approval from the Faculty prior to commencing their studies at another institution.

(3) International students are not permitted to undertake studies in their home countries as part of the independent study abroad program or the international exchange program. In exceptional circumstances, the student may appeal to the Associate Dean to waive this restriction.

¹ See Faculty of Arts and Social Sciences – Cross-Institutional Study Provisions 2015; International Study Abroad; and International Exchange Program.

Undergraduate students are required to have completed 48 credit points towards the award course in which they are enrolled in order to be eligible to apply for these programs.
(4) At the discretion of the Faculty, applications may be rejected if it should cause the applicant to be in breach of the conditions in the faculty resolutions or course resolutions.

4. Internal credit for previous undergraduate studies undertaken within the University of Sydney

(1) At the discretion of the Dean, the maximum allowable internal credit for an undergraduate degree may be varied for credit transfer within the University of Sydney.

(2) Students who transfer to a new undergraduate award course within the Faculty may apply for credit for completed units of study from their previous undergraduate award course, in accordance with the course resolutions for the new award course. This is inclusive of the core units within the following degrees:
   (a) Bachelor of International and Global Studies;
   (b) Bachelor of Arts (Media and Communications);
   (c) Bachelor of Arts and Bachelor of Social Work;
   (d) Bachelor of Arts and Master of Nursing; and
   (e) Combined Law degree programs².

5. Recognition of prior learning (RPL) for previous study or work experience

(1) All capstone unit of study requirements must be completed when any form of RPL has been granted.

Approved by: Professor Barbara Caine
Dean, Faculty of Arts and Social Sciences

Signature:

Date:

² Junior LAWS units will not be counted towards the junior credit point maximum limit.
Non-Confidential

Author | Rachel Symons Policy and Projects Officer, DVC Education
Reviewer/Approver | Associate Professor Tony Masters, Chair of the Academic Board
Paper title | Learning and Teaching Policy 2015 – report on implementation
Purpose | To advise the Undergraduate Studies Committee of the implementation of the Learning and Teaching Policy 2015

**RECOMMENDATION**

That the Undergraduate Studies Committee note the report on the implementation of the Learning and Teaching Policy 2015.

**IMPLEMENTATION REPORT**

The Learning and Teaching Policy 2015 came into effect on 1 January 2016. This policy replaces a number of previous policies and policy statements, particularly the Creation, Variation and Deletion of Award Courses and Units of Study policy and the Management and Evaluation of Coursework Teaching Policy.

The policy describes the nature of education at the University, sets out the manner in which curricula are structured, provides for the effective management of learning and teaching, and establishes quality assurance processes for learning and teaching.

The policy aligns with the Higher Education Standards Framework (Threshold standards) 2015, promulgated by the Minister for Education in Training in October, notably over the necessity to undertake a comprehensive review of courses with external reference and overseen by the peak academic governance body at least every 7 years.

Procedures are currently being developed which will focus on the course approval process as currently documented on the Academic Board website.

All enquiries about the policy should be directed to Megan Kemmis, Executive Officer, Academic Board.