1 WELCOME AND APOLOGIES
The Board noted apologies as recorded above.

 Resolution UGSC2016/1-1
The Undergraduate Studies Committee resolved to note that apologies have been received from the members above and that they be excused for their absence.

2 PROCEDURAL MATTERS
2.1 Minutes of Previous Meeting
 Resolution UGSC2016/1-2
The Undergraduate Studies Committee resolved that the minutes of meeting 7/2015 on 8 November 2015 be confirmed as a true record.

 Resolution UGSC2016/1-3
The Undergraduate Studies Committee noted that there were no outstanding actions.

3 ITEMS FOR ACTION
3.1 Report of the Chair
The Chair outlined the role of the Undergraduate Studies committee and requested that new members familiarise themselves with the Terms of Reference.

The Chair noted that major changes to undergraduate degrees were to be expected following implementation of the new Education strategy 2016-20.

 Resolution UGSC2016/1-4
The Undergraduate Studies Committee resolved to note the report of the Chair.

3.2 Report of the Academic Board meetings
Associate Professor Masters, Chair of the Academic Board congratulated Associate Professor Davis on her appointment as Chair of the Undergraduate Studies Committee.

 Resolution UGSC2016/1-5
The Undergraduate Studies Committee noted the report of the Academic Board meetings.
4 ITEMS FOR APPROVAL

Major Course Proposals
There were no major course proposals received.

Minor Course Proposals

4.1 Bachelor of Engineering Honours (Major in Internet of Things)
A proposal was received from the Faculty of Engineering to introduce a new major 'Internet of Things' to the Bachelor of Engineering Honours. The new major will apply to all students commencing in 2017 and beyond. New UoS for the 3rd and 4th year will be proposed and developed in 2016 and 2017 before these students commence their 3rd and 4th years of their study in 2018 and beyond.

The Undergraduate Studies Committee endorsed the proposal subject to the following amendments:

- Proposal to take effect from 1 January 2017;
- Major to be asterisked with a footnote in the Bachelor of Engineering Honours course resolutions under clause 7(3) to clarify that the major will be available from 2017 (or 2018 as the case may be).

Following the meeting, the outlines for the two new UoS in the major were circulated to members.

Resolution UGSC2016/1-6
The Undergraduate Studies Committee agreed to recommend that the Academic Board:

(1) approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering Honours to introduce new major (the Internet of Things) and the consequent amendments to the course resolutions with effect from 1 January 2017.

4.2 Bachelor of Engineering Honours (Major in Humanitarian Engineering)
A proposal was received from the Faculty of Engineering to introduce a new major 'Humanitarian Engineering' to the Bachelor of Engineering Honours. The new major will be available to all students commencing in 2017 and beyond. New UoS for the 3rd and 4th year will be proposed and developed in 2016 and 2017 before these students commence their 3rd and 4th years of their study in 2018 and beyond.

The Undergraduate Studies Committee endorsed the proposal subject to the following amendments:

- Proposal to take effect from 1 January 2017;
- Major to be asterisked with a footnote in the Bachelor of Engineering Honours course resolutions under clause 7(3) to clarify that the major will be available from 2017 (or 2018 as the case may be);
- A further clause 7(4) be inserted to advise students that majors may not be available in some years and that entry to some majors (i.e. Humanitarian Engineering, to limit numbers for the field work component) may be on a competitive basis.

Following the meeting, the outlines for the four new UoS in the major were circulated to members.

Resolution UGSC2016/1-7
The Undergraduate Studies Committee agreed to recommend that the Academic Board:

(1) approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering Honours to introduce new major (Humanitarian Engineering) and the consequent amendments to the course resolutions with effect from 1 January 2017.

Other items
There were no other items received.
ITEMS FOR NOTING

5.1 Learning and Teaching Policy 2015 – report on implementation

The Faculty of Arts and Social Sciences has developed a local provision regarding the provision of credit. A review of an earlier version of the document by OGC and the Chair of the Academic Board resulted in the recommendation that one clause be removed from the local provision and inserted into the Faculty Resolutions. The Faculty has made this amendment and is seeking approval to amend the Faculty Resolutions as errata to the 2016 faculty handbook.

The Undergraduate Studies Committee endorsed the proposal.

Resolution UGSC2016/1-8
The Undergraduate Studies Committee agreed to recommend that the Academic Board:
(1) approve the proposal from the Faculty of Arts and Social Sciences to clarify the provision of credit involving units of study for majors in undergraduate courses and the consequent amendment of the faculty resolutions with immediate effect.

OTHER BUSINESS

6.1 Any other business

There was no further business.

6.2 Next meeting

10:00am-12:00pm, Wednesday 27 April 2016, Senate Room, Quadrangle