1 WELCOME AND APOLOGIES
The Board noted apologies as recorded above and welcomed new members.

Resolution UGSC2016/2-1
The Undergraduate Studies Committee resolved to note that apologies have been received from the members above and that they be excused for their absence.

2 PROCEDURAL MATTERS
2.1 Minutes of Previous Meeting
Resolution UGSC2016/2-2
The Undergraduate Studies Committee resolved that the minutes of meeting 1/2016 on 16 March 2016 be confirmed as a true record.

2.2 Actions Arising
Resolution UGSC2016/2-3
The Undergraduate Studies Committee noted that there were no outstanding actions.

3 ITEMS FOR ACTION
3.1 Report of the Chair
The Chair noted that the committee’s Terms of Reference had been included with the papers, to remind members of the committee’s purpose.

Resolution UGSC2016/2-4
The Undergraduate Studies Committee resolved to note the report of the Chair.

3.2 Report of the Academic Board meetings
There was no further report.

Resolution UGSC2016/2-5
The Undergraduate Studies Committee noted the report of the Academic Board meetings.
4 ITEMS FOR APPROVAL

Major Course Proposals

There were no major course proposals received.

Minor Course Proposals

4.1 Bachelor of Nursing (Honours)

A proposal was received from the Sydney Nursing School to amend the credit points for the Bachelor of Nursing (Honours) units of study (UoS) NURS4020 (from 6cp to 12cp) and NURS4021 (from 18cp to 12cp); and to make an amendment to the course resolutions for the Bachelor of Nursing (Honours) relating to the updated title from Associate Dean (Learning and Teaching) to Associate Dean (Education).

Resolution UGSC2016/2-6

The Undergraduate Studies Committee agreed to recommend that the Academic Board:

(1) approve the proposal from the Sydney Nursing School to change the credit points for Bachelor of Nursing (Honours) UoS: NURS4020 (from 6cp to 12cp) and NURS4021 (from 18cp to 12cp); and

(2) approve changes to the course resolutions for the Bachelor of Nursing (Honours) relating to the updated title from Associate Dean (Learning and Teaching) to Associate Dean (Education).

4.2 Bachelor of Education (Early Childhood)

A proposal was received from the Faculty of Education and Social Work to make changes to the course resolutions for the Bachelor of Education (Early Childhood) to ensure the program meets specifications from the new accrediting body, the Australian Children’s Education and Care Quality Authority.

Resolution UGSC2016/1-7

The Undergraduate Studies Committee agreed to recommend that the Academic Board:

(1) approve the proposal from the Faculty of Education and Social Work to amend the course resolutions for the Bachelor of Education (Early Childhood), to take effect from 1 January 2017 for all new students entering the Bachelor of Education (Early Childhood).

Other Items

4.3 Faculty of Medicine: Bachelor of Medicine and Bachelor of Surgery – Progression requirements

A proposal was received from the Faculty of Medicine to amend the progression requirements for the Bachelor of Medicine and Bachelor of Surgery (MBBS). The purpose of the amendments is to provide more clarity to students and staff around the requirements for progression, including the decision making process and the condition and timelines for repeating.

Members requested that the text be reworked and simplified to ensure that the progression rules could be clearly understood by students. A revised proposal would be circulated to members via email for endorsement before submission to 18 May Academic Board for approval.

Resolution UGSC2016/1-7

Subject to the requested amendments and endorsement via circulation, the Undergraduate Studies Committee agreed to recommend that the Academic Board

(1) approve the proposal from the Faculty of Medicine to amend the progression requirements for the Bachelor of Medicine and Bachelor of Surgery; and

(2) approve the amendment of the course resolutions arising from the proposal.
ITEMS FOR NOTING

5.1 Education strategy – Implementation update

Associate Professor Peter McCallum reported that work was underway to implement the education strategy across a number of areas, including the development of a common set of graduate qualities and a program for exceptional students, adoption of a simplified curriculum framework and introduction of vertical double degree pathways. The course approval process to implement the consolidation of the curriculum framework would begin in August 2016, with final approvals required by December 2016 for implementation in 2018.

Members discussed the new Open Learning Environment (OLE) component of the strategy, which would be offered by 2018. Academics would be invited to pitch ideas for UoS, which could be offered across multi-disciplinary areas. Members noted their enthusiasm for the initiative, but questioned the logistics of setting pre-requisites and assessments.

A/Professor McCallum reported that there would be another round of Education Innovation Fund open mid-year and then again in 2017. This funding would be available for open learning, multi-disciplinary based initiatives.

Members were invited to send further comments through to A/Professor McCallum.

Resolution UGSC2016/1-8
The Undergraduate Studies Committee noted the report on the Education Strategy – Implementation Update.

5.2 Curriculum Framework – Policy Amendments

A/Professor McCallum advised that the Curriculum Framework policy paper was in draft form and welcomed feedback from members. Changes to the policy included the setting out of requirements for the new Liberal Studies degrees.

Members discussed the need for clarification on: definitions for levels of UoS (e.g. 1000, 2000, 3000) and whether faculties would be required to re-code UoS; phrasing around the number of units/credit points; the capstone experience; whether it was possible to have the option of two different major pathways within the same degree and how structures for accredited courses would be affected.

Members were invited to send further comments through to A/Professor McCallum.

Resolution UGSC2016/1-8
The Undergraduate Studies Committee noted the report on Curriculum Framework – Policy Amendments.

5.3 Learning and Teaching Procedures 2016

A/Professor McCallum informed members that the Board of Interdisciplinary Studies would be responsible for approving OLE UoS and any majors or minors in the shared pool of offerings.

In response to a member query about student input into the procedures, A/Professor McCallum noted that the student representatives on Academic Board, Undergraduate Studies Committee (UGSC) and Academic Standards and Policy Committee (ASPC) were welcome to comment.

Members were invited to send further comments through to A/Professor McCallum.

Resolution UGSC2016/1-8
The Undergraduate Studies Committee noted the report on Learning and Teaching Procedures 2016.
5.4 Academic Honesty Procedures 2016

A/Professor McCallum advised that the procedures were developed to accompany the policy approved in 2015. Members were asked for their view on whether the guidelines on proofreading and editing of written work would be useful for UG students.

Members requested that the procedures reflect the plagiarism penalty more specifically, to include the options of either a capped mark or percentage deduction.

Members were invited to send further comments through to A/Professor McCallum.

Resolution UGSC2016/1-8
The Undergraduate Studies Committee noted the Academic Honesty Procedures 2016.

6 OTHER BUSINESS

6.1 Any other business

There was no further business.

6.2 Next meeting

10:00am-12:00pm, Wednesday 15 June 2016, Senate Room, Quadrangle