NOTICE OF MEETING

Meeting 2016/5 of the Undergraduate Studies Committee will be held at 10 am on Wednesday 31 August in the Senate Room, Quadrangle. The agenda for the meeting is attached.

Natalie Zawerucha
Committee Officer
AGENDA

1 WELCOME AND APOLOGIES
Presenter: Chair

2 PROCEDURAL MATTERS
2.1 Minutes of Meeting 2016/4 (27 July 2016)
Presenter: Chair
Paper: Attached

2.2 Actions Arising
Presenter: Members
Paper: Verbal update

3 STANDING ITEMS
3.1 Report of the Chair
Presenter: Chair
Paper: Verbal update

3.2 Report of the Academic Board meeting 17 August 2016
Presenter: Tony Masters
Paper: Attached

4 ITEMS FOR APPROVAL

Minor Course Proposals

4.1 Sydney Law School: Bachelor of Laws and combined degrees
Presenter: David Hamer
Paper: Attached

4.2 Faculty of Health Sciences: Bachelor of Applied Science
Presenter: Mark Halaki
Paper: Attached

4.3 Faculty of Dentistry: Bachelor of Oral Health
Presenter: Kimberly Coulton
Paper: Attached

4.4 Faculty of Nursing and Midwifery: Bachelor of Nursing (Advanced Studies)
Presenter: Jennifer Green
Paper: Attached

4.5 Sydney Medical School: Bachelor of Medicine and Bachelor of Surgery
Presenter: Rebekah Jenkin
Paper: Attached

5 ITEMS FOR NOTING

5.1 Learning and Teaching Procedures 2016 update
Presenter: Peter McCallum
Paper: Attached

5.2 Meeting dates for 2017
Presenter: Chair
Paper: Attached

6 OTHER BUSINESS

6.1 Any Other Business
Presenter: Chair

Next meeting – 10:00am-12:00pm, Wednesday 19 October 2016, Senate Room, Quadrangle
Undergraduate Studies Committee

Terms of Reference

Purpose

The Undergraduate Studies Committee assists the Academic Board in ensuring the maintenance of the highest standards and quality in teaching, learning and scholarship at the University of Sydney and, in this context, advises the Academic Board about resolutions, policy and procedures relating to undergraduate study at the University and acts as the Academic Board's agent in determining undergraduate matters, including the approval of new and amended courses, in accordance with the resolutions of the Senate: Delegations of Authority: Academic Functions.

Terms of Reference

1. To monitor issues relating to quality in relation to undergraduate award courses, and to make recommendations to the Academic Board as detailed below.
2. To advise the Academic Board on resolutions, policy and procedures relating to all undergraduate studies in the University, including the pattern of undergraduate courses in the University.
3. To make recommendations to the Academic Board in relation to proposals to introduce new undergraduate award courses and amendments to existing undergraduate award courses.
4. To make recommendations to the Academic Board regarding requirements to be satisfied by candidates for the award of a degree, diploma or certificate.
5. To act for the Academic Board in determining procedures for the consideration, and deadline for submission of proposals for new and amended undergraduate award programs and courses in consultation with the Course Profiles Steering Committee.
6. To contribute to the development of the University's strategic objectives in relation to undergraduate study and to formulate, recommend to the Academic Board, and regularly review resolutions, policy and procedures supporting those strategic objectives.
7. To receive reports from, and provide advice to, the Deputy Vice Chancellor (Education) and, where appropriate the Deputy Vice Chancellor (International) on quality assurance and other matters relating to undergraduate study.
8. To obtain information or reports from any faculty, school or department, the Library or other academic unit on academic matters relating to undergraduate studies.
9. To ensure proper communication channels are established with other committees of the Academic Board and SEG to promote cross-referencing and discussion of matters concerning undergraduate students.
10. To determine the terms and conditions of undergraduate awards, scholarships and prizes established within the University.
11. To receive annual reports on the awarding of Honours and the University Medal from Faculties
12. To provide regular reports on its activities under its terms of reference to the Academic Board.
13. To consider and report on any matter referred to it by the Academic Board, or its committees, the Senior Executive Group or the Vice Chancellor.
MINUTES

1 WELCOME AND APOLOGIES

The Board noted apologies, as recorded above.

Resolution UGSC2016/4-1
The Undergraduate Studies Committee resolved to note that apologies have been received from the members above and that they be excused for their absence.

2 PROCEDURAL MATTERS

2.1 Minutes of Previous Meeting

Resolution UGSC2016/4-2
The Undergraduate Studies Committee resolved that the minutes of meeting 3/2016 on 15 June 2016 be confirmed as a true record.

2.2 Actions Arising

Resolution UGSC2016/4-3
The Undergraduate Studies Committee noted that there were no outstanding actions.

3 ITEMS FOR ACTION

3.1 Report of the Chair

The Chair provided an update on the Faculty of Engineering and IT proposal to change honours grading for the Bachelor of Engineering (Honours), which was approved in principle at the 15 June Undergraduate Studies Committee meeting. The proposed changes to the Coursework Policy 2014 were endorsed by the Academic Standards and Policy Committee on 20 July, subject to a minor amendment to Section 14 of the course resolutions which the faculty representative agreed to make before submission of the final proposal for approval to the 17 August Academic Board.

Resolution UGSC2016/4-4
The Undergraduate Studies Committee noted the report of the Chair.
3.2 Report of the Academic Board meeting

A/Professor Masters reported that an external review of Academic Board was scheduled for later in the year. Transitional resolutions had been developed to recommend to Senate that staff and student members elected as of 1 January 2016 retain their membership on the Academic Board for the two year period in which they were elected. Those faculties set to merge have been asked to conduct elections to nominate a representative.

It was also reported that a checklist had been developed to help guide faculties submitting minor course proposals to the Undergraduate Studies and Graduate Studies committees. A/Professor Masters undertook to provide a copy of the checklist to the Undergraduate Studies Committee.

Resolution UGSC2016/4-5
The Undergraduate Studies Committee noted the report of the 18 May Academic Board meeting.

4 ITEMS FOR ENDORSEMENT

Minor Course Proposals

4.1 Sydney Conservatorium of Music: Bachelor of Music Studies/Doctor of Medicine

A proposal was received from the Sydney Conservatorium of Music to amend the Bachelor of Music Studies/Doctor of Medicine course resolutions in light of changes to junior Biology units of study.

The proposal was endorsed as received.

Resolution UGSC2016/4-6
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Sydney Conservatorium of Music to amend the Bachelor of Music Studies/Doctor of Medicine; and
(2) the amendment of the course resolutions arising from the proposal, with effect from 1 January 2017.

4.2 Faculty of Pharmacy: Bachelor of Pharmacy, Bachelor of Pharmacy Management

A proposal was received from the Faculty of Pharmacy to amend the Bachelor of Pharmacy, Bachelor of Pharmacy (Honours), Bachelor of Pharmacy and Management, Bachelor of Pharmacy and Management (Honours); approve the amendment of the Course Resolutions arising from the proposal; approve the amendment of the table of Units of Study arising from the proposal; and approve the amendment of the resolutions of the Faculty of Pharmacy for Coursework Awards, with effect from 1 January 2017.

Following suggestions from members, the Committee endorsed the proposal. However recommended that the following amendments be made before submission to Academic Board:

i) that the Resolutions of the Faculty of Pharmacy for coursework awards Part 4: 13(2) be rewritten to more clearly specify how the HWAM and honours mark are used to determine the honours grade; and

ii) that the Resolutions for both the Bachelor of Pharmacy and the Bachelor of Pharmacy Management sections 6(4) and 6(5) relating to progression after failed units of study be rewritten, so that they are not inconsistent.

Resolution UGSC2016/4-7
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Faculty of Pharmacy to amend the Bachelor of Pharmacy, Bachelor of Pharmacy (Honours), Bachelor of Pharmacy and Management, Bachelor of Pharmacy and Management (Honours);
(2) the amendment of the course resolutions and unit of study table arising from the proposal; and
(3) the amendment of the resolutions of the Faculty of Pharmacy for Coursework Awards, with
4.3 Business School: Bachelor of Commerce

A proposal was received from the University of Sydney Business School to delete the existing Bachelor of Commerce capstone unit, BUSS3500 Integrated Business Applications, with effect from Semester 1, 2017. BUSS3500 will not be offered under the proposed 2018 curriculum and discontinuing the unit in 2017 will not disadvantage existing students (or those who commence in 2017). The Business School intends to withdraw this unit from its offerings, effective semester 1, 2017.

The proposal was endorsed as received.

Resolution UGSC2016/4-8
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the University of Sydney Business School to amend the Bachelor of Commerce (and combined courses);
(2) the amendment of the Course Resolutions arising from the proposal; and
(3) the amendment of the table of Units of Study arising from the proposal with effect from Semester 1, 2017.

4.4 Faculty of Architecture, Design and Planning: Bachelor of Architecture and Environments

A proposal was received from the Faculty of Architecture, Design and Planning to amend the Bachelor of Architecture and Environments to rest elective units DESP2001 Planning for the Public Domain and DESA3006 Architectural Models: Theory and Practice. The Faculty proposed the addition of a new elective, DESA3XXX Architecture’s Other: Radical Practices.

Members briefly discussed, more generally, UoS name changes and whether it was University preference to amend UoS names in Sydney Student or to create newly coded UoS. Ms Fernandez cautioned that there was only a small window of opportunity between results processing and new enrolments to implement UoS name changes in Sydney Student.

The proposal was endorsed as received.

Resolution UGSC2016/4-9
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Architecture and Environments; and
(2) the amendment to the table of Units of Study arising from this proposal with effect from 1 January 2017.

4.5 Faculty of Architecture, Design and Planning: Bachelor of Design in Architecture

A proposal was received from the Faculty of Architecture, Design and Planning to amend the Bachelor of Design in Architecture to rest elective units DESP1001 Introductory Urban Design and Planning, DESP2001 Planning for the Public Domain, DESP2002 Planning for the Built Environment and DESA3006 Architectural Models: Theory and Practice. The Faculty proposed the addition of electives, DAAE1001 Living Cities, BADP2002 City Form and Development and DESA3XXX Architecture’s Other: Radical Practices.

The proposal was endorsed as received.

Resolution UGSC2016/4-10
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Design in Architecture; and
(2) the amendment to the table of Units of Study arising from this proposal with effect from 1 January 2017.
4.6 Faculty of Architecture, Design and Planning: Bachelor of Design Computing

A proposal was received from the Faculty of Architecture, Design and Planning to amend the Bachelor of Design Computing to move INFO2120 Database Systems 1 from the core of the degree to the elective offerings, replacing it with DECO2010 Designing Social Media in the core.

The proposal was endorsed as received.

Resolution UGSC2016/4-11
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Design Computing; and
(2) the amendment to the table of Units of Study arising from this proposal with effect from 1 January 2017.

4.7 Faculty of Nursing and Midwifery: Bachelor of Nursing Honours

A proposal was received from the Faculty of Nursing and Midwifery to amend the course resolutions for the Bachelor of Nursing (Honours). These amendments do not materially alter the resolutions. Rather, they rectify the nomenclature used in clause 7: Award of the degree, which was previously amended in error.

The proposal was endorsed for submission to Academic Board, subject to amendment of the honour mark ranges, to ensure that all marks are captured in the table.

Resolution UGSC2016/4-12
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Faculty of Nursing and Midwifery to amend the Bachelor of Nursing (Honours); and
(2) the amendment of the course resolutions arising from the proposal, effective 1 January 2017.

4.8 Faculty of Engineering and IT: Bachelor of Project Management

A proposal was received from the Faculty of Engineering and IT to amend the Bachelor of Project Management table of Units of Study including changes to core and elective units of study to meet accreditation requirements and accommodate changes in unit offerings in other faculties.

The proposal was endorsed for submission to Academic Board, subject to the faculty checking whether ‘DAAE2001 20th Century Australian Architecture’ is the correct UoS to be removed.

Resolution UGSC2016/4-13
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Project Management; and
(2) the amendment of the table of Units of Study, with effect from 1 January 2017.

5 ITEMS FOR NOTING

5.1 Academic Honesty Procedures and consequent Policy Amendments

A/Professor Peter McCallum, Director, Education Strategy, Deputy-Vice-Chancellor (Education) provided members with an overview of the newly proposed Academic Honesty Procedures 2016 and the amended Academic Honesty in Coursework Policy 2015, which were to be submitted to the 17 August Academic Board for approval. Members were invited to provide any further feedback to A/Professor McCallum who undertook to circulate the most recent version of the policy and procedures to members.

Members discussed Section 6 of the proposed Academic Honesty Procedures 2016, particularly the requirement for staff to consider the degree of risk to educational integrity inherent in each assessment type and for faculty committees to follow up on risk assessments and mitigation strategies at the end of each semester. A/Professor McCallum confirmed that Unit of Study coordinators would be required to review assessments and report to Academic Board on any issues identified with particular assessments or assessment types. He undertook to provide regular
educational integrity reports to the Undergraduate Studies Committee.

Resolution UGSC2016/4-14
That the Undergraduate Studies Committee note that the Academic Board intends to consider (17 August 2016) and, if appropriate, will:
(1) Recommend to the Vice Chancellor the adoption of the Academic Honesty Procedures as set out in Attachment 1;
(2) Recommend to the Vice Chancellor the amendment of the Academic Honesty in Coursework Policy 2015 as set out in Attachment 2;
(3) Recommend to the Deputy Vice-Chancellor Research the amendment of the Research Code of Conduct 2013 as set out in Attachment 3.

5.2 Undergraduate Degree Profile 2018 and Beyond, and implementation update
A/Professor Peter McCallum, Director, Education Strategy, Deputy-Vice-Chancellor (Education) provided an update on the final proposed Undergraduate Degree Profile for 2018 and beyond. The profile had been endorsed at the 7 July SEG meeting, subject to further discussion concerning issues contained in the paper.

A/Professor McCallum advised that course proposals for new and revised courses for 2018 would be submitted to the September and October Undergraduate Studies in the following bundles: i) All Liberal Arts – including Arts, Science, Business, ii) Specialist degrees – including IT and changes from the Conservatorium and Architecture and iii) Double degrees – including numerous deletions of courses that have been subsumed into other courses.

Resolution UGSC2016/4-15
That the Undergraduate Studies Committee note the update on the Undergraduate Degree Profile, 2018 and Beyond.

5.3 Update on Bachelor of Engineering Honours course amendment proposal
This item was discussed under item 3.1.

6 OTHER BUSINESS

6.1 Any other business
There was no further business.

6.2 Next meeting
10:00am-12:00pm, Wednesday 31 August 2016, Senate Room, Quadrangle
RECOMMENDATION

That the Undergraduate Studies Committee note the report of the Academic Board meeting held on 17 August 2016.

REPORT OF ACADEMIC BOARD MEETING

Items related to the Undergraduate Studies Committee

The Academic Board:

- Noted the report from meeting of the Undergraduate Studies Committee held on 27 July 2016, and:
- Approved a proposal from the Sydney Conservatorium of Music to amend the Bachelor of Music Studies/Doctor of Medicine; and approved the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017;
- Approved a proposal from the Faculty of Pharmacy to amend the Bachelor of Pharmacy, Bachelor of Pharmacy (Honours), Bachelor of Pharmacy and Management, Bachelor of Pharmacy and Management (Honours); approved the amendment of the Course Resolutions arising from the proposal; approved the amendment of the table of Units of Study arising from the proposal; and approved the amendment of the resolutions of the Faculty of Pharmacy for Coursework Awards, with effect from 1 January 2017;
- Approved a proposal from the University of Sydney Business School to amend the Bachelor of Commerce (and combined courses); approved the amendment of the Course Resolutions arising from the proposal; and approved the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017;
- Approved a proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Architecture and Environments; and approved the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017;
- Approved a proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Design in Architecture; and approved the amendment of the table of Units of Study arising from this proposal, with effect from 1 January 2017;
- Approved a proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Design Computing; and approved the amendment of the table of Units of Study arising from this proposal, with effect from 1 January 2017;
- Approved a proposal from the Faculty of Nursing and Midwifery to amend the Bachelor of Nursing (Honours); and approved the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017;
- Approved a proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Project Management; and approved the amendment of the table of Units of Study, with effect from 1 January 2017; and
- Approved a proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering Honours (and combined courses); approved the amendment of the Faculty Resolutions arising from the proposal, approved the amendment of the Course Resolutions arising from the proposal; and recommend that Senate endorse the Academic Board’s approval of the amendments to the Resolutions of Senate, with effect from 1 January 2017.
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Other matters
The Academic Board also:

- Approved the 2017 meeting schedule for the Academic Board and its Standing Committees;
- Approved changes to membership of the Academic Board and its Standing Committees;
- Received a report of the Senate meeting of 4 July 2016;
- Received the General Report of the Chair of the Board on: the Taskforce on Preparing more Indigenous Teachers at the University of Sydney; the Scholarships and Prizes Working Group; the Simplification of Examinations Working Group; the Review of the Academic Board; the involvement of the Board in the implementation of the Strategic Plan 2016-2020; the SEG/Academic Board Review of the Faculty of Education and Social Work; progress on the 2018 TEQSA Re-Registration process; the University Leadership Forum, held 20-21 July 2016; a report on lecture recordings; and Academic Board representation;
- Received a Report from the student members on: Sydney College of the Arts; Academic Honesty Procedures; Special Consideration; preferred names in Blackboard; and the election of student fellows to Senate;
- Approved a proposal from the Faculty of Arts and Social Sciences to amend the English language requirements for admission to the Graduate Certificate in Economic Analysis;
- Noted the report from meeting of the Academic Standards and Policy Committee held on 20 July 2016 and:
  - Approved the amendment of the Coursework Policy 2014 to allow for the awarding of third class honours in programs with integrated honours, with effect from 1 January, 2017;
  - Approved the adoption of the Academic Honesty Procedures;
  - Approved the amendment of the Thesis and Examination of Higher Degrees by Research Policy 2015 and adopted the amended policy;
  - Approved the amendment of the Progress Planning and Review for Higher Degree by Research Students Policy 2015, and adopted the amended policy;
  - Recommended to the Vice-Chancellor the amendment of the Academic Honesty in Coursework Policy 2015; and
  - Recommended to the Deputy Vice-Chancellor (Research) the amendment of the Research Code of Conduct 2013.
- Noted the Report of the Admissions Committee meeting of 20 July 2016 and:
  - Approved a proposal from the Faculty of Science to amend the English language requirements for admission to the Bachelor of Science (Advanced) / Doctor of Dental Medicine; and approved the amendment of the schedule of Undergraduate English Language Requirements arising from this proposal, with immediate effect;
  - Approved a proposal from the Faculty of Architecture, Design and Planning to amend the Master of Urban and Regional Planning; and approved the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017;
  - Approved a proposal from the Sydney Medical School to amend the Master of Science in Medicine; Master of Science in Medicine (Advanced); the Graduate Diploma in Science in Medicine; and the Graduate Certificate in Science in Medicine; and approved the amendment to the Course Resolutions regarding Admission of Candidature arising from this proposal, with effect from 1 January 2017; and
  - Approved a proposal from the Faculty of Nursing and Midwifery to amend the Master of Primary Health Care Nursing, Master of Nursing (Nurse Practitioner), Master of Advanced Nursing Practice, Master of Cancer and Haematology Nursing, Master of Emergency Nursing, Master of Intensive Care Nursing and Master of Mental Health Nursing, and embedded programs; approved the amendment to the Course Resolutions arising from the proposal; approved the amendment to the Faculty Resolutions arising from the proposal; and approved the amendment to the Schedule of English language requirements, with effect from 1 January 2017;
  - Noted the report from meeting of the Graduate Studies Committee held on 27 July 2016, and:
  - Endorsed the Australian Postgraduate Awards / University of Sydney Postgraduate Awards Ranking Guidelines as amended;
  - Approved a proposal from the Sydney Conservatorium of Music to delete the Master of Music (Applied Research in Music); recommend that Senate endorse the Academic Board’s approval of the proposal and approved amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music; and approved the deletion of Course Resolutions arising from this proposal, with immediate effect;
• Approved a proposal from the Faculty of Architecture, Design and Planning to amend the Graduate Certificate in Heritage Conservation, Graduate Diploma in Heritage Conservation and Master of Heritage Conservation as proposed; approved the amendment to the Course Resolutions arising from the proposal; and approved the amendment to the table of Units of Study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Faculty of Architecture, Design and Planning to amend the Master of Urbanism and Master of Urban and Regional Planning; and approved the amendment to the unit of study table arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the University of Sydney Business School to amend the Graduate Certificate in Transport Management; approved the amendment to the Course Resolutions arising from the proposal; and approved the amendment to the table of Units of Study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the University of Sydney Business School to amend the Master of Commerce and Graduate Diploma in Commerce; approved the amendment to the Course Resolutions arising from the proposal; and approved the amendment to the table of Units of Study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Faculty of Engineering and Information Technologies to amend the Master of Data Science; and approved the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Faculty of Engineering and Information Technologies to amend the Master of Professional Engineering (Biomedical); and approved the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Faculty of Engineering and Information Technologies to amend the Master of Project Leadership and Master of Project Management; and approved the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Faculty of Health Sciences to amend the Master of Applied Science; and approved the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Sydney Medical School to amend the Doctor of Medicine; and approved the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Sydney Medical School to amend the Master of Medicine (HIV, STIs and Sexual Health); Graduate Diploma in Medicine (HIV, STIs and Sexual Health); Graduate Diploma of Science in Medicine (HIV, STIs and Sexual Health); Master of Medicine (Advanced) (HIV, STIs and Sexual Health); Master of Science in Medicine (Advanced) (HIV, STIs and Sexual Health); Master of Medicine (HIV, STIs and Sexual Health) and Master of Philosophy; Master of Science in Medicine (HIV, STIs and Sexual Health) and Master of Philosophy; and approved the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Sydney Medical School to amend the Master of Surgery; and degrees the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Faculty of Pharmacy to amend the Graduate Certificate in Pharmacy Practice; approved the amendment of the Course Resolutions arising from the proposal; and approved the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017;

• Approved a proposal from the Faculty of Pharmacy to amend the Master of Pharmacy; approved the amendment of the Course Resolutions arising from the proposal; and approved the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017;
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- Approved a proposal from the Sydney Conservatorium of Music to amend the Doctor of Musical Arts; and approved the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017;
- Approved a proposal from the Sydney Conservatorium of Music to amend the Master of Music; and approved the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017; and
- endorsed a proposal to amend the Essential Resources for Postgraduate Research Students Policy 2012 and recommended the amendments to the Deputy Vice-Chancellor (Education).
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Author
Prof David Hamer, Associate Dean (PG Coursework)

Reviewer/Approver
Prof Joellen Riley, Dean, Sydney Law School

Paper title
Sydney Law School: Proposed Reforms to Law Postgraduate Courses

Purpose
To consider the introduction of a new Master of Laws (LLM) study pathway to Bachelor of Laws (LLB) and Juris Doctor (JD) students in response to the declining postgraduate enrolments and enable the School to be more responsive to student needs.

RECOMMENDATION
That the Undergraduate Studies Committee recommend that Academic Board approve:

1. the proposal from the Sydney Law School to amend the Bachelor of Laws and combined degrees; and
2. the amendment of the Resolutions of the Faculty of Law for coursework awards; and
3. the amendment of the Course Resolutions for the:
   Bachelor of Laws;
   Bachelor of Arts and Bachelor of Laws;
   Bachelor of Arts (Media and Communications) and Bachelor of Laws;
   Bachelor of Commerce and Bachelor of Laws;
   Bachelor of Design in Architecture and Bachelor of Laws;
   Bachelor of Economics and Bachelor of Laws;
   Bachelor of Information Technology and Bachelor of Laws;
   Bachelor of International and Global Studies and Bachelor of Laws;
   Bachelor of Engineering Honours and Bachelor of Laws;
   Bachelor of Science and Bachelor of Laws;
   with effect from 1 January 2017

EXECUTIVE SUMMARY

The Law School conducted an internal review of its postgraduate courses over the last 18 months. The review was prompted by a decline in postgraduate enrolments across all postgraduate courses. Commencing PG enrolments dropped from 777 in 2010 to 490 in 2015 and the pattern is continuing into 2016. While the Law School is not alone in experiencing such a decline which appears to be the product of wider forces it still calls for a response.

Flowing from the review, the Law School proposes to take steps both to reduce the administrative costs of operating the postgraduate courses and to make them more attractive to prospective students. The first proposal is innovative, however, the second and third are all about streamlining and simplifying the existing offerings. None of the proposals involve the law school moving into new areas of postgraduate teaching, nor do they involve abandoning any existing areas of postgraduate teaching.

The first proposed reform gives Sydney Bachelor of Laws (LLB) and Juris Doctor (JD) students the opportunity to take up to four electives from a list of designated Master of Laws (LLM) units which may then be credited towards an LLM. (Attached, ‘1 Pathway MCAP’.)

The second proposed reform simplifies and streamlines admission requirements for postgraduate courses. The requirements would remain broadly the same – a prior degree is required for admission to a Graduate Diploma; a prior degree with a credit average is required to be admitted to a Master’s. However, the requirement that the prior degree be in a particular field is removed for the specialist postgraduate courses. (A prior law degree is still required for admission to the Graduate Diploma in Law and LLM.) While we propose to
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the drop the technical requirement that applicants have a specific academic background matching their intended postgraduate course, we will be advising students that such a background will be advantageous in order for them to succeed in their postgraduate study, and we would still expect that many students would possess such a background. Further, in all of the courses students are required or recommended to study foundation units to ensure students have the necessary knowledge to succeed in the more specialised units.

The third proposed reform simplifies and streamlines the range of Graduate Diplomas and Master’s offered by the Law School. Four Graduate Diplomas are to be disestablished, and one introduced, giving eight Graduate Diplomas; and three Master’s courses are to be disestablished, leaving ten Master’s courses. Despite appearances this is not a radical reform. The disestablished courses are narrow specialist courses with very low enrolments which, in effect, will be subsumed within other more general courses. As well as reducing the numbers of postgraduate law courses, this reform will also create a more logical structure with most Master’s having a matching embedded Graduate Diploma, providing a pathway into the Master’s and a possible early exit route.

It is proposed that this reform occur in two stages. First, we will delete the narrow specialised courses which are replicated by existing broader specialised courses. Second, we propose to create a new Graduate Diploma in Business Law to replace three commercial law Graduate Diplomas which will be deleted.
Minor Course Amendment Proposal

Faculty: Law

Contact person: Prof David Hamer

1. Name of award course

Undergraduate
Bachelor of Laws
Bachelor of Arts and Bachelor of Laws
Bachelor of Arts (Media and Communications) and Bachelor of Laws
Bachelor of Commerce and Bachelor of Laws
Bachelor of Design in Architecture and Bachelor of Laws
Bachelor of Economics and Bachelor of Laws
Bachelor of Engineering Honours and Bachelor of Laws
Bachelor of Information Technology and Bachelor of Laws
Bachelor of International and Global Studies and Bachelor of Laws
Bachelor of Science and Bachelor of Laws

Extended Masters
Juris Doctor

Postgraduate
Graduate Diploma in Law
Master of Laws

2. Purpose of proposal

This proposal is part of a suite of proposed reforms that emerged from an internal review of the Law School's postgraduate courses over the last 18 months. The review was prompted by a decline in postgraduate enrolments across all postgraduate courses. Commencing PG enrolments dropped from 777 in 2010 to 490 in 2015 and the pattern is continuing into 2016. While the Law School is not alone in experiencing such a decline, which appears to be the product of wider forces, it still calls for a response.

Flowing from the review, the Law School proposes to take steps both to reduce the administrative costs of operating the postgraduate courses and to make them more attractive to prospective students.

The present reform gives Sydney LLB (Bachelor of Laws) and JD (Juris Doctor) students the opportunity to take up to four electives from a list of designated LLM (Master of Laws) units of study. Following their LLB/JD studies, should these students later enrol in a LLM, they may receive credit for the LLM units studied as electives in the prior degree. They would then be able to complete the LLM with only four further units of study.

This proposal has several purposes. The LLB and JD students taking this option will directly increase student numbers in the postgraduate units, ensuring the viability of units that would otherwise be at risk due to dwindling numbers. (The School will retain a discretion as to whether LLB and JD students are permitted to enrol in these units – postgraduate students will not be displaced.) Second, the offer of credit for these units should encourage some of these students to enrol in the LLM, increasing numbers further, and contributing to the postgraduate coursework income. (All LLB domestic and a little over a third JD students are CSP, while all LLM students are fee-paying.) Third, this reform broadens the scope of electives available to LLB and JD students and responds to their expressed desire to be able to select from the wide range of PG units. (JD students are already able to select two LLM units as electives, and LLB students have requested to have the same option.)
This proposal fits with the University plan to ‘[i]ntroduce new vertically integrated degree pathways’: Strategic Plan 2016-2020 (‘SP’), p 35. Its structure ‘tak[es] advantage of the knowledge and skills gained in the bachelor’s [and JD] degree to accelerate learning in the master’s’: SP, p 35. In a similar way to the BAdvStudied discussed in SP, the proposal is to credit up to four units from the LLB or JD towards the LLM. This crediting mechanism also operates in a similar way to that in the BVetBiol/DVM combined programme, in which the final year of the undergraduate degree simultaneously counts as the first year of the postgraduate degree. The current proposal differs from the proposed BAdvStudied and the BVetBiol/DVM in that it would not introduce a (new) double degree. Instead the proposal would provide articulation between separate (existing) degrees. (We considered the alternative double degree structure, but the separate degree structure had the benefits of flexibility and simplicity.) The proposed reform would operate similarly to an arrangement that the Law School currently has with the law faculties of the University of Oxford and University of Cambridge. Under these arrangements, Sydney LLB and JD students, with four electives remaining in their Sydney degree, may complete a one-year master’s law degree at Oxford or Cambridge. If the student successfully completes the master’s degree, the student will be awarded credit for the remaining electives in the Sydney degree. However, while that arrangement credits the master’s study towards the LLB or JD, the arrangement proposed here would credit the LLM units of study taken in the LLB or JD towards the LLM.

3. Details of amendment

3.1 Amend Resolutions of the Faculty of Law for coursework awards with deletions and insertions as indicated below.

Part 1: Course enrolment

4 Credit for previous study

(1) The Coursework Rule specifies the general conditions for the granting of credit for previous study towards courses in this School faculty. Advice regarding the granting of credit for undergraduate courses and the Juris Doctor can be found in the relevant course resolutions. Postgraduate students may apply for credit for units of study completed outside the School Faculty. Previous study may include study completed prior to enrolment. At the discretion of the Dean, such credit may be granted on the following conditions:

(a) Postgraduate students must complete at least 50% of their course requirements from units of study listed in the table of units specified for their course.

(b) Where students outside the Faculty School of Law are permitted to transfer their enrolment to a postgraduate course in the Faculty School of Law, the Dean may grant credit for previous studies of up to 50% of the requirements of their course.

(c) Subject to paragraph (a), the Dean may permit postgraduate students to satisfy up to 25% of their course requirements from units of study previously completed in the Faculty School on a non-award basis. The value of credit may not exceed 25% of the student's course requirements.

(d) Subject to paragraph (e), a Credit will not be given for units of study which are or have been credited towards the award of another course, except:

(e) (i) Credit cannot be given for units of study towards the requirements of two awards, except for postgraduate students who have graduated with a graduate diploma previously awarded by the Faculty School of Law, who may apply to have relevant units from that graduate diploma credited towards a master's degree in the Faculty School of Law, and

(ii) Master of Laws students who are Bachelor of Laws or Juris Doctor graduates or graduates of the University of Sydney and who have completed Sydney Law School advanced learning Master's units of study as part of their Bachelor of Laws or Juris Doctor courses, may apply to have up to 24 credit points of such units of study credited towards a Master of Laws.

(f) Postgraduate students may not enrol in units of study for credit to a course which are, in the opinion of the Dean, substantially similar to other units of study for which credit has been given.
(g) The subject matter of the units of study for which credit is sought must, in the opinion of the Dean, be sufficiently relevant to the course of study in which the student is currently enrolled.

(h) The work completed for the other course must, in the opinion of the Dean, be of a sufficient standard.

(i) Credit may not be given for previous or current work which takes the form of a supervised or unsupervised independent research project. However, this provision does not apply to a coursework unit that is assessed partly or wholly by a research paper.

(j) Postgraduate students who are given such credit are not thereby exempted from fulfilling the requirements for that award course, including the completion of any compulsory units that currently apply.

Part 2: Unit of study enrolment

Details on Units of Study

(1) All units will be offered as either one semester in duration or in intensive mode. An undergraduate unit will require 39 hours of tuition, and a Juris Doctor unit will require 39 hours of tuition for core units and between 26 and 39 hours for electives, and a postgraduate unit will require approximately 26 hours of tuition.

3.2 Amend Bachelor of Laws Course Resolutions with deletions and insertions as indicated below.

4 Requirements for the pass degree

(1) The units of study that may be taken for the course are set out in the Faculty School of Law Undergraduate Table.

(2) To qualify for the award of the pass degree, a candidate must successfully complete 144 credit points taken from the Faculty School of Law Undergraduate Table, comprising:

(a) 102 credit points of compulsory units of study; and

(b) 42 credit points of elective units of study, of which a maximum of 36 credit points are taken from Part 1 and a minimum of 6 credit points are taken from Part 2.

(3) Students may apply to take up to a maximum of 24 credit points of advanced learning Master's units of study as elective units of study.

(a) enrolment in Master's units of study will be subject to availability and any unit pre-requisites or assumed knowledge, which may include relevant industry experience or prior specialist study.

(b) enrolment in Master's units is only permitted after a candidate has completed 96 credit points towards the Bachelor of Laws.

(c) students may only enrol in Master’s units listed in the Bachelor of Laws Elective units of study Table.

(4) A candidate may substitute one compulsory unit of study with one elective unit of study in each semester of their penultimate year. Where such a replacement has occurred, a candidate must enrol in the deferred compulsory unit(s) in their final year of the program. A candidate may not enrol in more than two electives in total in their penultimate year.

5 Requirements for the Honours degree

(1) Honours in the Bachelor of Laws is available to meritorious students who complete an alternative set of units of study in the final year of the program. Admission requires a minimum WAM of at least 75 in compulsory Law units of study completed to that point, with the exception of the unit of study Foundations of Law. Results in elective units will not be included in the WAM. Places in the Honours program are limited by available resources and entry is competitive. A higher WAM may be necessary for entry in any given year.

(2) To qualify for the award of the Honours degree, a candidate must successfully complete 144 credit points taken from the Faculty School of Law Undergraduate Table, comprising:

(a) 102 credit points of compulsory units of study; and

(b) 30 credit points of elective units of study, of which a maximum of 24 credit points are taken from Part 1 and a minimum of 6 credit points are taken from Part 2; and

(c) 12 credit points of Honours dissertation units of study.
(3) Students may apply to take up to a maximum of 24 credit points of advanced learning Master's units of study as elective units of study.

(a) enrolment in Master's units of study will be subject to availability and any unit pre-requisites or assumed knowledge, which may include relevant industry experience or prior specialist study.

(b) enrolment in Master's units is only permitted after a candidate has completed 96 credit points towards the Bachelor of Laws.

(c) students may only enrol in Master's units listed in the Bachelor of Laws Elective units of study Table.

(4) The award of Honours also requires the completion of the combined degree in the standard minimum full time duration for that combined program. The grade of Honours will be determined by the candidate's Honours WAM (HWAM).

(5) The HWAM is calculated from a minimum of 96 credit points of Law units of study, including all compulsory and elective units of study undertaken at the University of Sydney, with the exception of the unit of study Foundations of Law. The Honours units carry a weighting of two while all other units carry a weighting of one.

3.3 For the following courses:

Bachelor of Arts and Bachelor of Laws;
Bachelor of Arts (Media and Communications) and Bachelor of Laws;
Bachelor of Commerce and Bachelor of Laws;
Bachelor of Design in Architecture and Bachelor of Laws;
Bachelor of Economics and Bachelor of Laws;
Bachelor of Information Technology and Bachelor of Laws;
Bachelor of International and Global Studies and Bachelor of Laws

amend Course Resolutions with deletions and insertions as indicated below.

5 Requirements for Award

…

(4) Requirements for the Bachelor of Laws

Candidates must complete 144 credit points of Law units of study taken from the Faculty School of Law Undergraduate Table, comprising:

(a) 102 credit points of compulsory units of study; and

(b) 42 credit points of elective units of study, of which a maximum of 36 credit points are taken from Part 1 and a minimum of 6 credit points are taken from Part 2.

(c) Students may apply to take up to a maximum of 24 credit points of advanced learning Master's units of study as elective units of study.

(i) enrolment in Master's units of study will be subject to availability and any unit pre-requisites or assumed knowledge, which may include relevant industry experience or prior specialist study.

(ii) enrolment in Master's units is only permitted after a candidate has completed 96 credit points towards the Bachelor of Laws.

(iii) students may only enrol in Master's units listed in the Bachelor of Laws Elective units of study Table.

3.4 Amend Bachelor of Engineering Honours and Bachelor of Laws Course Resolutions with deletions and insertions as indicated below.

6 Requirements for Award

…

(7) Requirements for the Bachelor of Laws

(a) The units of study that may be taken are set out in the Faculty of Law Undergraduate Table.

(b) Candidates must complete 144 credit points of Law units of study taken from the Faculty School of Law Undergraduate Table, comprising:

(i) 102 credit points of compulsory units of study; and
(ii) (b) 42 credit points of elective units of study, of which a maximum of 36 credit points are taken from Part 1 and a minimum of 6 credit points are taken from Part 2.

(c) Students may apply to take up to a maximum of 24 credit points of advanced learning Master's units of study as elective units of study.
   (i) enrolment in Master's units of study will be subject to availability and any unit pre-requisites or assumed knowledge, which may include relevant industry experience or prior specialist study.
   (ii) enrolment in Master's units is only permitted after a candidate has completed 96 credit points towards the Bachelor of Laws.
   (iii) students may only enrol in Master's units listed in the Bachelor of Laws Elective units of study Table.

3.5 Amend Bachelor of Science and Bachelor of Laws Course Resolutions with deletions and insertions as indicated below.

6 Requirements for Award

(5) Requirements for the Bachelor of Laws
Candidates must complete 144 credit points of Law units of study taken from the Faculty School of Law Undergraduate Table, comprising:
   (I) 102 credit points of compulsory units of study; and
   (II) 42 credit points of elective units of study, of which a maximum of 36 credit points are taken from Part 1 and a minimum of 6 credit points are taken from Part 2.
   (III) Students may apply to take up to a maximum of 24 credit points of advanced learning Master's units of study as elective units of study.
      (i) enrolment in Master's units of study will be subject to availability and any unit pre-requisites or assumed knowledge, which may include relevant industry experience or prior specialist study.
      (ii) enrolment in Master's units is only permitted after a candidate has completed 96 credit points towards the Bachelor of Laws.
      (iii) students may only enrol in Master's units listed in the Bachelor of Laws Elective units of study Table.

3.6 Amend Juris Doctor Course Resolutions with deletions and insertions as indicated below.

4 Requirements for award

(1) The units of study that may be taken for the course are set out in the Faculty School of Law Juris Doctor Table.
(2) To qualify for the award of the Juris Doctor a candidate must complete 144 credit points taken from the Faculty School of Law Juris Doctor Table, including:
   (a) 102 credit points of compulsory units of study; and
   (b) 42 credit points of elective units of study comprising:
      (I) a minimum of one unit of study taken from Part 1, and
      (II) a maximum of four units of study taken from Electives Part 2, and
      (III) a minimum of one unit of study taken from Part 3.
(3) Students may apply to take up to a maximum of 24 credit points of advanced learning Master's units of study as elective units of study. Of the elective units of study, a maximum of two advanced learning Master's units may be taken.
   (a) Enrolment in Master's units will be subject to availability and any unit pre-requisites or assumed knowledge, which may include relevant industry experience or prior specialist study.
   (b) Enrolment in Master's units is only permitted after a candidate has completed 96 credit points towards the Juris Doctor.
   (c) Students may only enrol in Master's units listed in the Juris Doctor Elective units of study Table.

3.7 Amend Graduate Diploma in Law, Master of Laws Course Resolutions with deletions and insertions as indicated below.
6 Requirements for award
(1) The units of study that may be taken for the courses are set out in the table of units of study for the Master of Laws.
(2) To qualify for the award of the Graduate Diploma in Law, a candidate must complete 24 credit points.
(3) To qualify for the award of the Master of Laws, a candidate must complete 48 credit points, including at least one unit of study in which the assessment consists substantially of a long research essay (7,000-10,000 words in length) (capstone experience).

7 Credit for Previous Study
Students who are Bachelor of Laws or Juris Doctor graduates or graduands of the University of Sydney and who completed Sydney Law School advanced learning Master’s units of study as part of their Bachelor of Laws or Juris Doctor courses may apply to have up to 24 credit points of such units of study credited towards a Master of Laws.
(a) Credit may only be granted upon satisfactory completion of a minimum 24 credit points of units of study undertaken at Sydney Law School while enrolled in the Master of Laws.

8 Course transfer
A candidate for the master’s degree may elect to discontinue study and graduate with the shorter award from this embedded sequence, with the approval of the Dean, and provided the requirements of the shorter award have been met.
(a) Credit towards the shorter award will not be awarded for units of study undertaken as part of the student’s Bachelor of Laws or Juris Doctor.

4. Transitional arrangements
Once the proposed changes take effect they will apply to all students then enrolled.

Under current course resolutions, Juris Doctor students may take up to two advanced learning Master’s units of study as elective units of study. The proposed amendments will allow such students to take advantage of the changes and apply to have those units of study credited towards a Master of Laws.

5. Other relevant information
The Master of Laws has previously been found AQF compliant. The current proposal does not significantly affect the structure or content of the courses and so the previous finding of AQF compliance should continue to apply. The only change is that up to 24 credit points of the units required for the Master’s may have been studied prior to enrolment in the Master of Laws, during the student’s Bachelor of Laws or Juris Doctor course. However, those units are Master of Laws units, at AQF level 9, and so the AQF compliance of the Master of Laws should be unaffected.

6. Signature of Dean

[Signature]

19 August 2016

Professor Joellen Riley

Date
Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Dr Mark Halaki, Director, Faculty Units, Faculty of Health Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewer/Approver</td>
<td>Professor Michelle Lincoln, Acting Dean, Faculty of Health Sciences</td>
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<tr>
<td>Paper title</td>
<td>Minor Course Amendment:</td>
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<tr>
<td></td>
<td>- Bachelor of Applied Science (Exercise and Sport Science)</td>
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<td></td>
<td>- Bachelor of Applied Science (Exercise and Sport Science) /</td>
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<td></td>
<td>Master of Nutrition and Dietetics</td>
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<td>- Bachelor of Applied Science (Exercise Physiology) Pass and</td>
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<td>Honours</td>
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<td></td>
<td>- Bachelor of Applied Science (Diagnostic Radiography) Pass and</td>
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<td>Purpose</td>
<td>To request the Undergraduate Studies Committee recommend that</td>
</tr>
<tr>
<td></td>
<td>Academic Board approve the amendment to the Bachelor of Applied</td>
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RECOMMENDATION

That the Undergraduate Graduate Studies Committee recommend Academic Board approve:

1. the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Exercise and Sport Science), Bachelor of Applied Science (Exercise and Sport Science)/Master of Nutrition and Dietetics, Bachelor of Applied Science (Exercise Physiology) Pass and Honours, Bachelor of Applied Science (Diagnostic Radiography) Pass and Honours; and
2. the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

EXECUTIVE SUMMARY

In a current review of psychology and sociology units offered by the Faculty of Health Sciences, it has been identified that there is significant overlap in the content of BACH1161 Introductory Behavioural Health Sciences and HSBH1003 Health, Behaviour and Society. As such, it is proposed that BACH1161 be replaced by HSBH1003 in the courses identified above, and to discontinue BACH1161 from 2017.
1. Name of award course

Bachelor of Applied Science (Exercise and Sport Science)
Bachelor of Applied Science (Exercise and Sport Science) / Master of Nutrition and Dietetics
Bachelor of Applied Science (Exercise Physiology) Pass and Honours
Bachelor of Applied Science (Diagnostic Radiography) Pass and Honours

2. Purpose of proposal

In a current review of psychology and sociology units offered by the Faculty of Health Sciences, it has been identified that there is significant overlap in the content of BACH1161 Introductory Behavioural Health Sciences and HSBH1003 Health, Behaviour and Society. As such, it is proposed that BACH1161 be replaced by HSBH1003 in the courses identified above, and to discontinue BACH1161 from 2017. All accreditation requirements relating to psychology and sociology foundational learning will continue to be met in these courses through HSBH1003 Health, Behaviour and Society. This change will result in a common foundational psychology and sociology unit of study for all the professionally accredited undergraduate coursework degree in the Faculty of Health Sciences, providing more opportunities to facilitate interdisciplinary learning across the Faculty.

The Course Directors for the impacted courses (listed above) have been consulted and support this proposal. Consequential to this change, some minor adjustments to the pre-requisites of some senior units of study will be required.

3. Details of amendment

Amendments to the Course Tables for each course impacted by this proposal are provided below:

Bachelor of Applied Science (Exercise and Sport Science)

<table>
<thead>
<tr>
<th>Year 1</th>
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<tbody>
<tr>
<td>Semester 1</td>
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<tr>
<td>BACH1161 Introductory Behavioural Health Sciences</td>
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<tr>
<td>HSBH1003 Health, Behaviour and Society</td>
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<td>BIOS1167 Foundations of Biomedical Science</td>
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<td>BIOS1168 Functional Musculoskeletal Anatomy A</td>
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<td>EXSS1032 Fundamentals of</td>
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Semester 1 Unit Coordinator is A/Prof Leslie Nicholson, Semester 2 unit coordinator is Dr Bronwen Ackermann

Minor Course Amendment Proposal

Version 03.09.2012
**Exercise Science**

**Semester 2**

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**Semester 2 Total: 24 Credit Points**

**Bachelor of Applied Science (Exercise and Sport Science) / Master of Nutrition and Dietetics**

**Year 1**

**Semester 1**

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or

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and

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**Semester 2**

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<td>BIOS1170</td>
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**Bachelor of Applied Science (Exercise Physiology) Pass and Honours**

**Year 1**

**Semester 1**

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**Bachelor of Applied Science (Exercise Physiology) Honours**

**Year 2**

**Semester 1**

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**Bachelor of Applied Science (Exercise Physiology) Thesis**

**Year 3**

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**Bachelor of Applied Science (Exercise Physiology) Dissertation**

**Year 4**

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**Bachelor of Applied Science (Exercise Physiology) Qualification**
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**SEMESTER 1 TOTAL: 24 CREDIT POINTS**

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**SEMESTER 2 TOTAL: 24 CREDIT POINTS**

Bachelor of Applied Science (Diagnostic Radiography) Pass and Honours

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</table>
Students without the assumed knowledge are strongly advised to enrol in the Foundation Mathematics and Physics Bridging Courses offered prior to the commencement of Semester 1.

In addition, this proposal seeks amendments to the prerequisites for the following units of study, from 2017:

4. Transitional arrangements

None required.

5. Other relevant information

This amendment will be noted in the 2016 annual reports to Accreditation Boards as appropriate.

6. Signature of Dean
Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Dr. Kimberly Mathieu Coulton, Academic Coordinator and Head of Bachelor of Oral Health Program, Faculty of Dentistry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewer/Approver</td>
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<tr>
<td>Paper title</td>
<td>Minor Course Amendment - Bachelor of Oral Health</td>
</tr>
<tr>
<td>Purpose</td>
<td>To request the Undergraduate Studies Committee recommend that Academic Board approve the amendment to the Bachelor of Oral Health</td>
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RECOMMENDATION

That the Undergraduate Graduate Studies Committee recommend Academic Board approve:

1. the proposal from the Faculty of Dentistry to amend the Bachelor of Oral Health; and
2. the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

EXECUTIVE SUMMARY

The Faculty of Dentistry is proposing to delete the current Units of Study in the Bachelor of Oral Health and replace with new Units of Study. These changes to the BOH Units of Study provide a more logical sequencing of units and consistency in credit points distributed across the three years of study, appropriately indicating the significant simulation, pre-clinical and clinical requirements of the course.

AQF learning outcomes remain unchanged.

The Faculty’s Curriculum & Assessment Steering Group and Learning & Teaching Committee were consulted and have approved the proposed changes.
Minor Course Amendment Proposal

Faculty: Dentistry

Contact person: Dr. Kimberly Mathieu Coulton

1. Name of award course
   Bachelor of Oral Health

2. Purpose of proposal
   To advise the Undergraduate Studies Committee of the adoption of new units of study.
   In so doing, the Bachelor of Oral Health course is proposing to delete the current Units of Study:
   ORHL1009, ORHL1010, ORHL1006, ORHL1007, ORHL1003, ORHL1004, ORHL1008
   ORHL3002, ORHL3003, ORHL3004, ORHL3005 and ORHL3006
   replacing these with the following:
   ORHL1101, ORHL1102, ORHL1104, ORHL1201, ORHL1202, ORHL1204, ORHL2101,
   ORHL2102, ORHL2104, ORHL2201, ORHL2202, ORHL2204, ORHL3101, ORHL3102,
   ORHL3103, ORHL3201, ORHL3202 and ORHL3203
   These changes to the BOH Units of Study provide a more logical sequencing of units and consistency in credit points distributed across the three years of study, appropriately indicating the significant simulation, pre-clinical and clinical requirements of the course. AQF learning outcomes remain unchanged.
   The Faculty's Curriculum & Assessment Steering Group and Learning & Teaching Committee were consulted and have approved the proposed changes.

3. Details of amendment
   Please see course table below.

4. Transitional arrangements
   For enrolment of current students (in first and second year cohorts) and repeating students, pre-requisites from previous Units of Study (2016) must be accepted for the new Units of Study.

5. Other relevant information

6. Signature of Dean
## ORAL HEALTH
### Table of Undergraduate Units of Study for the Bachelor of Oral Health

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RECOMMENDATION

That the Undergraduate Graduate Studies Committee recommend Academic Board approve:

1. the proposal from the Faculty of Nursing and Midwifery to amend the Bachelor of Nursing (Advanced Studies); and
2. the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

EXECUTIVE SUMMARY

It is proposed that there be a minor amendment to two units of study in the Bachelor of Nursing (Advanced Studies) for 2017. The amended unit of study table is enclosed.
Minor Course Amendment Proposal

Faculty: Faculty of Nursing & Midwifery

Contact person: Dr Jennifer Green, Director of Pre-Registration Programs

1. Name of award course
   BPNURADS-01 Bachelor of Nursing (Advanced Studies)

2. Purpose of proposal
   The purpose of this proposal is to advise the Undergraduate Studies Committee of an amendment to two units of study in the Bachelor of Nursing (Advanced Studies) for 2017.

3. Details of amendment
   It is proposed that there be a minor amendment to two units of study in the Bachelor of Nursing (Advanced Studies) for 2017.

   The details of the units of study are as follows:
   1. **NURS3009 Leadership in Professional Practice**: it is proposed that this unit of study name be amended to NURSXXXX Frameworks for Nursing Practice.

      The rationale for this name change is to reflect the expanded content of the unit which will include the exploration of nursing related frameworks in addition to leadership. These will include, for example, professional codes, legal and ethical issues and nursing informatics. This amendment is in response to student feedback.

   2. **HSBH3001 Health and Indigenous Populations**: this unit of study has previously been taught by the Faculty of Health Sciences and offered as part of the Bachelor of Nursing (Advanced Studies) program. Nursing and Health Sciences have recently reached a new agreement whereby this unit will now be owned and run by the Faculty of Nursing and Midwifery. This unit will be re-named as NURSXXXX Indigenous People: Health & Care. There will be no change to when this unit is offered in this program.

      There will also be an amendment to the pre-requisite requirements for this unit of study as outlined in the enclosed unit of study table. The Health Sciences pre-requisites will no longer be required and the NURS1003 pre-requisite will be retained.

      The amended unit of study table is enclosed.

4. Transitional arrangements
   N/A

5. Other relevant information
   N/A

6. Signature of Dean

   Minor Course Amendment Proposal
<table>
<thead>
<tr>
<th>Unit of study</th>
<th>Credit Points</th>
<th>A: Assumed knowledge</th>
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<th>C: Corequisites</th>
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<td>NURS1001 Health and Human Biology</td>
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<td>NURS2001 Introduction to Pharmacology</td>
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<td>NURS3010 Managing Chronic Conditions</td>
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<td>NURS2005 Pharmacology, People and Practice</td>
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<td>NURS2007 Clinical Practice in Mental Health</td>
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<td>NURSXXXX Indigenous People: Health &amp; Care</td>
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<td>NURS3007 Nursing the Critically Ill Person</td>
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<td>NURS3008 Community Health Nursing</td>
<td>6</td>
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<td>NURSXXXX Frameworks for Professional Practice</td>
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<td>P 48 Year 1 credit points and 36 Year 2 credit points, including NURS2006 C NURS3010</td>
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<td>NURS2002 Child and Adolescent Health and Care</td>
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<td>NURS3015 Australian Health Care System</td>
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<td>NURS3016 Professional Practice</td>
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Non-Confidential

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<thead>
<tr>
<th>Author</th>
<th>Matthew Charet (Executive Officer to Academic Board)</th>
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<tr>
<td>Reviewer/Approver</td>
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<tr>
<td>Paper title</td>
<td>Sydney Medical School – Bachelor of Medicine and Bachelor of Surgery (minor course amendment)</td>
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<tr>
<td>Purpose</td>
<td>To request the Undergraduate Studies Committee to approve changes to the Course Resolutions for the Bachelor of Medicine and Bachelor of Surgery, as presented.</td>
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</table>

RECOMMENDATION

That the Undergraduate Studies Committee recommend that Academic Board:

(1) approve the proposal from Sydney Medical School to amend the Bachelor of Medicine and Bachelor of Surgery; and

(2) approve the amendment of Course Resolutions arising from the proposal;

with effect from 1 January 2017.

EXECUTIVE SUMMARY

At its meeting of 18 May 2016, the Academic Board approved proposals from the Faculty of Medicine to amend the progression requirements in the course resolutions for the Bachelor of Medicine/Bachelor of Surgery and the Doctor of Medicine. The Faculty had revised the proposals at the request of the Undergraduate Studies Committee and Graduate Studies Committee and these were submitted to the Academic Board as part of the revised (or supplementary) agenda issued on 16 May 2016. An amended version of the resolutions was submitted to the Academic Board at its meeting of 29 June 2016, but the versions of the resolutions submitted to the Academic Board were based on different documents than those submitted to the committees, and both sets resolutions had not included all changes made to the resolutions in comparison to the version currently applying to these courses.

This proposal presents a full reconciliation of the current and amended resolutions, with all changes from the 2016 resolutions appropriately identified.

ATTACHMENTS

Attachment 1  Bachelor of Medicine and Bachelor of Surgery Course Resolutions (amended)
Bachelor of Medicine and Bachelor of Surgery

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the ‘Coursework Rule’), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: http://www.sydney.edu.au/policies.

Course resolutions

1 Course codes

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<th>Code</th>
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<td>BGMEDSUR-01</td>
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</table>

2 Attendance pattern

(1) The attendance pattern for this course is full time only for Stages 1 and 2. In Stage 1 and Stage 2 of the Bachelor of Medicine and Bachelor of Surgery (MBBS) is full-time only.

(2) The attendance pattern for this course is normally full time for Stage 3 however this stage may be undertaken part-time with the Dean's approval. In Stage 3 of the Bachelor of Medicine and Bachelor of Surgery (MBBS) is normally full-time. However, with the permission of the Co-Directors of the Sydney Medical Program, in exceptional circumstances it may be taken part-time.

3 Admission to candidature

(1) Available places will be offered to qualified applicants based on merit, according to the following admission criteria.

(2) Admission to the Bachelor of Medicine and Bachelor of Surgery (MBBS) requires:
   (a) completion of a bachelor degree comprising at least three full-time equivalent years of study from either:
      (i) an Australian university or self-accrediting higher education institution listed in the Australian Qualifications Framework; or
      (ii) an overseas university listed in the National Office of Overseas Skills Recognition Guide;
   (b) performance in an admissions test approved by the Dean or Deputy Dean of the Faculty of Medicine to a standard considered satisfactory by the Faculty;
   (c) performance in an interview to a standard considered satisfactory by the Dean or Deputy Dean of the Faculty of Medicine.

(3) If the bachelor's degree was completed more than 10 years before 1 January of the year for which the applicant is seeking enrolment, the applicant must, in addition, have completed within this 10 year period a postgraduate degree or postgraduate diploma (or equivalent), from either:
   (a) an Australian university or self-accrediting higher education institution listed in the Australian Qualifications Framework; or
   (b) an overseas university listed in the National Office of Overseas Skills Recognition Guide.

(4) An applicant will not be admitted to candidature for the MBBS unless he or she has completed a bachelor degree prior to 1 January of the year in which the applicant intends to commence the MBBS.

(5) The official results listed on an applicant's transcript, and his or her admission test results, will be taken as the awarding and testing authorities' assessment of the academic standards reached by the applicant, taking due account of illness and misadventure according to the authorities' policies.

(6) A person who has commenced the MBBS in a fee-paying or bonded place at the University will not be eligible for admission or transfer to a Commonwealth supported or non-bonded place in the MBBS.

(7) The Dean may, in exceptional circumstances, admit to the MBBS an applicant who has commenced studies in medicine at another University, provided that the applicant:
   (a) has not previously applied unsuccessfully for admission to the MBBS at the University of Sydney;
   (b) would have met the requirements for admission to the MBBS that were in place at the time the applicant was admitted to his or her previous course in medicine; and
   (c) will complete at least 50 per cent of the MBBS at the University of Sydney.

(8) Prior to admitting an applicant to the MBBS in accordance with subclause 3(7), the Dean will consider:
   (a) the circumstances leading to the applicant’s request for admission;
   (b) whether the curriculum undertaken by the applicant in his or her previous course in medicine is comparable to the MBBS;
   (c) the academic performance of the applicant in his or her previous course in medicine; and
   (d) the availability of places in the MBBS in the relevant year.

(9) The Dean may, prior to admitting an applicant to the MBBS in accordance with subclause 3(7), require the applicant to undertake a barrier examination that permits entry into the relevant year.

(10) Subject to the approval of the Academic Board, the Faculty of Medicine may establish special admission schemes for defined classes of applicant, including:
   (a) applicants who are of rural origin;
   (b) Indigenous applicants.

(11) The Faculty of Medicine may establish a maximum quota for the number of applicants for admission as candidates for the MBBS within a special admission scheme.

(12) The Faculty of Medicine will publish details of any special admission schemes approved by the Academic Board.

(13) A committee consisting of the Dean, Deputy Deans and Head of the Medical Program may confirm or withdraw any offer of admission that is not in accordance with the resolutions relating to admissions current at the time. This committee may seek advice in reaching its decision.
4. **Deferment**

(1) Deferment of enrolment following the offer of a place in the Bachelor of Medicine and Bachelor of Surgery is permitted only in the following circumstances:

(a) progression to honours, masters or a PhD; or
(b) under exceptional circumstances which could not be foreseen at the time of application; or
(c) for completion of "professional years" where awarding of a bachelor's degree is dependent upon such completion only.

(2) Deferment will only be granted one year at a time and will not be expected to last longer than two years.

5. **Course Structure and Units of Study**

(1) The MBBS Program is an integrated program of study framed by four Themes that run across all four years. These themes are:

(a) Basic and Clinical Sciences (BCS)
(b) Patient and Doctor (PLDr)
(c) Population Medicine (PopMed); and
(d) Personal and Professional Development (PPD).

(2) In addition to the units of study encompassed in the Themes, all students must complete:

(a) an independent learning assignment (ILA); and either
(b) a Research Project; or
(c) an Elective Term.

(3) The MBBS Program is divided into three Stages:

(a) Stage 1 comprises Year 1
(b) Stage 2 comprises Year 2
(c) Stage 3 comprises Year 3 and Year 4.

**Stages 1 and 2**

(4) Stages 1 and 2 both start at the beginning of February and finish late in November.

(5) Students attend their allocated Clinical Schools for at least one day each week and classes on the University’s main Camperdown campus for the rest of the week.

(6) In both Stage 1 and Stage 2 the course is delivered as a series of 10 sequential blocks.

(a) The first block in Stage 1 is designed to provide orientation and a foundation for the subsequent blocks.
(b) The last block in Stage 2 covers Cancer and Palliative care.

(7) Content relating to each of the four Themes is delivered across and within each block. The blocks are as follows:

(a) **Stage 1**

- Orientation and Foundation Studies
- Musculoskeletal Sciences
- Respiratory Sciences
- Haematology
- Cardiovascular Sciences
- Stage 2
- Neurosciences and Vision and Behaviour
- Endocrine, Nutrition, Sexual Health and HIV
- Renal and Urology
- Gastroenterology, Nutrition, and Drug and Alcohol
- Oncology and Palliative Care

(b) The Haematology Block in Stage 1 and the Oncology and Palliative Care Block in Stage 2 are delivered mainly at the Clinical Schools. During these blocks, students attend their allocated Clinical Schools for four days, visiting the Camperdown campus to attend teaching sessions for one day each week, thus equating to full-time attendance during these blocks.

(8) **Units of study**

(a) The units of study that may be taken for the course are set out in the Table of Units of Study: Bachelor of Medicine and Bachelor of Surgery
(b) The units of study in Stages 1 and 2 correspond to the four Themes.
(c) Stage 1, Semester 2 contains the Independent Learning Assignment (ILA), a student led project that must be completed by the end of Stage 2.

**Stage 3**

(1) Stage 3 consists mainly of clinical immersion, supported by lectures and structured tutorials.

(2) Students are based full-time in their allocated Clinical Schools.

(3) Year 3 begins in January and ends in December.

(4) Year 4 begins in March and ends in October-November, depending on individual students progression.

(5) Students must complete either a Research Project or the Elective term.

(a) Research Project students who meet the required academic criteria for both their Research Project and the MBBS Program overall may be eligible for the award of MBBS (Honours).

(i) The Research Project must be completed by 30 June, Year 4.

(ii) Students work on their research concurrently with their clinical placements during Year 3 and most students dedicate some weeks between December of Year 3 and March of Year 4 (the elective term period) to full time work on their Research Project.

(iii) Students who have made exceptionally good progress on their research project by the end of Year 3 may be permitted to also undertake an elective term placement provided that doing so will not compromise their capacity to finish their research project or meet other academic requirements of Stage 3.

(b) MBBS students who elect to undertake the eight-week Elective Term, complete it between December of Year 3 and March of Year 4.

(6) The Stage 3 curriculum comprises:

(a) eight-week clinical blocks.
(b) the Research Project or
(c) the Elective Term; and
(d) a four-week Pre-Internship Term (known as PRINT).

(7) Students must complete the components successfully in order to graduate.

(8) Students undertake the eight clinical blocks in four different sequences known as streams.

(9) Students express preferences for one of the four streams and are allocated during Year 2, in anticipation of the commencement of Stage 3.

(10) Content relating to each of the four Themes is delivered across and within each Core Block and Specialty Block.

(11) The eight clinical blocks are as follows:
Core Blocks

(i) Medicine 3 (Year 3)
(ii) Surgery (Year 3)
(iii) Medicine 4 (Year 4)
(iv) Critical Care (Year 4)

(b) Specialty Blocks:

(i) Community Medicine (Com) (Year 3)
(ii) Perinatal and Women’s Health (PWH) (Year 3 or Year 4)
(iii) Psychiatry and Addiction Medicine (PAAM) (Year 3 or Year 4)
(iv) Child and Adolescent Health (CAH) (Year 3 or Year 4)

12. The Elective Term consists of either one eight-week placement, or two four-week placements, at approved sites within or outside Australia.

13. Most elective placement terms are clinical but students may undertake a research placement if they are not simultaneously enrolled in a concurrent research higher degree.

14. PRINT is completed after students have completed all Core and Specialty Blocks and Elective Term requirements.

15. Three sequential PRINT terms are offered, each of four weeks duration; students must complete one of these to graduate.

16. Students in Stage 3 enrol each semester in units of study corresponding to the Core Block and Specialty Blocks that they will undertake during that semester.

17. Students in Year 3 enrol in:
   (a) five clinical blocks (two Core and three Specialty)
   (b) four Themes

18. Students in Year 4 enrol in:
   (a) three clinical blocks (two Core and one Specialty)
   (b) Elective term; or
   (c) Research Project
   (d) PRINT
   (e) four Themes

6. Assessment

(1) The Bachelor of Medicine and Bachelor of Surgery is an integrated program and assessment occurs throughout each year, not in the designated University of Sydney Examinations periods.

(2) Assessment is designed to test:
   (a) content delivered across all four Themes
   (b) clinical skills

(3) Details of assessment requirements in each Stage, including the structure, content and overall contribution to Unit of Study results for each examination, are available for enrolled students on the Sydney Medical Program MD Learning Management Management System (Compass).

(a) Stage 1
   (i) Three Single Best Answer (SBA) examinations
   (ii) Two practical examinations in Anatomy and one in Pathology
   (iii) One Clinical Placement assessment
   (iv) One Objective Structured Clinical Examination (OSCE)
   (v) Completion of requirements for the ILA
   (b) Stage 2
      (i) Two SBA based examinations
      (ii) Two practical examinations in Anatomy
      (iii) Two practical examinations in Pathology
      (iv) A Population Medicine short written answer examination
      (v) Clinical Placement assessments.
      (vi) One OSCE
   (c) Stage 3
      (i) One SBA examination in September of each of Year 3 and Year 4
      (ii) Practice Long Case examinations in the Core Medicine 3 and Medicine 4 Blocks
      (iii) Clinical Placement Assessments in the Core Medicine 3, Medicine 4, Surgery and Critical Care Blocks
      (iv) Specialty Block in-term workplace assessment
      (v) Specialty Block in-term examination for each Specialty Block completed
      (vi) Assessment of an Elective Term placement report or Examination of the Research Project
   (vii) PRINT placement assessment

7. Requirements for award

(1) The units of study that may be taken for the course. All units of study in the MBBS Program are prescribed and must be taken in the Stage of enrolment to which they correspond. They are set out in the Table of Undergraduate Units of Study for the Bachelor of Medicine and Bachelor of Surgery.

(2) To qualify for the award of the MBBS degree, a candidate must successfully complete 192 credit points of core units of study in the order prescribed by the faculty made up of:
   (a) 48 credit points in Stage 1
   (b) 48 credit points in Stage 2
   (c) 66 credit points in Stage 3

8. Progression rules

(1) Candidates in Stage 1 must pass all units of study designated for that year before proceeding to Stage 2. Candidates in Stage 2 must pass all units of study designated for that year before proceeding to Stage 3. Failure in any single unit of study in Stages 1 or 2 will result in a failure of the year and will require the candidate to re-enrol and successfully complete the units designated for the entire year, without credit or exemption for work previously completed.

(2) Candidates in Stage 3 who fail one unit of study, may be permitted to proceed to units designated for the subsequent year of study providing that the latest unit of study is completed before commencement of the Print (pre-internship) Term. Candidates who fail more than one unit of study and/or their barrier (summative) examination will be required to repeat the whole year, without credit or exemption for work previously completed.

All stages

(1) Candidates for the MBBS degree must enrol in all the prescribed units of study in each Stage and Year of the MBBS Program.
(2) Candidates must pass all Themes and in all prescribed units of study in order to progress to the next Stage.
Candidates who do not meet the attendance requirements of each Stage, as detailed in the Sydney Medical Program Attendance Policy, will need approval by the Co-Directors of the Sydney Medical Program and/or the relevant Examination Committee to be permitted to continue their candidature and/or take the examinations.

In accordance with the Sydney Medical Program Statement of Expectations (SoE) and the Sydney Medical Program Professionalism and Satisfactory Progress Local Provisions 2013, candidates for the degree who demonstrate significant or repeated unprofessional behaviour may be required to show cause as to why their enrolment should be continued. Failure to show cause will result in the suspension of candidature.

Candidates who fail one of the Stage or Year SBA examinations may be offered an opportunity a supplementary SBA examination by the Examination Committee, taking into account the candidate's performance level compared to the set passing standard, the candidate's attendance record, performance in other examinations, past academic history and adherence to the professionalism standards detailed in the Statement of Expectations.

Candidates who fail the supplementary SBA examination will repeat the applicable Stage or Year in its entirety, unless, in accordance with Part 15 of the University of Sydney Coursework Policy 2014, they are required to show cause as to why their enrolment should be continued. Failure to show cause will result in the suspension of candidature.

Subject to Clause 11 (Time Limits) of the Course Resolutions, candidates may only repeat one of Stage 1, Stage 2, Stage 3 (Year 3), or Stage 3 (Year 4) once.

Candidates who are required to repeat a Stage or Year must repeat the entire Stage or Year, including all Themes and all prescribed units of study. No credit is given for any unit of study or Theme in the repeat Stage or Year.

The only exceptions to Clause 8 are in relation to the units of study for the Elective Term and/or the Research Project units of study. If the candidate has met the requirements for these units of study as set out in the corresponding unit of study outline, they will be exempt from repeating them. The responsible unit of study Co-ordinator will determine whether the candidate has met the requirements.

Stage 3 Year 3

Candidates who fail the supplementary SBA examination or the replacement or supplementary Long Core Examination may be granted a replacement or supplementary exam. Eligibility for a replacement or supplementary exam will be determined by the responsible Examinations Committee, taking into account the candidate’s performance level compared to the set passing standard, the candidate’s attendance record, performance in other examinations, past academic history and adherence to the professionalism standards detailed in the Statement of Expectations.

Candidates who fail the supplementary SBA examination at the end of Foundation Block in Stage 1 unless the candidate has failed to meet the attendance requirements and/or has demonstrated unprofessional behaviour as defined in Clause 4.

Stage 3 Year 4

Candidates in Stage 3 must pass the Core Blocks in each Year of Stage 3 in order to be permitted to take the September SBA examination.

Candidates in Stage 3 may only fail one of a Core Block or Specialty Block and be permitted to continue the year.

Candidates who fail a Core Block will repeat Core Block in its entirety in the same academic year. The Specialty Block that has been displaced by the repeat Core Block will be completed in the final academic term of Year 4.

Candidates who fail one Specialty Block in Stage 3 may repeat it in the final academic term of Year 4 if they have not failed any other block, unit of study, Theme, Long Case Examination or SBA examination.

Candidates who fail a single Specialty Block or the September SBA examination or the Long Case Examination may be granted a replacement or supplementary exam. Eligibility for a replacement or supplementary exam will be determined by the responsible Examinations Committee, taking into account the candidate’s performance level compared to the set passing standard, the candidate’s attendance record, performance in other examinations, past academic history and adherence to the professionalism standards detailed in the Statement of Expectations.

Candidates who are eligible for a supplementary examination will be provided with remediation prior to the supplementary exam.

Candidates who fail the replacement or supplementary SBA examination or the replacement or supplementary Long Core Examination may be granted the applicable Year in its entirety, unless, in accordance with Part 15 of the University of Sydney Coursework Policy 2014, they are required to show cause as to why their enrolment should be continued. Failure to show cause will result in the suspension of candidature.

Candidates who fail two or more of:

(a) a Core Block,
(b) a Specialty Block, or the replacement or supplementary Specialty Block examination,
(c) the September SBA examination, or the replacement or supplementary SBA examination,
(d) a Theme,
(e) the Long Case Examination, or the replacement or supplementary Long Case examination,
(f) the Elective Term,
(g) the Project,

will repeat the applicable Year, unless, in accordance with Part 15 of the University of Sydney Coursework Policy 2014 they are required to show cause as to why their enrolment should be continued. Failure to show cause will result in the suspension of candidature.

Candidates who fail the Research Project remediation will be permitted to repeat the Year in its entirety, unless, in accordance with Part 15 of the University of Sydney Coursework Policy 2014, they are required to show cause as to why their enrolment should be continued. Failure to show cause will result in the suspension of candidature.

Stage 3 Year 3

Candidates must pass all the Year 3 Core Blocks, and the Year 3 September SBA examination or the SBA replacement or supplementary examination, in order to be eligible to take the ElectiveTerm unit of study.

A repeat Year 3 shall include 40 weeks of clinical placement (five Core and Specialty Blocks in total, each of eight weeks duration).

Stage 3 Year 4

Only candidates who have passed all eight Core Blocks and Specialty Blocks, the Elective Term or the Research Project, all Year 3 and Year 4 examinations, Themes and Units of Study will be permitted to enrol in the PRINT term.

Students who fail their PRINT term will repeat it in the next available PRINT term, which may be in the following academic year if a candidate has failed the last of the available PRINT terms in that academic year.

A repeat Year 4 shall include 36 weeks of clinical placement (four Core Blocks and Specialty Blocks in total, each of eight weeks duration, and a four week PRINT term).

Requirements for the honours degree

(1) Honours is available to meritorious candidates who complete an alternative set of units of study in the final year of the program. Candidates enrolled in the degree part-time are not eligible to enrol in Honours.

(2) To qualify for admission to the honours program a candidate should, without repeating a Stage, achieve:
To qualify for the award of the honours degree a candidate must successfully complete the requirements for the degree in the minimum standard full time duration and:

(a) complete the 12 credit point research unit of study described in the table of units for the degree with a minimum mark of 70; and

(b) achieve a minimum average mark of 75% in the Years 3 and 4 written exams.

8 Honours weighted average mark (HWAM)

(1) The HWAM in the Faculty of Medicine is calculated from the results in the 80 credit points of core units of study in Stage 3, plus the honours mark which will be given double weighting.

(2) The HWAM is calculated using the following formula:

\[ \text{HWAM} = \frac{\sum (W_c \times M_c)}{\sum W_c} \]

Where \( W_c \) is the Stage 3 unit of study credit points x the Stage 3 unit weighting and \( M_c \) is the mark achieved for the Stage 3 unit. The mark used for units with a grade AF is zero.

(3) All Stage 3 units are weighted 1 except the research unit of study which is weighted 2.

9 Award of the degree

(1) The Bachelor of Medicine and Bachelor of Surgery is awarded as either Pass or Honours. The honours degree is awarded in classes ranging from First Class to Second Class, Division Two. The class of honours is awarded on the basis of a student’s HWAM as below:

<table>
<thead>
<tr>
<th>Description</th>
<th>HWAM Range</th>
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<tbody>
<tr>
<td>Honours Class I</td>
<td>80 &gt;= HWAM</td>
</tr>
<tr>
<td>Honours Class II (Div 1)</td>
<td>75 &lt;= HWAM &lt; 80</td>
</tr>
<tr>
<td>Honours Class II (Div 2)</td>
<td>70 &lt;= HWAM &lt; 75</td>
</tr>
<tr>
<td>Honours not awarded</td>
<td>HWAM &lt; 70</td>
</tr>
</tbody>
</table>

(2) An honours candidate who obtains a mark of less than 70 in a research unit of study, or a HWAM of less than 70, will not be awarded honours and will be awarded the pass degree.

(3) An honours candidate who fails the research unit of study will be required to undertake the elective unit of study at the end of the program as an additional unit in order to achieve the correct number of credit points required for the award of the pass degree.

10 University medal

A student with an HWAM of 90 or above may be awarded a university medal. The medal is awarded at the discretion of the faculty to the highest achieving students who in the opinion of the faculty have an outstanding academic record.

11 Time Limits

(1) Subject to sub-clause 11(2), a candidate for the MBBS must complete the requirements for the degree within five calendar years.

(2) The Dean may, in exceptional circumstances, extend the time limit for completing the requirements for the MBBS to a maximum of 10 years.

12 Credit for previous study

Advanced standing and credit for previous study is not available in this degree except where approved by the Dean for the purposes of subclause 3(7).
Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Georgie Wheadon, Senior Policy and Program Officer, Education Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewer/Approver</td>
<td>Peter McCallum, Director, Education Strategy</td>
</tr>
<tr>
<td>Paper title</td>
<td>LEARNING AND TEACHING PROCEDURES 2016 – REPORT ON IMPLEMENTATION</td>
</tr>
<tr>
<td>Purpose</td>
<td>To advise the Undergraduate Studies Committee of the implementation of the Learning and Teaching Procedures 2016</td>
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**RECOMMENDATION**

That the Undergraduate Studies Committee note the report on the implementation of the Learning and Teaching Procedures 2016.

**IMPLEMENTATION REPORT**

Updates to the Learning and Teaching Procedures 2016 were registered on 26 July 2016.

These Procedures outline steps for enacting the revised Learning and Teaching Policy 2015, which came into effect on 1 January 2016.

Together the Procedures and Policy provide the policy framework for embedding the graduate qualities and new undergraduate curriculum as described by the University of Sydney Strategic Plan 2016 – 2020.

The Procedures, together with the roles and responsibilities outlined in the Policy (section 23), can be used as a reference point for approving new or changed courses and units of study; award course resolutions; faculty resolutions and handbooks; unit of study outlines; learning management systems and academic records on graduation.

The Procedures also describe the University’s quality assurance and evaluation procedures and educational environments.

All enquiries about the Learning and Teaching Procedures 2016 should be directed to dvc.education@sydney.edu.au
## 2017 Undergraduate Studies Committee meeting schedule

The 2017 meeting dates of the Undergraduate Studies Committee, and the schedule for the production and distribution of the agenda, are set out below.

**Venue:** Senate Room  
**Time:** Tuesdays, 10:00 am – 12 noon

<table>
<thead>
<tr>
<th>Close-off (2 weeks prior to meeting)</th>
<th>Agenda mailed (1 week prior to meeting)</th>
<th>Meeting Date</th>
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<tbody>
<tr>
<td>Tuesday</td>
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<tr>
<td>14 January</td>
<td>21 January</td>
<td>7 February</td>
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<td>24 October</td>
<td>31 October</td>
<td>7 November</td>
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**Non-teaching periods**  
- Friday 14 April to Saturday 22 April inclusive;  
- Monday 3 to Friday 7 July inclusive;  
- Monday 25 to Friday 29 September inclusive.

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Updated 12/08/2016 by MC