UNDERGRADUATE STUDIES COMMITTEE
10:00am – 12:00pm, Wednesday 31 August 2016
Senate Room

Members Present: Associate Professor Wendy Davis (Chair); Associate Professor Rae Cooper, Business; Dr Wayne Cotton, Education and Social Work; Dr Kimberly Mathieu Coulton, Dentistry; Professor Alan Fekete, Engineering and Information Technologies; Anne Fernandez, Deputy Registrar Nominee; Associate Professor Jamie Glister, Law; Dr Jennifer Green, Nursing and Midwifery; Dr Mark Halaki, Health Sciences; Dr James Humberstone, Sydney Conservatorium of Music; Mr Andrew Lavery, Sydney College of the Arts; Associate Professor Tony Masters, Chair of the Academic Board; Dr Dagmar Reinhardt, Architecture, Design and Planning and Dr Anne Rogerson, Arts and Social Sciences.

Attendees: Matthew Charet, Executive Officer to Academic Board; Simon French, Head, Office of Educational Integrity, Deputy Vice-Chancellor Education (for item 5.1); Dr David Hamer, Sydney Law School (for item 4.1); Associate Professor Rebekah Jenkin, Office of Medical Education (for item 4.5) and Natalie Zawerucha, Committee Officer.

Apologies: Associate Professor Tina Bell, Agriculture, Food and Natural Resources; Professor Adam Bridgeman, Director, Educational Innovation; Dr Stephen Carter, Pharmacy; Dr Eric Knight, Business; Dr Jenny Saleeba, Science; Dr Gary Muscatello, Veterinary Science; Ms Chloe Smith, President of the SRC and Associate Professor Tim Wilkinson, Chair of the Admissions Committee.

MINUTES

1 WELCOME AND APOLOGIES
The Board noted apologies, as recorded above.

Resolution UGSC2016/5-1
The Undergraduate Studies Committee resolved to note that apologies have been received from the members above and that they be excused for their absence.

2 PROCEDURAL MATTERS
2.1 Minutes of Previous Meeting
Resolution UGSC2016/5-2
The Undergraduate Studies Committee resolved that the minutes of meeting 4/2016 on 27 July 2016 be confirmed as a true record.

2.2 Actions Arising
Resolution UGSC2016/5-3
The Undergraduate Studies Committee noted that there were no outstanding actions.

3 ITEMS FOR ACTION
3.1 Report of the Chair
The Chair informed members that the proposed major changes to Undergraduate courses for 2018 would be submitted to the Undergraduate Studies Committee in November, through four proposals. Members agreed that work should be divided amongst the group, with two readers for each proposal.

Resolution UGSC2016/5-4
The Undergraduate Studies Committee noted the report of the Chair.

3.2 Report of the Academic Board meeting
A/Professor Masters reported that the Academic Board had approved the 2017 meeting date schedule.

Respect is a core value of the Academic Board
A/Professor Masters advised that the Academic Board had received a report on an issue highlighted by students regarding the non-provision of lecture recordings, which was contrary to policy. It had been highlighted by the SRC that some lecturers were opting out of providing lecture recordings and this was affecting students with disabilities and students who are carers. The Education Portfolio has since written a paper on the matter which will be submitted to the SEG Education committee for consideration. In addition, the University is currently working on a project to provide further support to students who are carers.

Resolution UGSC2016/5-5
The Undergraduate Studies Committee noted the report of the 17 August Academic Board meeting.

4 ITEMS FOR ENDORSEMENT
Minor Course Proposals

4.1 Sydney Law School: Bachelor of Laws and combined degrees

A proposal was received from Sydney Law School to consider the introduction of a new Master of Laws (LLM) study pathway to Bachelor of Laws (LLB) and Juris Doctor (JD) students in response to the declining postgraduate enrolments and enable the School to be more responsive to student needs.

The proposal was endorsed for submission to Academic Board subject to the following amendments:

i) the School to provide the marked up Unit of Study (UoS) table; and
ii) the School to remove reference to ‘Masters’ units in the resolutions and instead label them LAWS6000.

Resolution UGSC2016/5-6
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from Sydney Law School to amend the Bachelor of Laws and combined degrees;
(2) the amendment of the Resolutions of the Faculty of Law for coursework awards; and
(3) the amendment of the Course Resolutions for the: Bachelor of Laws; Bachelor of Arts and Bachelor of Laws; Bachelor of Arts (Media and Communications) and Bachelor of Laws; Bachelor of Commerce and Bachelor of Laws; Bachelor of Design in Architecture and Bachelor of Laws; Bachelor of Economics and Bachelor of Laws; Bachelor of Information Technology and Bachelor of Laws; Bachelor of International and Global Studies and Bachelor of Laws; Bachelor of Engineering Honours and Bachelor of Laws; Bachelor of Science and Bachelor of Laws; with effect from 1 January 2017.

4.2 Faculty of Health Sciences: Bachelor of Applied Science

A proposal was received from the Faculty of Health Sciences to amend the UoS table for the Bachelor of Applied Science. A review of psychology and sociology units offered by the Faculty of Health Sciences has identified significant overlap in the content of BACH1161 Introductory Behavioural Health Sciences and HSBH1003 Health, Behaviour and Society. As such, it is proposed that BACH1161 be replaced by HSBH1003 in the courses identified, and that BACH1161 be discontinued from 2017.

The proposal was endorsed as received.

Resolution UGSC2016/5-7
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Exercise and Sport Science), Bachelor of Applied Science (Exercise and Sport Science)/Master of Nutrition and Dietetics, Bachelor of Applied Science (Exercise Physiology) Pass and Honours, Bachelor of Applied Science (Diagnostic Radiography) Pass and Honours; and
(2) the amendment of the table of Units of Study arising from the proposal, with effect from 1
4.3 Faculty of Dentistry: Bachelor of Oral Health

A proposal was received from the Faculty of Dentistry to delete the current UoS in the Bachelor of Oral Health and replace with new UoS. These changes to the BOH UoS provide a more logical sequencing of units and consistency in credit points distributed across the three years of study, appropriately indicating the significant simulation, pre-clinical and clinical requirements of the course.

The proposal was endorsed for submission to Academic Board subject to the following:

i) the Faculty to discuss with Ms Fernandez whether UoS prohibitions should be applied; and
ii) the Faculty to provide an explanation to Academic Board for the proposed introduction of new UoS with a credit point value other than six.

Resolution UGSC2016/5-8
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from the Faculty of Dentistry to amend the Bachelor of Oral Health; and
(2) the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

4.4 Faculty of Nursing and Midwifery: Bachelor of Nursing (Advanced Studies)

A proposal was received from the Faculty of Nursing and Midwifery to amend two units of study in the Bachelor of Nursing (Advanced Studies) for 2017.

The proposal was endorsed for submission to Academic Board subject to the following amendments:

i) the Faculty to amend the typo ‘Semester 1’ and update to ‘Semester 2’ for NURSXXXX Indigenous People: Health & Care; and
ii) the Faculty to add prohibitions for the affected UoS.

Resolution UGSC2016/5-9
That the Undergraduate Studies Committee recommend Academic Board approve:

(1) the proposal from the Faculty of Nursing and Midwifery to amend the Bachelor of Nursing (Advanced Studies); and
(2) the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

4.5 Sydney Medical School: Bachelor of Medicine and Bachelor of Surgery

A proposal was received from the Sydney Medical School to amend the Course Resolutions for the Bachelor of Medicine and Bachelor of Surgery. A proposal was initially approved at the 18 May 2016 Academic Board meeting. However, it was subsequently noted that there was an issue with the various versions presented. The current proposal presents a full reconciliation of the current and amended resolutions, with all changes from the 2016 resolutions appropriately identified.

The proposal was endorsed as received.

Resolution UGSC2016/5-10
That the Undergraduate Studies Committee recommend that Academic Board approve:

(1) the proposal from Sydney Medical School to amend the Bachelor of Medicine and Bachelor of Surgery; and
(2) approve the amendment of Course Resolutions arising from the proposal, with effect from 1 January 2017.
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ITEMS FOR NOTING

5.1 Learning and Teaching Procedures 2016 update

Mr French advised that the procedures were now live and encouraged members to read them.

**Resolution UGSC2016/5-11**

That the Undergraduate Studies Committee note the update on the Learning and Teaching Procedures 2016.

5.2 Meeting dates for 2017

**Resolution UGSC2016/5-12**

That the Undergraduate Studies Committee note the meeting dates for 2017.

6

OTHER BUSINESS

6.1 Any other business

6.1.1 Extended duration of November meeting

Members agreed that it would be useful to extend the duration of the November meeting to allow enough time for review of the large number of course proposals.

6.2 Next meeting

10:00am-12:00pm, Wednesday 19 October 2016, Senate Room, Quadrangle