

UNDERGRADUATE STUDIES COMMITTEE

10am-12pm Tuesday 7 November 2017
Senate Room, Quadrangle

Members Present: Associate Professor Wendy Davis (Chair); Isabella Brook (President of the SRC); Dr Stephen Carter (Pharmacy); Dr Wayne Cotton (Education and Social Work); Professor Alan Fekete (Engineering and Information Technologies); Anne Fernandez (Deputy Registrar Nominee); Associate Professor Jamie Glister (Law); Dr Mark Halaki (Health Sciences); Dr Melissa Hardie (Arts and Social Sciences); Dr Tina Hinton (Medicine); Dr Juliette Overland (Business); Dr Dagmar Reinhardt (Architecture, Design and Planning); Associate Professor Tony Masters (Chair of the Academic Board); Dr Gary Muscatello (Veterinary Science); Associate Professor Patrice Rey (Science).

Attendees: Dr Matthew Charet (Executive Officer to Academic Board); Edwina Grose (Student Administration Services); Irina Harris (School of Psychology); Clare Higgins (Health Sciences); Associate Professor Peter McCallum (DVC Education Portfolio); Professor Pauline Ross (Associate Dean Education, Science); Associate Professor Marjorie Valix (Engineering & IT) and Susan Parker (Committee Officer).

Apologies: Associate Professor Tina Bell (Agriculture, Food and Natural Resources); Associate Professor Adam Bridgeman (Director, Educational Innovation); Dr Lisa Conlon (Nursing and Midwifery); Dr Kimberly Mathieu Coulton (Dentistry); Disha Dhanda (Student Representative); Dr Anthony Dracopoulos (Arts and Social Sciences); Associate Professor Jamie Glister (Sydney Law School); Dr James Humberstone (Sydney Conservatorium of Music); Dr Adrienne Keane (Architecture, Design & Planning); Dr Eric Knight (Sydney Business School); Dr Andrew Lavery (Sydney College of the Arts); Associate Professor Deborah O'Mara (Medicine); Professor Alan Pettigrew; Kate Small (Quality Assurance Manager, Office of the Provost); Associate Professor Tim Wilkinson (Chair, Admissions Committee).

MINUTES

1 WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and noted apologies as recorded above.

Resolution UGSC2017/6-1

The Undergraduate Studies Committee resolved to note that apologies have been received from the members above and that they be excused for their absence.

2 PROCEDURAL MATTERS

2.1 Minutes of Previous Meeting

Resolution UGSC2017/6-2

The Undergraduate Studies Committee resolved that the minutes of meeting 2017/5 held on 19 September 2017 be confirmed as a true record of that meeting subject to the correction to Item 4.11 in the second paragraph as follows:

Dr Overland noted some corrections to the Bachelor of Pharmacy and Management necessitated by changes to Business units of study. The note attached to BUSS1040 which describes the unit as compulsory for the Bachelor of Commerce, should be deleted. Two units indicated as offered in semester 1 in the submission, WORK 1004 and WORK2205, will now be offered in semester 2.

2.2 Actions Arising

Resolution UGSC2017/6-3

The Undergraduate Studies Committee resolved to note that there were no outstanding actions from the previous meeting.

3 STANDING ITEMS

3.1 **Report of The Chair**

Resolution UGS2017/6-4

The Undergraduate Studies Committee resolved to note the report of The Chair.

Note for the record

The Chair noted that this is the last meeting of the Undergraduate Studies Committee for 2017. She advised that Isabelle Brook completes her term as the President of the Student Representative Council in December and thanked her for her contribution to the Committee. Associate Professor Davis also confirmed that this is her final meeting as Chair. On behalf of the Committee, the Chair of the Academic Board thanked Associate Professor Davis for her contribution and leadership.

3.2 **Report of the Academic Board**

Resolution UGS2017/6-5

The Undergraduate Studies Committee resolved to note the report of the Academic Board meeting held on 10 October 2017.

Note for the record

Associate Professor Masters advised that when Senate approved the new *University of Sydney (Academic Board) Rule 2017*, the document had been intentionally written to remove reference to the Committees of the Academic Board. This allows for a greater degree of flexibility and allows Academic Board to determine its own committee structures. He invited members to provide feedback on the proposed structure of the Academic Board – a draft of which was provided to the Academic Board at its last meeting – and that the comments will be passed on to the working party.

4 ITEMS FOR APPROVAL

Major Course Proposals

4.1 **DVCE Portfolio: Curriculum Framework for a Research-Pathway Masters degree and Vertically-Integrated Masters degree**

Resolution UGSC2017/6-6

That the Undergraduate Studies Committee recommend that the Academic Board:

- (1) *endorse the proposed curriculum framework for a research-pathway Masters degree;*
- (2) *note the name Master of Advanced Studies ([discipline]) for the research-pathway Masters degree;*
- (3) *endorse the proposed curriculum framework for vertically-integrated research-pathway and professional/specialist Bachelor/Master combined degrees; and*
- (4) *endorse the proposed changes to the Coursework Policy to include the curriculum framework for a research-pathway Masters degree and vertically integrated Bachelor/Masters degrees*

Note for the record

- The Australian Government's legislative reforms to postgraduate Commonwealth Supported Places (CSPs) have not been passed by the Senate.
- There is a possibility that the postgraduate CSP scholarship scheme may still be introduced.

- While details of the scheme remain unknown, the University will operate on the assumption that places in VIMs can be applied for at the end of second year and at the end of a completed degree. In addition, the standalone research-pathway degree will be fast-tracked to 2019.
- If the CSP scholarship scheme does not go ahead for 2019, a delayed commencement date for the standalone research-pathway degree will be reconsidered for 2020.
- Associate Professor McCallum agreed to circulate a paper which sets out the details of what would be required from faculties to nominate Specialisations.
- Availability of one year appended honours will continue alongside research-pathway and Vertically Integrated Masters degrees for the immediate future, and Associate Professor McCallum advised that there is no intention of replacing appended honours, although faculties would be welcome to do so. Faculty resolutions will have to be amended to enable the dissolution of appended honours in any case, which would need to be approved by the Academic Board.
- In discussion of the Coursework Policy, it was agreed to make OLEs available to students but to remove the requirement to complete OLEs from the curriculum framework.

4.2 Faculty of Arts and Social Sciences: Bachelor of Arts / Master of Teaching

Resolution UGSC2017/6-7

That the Undergraduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Arts and Social Sciences to introduce the Bachelor of Arts / Master of Teaching (School and Community Education) combined degree;*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Arts and Social Sciences; and*
- (3) *approve the introduction of course resolutions arising from this proposal, with effect from 1 January 2019.*

Note for the record

It was agreed that Anne Fernandez, Edwina Grose and Dr Cotton meet to resolve missing and incorrect details contained in the proposals for a Bachelor of Arts/Master of Teaching and the Bachelor of Arts/Bachelor of Education.

As soon as this work is complete, it was agreed that a meeting be convened with Anne Fernandez, Edwina Grose, Dr Cotton and Professor Fekete to:

- confirm the administrative content of the proposals is satisfactory;
- select which of the two is to be recommended to Senate by the Academic Board; *and*
- seek endorsement from the DVC Education of the selected proposal.

It was noted that:

- selection of the proposal for consideration by the Academic Board is contingent on the Government's confirmation of - and details therein - of the availability of a CSP scholarship scheme.
- Academic Board papers are due to the Executive Officer no later than Tuesday 21 November 2017.

4.3 Faculty of Arts and Social Sciences: Bachelor of Arts / Bachelor of Education

Resolution UGSC2017/6-8

That the Undergraduate Studies Committee recommend that the Academic Board:

- (1) *approve the proposal from the Faculty of Arts and Social Sciences to introduce the Bachelor of Arts / Bachelor of Education (School and Community Education) combined degree;*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Arts and Social Sciences; and*

(3) *approve the introduction of course resolutions arising from this proposal, with effect from 1 January 2019*

Note for the record

This item was discussed as a part of Item 4.2 above.

4.4 Faculty of Science and Faculty of Health Sciences: Bachelor of Science (Exercise and Sport)

Resolution UGSC2017/6-9

That the Undergraduate Studies Committee does not recommend that the Academic Board approve the proposal from the Faculty of Science and Faculty of Health Sciences.

Note for the record

It was agreed that a revised proposal which resolves the exit pathway and the structure of the proposed additional major be prepared for consideration by the Undergraduate Studies Committee in February 2018.

4.5 Faculty of Science: Bachelor of Science / Master of Mathematics

Resolution UGSC2017/6-10

That the Undergraduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Faculty of Science to introduce the Bachelor of Science / Master of Mathematics;*
- (2) recommend that Senate endorse the Academic Board's approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Science;*
- (3) approve the introduction of course resolutions and unit of study tables arising from this proposal,*
with effect from 1 January 2019.

Note for the record

The approval of the proposal from the Faculty of Science is subject to clarification of changes to the Mathematical Sciences program (refer DATA 1002). Associate Professor Masters also recommended that the proposal be uncoupled from the School of Mathematics and Statistics ERA ranking.

Minor Course Proposals

4.6 Conservatorium of Music: Bachelor of Music (Composition)

Resolution UGSC2017/6-11

That the Undergraduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Sydney Conservatorium of Music to amend the Bachelor of Music; and*
- (2) approve the amendment of the course resolutions arising from the proposal with effect from 1 January 2018.*

4.7 Faculty of Engineering & IT: Bachelor of Engineering Honours

Resolution UGSC2017/6-12

That the Undergraduate Studies Committee not support this proposal, but refer it back to the Faculty for further development.

Note for the record

It was agreed the Chair and Anne Fernandez provide the Faculty with a list of the issues and amendments required and that a revised proposal be submitted for consideration by Undergraduate Studies Committee in February 2018. Further suggestions for consideration were also tabled by Associate Professor McCallum and these will be forwarded to the Faculty for inclusion in the revised proposal.

4.8 **Faculty of Science: Bachelor of Psychology**

Resolution UGSC2017/6-13

That the Undergraduate Studies Committee recommend that the Academic Board:

- (1) approve the proposal from the Faculty of Science to amend the Bachelor of Psychology; and*
 - (2) approve the amendment of the course resolutions and unit of study tables arising from the proposal,*
- with effect from 1 January 2019.*

Note for the record

The Committee endorsed the proposal contingent on:

- further discussion between Dr Melissa Hardie from the Faculty of Arts & Social Sciences and Dr Irina Harris and Professor Pauline Ross from the Faculty of Science to resolve/agree upon the course structure; *and*
- approval of the proposal by the Board of Interdisciplinary Studies.

It was noted that Academic Board papers are due to the Executive Officer no later than Tuesday 21 November 2017.

5 **STRATEGIC ITEMS**

5.1 **Education Portfolio: Assessment: A University-Wide approach**

Resolution UGS2017/6-14

That the Undergraduate Studies Committee resolve to note the report of the Assessment Working Group and recommend the Academic Board endorse the recommendations set out in the report.

Note for the record

Professor Fekete sought clarification on what support will be provided by the Education Portfolio to accommodate the increased assessment workload. Associate Professor McCallum advised that faculties have been directed to seek resource support through the Compacts process. He confirmed that the intention of these proposed changes is to reduce the burden of assessment and that the introduction of the curriculum mapping process will also provide a system to support coordinators and faculties to better align their learning outcomes and assessments. Dr Carter commented that it would be beneficial to receive feedback once the model is implemented to effectively 'close the loop'.

5.2 **Education Portfolio: Bachelor of Science (Exercise & Sport)**

Resolution UGS2017/6-15

That the Undergraduate Studies Committee resolve to note the review of the proposal for the Bachelor of Science (Exercise and Sport) and Bachelor of Science/Bachelor of Advanced Studies (Exercise and Sport).

6 **OTHER BUSINESS**

6.1 **Education Portfolio: Review of minor course amendment proposals for Bachelor of Psychology and Bachelor of Engineering Honours.**

Resolution UGS2017/6-16

That the Undergraduate Studies Committee resolve to note the review of minor course amendment proposals for Bachelor of Psychology and Bachelor of Engineering Honours.

There being no other business, the meeting closed at 12.30pm

Next meeting – 10:00am-12:00pm, 6 February 2018

Senate Room, Quadrangle