
UNDERGRADUATE STUDIES COMMITTEE

10:00am – 12:00pm, Tuesday 10 July 2018

Senate Room

Members Present: Dr Melissa Hardie (Chair); Dr Ross Anderson, Architecture, Design and Planning; Dr Stephen Carter, Pharmacy; Dr Anthony Dracopoulos, Arts and Social Sciences; Imogen Grant, President of the SRC; Edwina Grose, Deputy Registrar Nominee; Dr James Humberstone, Sydney Conservatorium of Music; A/Prof Tony Masters, Chair of Academic Board; Dr Kimberly Mathieu Coulton, Dentistry; Dr Gary Muscatello, Science; Nethangie Ranhotty for Denzel Florez, Student Representative; A/Prof Nial Wheate, Nominee of Academic Board; A/Prof Tim Wilkinson, Chair of Admissions Sub-committee; and A/Prof Bronwyn Winter, Nominee of Academic Board.

Attendees: Sarah Brown, Student Administration Services; Dr Matthew Charet, Executive Officer to Academic Board; A/Prof Peter McCallum, Director, Education Strategy, DVC (Education); Christine Lacey, Engineering and Information Technologies; and Dr Glenys Eddy, Committee Officer.

Apologies: Prof Adam Bridgeman, Director, Educational Innovation; Dr Lisa Conlon, Nursing and Midwifery; Dr Kate Edwards, Health Sciences; Dr Fernanda Penalzoza, Nominee of Academic Board; A/Prof Marjorie Valix, Engineering and Information Technologies; Dr Kevin Walton, Sydney Law School; Dr Ülkü Yüksel, Business.

2018/5

MINUTES

1 WELCOME AND APOLOGIES

The Chair welcomed members and attendees to the meeting, and noted the apologies received.

The Chair directed that a formal thank you to Alyssa White be recorded, for her excellent service as Committee Officer.

Resolution UGSC2018/5-1

The Undergraduate Studies Committee resolved to note that apologies have been received from the members above and that they be excused for their absence.

2 PROCEDURAL MATTERS

2.1 Minutes of Previous Meeting 2018/4, 15 May 2018

The Minutes of the meeting held on 15 May 2018 were accepted as a true record of the meeting.

Resolution UGSC2018/5-2

The Undergraduate Studies Committee resolved that the minutes of meeting 2018/4 on 15 May 2018 be confirmed as a true record of that meeting.

2.2 Actions Arising

No comment was offered on the actions arising.

Resolution UGSC2018/5-3

The Undergraduate Studies Committee noted the updates provided on outstanding actions from the previous meeting.

3 STANDING ITEMS

3.1 Report of the Chair

The Chair reported on her membership of one of the academic advisory work streams of the Careers Advising and Transition Project, which aims to improve the student experience. A report

has been written on the workshop held in the middle of May. The Chair offered to pass on the contact details of any staff member who wishes to be in touch with the work stream.

Resolution UGSC2018/5-4

The Undergraduate Studies Committee noted the report of the Chair.

3.2 Report of the Academic Board

A/Prof. Masters commented that the Committee's management of the huge number of approvals at its last meeting was testimony to its efficiency.

Resolution UGSC2018/5-5

The Undergraduate Studies Committee noted the report of the Academic Board meeting of 1 May 2018.

4 ITEMS FOR ACTION

MAJOR COURSE PROPOSALS

No items were presented to the committee.

MINOR COURSE PROPOSALS

4.1 Education Portfolio: Review of Amendment Proposals by the Faculty of Engineering and Information Technologies

A/Prof McCallum, the presenter of the paper, agreed to the Chair's suggestion that he address each proposal in turn after its presentation to the meeting.

Resolution UGSC2018/5-6

That the Undergraduate Studies Committee

- 1. incorporate this advice into their consideration of the minor course amendment proposals presented to it at this meeting; and*
- 2. where it agrees with the matters under consideration, request the faculties resolve them to their satisfaction.*

4.2 Faculty of Engineering and Information Technologies: Amendment to Faculty Resolutions

A/Prof. Tim Wilkinson outlined the two proposed changes to the Faculty Resolutions: to time limits and to international exchange. As several time limits were shorter than those specified by the Coursework Rule with little educational benefit while creating barriers for students, the proposed amendment directs readers to the Coursework Rule. The amendments to section 7, International Exchange, aim to enhance access to mobility experiences. A/Prof. Wilkinson took advice from A/Prof McCallum who reported that due to the scale of the change university-wide, a credit database is planned, and prior approval for exchange will be done by Student Services rather than program directors. He advised that this change wait until after the two were aligned. The Committee endorsed the time limit amendments but recommended that proposed amendments to international exchange be reconsidered at a later time.

Resolution UGSC2018/5-7

That the Undergraduate Studies Committee recommend that the Academic Board approve:

- 1. the proposal from the Faculty of Engineering and Information Technologies to amend its Faculty Resolutions; and*
- 2. approve the amendment to the Faculty Resolutions arising from the proposal with effect from 1 January 2019.*

4.3 Faculty of Engineering and Information Technologies: Bachelor of Engineering Honours (Chemical and Biomolecular) stream core amendment

The Committee, having been assured that the amendment consisting of exchanging a core and elective was achievable for 2019, approved the amendment for submission to Academic Board.

Resolution UGSC2018/5-8

That the Undergraduate Studies Committee recommend that the Academic Board approve:

- 1. the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering (Honours) Chemical and Biomolecular stream; and*
- 2. the amendment to the table of Units of Study arising from this proposal, with effect from 1 January 2019.*

4.4 Faculty of Engineering and Information Technologies: Amendment to majors in Table A for Bachelor of Advanced Computing and Bachelor of Science

At its previous meeting the Committee approved the Table A amendments for Science, including those shared with Engineering and Information Technologies. In this proposal, Engineering and Information Technologies seeks approval for incorporation of these amendments into its own Table A, and Table S. The Committee approved the proposal for submission to Academic Board.

Resolution UGSC2018/5-9

That the Undergraduate Studies Committee recommend that the Academic Board approve:

- 1. the proposal from the Faculty of Engineering and Information Technologies to amend the Computer Science, Information Systems, and Software Development majors; and*
- 2. the amendment to the table of Units of Study arising from this proposal, with effect from 1 January 2019.*

4.5 Faculty of Engineering and Information Technologies: Combined Bachelor of Engineering (Honours) and Bachelor of Commerce Resolution amendment and unit substitution

A/Prof. Wilkinson outlined the proposal from the Engineering and Information Technologies Faculty Board in consultation with the Business School, that from 2019 students enrolled in the combined BE (Hons)/BCom will be exempted from MATH1005 Statistics and will undertake the core BCom unit BUSS1020 Quantitative Business Analysis, an accreditation requirement for this program. As students in the BE (Hons)/BCom will replace one BCom elective with BUSS1020, it was recommended that the 3 cp MATH1005 be replaced with MATH1004.

A/Prof McCallum noted the benefit of Engineering students having the same degree core as the Business students but questioned whether the diet changes would be achievable by 2019. Edwina Grose suggested that 2020 was more realistic with student cases be considered individually in the meantime. The Committee approved the proposal for submission to Academic Board.

Resolution UGSC2018/5-10

That the Undergraduate Studies Committee recommend that the Academic Board approve:

- 1. the proposal from the Faculty of Engineering and Information Technologies to amend the combined Bachelor of Engineering (Honours) and Bachelor of Commerce degree; and*
- 2. the amendment to the Course Resolutions arising from this proposal, with effect from 1 January 2019.*

4.6 Faculty of Engineering and Information Technologies: Combined Bachelor of Engineering (Honours) and Bachelor of Arts unit substitution for Aeronautical, Mechanical and Mechatronic streams

A/Prof. Wilkinson briefly outlined the proposal. Previously the Arts component had been 84 cp; with the increase to 96 cp it was thought that the best way to accommodate the extra credit points generally was to reduce some elective content in the Engineering component. However, because for the Aeronautical, Mechanical and Mechatronic streams, the extra 12 cp were used for some compulsory units, some adjustments were needed to fit the required material into the 144 cps. The Committee approved the proposal for submission to Academic Board.

Resolution UGSC2018/5-11

That the Undergraduate Studies Committee recommends that the Academic Board note the core unit substitution for the Combined Bachelor of Engineering (Honours) and Bachelor of Arts in the Aeronautical, Mechanical and Mechatronic streams approved by the FEIT Faculty Board.

5 STRATEGIC ITEMS

No strategic items were presented to the Committee for this meeting.

6 ITEMS FOR NOTING

No items for noting were presented to the Committee for this meeting.

7 OTHER BUSINESS

The Chair thanked everyone for their attendance.
There being no other business, the Meeting closed at 10:20 am.

Date of next meeting

10:00am-12:00pm, Tuesday 4 September 2018, Senate Room, Quadrangle

