NOTICE OF MEETING

Meeting 2019/1 of the Undergraduate Studies Committee will be held by circulation on Tuesday 12 February 2019. The agenda for the meeting is attached.

The deadline for responses to the Resolutions as outlined below is 5.00 pm, Tuesday 12 February 2019.

Non-response from Committee members will be counted as agreement with the resolutions as outlined.

Dr Glenys Eddy
Committee Officer

AGENDA

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<th>Action Required</th>
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1 WELCOME AND APOLOGIES

2 PROCEDURAL MATTERS

2.1 Minutes of Previous Meetings:

1. Meeting 2018/8, 30 October 2018
2. Meeting 2018/9, Undergraduate Learning Outcomes Meeting 2, 13 November 2018

Resolution USC19/1-1
That the Undergraduate Studies Committee resolved that the minutes of the meetings held on 30 October 2018 and 13 November 2018 be confirmed as true records of those meetings.

2.2 Actions Arising

2.2.1 Outcome of proposals endorsed by circulation: 10 December 2018

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Resolution USC19/1-2
That the Undergraduate Studies Committee resolved to note the update on the outcome of proposals endorsed by circulation on 10 December 2018.

2.3 2019 Forward Plan  
For noting  
attached

Resolution USC19/1-3
That the Undergraduate Studies Committee resolved to note the Committee Forward Plan for 2019.

3 STANDING ITEMS

3.1 Report of the Chair

There is no Chair’s report for this agenda.

3.2 Report of the Academic Board  
For noting  
attached

Resolution USC19/1-4
That the Undergraduate Studies Committee resolved to note the report of the Academic Board for its meeting held on 27 November 2018.

3.3 Report of the Board of Interdisciplinary Studies 2018  
For noting  
attached

Resolution USC19/1-5
That the Undergraduate Studies Committee resolved to note the 2018 report of the Board of Interdisciplinary Studies.

4 ITEMS FOR ENDORSEMENT

Major Course Proposals

There are no major course proposals for this agenda.

Minor Course Proposals

4.1 Board of Interdisciplinary Studies  
Bachelor of Advanced Studies Course Learning Outcomes  
For endorsement  
attached

Resolution USC19/1-6
That the Undergraduate Studies Committee endorse the proposal from the Education Portfolio to introduce the revised learning outcomes for the Bachelor of Advanced Studies, with effect from 1 January 2020.

5 STRATEGIC ITEMS

There are no strategic items for this agenda.
6 ITEMS FOR NOTING

There are no items for noting for this agenda.

Next Meeting:
10.00 am – 12:00 pm, Tuesday 19 March 2019
Level 5 Function Room, F23 Administration Building
TERMS OF REFERENCE

PURPOSE
The Undergraduate Studies Committee assists the Academic Board in ensuring the maintenance of the highest standards and quality in teaching, learning and scholarship at the University of Sydney. It advises the Academic Board about resolutions, policy and procedures relating to undergraduate study at the University and determines undergraduate matters, including the approval of new and amended courses, in accordance with the University of Sydney (Delegations of Authority – Academic Functions) Rule 2016.

TERMS OF REFERENCE
1. To advise the Academic Board on resolutions, policy and procedures relating to all undergraduate studies in the University, including the pattern of undergraduate award courses.
2. To make recommendations to the Academic Board about proposals to introduce new undergraduate award courses and amendments to existing undergraduate award courses.
3. To make recommendations to the Academic Board about requirements to be satisfied by candidates for the award of a degree, diploma or certificate.
4. To determine procedures for the consideration, and deadline for submission of proposals for new and amended undergraduate award programs and courses in consultation with the University Executive Curriculum and Course Planning Committee.
5. To provide academic oversight in relation to domains 1.4.1; 1.4.2, 3.1.1, 3.1.2, 3.1.3; 3.1.4; 3.1.5; 5.1.2; 5.1.3, 5.4.2 and 6.3.2(c) of the Higher Education Standards Framework (Threshold Standards) 2015.
6. To ensure undergraduate education is compliant with appropriate rules, policies and procedures, including, but not limited to the:
   - University of Sydney (Coursework) Rule 2014
   - Coursework Policy 2014
   - Assessment Procedures 2011
   - Learning and Teaching Policy 2015
   - Learning and Teaching Procedures 2016
   - Academic Honesty in Coursework Policy 2015
   - Academic Honesty Procedures 2016.
7. To contribute to the development of the University’s strategic objectives in relation to undergraduate study and to formulate, recommend to the Academic Board, and regularly review resolutions, policy and procedures supporting those strategic objectives.
8. To receive reports from, and provide advice to, the Deputy Vice-Chancellor (Education) and, where appropriate the Pro-Vice-Chancellor (Global Engagement) on quality assurance and other matters relating to undergraduate study.
9. To obtain information or reports from any Faculty, University School, Board of Studies, school or department, the Library or other academic unit on academic matters relating to undergraduate studies.
10. To ensure proper communication channels are established with other committees of the Academic Board and the University Executive to promote cross-referencing and discussion of matters concerning undergraduate students.
11. To determine the terms and conditions of undergraduate awards, scholarships and prizes established within the University.
12. To receive annual reports on the awarding of Honours and the University Medal from Faculties, University Schools and Boards of Studies.
13. To provide regular reports on its activities to the Academic Board.
14. To consider and report on any matter referred to it by the Academic Board, or its committees, the University Executive or the Vice-Chancellor.
RESPECT is a core value of the Academic Board

UNDERGRADUATE STUDIES COMMITTEE

10:00am – 12:00pm, Tuesday 30 October 2018
Level 5 Function Room, Administration Building (F23)

Members Present: Dr Melissa Hardie (Chair); Dr Stephen Carter (Pharmacy); Dr Anthony Dracopoulos (Arts and Social Sciences); Dr Kate Edwards (Health Sciences); Denzel Florez (Academic Board Student Representative); Imogen Grant (President, Student Representative Council); Edwina Grose (Deputy Registrar Nominee); Associate Professor Catherine Hardy (Business); Associate Professor Tony Masters (Chair of Academic Board); Dr Kimberly Mathieu Coulton (Dentistry); Dr Gary Muscatello (Science); Adrienne Sach (for Dr James Humberstone, Sydney Conservatorium of Music); Associate Professor Marjorie Valix (Engineering and Information Technologies); Dr Kevin Walton (Sydney Law School).

Attendees: Dr Matthew Charet (Executive Officer to Academic Board); Dr Glenys Eddy (Committee Officer); Charlie Foxlee (Manager, Academic Model Team); Associate Professor Peter McCallum (Director, Education Strategy); Georgina Wheadon (DVC Education Portfolio).

Apologies: Dr Ross Anderson (Architecture, Design and Planning); Dr Lisa Conlon (Nursing and Midwifery); Associate Professor Tina Hinton (Medicine); Dr James Humberstone (Sydney Conservatorium of Music); Dr Fernanda Penaloza (Nominee of Academic Board); Associate Professor Nial Wheate (Nominee of Academic Board); Associate Professor Tim Wilkinson (Chair, Admissions Sub-committee).

UNCONFIRMED MINUTES

1 WELCOME AND APOLOGIES

The Chair welcomed members and attendees to the meeting, and noted the apologies received.

Resolution UGSC2018/8-1

The Undergraduate Studies Committee resolved to accept the apologies received as recorded above.

2 PROCEDURAL MATTERS

2.1 Minutes of Previous Meeting 2018/7, 23 October 2018

Three points were raised for correction in the minutes of the previous meeting:

- the graduate outcome ‘cultural competence’ was discussed in the context of the submission from Business as a whole, and not in the specific context of the Bachelor of Commerce;

- Associate Professor Hardy asked for clarification concerning comments related to the Bachelor of Commerce/Bachelor of Laws, which had been made after her departure. Associate Professor McCallum had commented, that as a principle, a combined degree needed to meet the learning outcomes of both component degrees. He had also stated that Law had the responsibility to articulate why Law students were required to have a partner discipline, and had suggested that this be executed through the interdisciplinary effectiveness graduate quality, noting that this was more the responsibility of Law than Commerce.

- Law’s UG learning outcome submission had been developed and reviewed by a small working group reporting to a teaching and curriculum committee, and not the School’s standing Curriculum Committee.

The Minutes of the meeting held on 23 October 2018 were accepted as a true record of the meeting.
Resolution UGSC2018/8-2
The Undergraduate Studies Committee resolved that the minutes of meeting 2018/7 on 23 October 2018 be confirmed as a true record of that meeting, conditional upon the corrections outlined having been made.

2.2 Actions Arising
No comment was offered on the actions arising.

Resolution UGSC2018/8-3
The Undergraduate Studies Committee noted the updates provided on outstanding actions from the previous meeting.

3 STANDING ITEMS
3.1 Report of the Chair
No report was submitted by the Chair.

3.2 Report of the Academic Board
A/Prof. Masters had nothing to add to his reported as submitted.

Resolution UGSC2018/6-4
That the Undergraduate Studies Committee resolved to note the report of the Academic Board meeting of 2 October 2018.

4 ITEMS FOR ACTION

MAJOR COURSE PROPOSALS

4.1 Bachelor of Arts/Bachelor of Advanced Studies (Languages)
Dr Dracopoulos presented the proposal to the Committee, which was endorsed by the UE CCPC on 22 October. The proposal consists of adding a Languages stream similar to the former Bachelor of Arts (Languages) to the Bachelor of Arts/Bachelor of Advanced Studies. This new structure aims to appeal to the market for graduates desiring multi-lingual skills, and consists of 192 credit points, including two majors in two different languages for which 24 credit points of units are specific to the major, gave the levels of the units. The real-world application is taught through a multi-lingual translation project in Year 4.

With the raising of the ATAR from 90 to 95 on the advice of the CCPC, the possibility of imposing a quota was raised. Dr Dracopoulos reported that discussion about this between the School of Languages and Cultures and the Recruitment office resulted in a compromise between the previous degree's high ATAR and the new, originally set at 90, which was seen as harder with the requirement of studying two languages;

Dr Dracopoulos noted that students in this degree cannot take Honours in the Advanced stream as the fourth year is embedded in the degree structure. The Chair noted the need to resolve the matter of high ATAR students prohibited from taking Honours as it is counter-intuitive to prohibit these good students from taking Honours. It was suggested that the Master of Advanced Studies might be appropriate for this cohort; these students must otherwise transfer to the BA/BAS and take Honours in a language instead.

The question was raised concerning what will appear on the testamur for graduates of this degree, specifically, whether it will be limited to the degree title, whether it will contain the stream, Languages, in brackets, and whether the titles of the two language majors will be included. Advice from Edwina Grose and Associate Professor Peter McCallum was that according to policy, testamurs contain only one set of brackets after the award course title, containing the stream, and if there is no stream, then the major. It was also noted that the testamur reflects the satisfaction of the requirements for the degree. What else a student completes will be reflected in the transcript.

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Curriculum Build

Edwina Grose observed that the build for the new curriculum had been predicated on there being no third major for this degree. She also discussed the difficulty of accommodating the Dalyell units for Dalyell scholars if they complete a third major.

It was confirmed that the Bachelor of Arts (Languages) will exist as an exit degree for those students still enrolled in and aiming to graduate from this degree.

Course Components: Expression in the Course Resolutions

It was noted that although the course components were outlined in Section 7.1, Course Structure (p. 31 of the agenda pack) of the proposal documentation, these needed to be clearly articulated in the course resolutions.

Credit for Previous Study

Associate Professor Masters, referring to the section on ‘credit for previous study’ (Section 14 of course resolutions) stated that with reference to barriers to giving credit for previous study for certificates and diplomas, the Faculty needs to consider as a general principle, the new standards for the education framework.

Associate Professor Masters requested information concerning the number of students affected by discontinuing the existing program be included in the proposal before its submission to Academic Board.

The Committee endorsed the proposal, contingent upon the amendments discussed above having been made.

Resolution UGSC2018/8-4

That the Undergraduate Studies Committee recommend that the Academic Board:

1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Arts/Bachelor of Advanced Studies (Languages); and
2. approve the amendment to the Course Resolutions arising from the proposal with effect from 1 January 2020.

MINOR COURSE PROPOSALS

4.2 Bachelor of Arts course resolution amendment

Dr Dracopoulos presented the proposal, stating its aim as to include the dual degree in the Bachelor of Arts resolutions.

Associate Professor McCallum observed that the existence of the dual pathway degree creates a category for which there is no definition currently. In the case of the dual degree students essentially complete two degrees together and receive two separate transcripts. The resolutions should list all of the dual degrees available.

It was noted that dual degrees with partners had not been incorporated into the new curriculum structure and had not been rebuilt as part of the Bachelor of Arts under the new curriculum. Edwina Grose confirmed that the rebuild could not be done in time for a 2019 implementation.

The Meeting decided that the following points needed more consideration:

- the lack of definition of dual pathway degrees needs to be addressed and related processes need clarification, for instance those related to appeal rights for students enrolled in dual degrees
- the University Policy Manager should be involved in discussions concerning policy needs around dual degrees. This is timely given that TEQSA is taking a strong interest in Third party agreements
- there needs to be a clear exit strategy for students if they fail progression; in this context will the BA function as exit degree?
- the Resolutions need to be amended to state the dual degrees available.
The Committee agreed to Associate Professor Peter McCallum’s suggestion of convening a meeting to discuss the matters raised with respect to the two proposals concerning dual pathways, Items 4.2 and 4.6.

The Committee endorsed the proposals considered under Items 4.2 and 4.6, conditional upon the matters raised being resolved, but noting that a 2019 implementation was highly unlikely.

Resolution UGSC2018/8-5
That the Undergraduate Studies Committee endorse the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Arts conditional upon the matters raised during discussion being resolved and an amended proposal having been submitted to the Committee.

4.3 Bachelor of Arts and Bachelor of Advanced Studies (Media and Communications) minor course amendment

Dr Dracopoulo outlined the proposed changes to this degree: the credit-point value is changing from 96 to 102 to provide room for a second major, a 4000-level project unit is being added, and material is being removed from the core.

The Committee endorsed the proposal as presented for submission to Academic Board.

Resolution UGSC2018/8-6
That the Undergraduate Studies Committee recommend that the Academic Board:

1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Arts/Bachelor of Advanced Studies (Media and Communications);
2. approve the implementation of the Course Resolution amendments arising from the proposal with effect from 1 January 2020; and
3. approve the implementation of the degree table amendments arising from the proposal with effect from 1 January 2020.

4.4 Bachelor of Arts and Bachelor of Advanced Studies (International and Global Studies) Honours course table

The Committee endorsed the proposal as presented for submission to Academic Board.

Resolution UGSC2018/8-7
That the Undergraduate Studies Committee recommend that the Academic Board:

1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Arts/Bachelor of Advanced Studies (Media and Communications); and
2. approve the implementation of the degree table amendments arising from the proposal with effect from 1 January 2020.

4.5 Bachelor of Arts and Bachelor of Social Work course resolution amendment

Dr Dracopoulus presented the proposal, which stipulates the requirement for students to complete two new Year 1 compulsory units, which will work to provide students with the opportunity to engage in social work studies earlier in their degree. The Committee endorsed the proposal as presented for submission to Academic Board.

Resolution UGSC2018/8-8
That the Undergraduate Studies Committee recommend that the Academic Board:

1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Arts/Bachelor of Social Work; and
2. approve the implementation of the Course Resolution amendments arising from the proposal with effect from 1 January 2020.

4.6 Bachelor of Economics; Bachelor of Economics and Bachelor of Advanced Studies course resolution amendment

Discussion of item 4.2 was held to apply to this degree also, and accordingly this proposal was endorsed for submission to Academic Board, conditional upon the matters raised during
discussion having been resolved and an amended proposal having been submitted to the Committee.

**Resolution UGSC2018/8-9**
That the Undergraduate Studies Committee endorse the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Economics; Bachelor of Economics/Bachelor of Advanced Studies conditional upon the matters raised during discussion being resolved and an amended proposal having been submitted to the Committee.

4.7 **Bachelor of Economics; Bachelor of Economics and Bachelor of Advanced Studies minor course amendment: renaming of major**

Dr Dracopoulos presented the proposal, to change the title of the current Agricultural and Resource Economics major to Environmental, Agricultural and Resource Economics, for a 2020 implementation. Edwina Grose confirmed that the implementation of the title change will involve treating it as a new major involving the creation of a new major pathway in Sydney Student.

The Committee endorsed the proposal as presented for submission to Academic Board.

**Resolution UGSC2018/8-10**
That the Undergraduate Studies Committee recommend that the Academic Board:

1. approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Economics; Bachelor of Economics/Bachelor of Advanced Studies;

2. approve the amendments to the course resolutions arising from the proposal with effect from 1 January 2020; and

3. approve the amendments to the degree table arising from the proposal with effect from 1 January 2020.

4.8 **Bachelor of Music minor course amendment: new minor in Community Music**

Adrienne Sach presented the proposal on behalf of the Conservatorium, noting that a minor in Community Music will be relevant to many music students intending to work in schools and with community groups.

It was determined that OLE units cannot be included in the minor, and that the Conservatorium can offer 12 credit points of suitable units at 1000 level without the OLEs.

The Committee endorsed the proposal for submission to Academic Board, conditional upon the removal of the OLE units.

The Chair directed that the amended proposal be noted at the next USC meeting on 13 November.

**Resolution UGSC2018/8-11**
That the Undergraduate Studies Committee recommend that the Academic Board:

1. approve the amended proposal from the Sydney Conservatorium of Music to amend the Bachelor of Music; and

2. approve the amendments to the degree table arising from the proposal with effect from 1 January 2020.

4.9 **Bachelor of Applied Science (Exercise Physiology) minor course amendment**

Dr Kate Edwards presented the proposals for the Bachelor of Applied Science (Exercise Physiology) and the Bachelor of Applied Science/Bachelor of Advanced Studies (Exercise and Sport Science) (Item 4.10) concurrently, outlining the key reasons for the proposed changes:

- to maintain alignment of teaching and learning between the Exercise Physiology and Exercise and Sport Science streams of the Bachelor of Applied Science
- to address revised accreditation criteria, to ensure continuing professional accreditation for graduates

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to ensure more elective choices for students
• to allow students to complete a Table S major while retaining their accreditation.

The Chair thanked everyone involved for their work on these two proposals.
The Committee endorsed the two proposals as presented for submission to Academic Board.

Resolution UGSC2018/8-12
That the Undergraduate Studies Committee recommend that the Academic Board:
1. approve the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Exercise Physiology) and the Bachelor of Applied Science (Exercise Physiology) Honours;
2. approve the amendments to the course resolutions arising from the proposal with effect from 1 January 2020; and
3. approve the amendments to the degree table arising from the proposal with effect from 1 January 2020.

4.10 Bachelor of Applied Science/Bachelor of Advanced Studies (Exercise and Sport Science)
Please see Item 4.9, above.

Resolution UGSC2018/8-13
That the Undergraduate Studies Committee recommend that the Academic Board:
1. approve the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Exercise and Sport Science);
2. approve the amendments to the course resolutions arising from the proposal with effect from 1 January 2020; and
3. approve the amendments to the degree table arising from the proposal with effect from 1 January 2020;
4. approve the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Exercise and Sport Science), and the Bachelor of Applied Science/Bachelor of Advanced Studies (Exercise and Sport Science);
5. approve the amendments to the course resolutions arising from the proposal with effect from 1 January 2020;
6. approve the amendments to the degree table arising from the proposal with effect from 1 January 2020; and
7. Note the Board of Interdisciplinary Studies endorsement of the proposal to include the Physical Activity and Health Major and Minor in the Shared Pool (Table S) for all Undergraduate degrees.

4.11 Bachelor of Laws minor course amendment (to school and course resolutions)
Dr Walton presented the proposal, consisting of removing the teaching hours requirement from the course resolutions for the Bachelor of Laws, for the purpose of allowing students to obtain credit for coursework completed at another institution.

Associate Professor McCallum drew attention to the fact that whilst the proposal delegates authority to the Head of School and Dean, for the faculty and course resolutions to align with the University of Sydney Coursework Rule, the authority to rule on credit given for study at another institution should be delegated to the Associate Dean Education. He recommended that this change be made to the proposal before its submission to Academic Board.

The proposal was endorsed for submission to Academic Board, conditional upon the correction having been made.

Resolution UGSC2018/8-14
That the Undergraduate Studies Committee recommend that the Academic Board:
1. approve the proposal from the Sydney Law School to amend the Bachelor Laws; and
2. approve the amendments to the Faculty resolutions and course resolutions arising from the proposal with effect from 1 January 2019.

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4.12 Bachelor of Engineering Honours combined degree resolutions amendment

Associate Professor Valix outlined the purpose of the proposal: to amend the Bachelor of Engineering (Honours) combined degree resolutions to include the requirement for Professional Engineering Practice (PEP) to align it with the course resolutions for the Bachelor of Engineering (Honours).

The proposal was endorsed for submission to Academic Board.

Resolution UGSC2018/8-15
That the Undergraduate Studies Committee recommend that Academic Board approve:
1. approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering (Honours) Combined Degrees; and
2. approve the amendment to the resolutions for the Bachelor of Engineering (Honours) Combined Degrees, with effect from Semester 1, 2019.

4.13 Bachelor of Liberal Arts and Sciences course resolution amendment

Dr Muscatello presented the proposal, consisting of an amendment to the course resolutions, to allow students to complete the accredited Psychology program, which is not facilitated under the new curriculum structure.

Edwina Grose observed that introducing a new structure to a degree involves a rebuild in Sydney Student, which at this late stage cannot be accommodated in time for a 2019 implementation. Dr Muscatello emphasised that the pathway is needed in order to future-proof accreditation in this area, but agreed to the 2020 implementation, noting that students can take 1000 and 2000 level units in 2019 and enrol in the program in 2020.

The Committee endorsed the proposal for submission to Academic Board, for approval for a 2020 implementation.

Resolution UGSC2018/8-16
That the Undergraduate Studies Committee recommend that the Academic Board:
1. approve the proposal from the Faculty of Science to amend the Course Resolutions for the Bachelor of Liberal Arts and Science
2. approve the amendment to the Course Resolutions arising from the proposal with effect from 1 January 2019.

4.14 Bachelor of Advanced Studies course resolution amendment

Associate Professor McCallum presented the proposal for amendments to the Bachelor of Advanced Studies course resolutions. Considerable discussion concerned changes to Section 5, Admission to Candidature, in particular, the requirements relating to the completion of majors.

Associate Professor McCallum noted that although originally the resolutions required the student to complete two majors, proposed changes allow more latitude by not requiring students to complete a second major, which he also noted was in accord with the learning outcomes.

It was observed that within some streams of the Bachelor of Advanced Studies students can complete a second major in their Honours year, and the constraint is built in for students to complete Honours in 48 credit points rather than 36.

Associate Professor Masters observed that accepting students with a cognate degree into the Bachelor of Advanced Studies creates an inequality when compared with the decision not to admit students who have completed the University’s degree under previous resolutions whereby a second major, if completed, was not recorded. He also cited the example of a student who abandons their degree at Sydney, obtains credit for a degree completed elsewhere, and enrolls in the Bachelor of Advanced Studies. Associate Professor McCallum considered the proposed changes to be in the service of this very principle. It was suggested that 5 (1) (C) be expressed in stronger terms, to draw faculties’ attention to this point.

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Dr Muscatello requested that the Science Education Committee be given the opportunity to review the proposal further.

The Chair recommended that the proposal revert to the alternative wording, put more strongly, “comparable”, and the changes with respect to Psychology to revert to the original wording.

**Resolution UGSC2018/8-17**

*That the Undergraduate Studies Committee recommend that the Academic Board:*  
1. approve the proposal from the DVC Education Portfolio endorsed by the Board of Interdisciplinary Studies on 11 October 2019 to amend the Bachelor of Advanced Studies, conditional upon amendments discussed above having been made; and  
2. approve the amendments to the Course Resolutions arising from the proposal with effect from 1 January 2020.*

### 5 STRATEGIC ITEMS

#### 5.1 Assessment: Implementing a University-Wide Approach

Associate Professor McCallum reported on the work completed by the Assessment Working Group since the Academic Board reviewed its work in late 2017. The Group has reviewed the assessment framework within the undergraduate degrees and its alignment with the graduate qualities, reviewed the use of feedback on assessment tasks, and undertaken work on the implementation of more authentic assessment tasks. The Working Group has also overseen the development of the assessment rubrics which are not for endorsement at this stage. In 2019 the Working Group will oversee faculties’ completion of assessment plans, and will complete the proof of concept work on software for providing feedback.

Denzel Florez enquired into the progress of the intention to include the graduate qualities achievement on transcripts, as discussed at an earlier USC meeting in 2018. Associate Professor McCallum affirmed that the intention is still for this to be done, but that a time had not yet been decided upon for implementation. More validation is needed. A supplement transcript containing the graduate qualities is being considered.

**Resolution UGSC2018/8-18**

*That the Undergraduate Studies Committee resolved to:*  
1. endorse the 2018 report of the Assessment Working Group including;  
2. endorse the interim definitions of the University graduate qualities; and,  
3. endorse the suite of nine common draft University rubrics for faculties to refer to in making disciplinary interpretations and developing assessment plans.*

#### 5.2 2020 Curriculum Timelines

Georgie Wheadon presented the paper, written in consultation with Edwina Grose, which outlines possible curriculum change approval pathways and distinguishes between changes requiring a large amount of work by the Academic Model Team and those that do not.

**Resolution UGSC2018/8-19**

*That the Undergraduate Studies Committee resolved to note the second update to the 2020 curriculum approvals timelines.*

### 6 ITEMS FOR NOTING

*No items for noting were submitted for this agenda.*

### 7 OTHER BUSINESS

The Chair thanked everyone for their attendance at the meeting. There being no other business, the Meeting closed at 11.53 am.

**Date of next meeting**  
10:00am-12:00pm, Tuesday 13 November 2018, F23 Level 5 Function Room

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UNCONFIRMED MINUTES

1 WELCOME AND APOLOGIES

The Chair welcomed members and attendees to the second of two meetings devoted to the review of Undergraduate learning outcomes.

The Chair noted the apologies received.

Resolution UGSC2018/9-1

The Undergraduate Studies Committee resolved to note that apologies had been received from the members noted above.

2 PROCEDURAL MATTERS

2.1 Minutes of the Previous Meeting 2018/8, 30 October 2018

The draft minutes for the meeting of 30 October were held over to the next meeting on 12 February 2019.

2.2 Actions Arising

The Committee agreed to note those agenda items listed under Item 5, For Noting, with no further discussion.

3 STANDING ITEMS

3.1 Report of the Chair

No report was given by the Chair at this meeting.

4 ITEMS FOR APPROVAL: Undergraduate Curriculum Learning Outcome Submissions

4.1 Sydney School of Architecture, Design and Planning

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Assigned Readers: Dr Stephen Carter; Dr Anthony Dracopoulos; Dr Fernanda Penaloza.

Feedback on the course learning outcomes included:

- generally well-written, although wordy in places;
- more could be made of the ‘influence’ graduate quality;
- for the Bachelor of Architecture and Environment, more to be made of ‘digital literacy’, the first two CLOs could be collapsed into one;
- for the Bachelor of Architecture and Environment (Honours) there was a need to ensure that the AQF8 level learning outcomes were met; and
  - CLO 3: when asked how ‘comprehend’ could be measured within a UOS, Dr Anderson reported that the word had been used to particular effect: ‘understanding of’ was used for AQF 7 and ‘comprehend’ for Honours at AQF 8;
  - CLO 9: ‘depth of disciplinary expertise’ and ‘inventiveness’ could be added
- some refinement of the wording was suggested.

In general it was thought that some component LOs suffered from a lack of clarity and would have benefitted from more elaborate expression.

Dr Anderson thanked readers for the feedback offered.

The Committee endorsed the undergraduate learning outcomes for submission to Academic Board, conditional upon the incorporation of member’s feedback into the revised submission for Academic Board approval.

**Resolution UGSC2018/9-2**

That the Undergraduate Studies Committee recommend that the Academic Board approve the Undergraduate course and component learning outcomes proposed by the Sydney School of Architecture, Design and Planning, conditional upon the recommended amendments having been made, with effect from 1 January 2019.

### 4.2 Faculty of Arts and Social Sciences

Assigned Readers: Dr Ross Anderson; Dr Stephen Carter; Dr Kate Edwards; Edwina Grose; A/Prof. Catherine Hardy; A/Prof. Tina Hinton; James Humberstone; A/Prof. Tony Masters; Dr Kimberly Matthieu Coulton; Dr Gary Muscatello; Dr Kevin Walton; A/Prof. Tim Wilkinson; A/Prof. Marjorie Valix.

Dr Freebody commented on both the collegiality and complexity of the learning outcomes development and submission process. FASS, including Education and Social Work, and SCA, followed the process of developing its course learning outcomes prior to the component learning outcomes. For the combined degrees, the existing learning outcomes had been aggregated.

During discussion of the reality for the student studying different components of a combined degree, for instance Science and Education, the question was raised: students are completing the same curriculum content and the same assessment, but to different criteria, how are these mapped at the UoS level? Associate Professor McCallum suggested that the Capstone units function to integrate the learning. Professor Ross considered these students to have achieved an integration of content that is transformative, in practicum, and discussed pedagogical content knowledge.

**Course Learning Outcomes**

Feedback on the FASS CLOs concerned the following:

- some learning outcomes could be aligned with more graduate qualities
- ensure consistency of language throughout
- spell out acronyms in full
- refinements to wording, for instance, replace ‘demonstrate ability to’ with a direct statement of what the student can do

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• clearer and more specific expression, for instance, more specificity than the term ‘awareness’
• competencies should be explicitly expressed and not remain implicit
• the use of accessible language was recommended, for instance, instead of ‘demonstrate application’, say ‘apply’
• some learning outcomes could be amalgamated in places
• the course learning outcomes for the Bachelor of Social Work received praise.

It was noted that the CLOs for the Bachelor of Arts/Bachelor of Medicine were not present. Associate Professor McCallum noted that the need for more work on guidelines for writing course learning outcomes for inter-faculty combined degrees had become apparent during the current exercise.

Component Learning Outcomes

The component learning outcomes for the Faculty of Arts and Social Sciences had been divided into two broad categories for review: 1) streams and programs, and 2) majors, including both Table A and Table S majors. The majors were divided into 6 groups alphabetically. These and the standalone minors were assigned two readers each. Feedback from readers addressed the same points as those made for the course learning outcomes, above.

The Committee endorsed the undergraduate learning outcomes for submission to Academic Board, conditional upon the incorporation of member’s feedback into the revised submission for Academic Board approval.

Resolution UGSC2018/9-3
That the Undergraduate Studies Committee recommend that the Academic Board approve the Undergraduate course and component learning outcomes proposed by the Faculty of Arts and Social Sciences, conditional upon the recommended amendments having been made, with effect from 1 January 2019.

4.3 Faculty of Science

Assigned Readers: Dr Ross Anderson; Dr Stephen Carter; Dr Anthony Dracopoulos; Dr Kate Edwards; Edwina Grose; A/Prof. Catherine Hardy; A/Prof. Tina Hinton; Dr James Humberstone; Dr Kimberly Matthieu Coulton; Dr Gary Muscatello; Dr Fernanda Penaloza; A/Prof. Marjorie Valix; Dr Kevin Walton; A/Prof. Tim Wilkinson.

Course Learning Outcomes:
Generally, feedback addressed the need to re-assign specific graduate qualities to specific learning outcomes, or for an amendment to expression in some instances, for instance:

• **Bachelor of Science/Bachelor of Advanced Studies**: add Cultural Competence to CLO 2; add Depth of Disciplinary Expertise to CLO 6. It was suggested that Science consider the expanded definition of cultural competence with respect to its degrees which would lessen the restricted application of the graduate quality in some places. The cultural competence aspect could be made more explicit in some places.

• **Bachelor of Science/Bachelor of Arts**: it was noted that the learning outcomes for the combined disciplines were not clear, but also noted that this is to be addressed at a later time; a statement of outcome was needed for CLO 5.

• **Bachelor of Science/Master of Nutrition and Dietetics**: the suggestion was to replace ‘develop’ with ‘demonstrate’. Professor Ross outlined a set of terms used by Science to provide more nuance than the term ‘demonstrate’ where relevant, including describe, explain, attain, and articulate.

• Science reported that as it had not received the learning outcomes the Doctor of Medicine and the Doctor of Dental Medicine, it had used the outcomes for the Bachelor of Science for the combined degrees with the BSc.
Component Learning Outcomes:

The following component LOs were endorsed with minimal comment: Bachelor of Psychology components; majors groups 1, 3, 4, 5 and 6; the standalone minors. Some small suggested corrections included:

- Majors group 2: ‘lead us’ to be replaced with ‘lead to an understanding’;
- Science streams and programs: some graduate qualities were thought to be missing; with respect to the Taronga Wildlife Conservation stream, the use of the term ‘inspiring’ was thought impossible to measure?

The Committee endorsed the undergraduate learning outcomes for submission to Academic Board, conditional upon the incorporation of member’s feedback into the revised submission for Academic Board approval.

Resolution UGSC2018/9-4

That the Undergraduate Studies Committee recommend that the Academic Board approve the Undergraduate course and component learning outcomes proposed by the Faculty of Science, contingent upon the recommended amendments having been made, with effect from 1 January 2019.

4.4 Faculty of Business Component Learning Outcomes

Assigned Readers: Dr Anthony Dracopoulous; A/Prof. Tim Wilkinson.

This item was brought forward and discussed after Item 6.1.

Associate Professor Hardy reported that Business had already revised its component learning outcomes based on feedback received on its course learning outcomes at the USC meeting on 23 October. The readers’ feedback on the component learning outcomes largely concerned the expression of the learning outcomes and the suitability of terms used in a given context.

Associate Professor Wilkinson suggested, given that Professional Accounting as a practice is subject to a large amount of regulation, that a learning outcome be developed for the Professional Accounting Program related to the capacity to keep abreast of ongoing changes to relevant legislation. This would also articulate the degree to which the content is Australia-specific. Associate Professor Masters suggested that ‘competency via professional accounting standards’ be seen as an example of a contextualised definition of cultural competence, as discussed under Item 6.1.

Associate Professor McCallum complemented Business on its development of the learning outcomes.

The Committee endorsed the undergraduate learning outcomes for submission to Academic Board, conditional upon the incorporation of member’s feedback into the revised submission for Academic Board approval.

Resolution UGSC2018/9-5

That the Undergraduate Studies Committee recommend that the Academic Board approve the Undergraduate component learning outcomes proposed by the Faculty of Business, contingent upon the recommended amendments having been made, with effect from 1 January 2019.

4.5 DVC Education Portfolio/Board of Interdisciplinary Studies:

Bachelor of Advanced Studies Course Resolution amendment

Associate Professor McCallum reported that suggestions made concerning the Psychology component had been considered by circulation and approved by the Science Faculty Board. As a result Psychology has become a stream within the Bachelor of Advanced Studies. Small
amendments have been made to the expression of the requirements. The Committee endorsed the proposal for submission to Academic Board.

**Resolution UGSC2018/9-6**

That the Undergraduate Studies Committee recommend that the Academic Board:

1. approve the proposal from the DVC Education Portfolio endorsed by the Board of Interdisciplinary Studies on 11 October 2019 to amend the Bachelor of Advanced Studies; and

2. approve the amendments to the Course Resolutions arising from the proposal with effect from 1 January 2020.

**ITEMS FOR NOTING**

5.1 **Sydney Law School:** undergraduate learning outcomes’ resubmission

**Resolution UGSC2018/9-7**

That the Undergraduate Studies Committee noted the amended Undergraduate Learning Outcomes submission from the Sydney Law School.

5.2 **Sydney Conservatorium of Music:** undergraduate learning outcomes’ resubmission

**Resolution UGSC2018/9-8**

That the Undergraduate Studies Committee noted the amended Undergraduate Learning Outcomes submission from the Sydney Conservatorium of Music.

5.3 **Faculty of Health Sciences:** undergraduate learning outcomes’ resubmission

**Resolution UGSC2018/9-9**

That the Undergraduate Studies Committee noted the amended Undergraduate Learning Outcomes submission from the Faculty of Health Sciences.

5.4 **Faculty of Medicine and Health:** undergraduate learning outcomes’ resubmission

**Resolution UGSC2018/9-10**

That the Undergraduate Studies Committee noted the amended Undergraduate Learning Outcomes submission from the Faculty of Medicine and Health.

5.5 **Sydney Business School:** undergraduate course learning outcomes’ resubmission

**Resolution UGSC2018/9-11**

That the Undergraduate Studies Committee noted the amended Undergraduate Course Learning Outcomes submission from the Sydney Business School.

5.6 **Sydney Conservatorium of Music:**

Bachelor of Music minor course amendment: new minor in Community Music

**Resolution UGSC2018/9-12**

That the Undergraduate Studies Committee noted the amended submission

**ITEM FOR DISCUSSION**

6.1 **DVC Education Portfolio:** Assessment: Implementing a University-Wide Approach

This item was discussed immediately after Item 3. Associate Professor McCallum summarized the work of the Assessment Working Group for the Committee. The group had been discussing reducing the current volume of assessment, and developing more online mechanisms for feedback, and from 2020, looking at the assessment of graduate qualities. It is developing university-wide rubrics for grad qualities which are currently in draft form as validation is still occurring. The next stage is for assessment to be considered beyond the UoS level: for majors, whole degrees, and the most effective places to measure the graduate qualities. Associate Professor McCallum suggested that while developing assessment plans faculty academics might consider the means of adapting the rubrics for specific disciplinary purposes.
To the question of the degree to which the graduate quality of cultural competence was explicitly or implicitly about the Australian context, Associate Professor McCallum observed that the University has committed to embedding indigenous knowledges in its curriculum in various ways. One specific learning context concerned the responsibility of professionals to work with issues of disadvantage in the indigenous context; he noted the importance of a rubric for assessing indigenous knowledges. Associate Professor Masters suggested that a means of contextualising the graduate quality definitions be developed, observing that variations on agreed definitions would be beneficial in some circumstances. This could be accomplished by the use of footnotes in appropriate places. Associate Professor McCallum considered that whilst there was no overarching need to adapt them to a disciplinary perspective, it might be appropriate for some disciplines such as Education.

Resolution UGSC2018/9-13
That the Undergraduate Studies Committee noted and discussed:
1. the 2018 report of the Assessment Working Group including;
2. the interim definitions of the University graduate qualities; and,
3. the suite of nine common draft University rubrics for faculties to refer to in making disciplinary interpretations and developing assessment plans.

7
OTHER BUSINESS

7.1 Preparation of Faculty Submissions for Academic Board Approval

The Committee Officer outlined the following procedure for the preparation of submissions to Academic Board:

- all readers who provided feedback to send their notes to the Committee Officer
- the Committee Officer to circulate the feedback to relevant faculty staff
- the faculties/university schools to incorporate feedback and send the amended submission to the Committee Officer by Monday the 20th of November at the latest.
- the Committee Officer to upload submissions to the Learning Outcomes webpage as the Academic Board submission.

7.2 Associate Professor Masters thanked the Chair, Dr Melissa Hardie, for her leadership and guidance during the meeting. The Committee gave a round of applause in acknowledgement.

Associate Professor McCallum acknowledged both the significant progress made with the Undergraduate Learning Outcomes since the project was initiated in 2015, and the large amount of work accomplished at faculty level in the preparation of the UG learning outcome submissions.

There being no other business, the Meeting closed at 12.34 pm.

Date of next meeting
10:00am-12:00pm, Tuesday 12 February 2019, F23 Level 5 Function Room
Confidential OR Non-Confidential

Author: Dr Glenys Eddy, Committee Officer
Reviewer/Approver: Associate Professor Melissa Hardie, Chair, Undergraduate Studies Committee
Paper title: Proposals Endorsed by Circulation, 10 December 2018

Purpose: The purpose is to inform the Undergraduate Studies Committee of the endorsement of three proposals by circulation on 10 December 2018.

RECOMMENDATION

That the Undergraduate Studies Committee note the endorsement and subsequent Academic Board approval for a 2019 implementation of:

1. the proposal from the School of Architecture, Design and Planning for the new Table S major, Biological Design;
2. the proposal from the Faculty of Health Sciences for the new Table S major and minor, Physical Activity and Health; and
3. the proposal from the Faculty of Health Sciences for the new Table S major and minor, Disability and Participation.

EXECUTIVE SUMMARY

The three proposals listed below were endorsed by the Undergraduate Studies Committee by circulation on 10 December 2018. These proposals were subsequently approved on behalf of the Academic Board by its Chair, Associate Professor Anthony Masters, on 13 December 2018.

<table>
<thead>
<tr>
<th>Proposal</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biological Design Table S major (BIS Item 2.4, Resolution BIS2018/4-6)</td>
<td>That the Undergraduate Studies Committee endorse the proposal from the School of Architecture, Design and Planning for the new Table S major, Biological Design, previously endorsed by the Board of Interdisciplinary Studies on 11 October 2018, for submission to Academic Board for approval.</td>
</tr>
<tr>
<td>Physical Activity and Health Table S major and minor (BIS Item 2.7, Resolution BIS2018/4-9)</td>
<td>That the Undergraduate Studies Committee endorse the proposal from the Faculty of Health Sciences for the new Table S major and minor, Physical Activity and Health, previously endorsed by the Board of Interdisciplinary Studies on 11 October 2018, for submission to Academic Board for approval.</td>
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<tr>
<td>Disability and Participation Table S major and minor (BIS Item 2.8, Resolution BIS2018/4-10)</td>
<td>That the Undergraduate Studies Committee endorse the proposal from the Faculty of Health Sciences for the new Table S major and minor, Disability and Participation, previously endorsed by the Board of Interdisciplinary Studies on 11 October 2018, for submission to Academic Board for approval.</td>
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# AB Undergraduate Studies Committee Forward Plan 2019

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<tr>
<th>Item</th>
<th>Cycle</th>
<th>Owner</th>
<th>Requirement</th>
<th>19/1 12 Feb</th>
<th>19/2 19 March</th>
<th>19/3 7 May</th>
<th>19/4 25 June</th>
<th>19/5 13 Aug</th>
<th>19/6 15 Oct</th>
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<td>Good Governance</td>
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<td>Good Governance</td>
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<td>Report of Academic Board meeting</td>
<td>Every meeting</td>
<td>Chair, Academic Board</td>
<td>Good Governance</td>
<td>X</td>
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<td>Report of Board of Interdisciplinary Studies</td>
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<td>Secretary, BIS</td>
<td>Good governance</td>
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<td><strong>ITEMS FOR APPROVAL and STRATEGIC ITEMS</strong></td>
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<td>Review of Resolutions, Policy and Procedures related to Undergraduate Study</td>
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<td>Chair</td>
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<td>Various others</td>
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X = item planned for inclusion; Grey shading = item discussed
Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Matthew Charet, Executive Officer to Academic Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewer/Approver</td>
<td>Associate Professor Tony Masters, Chair of the Academic Board</td>
</tr>
<tr>
<td>Paper title</td>
<td>Report of the Academic Board meeting</td>
</tr>
<tr>
<td>Purpose</td>
<td>To advise the Committee of the outcomes of the Academic Board meeting held on 27 November 2018.</td>
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</table>

RECOMMENDATION

That the Undergraduate Studies Committee note the report of the Academic Board meeting held on 27 November 2018.

REPORT OF ACADEMIC BOARD MEETING

Items related to the Academic Quality Committee
The Academic Board noted the report from the meeting of the Academic Quality Committee held on 30 October 2018 and:
- noted the Committee's review of three postgraduate coursework courses;
- noted the Committee's discussion of course monitoring outliers;
- noted the Committee's discussion of the monitoring of ethics approval for HDR students;
- noted the Committee's discussion of the potential changes to PhD examinations;
- noted the Committee's discussion of the proposed changes to the HDR Rule; and
- noted the Committee’s discussion of the proposal to amend the English Language Proficiency Requirements.

Items related to the Academic Standards and Policy Committee
The Academic Board noted the report from the meeting of the Academic Standards and Policy Committee held on 6 November 2018 and:
- approved the introduction of the Outbound Student Mobility Policy 2018;
- agreed to recommend that Senate approve the amendment of the University of Sydney (Governance of Faculties and University Schools) Rule 2016, with effect from 1 January 2019;
- approved the amendment of the Learning and Teaching Policy 2015;
- agreed to recommend that Senate approve the amendment of the University of Sydney (Higher Degree by Research) Rule 2011;
- approved the amendment of the Coursework Policy 2014 and approve the introduction of the Admissions Standards – English Language Proficiency;
- approved the amendment of the Progress Planning and Review for Higher Degree by Research Students Policy 2015;
- approved the introduction of the Continuing and Extra-Curricular Education Procedures 2018, Continuing and Extra-Curricular Education reporting template, and course evaluation and approval template, as presented;
- approved the introduction of the Educational Integrity Decision-Making and Penalty Guidelines 2018;
- approved the amendment of the Student Placement and Project Policy 2015 and the introduction of the Higher Degree by Research Internships Procedures 2018;
- approved the amendment of the Student Recognition Awards Policy 2016;
- received and agreed to recommend to Senate the Annual Report of Student Misconduct 2017; and
- received and agreed to recommend to Senate the Annual Report of Student Appeals Body 2017.
Non-Confidential

**Items related to the Graduate Studies Committee**
The Academic Board noted the report from meeting of the Graduate Studies Committee held on 6 November 2018 and:

- approved the proposal as amended from the Faculty of Engineering and Technology to introduce the Master of Transport, Graduate Diploma in Transport and Graduate Certificate in Transport, approved the introduction of course resolutions and unit of study tables arising from the proposal, and agreed to recommend that Senate approve the amendment of the Resolutions of Senate for the Faculty of Engineering and Information Technologies, with effect from 1 January 2020;
- approved the proposal from the Education Portfolio to introduce the Master of Advanced Studies and approved the introduction of course resolutions and unit of study tables arising from the proposal, with effect from 1 January 2020;
- approved the proposal from the Faculty of Science to delete the specialisation “Forest and Atmosphere Interactions” and amend the unit of study tables and amend the course resolutions arising from this proposal, with effect from 1 January 2019;
- approved the proposal as amended from Sydney Law School to amend the Juris Doctor and approved the amendment of Faculty and course resolutions arising from this proposal, with effect from 1 January 2019;
- approved the proposal from the Faculty of Engineering and Information Technology to amend the Master of Professional Engineering (Accelerated) and approved the amendment of unit of study tables arising from this proposal, with effect from 1 January 2019;
- approved the proposal from the University of Sydney Business School to amend the Master of Business Administration (Leadership & Enterprise) and approved the amendment of course resolutions arising from this proposal, with effect from 1 January 2019;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Master of Economic Analysis and embedded award courses and approved the amendment of course resolutions arising from the proposal, with effect from January 1, 2020;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Master of Crosscultural and Applied Linguistics and embedded award courses and approved the amendment of course resolutions and unit of study tables arising from the proposal, with effect from January 1, 2020;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Master of International Relations, Master of International Security, Master of International Studies and Master of Public Policy and approved the amendment of unit of study tables arising from the proposal, with effect from January 1, 2020;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Master of Education, Graduate Diploma in Educational Studies and Graduate Certificate in Educational Studies and approved the amendment of course resolutions and unit of study tables arising from the proposal, with effect from January 1, 2020;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Resolutions of the Senate for the Faculty of Arts and Social Sciences and agreed to recommend that Senate approve the amendment, as presented, with effect from January 1, 2019;
- approved the proposal from the Faculty of Medicine and Health to amend the Doctor of Clinical Dentistry and approved the amendment of course resolutions arising from this proposal, with effect from 1 January 2019;
- noted the Committee's endorsement of the proposal to amend the Terms of Reference for the Graduate Studies Committee, the amendment of the Progress Planning and Review for Higher Degree by Research Students Policy 2015 with effect from 1 January 2019, and request that faculties provide the relevant information for existing units of study taught to HDR students to be included in Table R by 30 November 2018;
- note the Committee’s endorsement of the proposal to amend the Student Placement and Project Policy 2015 and approve a new procedures document, the Higher Degree by Research Internships Procedures 2018, with effect from 1 January 2019; and
- noted the Committee's endorsement of the proposal to recommend that Senate approve the amendment of the University of Sydney (Higher Degree by Research) Rule 2011, with effect from 1 January 2019.

*Respect is a core value of the Academic Board*
Non-Confidential

Items related to the Undergraduate Studies Committee
The Academic Board noted the report from meetings of the Undergraduate Studies Committee held on 23 October, 30 October and 13 November 2018 and:

- approved the proposal from the Faculty of Arts and Social Sciences to introduce the Bachelor of Arts / Bachelor of Advanced Studies (Languages), approved the amendment of faculty and course resolutions and unit of study tables arising from the proposal, and agreed to recommend that Senate approve the amendment of the Resolutions of Senate for the Faculty of Arts and Social Sciences, with effect from 1 January 2020;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Arts / Bachelor of Advanced Studies (Media and Communications) and approved the amendment of course resolution and unit of study tables arising from the proposal, with effect from 1 January 2020;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Arts / Bachelor of Advanced Studies (Media and Communications) and approved the amendment of unit of study tables arising from the proposal, with effect from 1 January 2020;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Arts / Bachelor of Social Work and approved the amendment of course resolutions arising from the proposal, with effect from 1 January 2020;
- approved the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Economics and the Bachelor of Economics/Bachelor of Advanced Studies and approved the amendment of course resolutions and unit of study tables arising from the proposal, with effect from 1 January 2020;
- approved the proposal from the Sydney Conservatorium of Music to amend the Bachelor of Music and approved the amendment of unit of study tables arising from the proposal, with effect from 1 January 2020;
- approved the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Exercise Physiology) and the Bachelor of Applied Science (Exercise Physiology) Honours, and approved the amendment of course resolutions and unit of study tables arising from the proposal, with effect from 1 January 2020;
- approved the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Exercise and Sport Science) and the Bachelor of Applied Science / Bachelor of Advanced Studies (Exercise and Sport Science), approved the amendment of course resolutions and unit of study tables arising from the proposal, noted the Board of Interdisciplinary Studies’ endorsement of the proposal to include the Physical Activity and Health Major and Minor in the Shared Pool (Table S) for all Undergraduate degrees, and agreed to recommend that Senate approve the amendment of the Resolutions of Senate for the Faculty of Health Sciences, with effect from 1 January 2020;
- approved the proposal from the Sydney Law School to amend the Bachelor Laws and approved the amendments to the faculty and course resolutions arising from the proposal, with effect from 1 January 2019;
- approved the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering (Honours) Combined Degrees, and approved the amendment of course resolutions arising from the proposal, with effect from 1 January 2019;
- approved the proposal from the Faculty of Science to amend the Bachelor of Liberal Arts and Science and approved the amendment of course resolutions arising from the proposal, with effect from 1 January 2019;
- approved the proposal from the DVC Education Portfolio endorsed by the Board of Interdisciplinary Studies on 11 October 2019 to amend the Bachelor of Advanced Studies and approved the amendment of course resolutions arising from the proposal, with effect from 1 January 2020;
- approved the Undergraduate course and component learning outcomes proposed by the Sydney Law School, for implementation with effect from 1 January 2019;
- approved the Undergraduate course and component learning outcomes proposed by the Sydney Conservatorium of Music, for implementation with effect from 1 January 2019;
- approved the Undergraduate course and component learning outcomes proposed by the Faculty of Health Sciences, for implementation with effect from 1 January 2019;
- approved the Undergraduate course learning outcomes proposed by the Faculty of Business, for implementation with effect from 1 January 2019;
Non-Confidential

- approved the Undergraduate course and component learning outcomes proposed by the Sydney School of Architecture, Design and Planning, for implementation with effect from 1 January 2019;
- approved the Undergraduate course and component learning outcomes proposed by the Faculty of Arts and Social Sciences, for implementation with effect from 1 January 2019;
- approved the Undergraduate course and component learning outcomes proposed by the Faculty of Science, for implementation with effect from 1 January 2019; and
- approved the Undergraduate component learning outcomes proposed by the Faculty of Business, for implementation with effect from 1 January 2019.

Other matters

The Academic Board also:
- authorised the Chair and Deputy Chair to act on behalf of the Academic Board for urgent matters that arise between this meeting and the first meeting of 2019 (scheduled for 5 March);
- received and approved the Report of the Assessment Working Group 2018, which includes interim definitions of the University graduate qualities and a suite of nine common draft University rubrics for faculties to refer to in making disciplinary interpretations and developing assessment plans;
- received a report from the Deputy Vice-Chancellor (Education) on the Student Experience Strategy;
- noted an update from the Director, Culture Strategy, on progress of the University’s Culture Strategy;
- received and noted the Reports of the Chair and of the Acting Vice-Chancellor;
- received and noted reports from the student members of the Academic Board;
- noted updates to the membership of the Academic Panel for the period 2018-2020;
- approved the amendment of the Resolutions of Faculty for the University of Sydney Business School and the Faculty of Health Sciences;
- approved the 2019 Academic Calendars for the Sydney Conservatorium of Music, the Faculty of Medicine & Health Doctor of Medicine program and the School of Nursing & Midwifery; and
- approved updated approval timelines for the submission of proposals for changes to 2020 curriculum components, including award courses, majors and units of study.

The agenda pack for the 27 November 2018 meeting of the Academic Board is available from:

Associate Professor Tony Masters
Chair, Academic Board
Confidential OR Non-Confidential

Author
Dr Glenys Eddy, Committee Officer, Board of Interdisciplinary Studies

Reviewer/Approver
Professor Stephen Garton/Professor Philippa Pattison, Chairs, Board of Interdisciplinary Studies

Paper title
2018 Interdisciplinary Curriculum Component Endorsements

Purpose
The purpose of this paper is to inform the AB Undergraduate Studies Committee of the business of the Board of Interdisciplinary Studies, with respect to undergraduate interdisciplinary curriculum matters, conducted at its 2018 meetings on the following dates:

1. 24 April
2. 20 June
3. 21 August
4. 11 October
5. 13 November
6. 6 December
7. 18 December (by circulation)

RECOMMENDATION

That the Undergraduate Studies Committee note the 2018 report from the Board of Interdisciplinary Studies.

BIS APPROVALS / ENDORSEMENTS 2018, FOR NOTING by USC

The Board of Interdisciplinary Studies endorsed the following proposals, reports and papers in 2018:

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<thead>
<tr>
<th>Meeting Date</th>
<th>Proposal</th>
<th>BIS Decision</th>
<th>USC → AB</th>
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<tr>
<td>24 April 2018</td>
<td>Architecture, Design and Planning: Design Major, B. Advanced Studies Minor Course Amendment</td>
<td>endorsed for 2019</td>
<td>endorsed USC 24 April; approved AB 1 May</td>
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<td>Architecture, Design and Planning: Bachelor of Design Computing/Bachelor of Advanced Studies Minor Course Amendment</td>
<td>endorsed for 2019</td>
<td>endorsed USC 24 April; approved AB 1 May</td>
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<td>FASS Table S: Conversion of Criminology minor to a major</td>
<td>endorsed</td>
<td>endorsed for 2020, at USC 15 May</td>
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<td>SCM Table S: Digital Music major and minor</td>
<td>endorsed for 2020</td>
<td>for noting</td>
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<td></td>
<td>Education Portfolio: 2019 OLE Unit Proposals</td>
<td>endorsed for 2019 pending further support from OLE subcommittee</td>
<td>for noting</td>
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<td>endorsed USC 24 April, approved AB 1 May, subsequent withdrawal noted at USC 15 May</td>
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<td>Level Learning Outcomes for Design major</td>
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Confidential OR Non-Confidential

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<th>Item Details</th>
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<th>For noting</th>
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<td>13 November 2018</td>
<td>SCM Table S: Recoded Elective Units</td>
<td>endorsement for 2019 conditional upon a review of their learning outcomes</td>
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<td>6 December 2018</td>
<td>OLE Sub-committee: Round 2 OLE Unit EOIs for 2020</td>
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<td>18 December 2018 (by circulation)</td>
<td>Science: 4000-level Honours arrangements</td>
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<td>13 November 2018</td>
<td>Report from the Review of the Open Learning Environment</td>
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<td>18 December 2018 (by circulation)</td>
<td>FASS Table S: Electives</td>
<td>endorsed for 2019</td>
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<tr>
<td>6 December 2018</td>
<td>Science Table S: Mathematics and Statistics electives: addition of MATH1111</td>
<td>endorsed for 2019</td>
<td>for noting</td>
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</table>

**ITEMS NOTED BY BIS 2018**

The following submissions were noted by the Board of Interdisciplinary Studies in 2018.

24 April 2018:
- Format of the Non-Award Sub-Committee in 2018
- Report of BIS Dalyell Sub-committee
- Report of BIS OLE Sub-committee
- 2018 OLE Unit Review (Quality and Student Participation)
- Education Portfolio: Updated Guidelines for Approving Open Learning Environment Units and Compendium Paper
- Education Portfolio: Update on the Master of Advanced Studies
- Education Portfolio: Revision Role of BIS in Table S Approvals

20 June 2018:
- Report of BIS Dalyell Sub-committee
- Update on FASS Sydney Research Seminar Unit Proposals

21 August 2018:
- Report of BIS Dalyell Sub-committee
- Report of BIS OLE Sub-committee

11 October 2018:
- Report of BIS Dalyell Sub-committee
- Report of BIS OLE Sub-committee
- Update to Master of Advanced Studies Course Proposal

13 November 2018:
- Report of BIS Non-Award Sub-committee

6 December 2018:
- Report of BIS Dalyell Sub-committee
- BIS OLE Sub-committee: Schedule of Activities for Developing OLE Units
Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Georgie Wheadon, Senior Policy and Project Officer, Education Strategy</th>
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<tr>
<td>Reviewer/Approver</td>
<td>Peter McCallum, Director, Education Strategy</td>
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<tr>
<td>Paper title</td>
<td>REVISED LEARNING OUTCOMES FOR THE BACHELOR OF ADVANCED STUDIES</td>
</tr>
<tr>
<td>Purpose</td>
<td>To recommend revised learning outcomes for the Bachelor of Advanced Studies for approval.</td>
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</table>

**RECOMMENDATION**

That the Undergraduate Studies Committee endorse the revised learning outcomes for the Bachelor of Advanced Studies.

**EXECUTIVE SUMMARY**

The proposal below was endorsed by the Board of Interdisciplinary Studies at its meeting on 21 August 2018, with a view to endorsement by the Undergraduate Studies Committee and approval by Academic Board for an expected 2019 implementation. At this stage, approval is sought for a 2020 implementation, with the expectation that students will not be affected by this later approval as the standalone Bachelor of Advanced Studies will not be offered until 2020.

The Education portfolio has reviewed and revised the learning outcomes for the approval of the Board of Interdisciplinary Studies (BIS). This work was undertaken as part of the University-wide process to update learning outcomes for undergraduate degrees requested by the Academic Board in July 2018. The learning outcomes for the degree were originally approved by the Academic Board in November 2016 as part of the course proposal for the Bachelor of Advanced Studies. The update seeks to ensure the learning outcomes are clear, use appropriate verbs that reflect need for higher order skills such as critical appraisal and application and achieve all of the University’s graduate qualities.

**BACKGROUND**

The Bachelor of Advanced Studies is offered as a four year combined degree with the Bachelor of Arts, Bachelor of Commerce, Bachelor of Economics, Bachelor of Design Computing, Bachelor of Science and Bachelor of Visual Arts. The degree was approved in 2016 as part of the undergraduate curriculum reforms as part of the University’s 2016-2020 Strategic Plan, and offered for the first time to commencing students in 2018. As part of the University’s shared curriculum, the Bachelor of Advanced Studies is governed by the BIS, who approve the inclusion of majors, minors, and advanced coursework, Dalyell stream and Honours units of study in its curriculum.

In general, learning outcomes describe what a student should know and be able to do at the end of a unit, component (stream, program, major, minor or specialisation) or course. Undergraduate course learning outcomes should give expression to all of the University’s graduate qualities. Graduate qualities are the University’s statement on the non-discipline specific skills or attributes students should have at the end of their degrees and encompasses the “uniqueness” of the University of Sydney graduate. The University’s graduate qualities, adopted in the Strategic Plan 2016-2020, are described below.

<table>
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<tr>
<th>Graduate quality</th>
<th>Purpose</th>
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<tr>
<td>Depth of disciplinary expertise</td>
<td>To excel at applying and continuing to develop expertise in the graduate’s chosen discipline or disciplines</td>
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</table>
Course learning outcomes and graduate qualities do not need to correspond one-to-one. Undergraduate course learning outcomes may encompass more than one graduate quality and the same graduate quality may be expressed in several learning outcomes.

**ISSUES**

The revised learning outcomes for the Bachelor of Advanced Studies are described below. Underline and red font indicates new content while strikethrough indicates content to be deleted.

**Graduates of the Bachelor of Advanced Studies will:**

1. have **synthesize** advanced **theory theoretical** and technical knowledge in one or more than one disciplines or areas of practice;
2. have **apply** advanced cognitive, technical and communication skills to select and apply methods and technologies;
3. **critically evaluate and transform analyse** information; **to complete a range of activities**;
4. **analyse generate and formulate transmit** solutions to address complex problems;
5. communicate **transmit** knowledge, skills and ideas to others in a range of cultural and disciplinary contexts;
6. apply knowledge and skills **creatively** to demonstrate autonomy, **well-developed judgement**, adaptability and **ethical** responsibility as a practitioner or learner.

**IMPLEMENTATION**

If approved by the BIS, the revised learning outcomes will be submitted to the Undergraduate Studies Committee and then the Academic Board for approval. They will apply from 1 January 2019.