Notice of Election 2019
Call for nominations for election of one
Professional Staff Fellow of Senate

Notice of Election

In accordance with the University of Sydney By-law 1999, NOTICE is hereby given that the election of one Fellows of Senate by and from the Professional Staff of the University of Sydney will be held on Friday 26 April 2019. This appointment is for a term of office commencing 1 June 2019 through 31 May 2021 inclusive. The election will be conducted by means of an electronic ballot from 9:00am on Friday 12 April to 4:00pm on Friday 26 April 2019, an invitation to participate in which will be sent electronically to eligible voters.

Nominations for election are invited from full-time and part-time members of the professional staff of the University (please note that this excludes affiliates and staff employed on a casual basis). Nominations are to be received strictly by 12:00 noon on Monday 25 March 2019 using the nomination form.

It is the responsibility of candidates and nominators to ensure that the nomination procedures are followed and that they abide by the Election Candidates Conduct Procedures 2017.

Timetable

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<tbody>
<tr>
<td><strong>Nominations open:</strong></td>
<td>11 March 2019 (9:00am)</td>
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<tr>
<td><strong>Nominations close:</strong></td>
<td>25 March 2019 (12:00 noon)</td>
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<td><strong>Ballot material issued:</strong></td>
<td>12 April 2019 (9:00am)</td>
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<td><strong>Closing date of the ballot:</strong></td>
<td>26 April 2019 (4:00pm)</td>
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<td><strong>Counting of ballots:</strong></td>
<td>27 April 2019</td>
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1. Nomination procedures

1.1 Each nomination of a nominee must be forwarded on the nomination form to reach the Returning Officer via email to secretariat.elections@sydney.edu.au no later than 12:00 noon on Monday 25 March 2019.

1.2 Each nomination form must be signed by at least two qualified voters and must be signed by the person nominated, signifying their consent to the nomination.

1.3 The nominee must also sign the nomination form as an acknowledgement that they have read sections 26F and 26G of, and Schedule 2A to, the University of Sydney Act 1989 regarding the duties of Fellows of Senate, and understands the effect of those provisions.

1.4 There must be a separate nomination form for each nominee and no qualified voter may nominate themselves or more than one nominee for election.
1.5 If a qualified voter nominates more than one person in any election, the Secretary to Senate will treat the first signed nomination form received as the valid nomination.

1.6 Nomination forms are available from David Pacey (Secretary to Senate) via david.pacey@sydney.edu.au or phone +61 2 9351 4839.

2. Persons qualified to stand for election, to nominate a candidate for election and to vote in this election:
2.1 A person is eligible to stand for election, to nominate a nominee for election and to vote in the election if that person’s name appears on the Roll of Professional Staff members (see point 3 below) at the time for close of nominations specified in this notice of ballot, i.e. on 25 March 2019 at 12 noon.

3. Roll of Professional Staff of the University:
3.1 The Roll of Professional Staff contains the names and addresses of the full-time and part-time members of the professional staff of the University at the time for close of nominations specified in this notice of ballot, i.e. on 25 March 2019 at 12 noon.
3.2 A person who is engaged as a casual member of the professional staff or who is an affiliate is not entitled to have their name entered on the Roll.

4. Information about nominees:
4.1 Each nominee must provide at the time of nomination:
   (a) a completed nomination form
   (b) a 200 word Statement (this may be included on the nomination form or provided as a separate attachment)
   (c) a photo (in .jpeg format, no larger than 1MB)
   (d) Information provided, which may be edited by the Secretary to Senate, will appear on the electronic election platform.

5. Method of election:
5.1 This election is conducted in accordance with the University of Sydney Act 1989 (as amended) and the University of Sydney By-law 1999 (as amended).
5.2 In the event that only one nomination is received for this election, the nominee will be declared elected.
5.3 In the event of there being more than one candidate nominated for this election, an election will be held by electronic ballot.

Mr David Pacey
Secretary to Senate
March 2019