



TERMS OF REFERENCE

COMMITTEE	RESEARCH COMMITTEE
PURPOSE	The University Executive (UE) Research Committee will develop a comprehensive, detailed and evidence-based understanding of the University’s research enterprise. It will provide advice on all research matters, including strategy, policy, support processes, resource allocation and research integrity.
TERMS OF REFERENCE	<p>The purpose of UE Committees is to:</p> <ol style="list-style-type: none"> 1. contribute to the ongoing development and implementation of University strategy; 2. review operational matters and consider business-as-usual matters; 3. consider planning and prioritisation of proposals within the portfolio; 4. monitor performance against domain KPIs; and 5. be a conduit for institutional discussion and faculty discussions in the domain. <p>The UE Research Committee will:</p> <ol style="list-style-type: none"> 1. oversee the implementation of the research strategy within the Strategic Plan 2016-20; 2. provide advice to the UE on faculty and research strategies, including the development of research compacts, and on other matters relating to research activities; 3. formulate, monitor and report to the UE on key research performance indicators and advise the UE on strategies to improve performance; 4. monitor developments in domestic and international research policy and practice and advise the UE on how the University should respond; 5. assess proposals for major research initiatives requiring significant University funding, particularly those which are cross-disciplinary initiatives, and make decisions relating to research investment within the DVCR’s delegation and report on these decisions to the UE; 6. monitor and review programs to extend the leadership skills of researchers heading major research initiatives; 7. provide advice regarding other forms of research support which will improve performance, sustain areas of research strength; 8. with the Academic Board, develop a program for the systematic review and development of research policies; 9. assess requests for funding through Research Portfolio schemes; 10. oversee the implementation of investment in f research infrastructure facilities and advise the UE on possible areas for future investment; 11. monitor and report to the UE on matters of research integrity; 12. develop and monitor strategies to raise awareness about the University’s research, and improve public access to research expertise, resources and outcomes; and 13. oversee management of risk within the research portfolio to ensure risks are managed within the University’s agreed appetite and tolerance levels, and escalate to the UE those risks that are outside of the Committee’s remit to resolve.

	<p>The UE Research Committee has the authority to:</p> <ol style="list-style-type: none"> 1. make decisions on matters within the research portfolio, following the strategic direction agreed to by the UE; and 2. make recommendations on financial allocation to the limit of the DVC (Research) delegation, on proposals formally supported by the BRT process. <p>Relationship with University Executive:</p> <ol style="list-style-type: none"> 1. the UE Research Committee will refer matters to the UE only if the matters have an impact on the responsibility of the other UE Committees, or the Chair considers the decision is of strategic importance; and 2. the UE Research Committee will refer financial decisions to the UE above the DVC (Research) delegation. <p>Committee members have the responsibility to:</p> <ol style="list-style-type: none"> 1. harness energy and lead activity within this portfolio domain; within Faculties and within University Schools; 2. contribute the perspectives of their Faculties and University Schools to the Committee; 3. feed back to other UE Committees of which they are members, the decisions and discussion of the Committee; and 4. feed back to Faculties and University Schools the decisions and discussions of the Committee.
CHAIR	Deputy Vice-Chancellor (Research)
MEMBERSHIP	<p>Pro-Vice-Chancellor, Strategic Collaboration and Partnerships (Deputy Chair)</p> <p>Pro-Vice-Chancellor (Global Engagement)</p> <p>Pro-Vice-Chancellor (Research Enterprise & Engagement)</p> <p>Director, Aboriginal and Torres Strait Islander Research, Deputy Vice-Chancellor (Indigenous Strategy and Services)</p> <p>Chair of the Academic Board (or nominee)</p> <p>6 Faculty Associate Deans (Research)</p> <p>4 Centre Directors (nominated by the DVC Research)</p> <p>3 University School Associate Deans (Research)</p> <p>5 Heads of School (with a minimum of 1 from a University school)</p> <p>1 Faculty Research Manager</p> <p>1 Postgraduate student nominated by SUPRA</p>
ATTENDEES	<p>General Counsel (or nominee)</p> <p>Directors, Research Portfolio (or nominee)</p> <p>Director, Graduate Research (or nominee)</p>

	<p>Director, Higher Education Policy and Projects (or nominee)</p> <p>Chief Risk Officer, Risk Management</p> <p>Chairs of University Executive Research Committee sub-committees</p> <p>Any others as determined by the Chair when necessary</p>
QUORUM	A Chair plus half the members will constitute a quorum
SECRETARIAT	University Secretariat
MEETINGS	Monthly
REPORTING	University Executive
MINUTES	Available on SharePoint