# Learning Centre Timetable

**August/September Program 2017**

### 14 August - 18 September

**Registration online Mon 7 August sydney.edu.au/lc**

- You must register online at the Learning Centre website: sydney.edu.au/lc
- There is a limit to the number of places available in each workshop.
- Workshops are open to all enrolled University of Sydney students and are free of charge.
- **Learning Centre** Room 722, Education Building, Manning Road, The University of Sydney NSW 2006
  T  02 93513853
  E learning.centre@sydney.edu.au

---

**ACADEMIC READING AND WRITING SKILLS**

**Effective Reading and Notetaking (4 hours)**
- **Thur 7 and 14 Sept 2-4pm (Course No 5442)** Room 722 Education Bldg A35
  Target group: undergraduates and coursework postgraduates. Bring: example of course reading.
  Practises basic pre-reading strategies of predicting and skimming different kinds of texts, as well as notetaking strategies.

**Introduction to Critical Reading (3 hours)**
- **Thur 24 Aug 2-5pm (Course No 5443)** Room 722 Education Bldg A35
  Target group: English speaking background undergraduates. Bring: example of course reading.
  Introduces process of critical thinking and reading, practises strategies for evaluating and asking critical questions about readings.

**Writing in an Academic Style**
- **Fri 25 Aug 9-11am (Course No 5453)** Room 722 Education Bldg A35
  Target group: English speaking background students.
  **Fri 22, 29 Aug and 5 Sept 9-11am (Course No 5454)** Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  **Fri 1 Sept 9-11am (Course No 5454)** Room 418 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  **Fri 25 Aug 9-11am (Course No 5453)** Room 722 Education Bldg A35
  Target group: English speaking background students.
  **Fri 22, 29 Aug and 5 Sept 9-11am (Course No 5454)** Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  **Fri 1 Sept 9-11am (Course No 5454)** Room 418 Education Bldg A35
  Target group: undergraduates, Masters by coursework.

**Clearer Writing (3 hours)**
- **Fri 15 Sept 2-5pm (Course No 5457)** Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  **Fri 15 Sept 2-5pm (Course No 5457)** Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  **Fri 15 Sept 2-5pm (Course No 5457)** Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.

### Detailed Reading for Academic Writing (4 hours)
- **Mon 18 Sept 10am-2pm (Course No. 5446)** Room 722 Education Bldg A35
  Target group: non-English speaking background postgraduate students. Focuses on understanding academic texts packed with complex content and how this information needs to be unpacked in order to write successfully and avoid plagiarism. Session 1 will specifically focus on text structure, identifying key content words in paragraphs and joint paraphrasing. Session 2 will provide key word identification, strategies for note-making and paraphrasing, and examples of independent detailed reading practice.

**Writing a Critical Review on a Single Text or Object (3 hours)**
- **Wed 23 Aug 12noon-3pm (Course No 5449)** Room 722 Education Bldg A35

**Writing a Critical Review on a Topic Area (3 hours)**
- **Mon 14 Aug 2-5pm (Course No 5450)** Room 722 Education Bldg A35
  Target group: senior undergraduates, Bring (if possible): the text to be critically reviewed. Covers developing and demonstrating a critical perspective in a critical review of a single text (e.g. a journal article, artwork, film, lesson, policy, experiment, website). Includes examples, language features and writing practice.

**Foundations of Grammar (8 hours)**
- **Mon 15, 22, 29 Aug & 5 Sept 11am-1pm (Course 5459)** Room 722 Education Bldg A35
  Target group: all students. Bring: draft of current writing. Will cover many problem areas in grammar: basic sentence structure, tenses, articles, and subject and verb agreement.

**Functional Grammar for Academic Writing (10 hours)**
- **Mon 15, 22, 29 August, 5 and 12 Sept 2-5pm (Course 5460)** Room 722 Education Bldg A35
  Target group: all students. This workshop will be helpful for students who are required to describe and reflect on a critical incident; critically respond to and reflect on a real-life scenario; or explain a personal or professional experience from a theoretical perspective in order to demonstrate critical reflection and transform disciplinary knowledge in the social and health sciences.

**Critical Reflection in the Social and Health Sciences (Course No. 5461)**
- **Tue 12 Sept 9am-1pm (4 hours)** Room 722 Education Bldg A35

**Essay Writing (12 hours)**
- **Mon 14, 21, 28 August and 4 Sept 9-12noon (Course No 5462)** Room 215 Old Teachers’ College
  **Wed 16, 23, 30 August and 6 Sept 2-5pm (Course No 5463)** Room 618 Education Bldg A35
  **Fri 18, 25 Aug, and 1 and 8 Sept 2-5pm (Course No 5464)** Room 722 Education Bldg A35
  Target group: undergraduate students. This workshop will be helpful for students who are required to describe and reflect on a critical incident; critically respond to and reflect on a real-life scenario; or explain a personal or professional experience from a theoretical perspective in order to demonstrate critical reflection and transform disciplinary knowledge in the social and health sciences.

**SHORT ESSAY WRITING WORKSHOPS**

These workshops cover the same areas as the twelve hour essay writing workshop, therefore EITHER enrol in the twelve hour workshop OR in one or more of the short workshops.

**Analyzing an Assignment Question (2 hours)**
- **Fri 18 Aug 9-11am (Course No 5465)**
  **Wed 30 Aug 3-5pm (Course No 5466)**
  Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  Provides strategies for identifying the focus of the question and investigating how the wording of a question affects the structure of the response.

**Planning an Assignment (2 hours)**
- **Fri 18 Aug 11am-1pm (Course No 5467)**
  Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  Covers the planning and structure of common written assignments.

**Using Evidence in Essays (3 hours)**
- **Mon 11 Sept 10am-1pm (Course No 5468)**
  Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  Covers evaluating sources of evidence, using evidence critically and to support your argument, synthesising evidence to find patterns and develop your argument and paraphrasing skills.

**Developing an Argument (3 hours)**
- **Thur 17 Aug 2-5pm (Course No 5469)**
  Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  Focuses on developing an argument by synthesising, evaluating and presenting evidence from relevant literature to substantiate a point of view.

**Analytical Writing (2 hours)**
- **Fri 17 Sept 11am-1pm (Course No 5470)**
  Room 418 Education Bldg A35
  **Wed 6 Sept 10am-12noon (Course No 5471)**
  Room 722 Education Bldg A35
  Target group: undergraduates, Masters by coursework.
  Looks at the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.
Introduction to Critical Writing in Essays (3 hours)
• Fri 8 Sept 10am-1pm (Course No 5472)
  Room 418 Education Bldg A35
• Wed 13 Sept 9am-12noon (Course No 5473)
  Room 458 Education Bldg A35
Target group: undergraduates, Masters by coursework.
Identities the types of assignments that require a critical approach. Covers developing and demonstrating a critical perspective within essays. Includes examples, language features and writing practice.

Professional Report Writing in the Social Sciences (3 hours)
• Wed 23 Aug 9am-12noon (Course No 5474)
  Room 722 Education Bldg A35
• Wed 30 Aug 10am-1pm (Course No 5475)
  Room 448 Old Teachers College A22
Target group: all students/first year students. Helps you to identify the differences between quoting and reporting, and gives practice in language strategies to help avoid plagiarism.

Language Strategies for Referring to Evidence (2 hours)
• Wed 16 Aug 3-5pm (Course No 5476)
  Room 722 Education Bldg A35
Target group: all students/first year students.

Quoting, Summarising and Paraphrasing Evidence (3 hours)
• Mon 21 Aug 2-5pm (Course No 5477)
• Thur 31 Aug 2-5pm (Course No 5477)
  Room 722 Education Bldg A35
Target group: all students/staff.

Discussion Skills & Working in Groups (3 hours)
• Fri 1 Sept 9am-12noon (Course No 5478)
  Room 722 Education Bldg A35
Target group: non English speaking background students.

Develop your essay writing
• The Essay Writing Course
• Analysing an Assignment Question
• Analytical Writing
• Developing an Argument
• Introduction to Critical Writing in Essays
• Planning an Assignment

Develop using evidence skills in your writing
• Language Strategies for Referring to Evidence
• Quoting, Paraphrasing and Summarising Evidence
• Using Evidence in Essays

Develop your oral presentation and discussion skills
• Oral Presentation Skills
• Discussion Skills
• Working in Groups
• Pronunciation Skills

Develop your critical reading and thinking skills
• Introduction to Critical Reading
• Critical Reading of a Research Article
• Critical Thinking
• Reading and Note-taking skills
• Reading Strategies

Develop your approach to study and exam techniques
• Procrastination and Managing Time
• Practice for Multiple Choice Question Exams
• Practice for Short Answer Exams

Develop a clear academic style
• Clearer Writing
• Writing in an Academic Style

Writing a Thesis Including Publications (3 hours)
• Wed 16 Aug 11am-2pm (Course No 5491)
  Room 459 Education Bldg A35
Target group: doctoral students. This workshop is based on a study of recent successful theses and will cover: how to write an engaging introduction and a forceful conclusion, avoid duplication in the several literature reviews required, and develop a final overarching argument.

POSTGRADUATE COURSEWORK
Writing Coursework Assignments (3 hours)
• Wed 16 Aug 12noon-3pm (Course No 5492)
• Mon 28 Aug 9am-12noon (Course No 5493)
  Room 722 Education Bldg A35
Target group: all Masters by coursework. Bring: draft of a current assignment. This workshop looks at possible structures of coursework assignments, the component parts and the links between them.

Managing Literature for Coursework Assignments (3 hours)
• Fri 25 Aug 11am-2pm (Course No 5494)
  Room 722 Education Building A35
• Mon 4 Sept 10am-1pm (Course No 5495)
  Room 722 Education Building A35
Target group: all Masters by coursework. Bring: two articles for a current coursework assignment. This workshop discusses how literature from your field can be used to support argument in your coursework assignment, and looks at strategies for organising your references.

Preparing for Postgraduate Study - Coursework (2 hours)
• Tue 15 Aug 9-11am (Course No 5496)
  Room 722 Education Bldg A35
Target group: beginning Masters by coursework. Covers time management, working in small groups, accessing and managing electronic and print information.

Writing a Critical Review on a Single Text or Object (3 hours)
• Mon 14 Aug 2-5pm (Course No 5497)
  Room 459 Education Bldg A35
Target group: Masters by coursework. Bring: (if possible): the text to be critically reviewed. Covers developing and demonstrating a critical perspective in a critical review of a single text (e.g. a journal article, artwork, film, lesson, policy, experiment, website). Includes examples, language features and writing practice.

Writing a Critical Review on a Topic Area (3 hours)
• Mon 21 Aug 2-5pm (Course No 5498)
  Room 508 Education Bldg A35
Target group: postgraduate. Bring: (if possible): text to be critically reviewed. Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.

Develop your grammatical knowledge
• Foundations of Grammar
• Functional Grammar for Academic Writing

Develop a clear academic style
• Clearer Writing
• Writing in an Academic Style

Develop critical writing
• Writing a Critical Review on a Single Text or Object
• Writing a Critical Review on a Topic Area
• Professional Report and Case Study Writing
• Critical Writing in Essays

HOW TO IMPROVE YOUR ACADEMIC LANGUAGE AND LEARNING THROUGH LEARNING CENTRE COURSES

Develop your essay writing
• The Essay Writing Course
• Analysing an Assignment Question
• Analytical Writing
• Developing an Argument
• Introduction to Critical Writing in Essays
• Planning an Assignment

Develop using evidence skills in your writing
• Language Strategies for Referring to Evidence
• Quoting, Paraphrasing and Summarising Evidence
• Using Evidence in Essays

Develop your oral presentation and discussion skills
• Oral Presentation Skills
• Discussion Skills
• Working in Groups
• Pronunciation Skills

Develop your critical reading and thinking skills
• Introduction to Critical Reading
• Critical Reading of a Research Article
• Critical Thinking
• Reading and Note-taking skills
• Reading Strategies

Develop your approach to study and exam techniques
• Procrastination and Managing Time
• Practice for Multiple Choice Question Exams
• Practice for Short Answer Exams

Develop your oral presentation and discussion skills
• Oral Presentation Skills
• Discussion Skills
• Working in Groups
• Pronunciation Skills

Develop a clear academic style
• Clearer Writing
• Writing in an Academic Style

Develop your essay writing
• The Essay Writing Course
• Analysing an Assignment Question
• Analytical Writing
• Developing an Argument
• Introduction to Critical Writing in Essays
• Planning an Assignment

Develop using evidence skills in your writing
• Language Strategies for Referring to Evidence
• Quoting, Paraphrasing and Summarising Evidence
• Using Evidence in Essays

Develop your oral presentation and discussion skills
• Oral Presentation Skills
• Discussion Skills
• Working in Groups
• Pronunciation Skills

Develop your critical reading and thinking skills
• Introduction to Critical Reading
• Critical Reading of a Research Article
• Critical Thinking
• Reading and Note-taking skills
• Reading Strategies

Develop your approach to study and exam techniques
• Procrastination and Managing Time
• Practice for Multiple Choice Question Exams
• Practice for Short Answer Exams

Develop a clear academic style
• Clearer Writing
• Writing in an Academic Style

Develop critical writing
• Writing a Critical Review on a Single Text or Object
• Writing a Critical Review on a Topic Area
• Professional Report and Case Study Writing
• Critical Writing in Essays