ACADEMIC READING AND WRITING SKILLS

Effective Reading and Note-taking (3 hours)
- Fri 17 Aug 9-11am (Course No 5901)
  Room 722 Education Building A35
- Fri 24 Aug 9-11am (Course No 5902)
  Room 432 Education Building A35
- Thu 30 Aug 9-11am (Course No 5903)
  Room 432 Education Building A35

Introduction to Critical Reading (3 hours)
- Fri 17 Aug 1-4pm (Course No 5891)
  Room 618 Education Building A35
- Thur 23 Aug 2-5pm (Course No 5892)
  Room 722 Education Building A35
- Thur 30 Aug 9-12pm (Course No 5893)
  Room 432 Education Building A35

Target group: undergraduate/postgraduate students. Bring: example of course reading. Practices basic pre-reading strategies of predicting and skimming different kinds of texts, as well as note-taking strategies.

Critical Reading of a Research Article (3 hours)
- Fri 17 Aug 9am-12pm (Course No 5894)
  Room 427 Old Teachers College A22
- Tue 21 Aug 9am-12pm (Course No 5895)
  Room 618 Education Building A35
- Wed 5 Sept 1-4pm (Course No 5896)
  Room 722 Education Building A35
- Fri 24 Aug 10am-1pm (Course No 5897)
  Room 527 Education Building A35
- Sat 1 Sept 2-5pm (Course No 5898)
  Room 722 Education Building A35

Target group: senior undergraduates (3rd year plus), Masters and doctoral students. Bring: journal article from field of study. Covers interpreting and asking critical questions about a text and its subject matter.

Detailed Reading for Academic Writing (4 hours)
- Thur 13 Sept 12-2pm and 3-5pm (Course No. 5899)
  Room 722 Education Building A35

Target group: non English speaking background postgraduate students. Focuses on understanding academic texts with particular content and how this information needs to be unpacked in order to write successfully and avoid plagiarism. Session 1 will specifically focus on text structure, identifying key content words in paragraphs and joint paraphrasing. Session 2 will provide key word identification, strategies for note-making and paraphrasing, and examples of independent detailed reading practice.

Critical Thinking (3 hours)
- Mon 13 Aug 9-12pm (Course No 5900)
  Room 459 Education Building A35
- Tue 14 Aug 2-5pm (Course No 5901)
  Room 527 Education Building A35
- Mon 20 August 9-12pm (Course No 5902)
  Room 722 Education Building A35
- Thur 23 Aug 9am-12pm (Course No 5903)
  Room 323A Old Teachers’ College A22
- Tue 28 Aug 1-4pm (Course No 5904)
  Room 435 Education Building A35

Target group: all students. Bring: a reading (article/book chapter) from a discipline you are studying. Considers what it means to think critically, offers a step-by-step perspective on critical thinking, includes practice in thinking critically about a text in your own discipline.

Writing a Critical Review of a Journal Article (3 hours)
- Wed 22 Aug 12-3pm (Course No 5905)
  Room 722 Education Building A35
- Mon 27 Aug 2-5pm (Course No 5906)
  Room 452 Education Building A35

Target group: undergraduates. Bring (if possible): the text to be critically reviewed. Covers developing and demonstrating a critical perspective in a critical review of a journal article. Includes examples, language features and writing practice.

Writing a Critical Review on a Topic Area (3 hours)
- Wed 29 Aug 12-3pm (Course No 5907)
  Room 722 Education Building A35
- Mon 3 Sept 2-5pm (Course No 5908)
  Room 427 Teachers’ College A22

Target group: senior undergraduates (3rd year plus). Bring (if possible): the text to be critically reviewed. Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.

Effective Reading and Writing practice.

Writing in an Academic Style

2 hour short course for English speaking background students
- Fri 24 Aug 9-11am (Course No 5909)
  Room 722 Education Building A35
- Fri 31 Aug 9-11am (Course No 5910)
  Room 332 Old Teachers’ College

Target group: undergraduates, Masters by coursework. Bring: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

Writing in an Academic Style

6 hours for non English speaking background students
- Mon 13, 20 & 27 Aug 9-12pm (Course No 5911)
  Room 722 Education Building A35
- Tue 21, 28 Aug 9-11am (Course No 5912)
  Room 722 Education Building A35
- Sat 8 & 9 Sept 10am-1pm and 2-5pm (Course No 5913)
  Room 722 Education Building A35

Target group: undergraduates, Masters by coursework. Bring: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

Clearer Writing

3 hours for English speaking background students
- Mon 3 Sept 9-11am (Course No 5914)
  Room 419 Education Building A35
- Fri 14 Sept 2-5pm (Course No 5915)
  Room 722 Education Building A35

Target group: undergraduates, Masters by coursework. Aims to make explicit the linking structures in English which make writing clear and logical and includes writing practice in using these structures.

Clearer Writing

4 hours for non English speaking background students
- Tue 14, 21, 28 Aug & 4 Sept 1-3pm (Course No 5916)
  Room 722 Education Building A35
- Sat 15 Sept 10am-1pm and 2-5pm (Course No 5917)
  Room 722 Education Building A35

Target group: undergraduates, Masters by coursework. Bring: draft of current writing. Focuses on developing and demonstrating a critical perspective in a critical review of a text to be critically reviewed. Students will then complete a clearer writing module online before the second session. The second session will respond to student questions after they have completed the online module.

Foundations of Grammar

8 hours
- Tue 14, 21, 28 Aug & 4 Sept 11am-1pm (Course No 5920)
  Room 722 Education Building A35

Target group: all students. Bring: draft of current writing. Will cover four main problem areas in grammar: basic sentence structure, tenses, articles, and subject and verb agreement.

Functional Grammar for Academic Writing

10 hours
- Fri 14 Sept 1-2pm (Course No 5927)
  Room 722 Education Building A35

Target group: students who are writing essays or reports. Bring: draft of current writing. Focuses on strategies for proofreading and editing at the sentence, paragraph and sentence level. Students will identify and correct errors in their own writing. Places are limited to 10 students per session. This course is not for experienced and confident writers.

Critical Reflection in the Social and Health Sciences

10 hours
- Tue 11 Sep 1-4pm (4 hours)
  Room 722 Education Building A35

Target group: all students. This workshop will be helpful for students who are required to describe and reflect on a critical incident or real-life scenario; or explain a personal or professional experience from a theoretical perspective in order to demonstrate critical thinking and transform disciplinary knowledge in the social and health sciences.

Essay Writing

12 hours
- Mon 13, 20, 27 Sept and 3 Sept 2-5pm (Course No 5929)
  Room 722 Education Building A35
- Wed 15, 22, 29 Aug and 5 Sept 2-5pm (Course No 5930)
  Room 448 Teachers’ College
- Fri 17, 24, 31 Aug and 7 Sept 2-5pm (Course No 5931)
  Room 722 Education Building A35
- Sat 16 and 23 Aug 10am-1pm and 2-5pm (Course No 5932)
  Room 722 Education Building A35

Target group: undergraduates, Masters by coursework. Covers characteristics of persuasive analytical essays for social science and humanities. Focuses on developing an analytical argument and incorporating evidence. Note: if you register for this workshop you do not need these short essay writing workshops: Analytical Writing, Planning an Assignment, Analysing the Assignment Question, Developing an Argument, Using Evidence in Essays, Introduction to Critical Writing in Essays.
SHORT ESSAY WRITING WORKSHOPS

These workshops cover the same areas as the twelve hour essay writing workshop, therefore EITHER enrol in the twelve hour workshop OR in one or more of the short workshops.

Analyzing an Assignment Question (2 hours)
• Fri 17 Aug 9-11am (Course No 5933)
Room 722 Education Building A35
• Wed 29 Aug 9-11am (Course No 5934)
Room 722 Education Building A35
• Mon 3 Sept 9-11am (Course No 5967)
Room 722 Education Building A35
Target group: all students/final year students. Focuses on the range of grammatical structures, reporting verbs and tenses that are available, and presents guidelines for choosing appropriately.

Discussion Skills and Working in Groups (3 hours)
• Fri 31 Aug 9am-12pm (Course No 5951)
Room 722 Education Building A35
Target group: non English speaking background students. This workshop provides strategies for effective participation in academic discussion and focussed language practice. It helps you set up personal goals for developing your skills. Also examines challenges of working in groups and teams, and suggests strategies for making groups more effective.

Using Evidence in Essays (3 hours)
• Tue 28 Aug 9am-12pm (Course No 5936)
Room 618 Education Building A35
• Mon 10 Sept 10am-1pm (Course No 5937)
Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Covers the planning and structure of common written assignments.

Planning an Assignment (2 hours)
• Fri 17 Aug 11am-1pm (Course No 5935)
Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Covers the planning and structure of common written assignments.

Developing an Argument (3 hours)
• Thur 16 Aug 2-5pm (Course No 5938)
Room 722 Education Building A35
• Thur 23 Aug 2-5pm (Course No 5939)
Room 432 Education Building A35
Target group: undergraduates, Masters by coursework. Focuses on developing an argument by synthesising, evaluating and presenting evidence from relevant literature to substantiate a point of view.

Analytical Writing (2 hours)
• Fri 31 Aug 11am-1pm (Course No 5940)
Room 332 Teachers’ College A22
• Wed 5 Sept 10am-12pm (Course No 5941)
Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Looks at the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

Introduction to Critical Writing in Essays (3 hours)
• Fri 7 Sept 10am-1pm (Course No 5942)
Room 418 Education Building A35
• Wed 12 Sept 9-12pm (Course No 5943)
Room 323 Education Building A35
Target group: undergraduates, Masters by coursework. Identifies the types of assignments that require a critical approach. Covers developing and demonstrating a critical perspective within essays. Includes examples, language features and writing practice.

Professional Report Writing in the Social Sciences (3 hours)
• Wed 22 Aug 9am-12pm (Course No 5944)
Room 722 Education Building A35
• Wed 29 Aug 10am-1pm (Course No 5945)
Room 458 Education Building A35
Target group: undergraduates, Masters by coursework. This workshop focuses on the language resources necessary to develop arguments and critical evaluation in order to (1) respond to a real-life scenario or case study, (2) demonstrate critical analysis of a particular real-world problem, and (3) make recommendations to a course of action by an imagined client, business or government department.

Quoting, Summarising and Paraphrasing Evidence (3 hours)
• Thur 16 Aug 2-5pm (Course No 5946)
Room 527 Education Building A35
• Mon 20 Aug 10am-1pm (Course No 5947)
Room 524 Education Building A35
• Wed 22 Aug 10am-1pm (Course No 5948)
Room 323 Old Teachers’ College A22
• Thur 30 Aug 2-5pm (Course No 5949)
Room 722 Education Building A35
Target group: all students/first year students. Helps you to identify the differences between quoting and reporting, and gives practice in language strategies to help avoid plagiarism.

Language Strategies for Referring to Evidence (2 hours)
• Wed 15 Aug 3-5pm (Course No 5950)
Room 722 Education Building A35
Target group: all students/first year students. Focuses on the range of grammatical structures, reporting verbs and tenses that are available, and presents guidelines for choosing appropriately.

Procrastination and Managing Time (2 hours)
• Mon 13 Aug 9-11am (Course No 5952)
Room 722 Education Building A35
• Wed 15 Aug 9-11am (Course No 5953)
Room 722 Education Building A35
• Wed 22 Aug 3-5pm (Course No 5954)
Room 722 Education Building A35
Target group: all students. Examines current (mis)use of time and prioritises tasks and planning strategies, weekly and daily levels. Prepares strategies on enhancing concentration and dealing with procrastination.

Preparing for Exams (3 hours)
• Mon 10 Sept 2-5pm (Course No 5955)
• Thur 13 Sept 9am-12pm (Course No 5956)
Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Covers exam revision schedules, exam performance strategies including managing time and dealing with exam anxiety.

Proof Reading and Editing Your Own Work (3 hours)
• Fri 24 Aug 11am-2pm (Course No 5957)
Room 722 Education Building A35
• Mon 3 Sept 10am-1pm (Course No 5973)
Room 722 Education Building A35
Target group: Masters by coursework. Bring: (if possible): the text to be critically reviewed. Covers proof reading and developing a critical perspective in a review of a journal article. Includes examples, language features and writing practice.

Writing a Critical Review on a Journal Article (3 hours)
• Mon 13 Aug 2-5pm (Course No 5957)
Room 323 Teachers’ College A22
Target group: Masters by coursework. Bring: (if possible): the text to be critically reviewed. Covers proof reading and developing a critical perspective in a review of a journal article. Includes examples, language features and writing practice.

Writing a Critical Review on a Topic Area (3 hours)
• Mon 20 Aug 2-5pm (Course No 5976)
Room 508 Education Building A35
Target group: postgraduates. Bring (if possible): text to be critically reviewed. Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.

Target group: postgraduates.

Target group: Masters by coursework.

Target group: all Masters by coursework.

Target group: all Masters by coursework.

Proof Reading and Editing Your Own Work
• Mon 13 Aug 11am-12pm (Course No 5963)
• Wed 15 Aug 11am-12pm (Course No 5964)
• Fri 17 Aug 1-2pm (Course No 5965)
• Fri 31 Aug 12-1pm (Course No 5966)
• Mon 3 Sept 1-2pm (Course No 5967)
• Wed 5 Sept 12-1pm (Course No 5968)
• Fri 7 Sept 1-2pm (Course No 5969)
Room 722 Education Building A35
Target: Higher Degree by Research students. Bring: draft of current writing. Focuses on strategies for proof reading and editing for theses and publications. Students will identify and correct errors in their own writing. Places are limited to 10 students per session. This course is not for experienced and confident writers.

POSTGRADUATE COURSEWORK

Writing Coursework Assignments (3 hours)
• Wed 15 Aug 12-1pm (Course No 5970)
Room 722 Education Building A35
• Mon 27 Aug 9am-12pm (Course No 5971)
Room 722 Education Building A35
Target group: all Masters by coursework. Bring: draft of a current assignment. This workshop looks at possible structures of coursework assignments, the component parts and the links between them.

Managing Literature for Coursework Assignments (3 hours)
• Fri 24 Aug 11am-2pm (Course No 5972)
Room 722 Education Building A35
• Mon 3 Sept 10am-1pm (Course No 5973)
Room 722 Education Building A35
Target group: all Masters by coursework. Bring: two articles for a current coursework assignment. This workshop discusses how literature from your field can be used to support argument in your coursework assignment, and looks at strategies for organising your references.

Preparing for Postgraduate Study - Coursework (2 hours)
• Tue 14 Aug 9-11am (Course No 5974)
Room 722 Education Building A35
Target group: beginning Masters by coursework. Covers time management and organisational skills, assessing and managing electronic and print information.

Writing a Critical Review on a Journal Article (3 hours)
• Mon 13 Aug 2-5pm (Course No 5975)
Room 323 Teachers’ College A22
Target group: Masters by coursework. Bring: (if possible): the text to be critically reviewed. Covers developing and demonstrating a critical perspective in a critical review of a journal article. Includes examples, language features and writing practice.

Writing a Critical Review on a Topic Area (3 hours)
• Mon 20 Aug 2-5pm (Course No 5976)
Room 508 Education Building A35
Target group: postgraduates. Bring (if possible): text to be critically reviewed. Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.

FUTURE WORKSHOPS PLANNED FOR 2018

Honours Program
(workshops aimed at students completing the final stages of their Honours thesis)
• 16 – 20 Aug

September/October Program
(includes exam preparation workshops)
• 17 Sept – 19 Oct

Postgraduate Research Writing Program
• 22 Oct – 30 Nov