Honours Program
Managing the Final Stages of an Honours Year (2 hours)
- Thu 21 Sept 10am-1pm, Course No. 5534
  Room 722 Education Building A35
  Target group: honours students in the last semester of their honours year. Bring: time lines.
  Provides strategies for coping with completing a thesis under pressure.

Writing Introductions, Conclusions and Abstracts (3 hours)
- Wed 20 Sept 10am-1pm, Course No. 5535
  Room 722 Education Building A35
  Target group: honours students at the end of the thesis writing process. Bring: draft introduction and conclusion (and if possible abstract).
  Provides an overview of the structure and language of these sections of a thesis.

Overview of an Honours Thesis (3 hours)
- Tue 19 Sept 2-5pm, Course No. 5536
  Room 722 Education Building A35
  Target group: honours students in the first semester of their honours year. Bring: content page/thesis outline. Provides a generalised description of the typical structure and purpose of each section of the thesis.

Developing Your Thesis Argument (3 hours)
- Wed 20 Sept 2-5pm, Course No. 5537
  Room 722 Education Building A35
  Target group: honours students in the writing process. Bring: draft of sections of the middle part of the thesis. Exemplifies how to develop the argument in the middle sections of the thesis by evaluating literature and discussing results.

Writing an Honours Proposal (3 hours)
- Tue 19 Sept 10am-1pm, Course No. 5538
  Room 722 Education Building A35
  Target group: honours students writing/about to write their proposal. Bring: draft of sections of proposal. Provides models and guidelines for writing a thesis proposal.

Preparing for Exams
Practice for Short Answer Exams (3 hours)
- Mon 16 Oct 10am-1pm, Course No. 5539
  Room 722 Education Building A35
  Target group: undergraduates, Masters coursework. Bring: examples of past exam questions (if available). Analyses and classifies short answer questions, practises outlining and writing short answers under time pressure.

Practice for Multiple Choice Question Exams (3 hours)
- Wed 18 Oct 10am-1pm, Course No. 5540
  Room 722 Education Building A35
  Target group: undergraduates, Masters coursework. Bring: examples of past exam questions (if available). Examines formats, instructions and wording of multiple choice question exams, offers practical strategies.

Preparing for Exams (3 hours)
- Fri 13 Oct 10am-1pm, Course No. 5541
  Room 722 Education Building A35
  Target group: undergraduates, Masters coursework. Covers exam revision schedules, exam performance strategies including managing time and dealing with exam anxiety.

Practice for Essay Exams (3 hours)
- Thu 12 October 2-5pm, Course No. 5542
  Room 722 Education Building A35
  Target group: undergraduates, Masters coursework. Bring: examples of past exam questions (if available). Analyses and classifies essay questions, practises outlining and writing essay answers under time pressure.

Procrastination and Managing Time (2 hours)
- Fri 13 Oct 2-4pm, Course No. 5543
  Room 722 Education Building A35
  Target group: undergraduates. Presents strategies for enhancing concentration and dealing with procrastination.

General Workshop Program
ACADEMIC WRITING SKILLS
Analysing an Assignment Question (2 hours)
- Fri 6 Oct 10am-12noon, Course No. 5544
  Room 722 Education Building A35
  Target group: undergraduates, Masters by coursework students. Looks at the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

Planning an Assignment (2 hours)
- Thu 5 Oct 1-3pm, Course No. 5545
  Room 722 Education Building A35
  Target group: undergraduates, Masters by coursework students. Covers the planning and structure of common written assignments.

Developing an Argument (3 hours)
- Fri 6 Oct 1-4pm, Course No. 5546
  Room 722 Education Building A35
  Target group: undergraduates, Masters by coursework students. Focuses on developing an argument by synthesising, evaluating and presenting evidence from relevant literature to substantiate a point of view.

Analytical Writing (2 hours)
- Thu 5 Oct 1-3pm, Course No. 5547
  Room 722 Education Building A35
  Target group: undergraduates, Masters by coursework students. Provides strategies for identifying the focus of the question and investigating how the wording of a question affects the structure of the response.

Writing in an Academic Style (2 hours)
- Fri 6 Oct 1-4pm, Course No. 5548
  Room 722 Education Building A35
  Target group: undergraduates, Masters by coursework students. Covers the differentiation between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

How to contact us
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September/October
Program 2017

19 September - 27 October 2017
Registration online Mon 11 September
sydney.edu.au/lc

- You must register online at the Learning Centre website: sydney.edu.au/lc
- There is a limit to the number of places available in each workshop.
- Workshops are open to all enrolled University of Sydney students and are free of charge.
Professional Report Writing (3 hours)  
• Mon 9 Oct 10am-1pm, Course No. 5549  
Room 722 Education Building A35  
Target group: undergraduates, Masters by coursework students. This workshop focuses on the language resources necessary to develop arguments and critical evaluation in order to (1) respond to a real-life scenario or case study, (2) demonstrate critical analysis of a particular real-world problem, and (3) make recommendations to a course of action by an imagined client, business or government department.

Writing Coursework Assignments (3 hours)  
• Thur 12 Oct 10am-1pm, Course No. 5550  
Room 722 Education Building A35  
Target group: Masters by coursework students. Bring: a draft of a current assignment. This workshop looks at possible structures of coursework assignments, the component parts and the links between them.

Managing Literature for Coursework Assignments (3 hours)  
• Wed 4 Oct 10am-1pm, Course No. 5551  
Room 722 Education Building A35  
Target group: Masters by coursework students. Bring: 2 articles for a current coursework assignment. This workshop discusses how literature from your field can be used to support argument in your coursework assignment, and looks at strategies for organising your references.

POSTGRADUATE RESEARCH SKILLS

Writing a Literature Review (6 hours)  
• Wed 11 October 10am-1pm and 2-5pm  
Course No. 5552  
Room 722 Education Building A35  
Target group: Masters by research, doctoral students. Bring: 4-/5 research articles relevant to topic, literature review from own field. Examines purpose of review as well as structuring, synthesising and evaluating the literature.

ORAL PRESENTATION SKILLS

Undergraduate non English speaking background students (8 hours)  
• Tue 3, 10, 17 and 24 Oct 10am-12noon  
Course No. 5553  
Room 722 Education Building A35

Postgraduate non English speaking background students (8 hours)  
• Tue 3, 10, 17 and 24 Oct 1-3pm  
Course No. 5554  
Room 722 Education Building A35

These workshops aim to develop your public speaking skills for tutorial/seminar and conference presentation, and include short practice sessions using video feedback.

INDIVIDUAL CONSULTATIONS

As the semester comes to an end and students are preparing to submit their final assessments, the Learning Centre is offering consultations as part of its September/October program from Friday 20 to Friday 27 October. Students can make an appointment for a one-to-one consultation with Learning Centre lecturers to discuss any questions, difficulties or problems to do with language and other academic skills. These may include such things as planning or structuring an essay/report/case study, managing your workload, reading efficiently, writing analytically, etc.

Appointments are available between 10am and 4pm. A consultation outside these hours may be possible by prior arrangement. Consultations by phone and email are also available on request.

Phone: 9351 3853
Email: learning.centre@sydney.edu.au

Note: Any questions or difficulties about the subject matter of your courses (e.g. statistics, biology) should be directed to the appropriate lecturers/tutors in your faculty and/or your peers.

OTHER WORKSHOPS PLANNED FOR 2017

Postgraduate Research Program  
• 30 Oct - 8 Dec 2017  
Registration: Mon 23 Oct