

FACULTY OF VETERINARY SCIENCE SPECIAL
ARRANGEMENT DOCUMENTATION GUIDELINES 2010

NB: All documentation must include dates which must coincide with dates of special arrangement assessment
Documentation must be submitted in English or with an *official* translation
Documentation must be submitted at least fourteen days prior to assessment date

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| <p>Essential commitment to religion or belief</p> <p><i>Holidays are limited to those gazetted by the NSW Government</i></p> | <p>Statement of Essential Religious or Ceremonial Commitment*</p> <p>OR</p> <p>Letter from religious authority/ leader on appropriate letterhead which includes:</p> <ul style="list-style-type: none"> - Name and signature of authority - Address/ contact details of authority - Explanation of commitment - Impact of commitment on applicant's assessment - Date/ time and duration of commitment |
| <p>Compulsory legal absence, jury duty, court order to appear</p> | <p>Jury summons</p> <p>OR</p> <p>Court order to appear</p> <p>OR</p> <p>Notice of tribunal hearing</p> |
| <p>Sporting or cultural commitments, including political and union, where representing the University, state or country</p> | <p>Letter on sporting/ cultural association letterhead which includes:</p> <ul style="list-style-type: none"> - Name of association being represented - Name and signature of author - Address/ contact details of author - Date and duration of commitment |
| <p>Australian Defence Force commitment, including Army Reserve</p> | <p>Call out papers</p> <p>OR</p> <p>Documentation on brigade/ unit letterhead which includes:</p> <ul style="list-style-type: none"> - Name of brigade/ unit - Name and signature of author - Address/ contact details of author - Date and projected duration of commitment |

Prepared 1ST May 2010 by the Associate Dean Students, Faculty of Veterinary Science. This document may be amended without notice.

* The Statement of Essential Religious or Ceremonial Commitment (SERCC) is supplied with Special Arrangement Form and must be completed by an appropriate religious authority or leader.