How to Order Outpatient CT examinations

1. **Call 9036-9623 Ms. Helen Laurendet** to schedule CT appointments.
   a. Helen will arrange the appointment times and co-ordinate with our anaesthesia department.
   b. Helen will be the contact point for all aspects of the case during and after the procedure.

2. **Fill out the CT/MR UVTHS Outpatient Request and include:**
   a. Patient information
   b. Exam requested in the CT section and the body part
   c. Clinical history
   d. **Ask your Client to sign the section** “Consent for Diagnostic Imaging and Anaesthesia at UVTHS” on the CT/MR Outpatient request form.

3. **Photocopy at least 1 sheet** of the patients clinical history notes relevant to the anaesthesiology and the diagnostic imaging procedure

4. **FAX to 9351-7436** the referral and the photocopies of the patient’s clinical history, preferably 24 hours before the appointment.

How to Order Outpatient MRI examination

1. **Call 0412 900 623, Ms. Kathy Hughes** to schedule MR appointments.
   a. Kathy will arrange the appointment times and co-ordinate with our anaesthesia department.
   b. Kathy will be the contact point for all aspects of the case during and after the procedure.

2. **Fill out the CT/MR UVTHS Outpatient Request and include:**
   a. Patient information
   b. Exam requested in the MR section and the body part
   c. Clinical history
   d. **Ask your Client to sign the section** “Consent for Diagnostic Imaging and Anaesthesia at UVTHS” on the CT/MR Outpatient request form.

3. **Photocopy at least 1 sheet** of the patients clinical history notes relevant to the anaesthesiology and the diagnostic imaging procedure

4. **FAX to 9351 7436** the referral and the photocopies of the patient’s clinical history, preferably 24 hours before the appointment.

For radiologist consult about ordering examinations contact:

<table>
<thead>
<tr>
<th>Dr. Richard Lam</th>
<th>Tel: 9036-9603</th>
</tr>
</thead>
<tbody>
<tr>
<td>UVTHS Reception (8am -7Pm)</td>
<td>Tel: 9351-3437</td>
</tr>
<tr>
<td>After Hours</td>
<td>Tel: 9036-9636</td>
</tr>
<tr>
<td>65 Parramatta Road, Camperdown NSW 2006</td>
<td>Fax 9351 7436</td>
</tr>
</tbody>
</table>