ZONE 6 OCCUPATIONAL HEALTH & SAFETY COMMITTEE

9:30 AM TUESDAY 5 OCTOBER 2010
Conference Room 551, Education Building A35

Apologies:

AGENDA

1 Minutes of the previous meetings (13 April and 22 June 2010) – accept or amend

2 Business arising from the minutes:
   2.1 Committee membership – welcome to new members:
       • Elizabeth Connor, School of Letters, Art and Media
       • Ingrid Bascur, Campus Infrastructure Services
   2.2 OHS Consultation training – Jon D’Astoli
   2.3 Emergency procedures: Old Teachers College, Mills, Education – Christine and Kaya
   2.4 Traffic lights pedestrian risk outside Conservatorium of Music – Andrew Humphries
   2.5 Emergency signposting to reflect changes in A35: CIS Work Request – Kaya Zmijewski

3 Correspondence

4 Reports
   4.1 Recent Inspections
       • Languages and Cultures, written report – Adrian Atkins
       • US Studies Centre – Kaya Zmijewski and Andrew Humphries
   4.2 Next Inspections:
       • Koori Centre – John Usman
       • During Safe Work Australia Week, 25 – 29 October
   4.3 Central OHS Committee
       • Report from meeting on 27 August – John Usman
       • Zone 6 Annual Report – John Usman
   4.4 Incident Reports – Jon D’Astoli

5 New Business
   5.1 New OHS risk management software, RiskWare – Jon D’Astoli
   5.2 Safe Work Australia Week, 25 – 29 October – Jon D’Astoli
   5.3 Quitober, quit smoking sponsorship promotion during October – Jon D’Astoli
   5.4 Other new business.

6 Next Meeting – TBA.