# APPLICATION TO UPGRADE OR TRANSFER YOUR POSTGRADUATE COURSEWORK DEGREE

Application Deadlines: 30 June (July Semester), 15 December (March Semester)

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<tr>
<th>Family Name:</th>
<th>Given Name:</th>
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<td>Student Number (SID):</td>
<td>University of Sydney Email:</td>
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**I am currently enrolled in:** (please circle and list)

Graduate Certificate / Graduate Diploma / Master (72 cp) / Master (96 cp) …………………………………

**I would like to transfer / upgrade to:**

- [ ] Graduate Certificate ________________________________ (24 cp)
- [ ] Graduate Diploma ________________________________ (48 cp)
- [ ] Master of ______________ _____________________________ (72 cp)
- [ ] Master of Design Science (________________________) (_____________ cp)

- [ ] CC135 Master of Urban Design (Urban Design and Planning) - (96 cp)
  *Please seek approval from the Program Director of Urban Design stream before you submit this form. Approval must be noted on the second page.*

- [ ] CC136 Master of Urban Design (Architectural and Urban Design) - (96 cp)
  *Please seek approval from the Program Director of the Architectural stream and Urban Design stream before you submit this form. Approval must be noted on the second page.*

Please note: If your upgrade is subject to receiving a Weighted Average Mark (WAM) of at least 70 across all units attempted, you will not be notified until after results have been processed for the previous semester.

**Credit Transfer** (Credits can only be transferred in embedded programs)

Please transfer:

- [ ] All previously completed units of study
- [ ] No previously completed units of study
- [ ] Only noted units of study ______________________________________________________

**Liability Status**

My liability status is:

- [ ] Local Fee Paying student
- [ ] Local FEE-HELP supported*
- [ ] International

* If your liability status is FEE-HELP supported, you must complete a new FEE-HELP form with this application.
Units of Study:
I would like to be enrolled in the following units of study once my upgrade/transfer has been approved:

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<tr>
<th>Unit Code</th>
<th>Unit of Study Name</th>
<th>Semester</th>
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Please note:
- If the unit(s) of study requires permission then you must also submit your written approval to enrol in the unit(s) of study. If we do not receive written permission for unit(s) of study that requires permission then we may not enrol you in these unit(s) of study. This may further delay your application.
- If the unit(s) of study are full then we may not be able to enrol you.
- Once your upgrade/transfer has been approved, it is YOUR RESPONSIBILITY to check your enrolment via MyUni to ensure it is correct.

Student Signature: ___________________________ Date: ____________

FACULTY USE ONLY:
Student WAM (if applicable): ________________

1st Program Director recommendation (if required): ________________________________

Program Director name & signature: ___________________________ Date: ____________

2nd Program Director recommendation (if required): ________________________________

Program Director name & signature: ___________________________ Date: ____________

Associate Dean (PG) decision:
☐ Approved  ☐ Approved subject to conditions  ☐ Not Approved

Comments: ___________________________________________________________

Associate Dean (PG) signature: ___________________________ Date: ____________