The Legal Profession Admission Board in association with The University of Sydney Law Extension Committee

Diploma in Law
Information Handbook
Winter 2016 session
Welcome from the LPAB President and LEC Chairperson ........................................... 4
Contact Details ........................................................................................................... 2
Session Calendars ................................. 6, 7
Winter 2016 Session .................................... 6
Proposed calendar Summer 2016-17 Session ......................................................... 7
Introduction .................................................. 8-11
LPAB Curriculum, Rules and Enrolments
Curriculum .................................................. 12
Progression, Exclusion and Tuition Rules ................................................................. 13-15
Enrolments .................................................. 16-18
Workload ................................................................................................................. 16
Enrolment period ........................................ 16
Late enrolment ............................................ 16
Enrolment fees ............................................. 16
Enrolment procedure .................................. 17
Post-enrolment confirmation ......................... 17
Library/Student cards ........................................ 18, 33
Change of address ........................................ 18
Refund policy ................................................ 18
Tuition
Law Extension Committee
Teaching Program .......................................... 19
Lecturers ....................................................... 19
Subject Descriptions ....................................... 20-21
Compulsory subjects ...................................... 20-21
Elective subjects ........................................... 21
Development of legal skills 22, 23-24, 47
Classes ......................................................... 23-24
Lectures ....................................................... 23
Specific lecture arrangements ....................... 23
Development of legal skills 22, 23-24, 46
Orientation .................................................. 24, 46
Legal Institutions – Essential
Intensive Introductory Classes . 24, 46
Parking ....................................................... 25
Law Extension Committee
Webcampus .................................................. 26-28
LEC online registration process ...................... 26
Unikey accounts ........................................... 27
Course materials ......................................... 27
Forums ....................................................... 27
Skills tutorials (online) ................................ 28
Assignments .................................................. 29-31
Submitting assignments .................................. 30
Late assignments .......................................... 29-30
Subject Assignments ..................................... 32
Law Library Facilities .................................... 33-35
Library cards ............................................... 17, 33
Loans ......................................................... 34
Online resources .......................................... 34
Tours and legal research classes ....................... 35
Conduct, Character and the Study of Law .......... 36-37
Examinations
Eligibility to sit .............................................. 38
Examination times ........................................ 38
Identification ................................................ 38
Examination attendance ............................... 38
Exams contingency policy ............................. 38
Personal items in examinations ................. 39
Alternative examination arrangements .................. 39
Illness or personal problems at examination times .......... 39
Clash of examinations ................................... 39
Permitted materials in examinations .................. 39
Plagiarism and academic misconduct .................. 40
Handwriting legibility .................................. 41
Withdrawal from an examination ...................... 41
Results ....................................................... 41
Examination prizes ....................................... 41
Post examination interviews ........................ 41
Examination scripts ..................................... 41
Examination timetable .................................. 42
Examination centres .................................... 42
Changing examination centres ....................... 43
Unscheduled examination locations ................... 43
Map showing the Sydney examination venue .......... 43
Beyond The Curriculum
Competitions for law students ..................... 44
Master of Laws ............................................ 45
Practical legal training .................................. 45
Private tuition ............................................. 45
Health and safety ........................................ 45
Timetables
Room codes .................................................. 46
LEC Orientation Day .................................... 24, 46
Legal Institutions – Essential
Intensive Introductory Classes ............... 46
Lecture timetable ........................................ 47-48
Legal Institutions evening lecture timetable .......... 48
Weekend schools timetables ......................... 49-50
Examination timetable .................................. 51
Sydney University Main Campus Map .............. 52
Index ......................................................... 53
Enquiry Details: Who To Contact

The Legal Profession Admission Board

For Enquiries About Enrolments, Fees, Progression, Examinations And Graduations

Office
Level 4, 37 Bligh Street (cnr Hunter St)
Sydney NSW 2000

Document Exchange
DX 602 SYDNEY

Postal Address
GPO Box 3980
Sydney NSW 2001 Australia

Telephone  (02) 9338 3500
Facsimile   (02) 9338 3555
Email    lpab@justice.nsw.gov.au
Web www.lpab.justice.nsw.gov.au

The Law Extension Committee

For Enquiries About Tuition, Assignments, Lectures And Course Materials

Suite 401, Level 4
5 Elizabeth Street
Sydney NSW 2000

Telephone  (02) 9231 3111
Facsimile   (02) 9231 3277
Email    enquiries@lec.pip.com.au
Web sydney.edu.au/law-extension-committee

Office hours for the Legal Profession Admission Board and the Law Extension Committee are 9.00am to 5.00pm Monday to Friday.

Other Important Contact Details

University of Sydney Herbert Smith Freehills Law Library

Location
Level L, New Law School Building (F10),
Eastern Avenue, Camperdown Campus
The University of Sydney, NSW 2006
Australia

Telephone  (02) 9351 0216
Email    law.library@sydney.edu.au
Web sydney.edu.au/library/libraries/law

University of Sydney

Location
Main campus at Camperdown and Darlington – see map page 52.

Telephone  (02) 9351 2222
Web sydney.edu.au

Campus Card Centre

Location
Level 3, Jane Foss Russell Building, G02
The University of Sydney 2006

Telephone  (02) 9351 2423
Email university.cards@sydney.edu.au
Web sydney.edu.au/campus-cards/

University Co-op Bookshop

Location
153 Phillip Street, Sydney

Telephone  (02) 9232 2250 Sydney
(02) 4967 1850 Newcastle
(02) 4362 2796 Newcastle
(02) 4361 2796 Ourimbah Campus

Email law@coop-bookshop.com.au Sydney
newcastle@coop.com.au Newcastle
Welcome
From The President And Chairperson

On behalf of the Legal Profession Admission Board and the Law Extension Committee we welcome all students to the Winter 2016 teaching session and September 2016 examinations, especially those who are new to the Board’s course.

The Board, which is the admitting authority for lawyers in New South Wales, conducts examinations in subjects that are necessary to satisfy the academic requirements for admission to practice.

The University of Sydney Law Extension Committee provides legal education for the Board’s students in the form of lectures, weekend schools, library facilities and specialised library support, subject guides and materials, the setting and marking of assignments and online resources.

The professional orientation of the examinations is reflected in the curriculum, and in the backgrounds and expertise of the examiners and lecturers, who come from both practice and university. The Examinations Committee, which is constituted under the NSW Admission Board Rules 2015, oversees the content and conduct of the Board’s examinations and the candidatures of students-at-law. A sub-committee for the Examinations Committee plans and reviews the curriculum for the Board’s examinations and prescribes materials on which the Board’s examinations may be set.

The Board and the Law Extension Committee together aim to provide a course that is readily accessible and academically rigorous. We hope that you will benefit from your studies and achieve your objectives in obtaining an education in law as a stepping stone in your career.

Hon Justice A R Emmett
President,
Legal Profession Admission Board

Magistrate Daphne A Kok
Chairperson,
Law Extension Committee
What’s New this Semester!

<table>
<thead>
<tr>
<th>Enrolments</th>
<th>For details go to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>The LPAB is working on a simple online enrolment and payment process which we hope to have ready by the April 2016 enrolment period.</td>
<td>The ‘Enrolment’ page of the LPAB website</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Examinations</th>
<th>For details go to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wristwatches of any kind are no longer permitted to be worn or placed on the desk during an exam (this is because many smartwatches now look similar to standard wristwatches).</td>
<td>Page 39</td>
</tr>
<tr>
<td>Students may only bring unwrapped sweets, mints, cough lollies and tissues in a small clear resealable bag.</td>
<td>Page 39</td>
</tr>
<tr>
<td>Bottles of water brought into the exam room must have any paper labels removed beforehand.</td>
<td>Page 39</td>
</tr>
<tr>
<td>Students will no longer be able to leave the exam with the question paper. Invigilators will collect the papers with the answer booklets at the end of the exam and exam papers will no longer be published on the LPAB website. All past exam papers will be removed from the LPAB website at the end of the exam period in September 2016. Sample questions will be added to the Subject Guides.</td>
<td>Page 38</td>
</tr>
</tbody>
</table>
### Calendar Winter 2016 Session

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>LPAB Enrolment Period</td>
<td>Thursday 21 April – Friday 29 April 2016</td>
</tr>
<tr>
<td>LEC Online Webcampus Registrations</td>
<td>Thursday 21 April – Friday 29 April 2016</td>
</tr>
<tr>
<td>Legal Institutions Lectures commence</td>
<td>Wednesday 4 May 2016</td>
</tr>
<tr>
<td>LEC Orientation</td>
<td>Friday 6 May 2016 (TBC)</td>
</tr>
<tr>
<td>Essential Intensive Introductory Classes</td>
<td>Saturday 7 May – Sunday 8 May 2016</td>
</tr>
<tr>
<td>Week 1 Lectures commence*</td>
<td>9 – 13 May</td>
</tr>
<tr>
<td>Week 2</td>
<td>16 – 20 May</td>
</tr>
<tr>
<td>Week 3</td>
<td>23 – 27 May</td>
</tr>
<tr>
<td>Weekend School 1</td>
<td>Friday 27 May – Sunday 29 May 2016</td>
</tr>
<tr>
<td>Week 4</td>
<td>30 May – 3 June</td>
</tr>
<tr>
<td>Week 5</td>
<td>6 – 10 June</td>
</tr>
<tr>
<td>Week 6</td>
<td>14 – 17 June**</td>
</tr>
<tr>
<td>Study Break</td>
<td>Saturday 18 June – Sunday 5 July 2016</td>
</tr>
<tr>
<td>Week 7 (Lectures recommence)</td>
<td>4 – 8 July</td>
</tr>
<tr>
<td>Week 8</td>
<td>11 – 15 July</td>
</tr>
<tr>
<td>Week 9</td>
<td>18 – 22 July</td>
</tr>
<tr>
<td>Weekend School 2</td>
<td>Friday 22 July – Sunday 24 July 2016</td>
</tr>
<tr>
<td>Week 10</td>
<td>25 – 29 July</td>
</tr>
<tr>
<td>Week 11</td>
<td>1 – 5 August</td>
</tr>
<tr>
<td>Week 12</td>
<td>8 – 12 August</td>
</tr>
<tr>
<td>Week 13</td>
<td>15 – 19 August</td>
</tr>
</tbody>
</table>

* Legal Institutions evening lectures commence on Wednesday 4 May 2016.
** Normal Monday lecture to be held in Week 13 to compensate for Queen’s Birthday Holiday on Monday 13 June 2016.

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examination Period</td>
<td>Thursday 1 September – Thursday 8 September 2016</td>
</tr>
</tbody>
</table>

### Other Important Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final Day for Application for Relaxation of Progression and Exclusion rules</td>
<td>Friday 29 April 2016</td>
</tr>
<tr>
<td>Final Day for late enrolment and late Applications for Relaxation of Progression and Exclusion rules</td>
<td>Friday 6 May 2016 (late fees apply)</td>
</tr>
<tr>
<td>Examination results published</td>
<td>Thursday 20 October 2016</td>
</tr>
</tbody>
</table>
## Calendar Summer 2016-17 Session

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>LPAB Enrolment Period</td>
<td>Thursday 20 October – Friday 28 October 2016 (TBC)</td>
</tr>
<tr>
<td>LEC Online Webcampus Registrations</td>
<td>Thursday 20 October – Friday 28 October 2016 (TBC)</td>
</tr>
<tr>
<td>Legal Institutions lectures commence</td>
<td>Wednesday 2 November 2016</td>
</tr>
<tr>
<td>LEC Orientation</td>
<td>Friday 4 November 2016 (TBC)</td>
</tr>
<tr>
<td>Essential Intensive Introductory Classes</td>
<td>Saturday 5 November – Sunday 6 November 2016 (TBC)</td>
</tr>
<tr>
<td>for all Legal Institutions students</td>
<td></td>
</tr>
<tr>
<td><em><em>Week 1 (Lectures commence</em>)</em>*</td>
<td>7 – 11 November</td>
</tr>
<tr>
<td><strong>Week 2</strong></td>
<td>14 – 18 November</td>
</tr>
<tr>
<td><strong>Week 3</strong></td>
<td>21 – 25 November</td>
</tr>
<tr>
<td><strong>Weekend School 1</strong></td>
<td>Friday 25 November – Sunday 27 November 2016 (TBC)</td>
</tr>
<tr>
<td><strong>Week 4</strong></td>
<td>28 November – 2 December</td>
</tr>
<tr>
<td><strong>Week 5</strong></td>
<td>5 – 9 December</td>
</tr>
<tr>
<td><strong>Week 6</strong></td>
<td>12 – 16 December**</td>
</tr>
<tr>
<td><strong>Study Break</strong></td>
<td>Saturday 17 December 2016 – Sunday 8 January 2017</td>
</tr>
<tr>
<td><strong>Week 7 (Lectures recommence)</strong></td>
<td>9 – 13 January</td>
</tr>
<tr>
<td><strong>Week 8</strong></td>
<td>16 – 20 January</td>
</tr>
<tr>
<td><strong>Week 9</strong></td>
<td>23 January – 27 January**</td>
</tr>
<tr>
<td><strong>Weekend School 2</strong></td>
<td>Friday 27 January – Sunday 29 January 2017 (TBC)</td>
</tr>
<tr>
<td><strong>Week 10</strong></td>
<td>30 January – 3 February</td>
</tr>
<tr>
<td><strong>Week 11</strong></td>
<td>6 – 10 February</td>
</tr>
<tr>
<td><strong>Week 12</strong></td>
<td>13 – 17 February</td>
</tr>
<tr>
<td><strong>Week 13</strong></td>
<td>20 – 24 February</td>
</tr>
</tbody>
</table>

* Legal Institutions evening lectures commence on Wednesday 2 November 2016.

** Normal Thursday lecture to be held in Week 13 to compensate for Australia Day Public Holiday on Thursday 26 January 2017.

### Examination Period

<table>
<thead>
<tr>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 2 March – Thursday 9 March 2017 (TBC)</td>
</tr>
</tbody>
</table>

### Other Important Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final Day for Application for Relaxation of Progression and Exclusion rules</td>
<td>Friday 28 October 2016 (TBC)</td>
</tr>
<tr>
<td>Final Day for late enrolment and late Applications for Relaxation of Progression and Exclusion rules</td>
<td>Friday 4 November 2016 (TBC) (late fees apply)</td>
</tr>
<tr>
<td>Examination results published</td>
<td>Thursday 20 April 2017 (TBC)</td>
</tr>
</tbody>
</table>

Please note that dates may change. Dates will be confirmed in the Summer 2016-17 Session Course Information Handbook published prior to the commencement of the Summer 2016-17 Session.
Introduction

The Legal Profession Admission Board (LPAB) examinations offer an accessible and affordable pathway into legal practice in New South Wales. Sydney University’s Law Extension Committee provides tuition to the Board’s students.

The Legal Profession Admission Board

The LPAB sets its examinations and deals with all applications relating to them and to admission. Students intending to sit the LPAB’s exams must submit an Application for Enrolment and pay the necessary fees to the LPAB (refer to page 16-18).

Students intending to undertake tuition with the LEC must register online using the LEC’s Webcampus (refer page 27).

Diploma in Law Organisation Chart
The Law Extension Committee

The Law Extension Committee (LEC) was established by the Senate of the University of Sydney in 1964. The LEC’s function is to provide legal education for students undertaking the Legal Profession Admission Board examinations. The LEC is appointed by the University Senate and comprises members and nominees proposed by the University, the Chief Justice of New South Wales, the NSW Bar Association, the Law Society and the Faculty of Law.

Lectures are given by practitioners and university lecturers. Weekend schools are also offered each session, primarily for external students.

The aim of the LEC is to provide affordable and accessible legal education in support of the Board’s examinations. The program is not able to offer all the services and individual attention of a comprehensive campus, and is suited to students with motivation and initiative. There is a strong orientation towards education for legal practice.

Origins And Background Of The Board’s Exams

From 1848, before Australian universities offered law degrees, the Supreme Court of New South Wales set examinations for admission to the profession. This tradition has been continued by the admission boards, allowing people to study law, in the country as well as the city, and to become lawyers in circumstances where it might not have been possible otherwise. The Board is not a degree-granting body, and, unlike a university, does not offer personal supervision or facilities for research. Emphasis in the Board’s curriculum is on its practical, professional orientation.

The Board’s Students-at-Law are not students of the University of Sydney. You enrol for examinations with the Legal Profession Admission Board. You must undertake the Law Extension Committee’s educational program in each subject you take, but your enrolment is with the Board, you sit for the Board’s examinations and, if successful, you will be awarded the Board’s Diploma in Law.
Objectives Of The Program

The fundamental aim of the course is to provide a readily accessible legal education and a flexible means of entry to the legal profession. The program is academically rigorous, but emphasis is placed on performance in the course rather than on high entry requirements.

The course is designed to be especially suitable for part-time students, including country residents. Many find previous study to be advantageous and also work experience, particularly in a law-related area.

Students need to possess initiative and a strong motivation to study for the Board’s examinations, as the amount of individual attention and the on-campus support provided in undergraduate university courses are not available.

Study Program

In each session the full program of subjects is offered. Except in special circumstances, students may not attempt more than two subjects in each session until they have passed or been exempted from eight compulsory subjects, and from then, up to three subjects per session.

If you have previous successful study experience and compatible work and other commitments, the study pattern on the opposite page represents an efficient and properly sequenced approach. If you have not engaged in intensive study recently you might choose to begin with only the first subject, Legal Institutions.

The amount of study time you need to allocate to each subject is difficult to estimate, but in very general terms you should anticipate more than three hours of study for each hour of teaching time.

Examinations

Assessment is by examination and assignment, which together comprise the Board’s examinations. There is at least one compulsory assignment in each subject. The pass mark in all subjects is 50%. A pass is determined by achievement in the examination, and is not influenced by pass rates.

The Board appoints an Examiner and a Revising Examiner in each subject. The Examiner sets the examination according to the Board’s syllabus, which is reflected in the Subject Guide prepared by the Examiner in consultation with the Law Extension Committee. The Examiner is usually the Committee’s lecturer in the subject. When the examination is set, it is reviewed by the Revising Examiner.

The papers of any student achieving a total mark of 40% - 49% are marked again by the Revising Examiner.
### Suggested Study Sequence

#### First Year

**Session 1**
- 01 Legal Institutions
- 02 Criminal Law and Procedure

**Session 2**
- 03 Torts
- 04 Contracts

#### Second Year

**Session 1**
- 05 Real Property
- 06 Australian Constitutional Law

**Session 2**
- 07 Equity
- 08 Commercial Transactions

#### Third Year

**Session 1**
- 09 Administrative Law
- 10 Law of Associations
- 11 Evidence

The first eleven subjects are to be taken in order

**Session 2**
- 12 Taxation and Revenue Law
- 13 Succession
- Elective 1

#### Fourth Year

**Session 1**
- 14 Conveyancing
- 15 Practice and Procedure
- Elective 2

**Session 2**
- 17 Legal Ethics
- 24 Jurisprudence
- Elective 3

---

**Award Of The Diploma In Law**

Upon successful completion of the Board’s examinations, save those from which he/she has been exempted, a student is notified by the Board that he/she is eligible to receive a Diploma in Law and invited to attend a graduation ceremony held each year, usually in June or July. Graduating students will also receive an academic transcript at no cost which will be posted a few weeks after results are published.

The ceremony is conducted in the Great Hall of the University of Sydney and the diplomas are presented by the Presiding Member of the Legal Profession Admission Board. Lecturers, examiners, members of the Board and members of the Law Extension Committee make up the official party. It is customary to have an “occasional address” by an eminent person associated with the profession of law.

Graduating students are usually able to invite up to three guests to attend the ceremony. Academic dress is not worn. The ceremony is followed by refreshments in a University venue, usually MacLaurin Hall.

For more information about graduation ceremonies, please contact the Board on (02) 9338 3506, or visit our website www.lpab.justice.nsw.gov.au
Rule 53 of the NSW Admission Board Rules 2015 sets out the subjects making up the curriculum:

**Group A – Compulsory Subjects**
- 01 Legal Institutions
- 02 Criminal Law and Procedure
- 03 Torts
- 04 Contracts
- 05 Real Property
- 06 Australian Constitutional Law
- 07 Equity
- 08 Commercial Transactions
- 09 Administrative Law
- 10 Law of Associations
- 11 Evidence
- 12 Taxation and Revenue Law
- 13 Succession
- 14 Conveyancing
- 15 Practice and Procedure
- 17 Legal Ethics
- 24 Jurisprudence

A Student-at-Law who has passed all the subjects in Group A (opposite) and three of the subjects in Group B is eligible for the award of the Diploma in Law and has satisfied the academic requirements for admission as a Lawyer of the Supreme Court of New South Wales. Their position with respect to eligibility for admission is exactly the same as that of a person with an accredited law degree from a New South Wales university.

Please note that a Student-at-Law is not entitled to receive the Diploma if he or she has sat and passed fewer than half of the Board’s examinations.

In addition to completing the Board’s examinations or an accredited law degree a person who wishes to be admitted as a lawyer must complete a course of practical legal training (PLT) and satisfy English language proficiency requirements, if applicable, before applying for admission.

**Group B – Elective Subjects**
- 16 Insolvency
- 18 Conflict of Laws
- 19 Family Law
- 20 Local Government and Planning
- 21 Industrial Law
- 22 Intellectual Property
- 23 Public International Law
- 25 Competition and Consumer Law
- 26 Understanding Legal Language and Legislation
Progression Rules

Rules 59(1) and 59(2) of the NSW Admission Board Rules provide that a student must present himself or herself for examination in the subjects appearing on the curriculum in sequential order until he or she has passed or been exempted from 11 subjects. The student may then take the remaining subjects in any order. Rule 59(3) provides that a Student-at-Law must not, at any one sitting, enrol and sit for examination in more than two subjects until that Student-at-Law has passed or been exempted from eight compulsory subjects, after which that Student-at-Law may not, at any one sitting, enrol and sit for more than three subjects.

It is not practicable to arrange the lecture and examination timetable in such a way as to accommodate every combination of subjects a student might wish to take by lectures in a particular session. Timetable clashes may arise in particular where a student includes in his or her program of study one or more of the subjects appearing in Group B. A student can minimise the risk of timetable clashes involving subjects in Group B by including subjects from that group in his or her program of study at the earliest opportunity.

Please note a maximum of two exams may be sat in one day.

Relaxation of progression rules (Student Course Application)

The Examinations Committee may relax the progression rules. The rules will be relaxed only when it is found that there is good and sufficient reason to justify the change sought.

You should also be aware that knowledge of one or more subjects is often a prerequisite to study others. As a general rule, only students who have already demonstrated their capacity to perform at a higher level will be considered favourably.

Student Course Application Procedure

A Student Course Application for relaxation of the progression rules in relation to the Winter 2016 (Term 2/2016) session must:

- be completed in statutory declaration format using the form available from the Forms & Fees page of the LPAB website (if declaration is handwritten, the handwriting must be legible);
- be accompanied by the prescribed fee;
- in the case of a student wishing to enrol in subjects out of order, specify which subjects and the reasons why he/she desires to take the subjects in an alternative sequence;
- in the case of a student wishing to enrol in more than the normal allowable number of subjects, set out reasons why he/she wishes to attempt additional subject(s) and the basis upon which he/she considers that the proposed workload is not excessive;
- reach the Board’s offices by no later than Friday 29 April 2016.

Please ensure that the statutory declaration has been completed correctly and properly witnessed, as a deficient declaration will delay processing and may place your enrolment in the current semester at risk. If applying from interstate, the declaration should be made in accordance with the law of the place where the declaration is made.

If you lodge your application by fax or email, please DO NOT send us the original, you should keep this for your records.

Student Course Applications are normally processed within 7 days, however, during busy times such as the enrolment period, processing can take much longer.

An application for enrolment must NOT be lodged until you have received the Board’s decision on your application, however, you may register for tuition with the LEC and attend lectures while awaiting the outcome. You will, if necessary, receive extra time to lodge your enrolment application.

During 2016, there may be modifications to the course rules relating to progression and exclusion. Please refer to the Current Students page of the Board’s website over the coming months for the latest information.

Exclusion Rules

Rule 64 of the NSW Admission Board Rules provides that any candidate who, without prior leave of the Examinations Committee, fails to sit for examination in at least two subjects in any two successive sessions shall be excluded from taking any further examination.
Rule 66 provides that a candidate who fails any subject a second time shall be excluded from taking any further examination.

Relaxation of exclusion rules (R67 Application)

Rule 67 of the NSW Admission Board Rules provides that the Examinations Committee may in special circumstances relax the exclusion rule upon such conditions as it considers appropriate.

In considering an application under Rule 67, the Examination Committee and its Performance Review Sub-Committee take account of the whole academic record of the Student-at-Law concerned, the distinctions, merits, passes, failures, did-not-sits and previous Rule 67 applications. They decide whether it is appropriate to impose conditions on re-enrolment.

As a condition of re-enrolment, they could require a Student-at-Law: to sit only one subject in a specified session; to sit and pass two subjects in a specified session; or to re-sit some or all of their previously passed subjects. A Rule 67 decision could require a Student-at-Law to repeat one or more previously passed subjects if it is deemed that the learning in such subjects is “stale” owing to changes to the law or simply the passing of time. Students-at-Law make themselves vulnerable to the imposition of such conditions whenever they breach Rule 64 or 66.

Although there is no current time limit to complete the course this is under consideration by the Board. It is often not necessary to await the publication of results before making an application under Rule 67. A Student-at-Law who expects to be excluded should make the application as soon as he/she has clear objectives for the following session. An early application has a greater chance of being processed quickly.

During 2016, there may be modifications to the course rules relating to exclusion. Please refer to the Current Students page of the Board’s website for the latest information.

R67 Application Procedure

An application for relaxation of the exclusion or progression rules in relation to the Winter 2016 Session must:

- be completed in statutory declaration format using the form available from the Forms and Fees page of the LPAB website (if declaration is handwritten, the handwriting must be legible).
- be accompanied by the prescribed fee.
- reach the Board’s offices by no later than Friday 29 April 2016.
- clearly explain why the student has not made sufficient progress in the course or, why the student has had difficulty with the subject which has been repeatedly failed.
- demonstrate convincingly that circumstances have changed allowing the student a much better opportunity to succeed.
- indicate whether the student wishes to take one subject or more than one subject if permitted to re-enrol.

If applying from interstate the declaration should be made in accordance with the law of the place where the declaration is made. Please ensure that the declaration has been completed correctly and properly witnessed. A deficient declaration will delay processing and may place enrolment in the current session at risk.

Decisions made in response to R67
applications are valid for specified sessions only.

An application for enrolment **must not** be lodged until you have received the Board’s decision on your application for relaxation of the rules. However, you should proceed to register online via the LEC Webcampus and attend lectures while awaiting the Board’s decision. You will get extra time to lodge your enrolment application if necessary.

If you lodge your application via email or fax, please do not send us the original, you should keep this for your record.

**Late Applications**
An application for relaxation of the progression or exclusion rules which reaches the Board’s office later than Friday 29 April 2016 but not later than Friday 6 May will be processed in relation to the Winter 2016 Session, but only upon payment of a late fee of $85.00 in addition to the prescribed fee. Applications received later than Friday 6 May will not be processed in relation to the Winter 2016 Session.

**Tuition/Enrolment Rules**
Rule 60 of the NSW Admission Board Rules provides that a student who wishes to take any examination under the Rules must enrol for the corresponding course of instruction conducted by the Law Extension Committee in the session immediately preceding the examination.

Rule 63A of the NSW Admission Board Rules provides that a student who has enrolled with the Law Extension Committee in accordance with Rule 60 must complete the requirements of the course of instruction to the satisfaction of the Law Extension Committee.

**Tuition rule policy**
Rule 63A of the NSW Admission Board Rules requires the Law Extension Committee to notify students and the Examinations Committee if a student is ineligible to sit for an examination.

To be eligible to sit for an examination a student must have registered in that subject with the Law Extension Committee and must have completed satisfactorily all required tasks in that subject.

The Law Extension Committee notifies students of their eligibility through the Webcampus. It is the responsibility of students to check their results and eligibility status by accessing the Webcampus.

With regard to written tasks, it is expected that students achieve at least a pass mark (50%). If a student receives a grade between 40% and 49% the Law Extension Committee may deem the student eligible to sit for the examination. In that instance, the category “deemed eligible” appears on the student’s result screen.

There are some occasions when a student may be thoroughly prepared but unable to sit for an examination. Because the Board’s examinations are held twice a year, and not sitting for an examination is not regarded as a failure, the usual advice is to repeat the subject in the following session. In exceptional circumstances the Law Extension Committee may be able to offer some financial relief to a student who, but for the unforeseen event, would have most likely passed the examination.

In order to qualify, a student must have been prevented from sitting for the examination by serious illness or misadventure occurring within one week of the examination. A statutory declaration and specific medical certificate must be lodged with the Law Extension Committee, if possible prior to the examination but no later than 14 days after the examination. Upon the student passing that examination in the next session, and notifying the Law Extension Committee, the Law Extension Committee in consultation with the Board, will consider a partial refund of the fees for that session.

The criteria are quite strict – for example, a student must have been eligible (not deemed eligible) to sit for the examination they missed; and at the next session must have achieved a pass in the compulsory assignment and the examination. **It is advisable to discuss an application with the Law Extension Committee or the Board’s Legal Officer.**
Enrolments

Workload

Prior to enrolling, you should give careful consideration to the work associated with your proposed course of study, including attendance at lectures and preparation of assignments. The amount of study time you need to allocate to each subject is difficult to estimate, but in very general terms you should anticipate at least three hours of study for each hour of teaching time. Additional time is required for assignment preparation. You should consider employment and family commitments, and health factors which might adversely affect your capacity to undertake the intended study program.

It is also important for financial reasons that you carefully assess your capacity to undertake your chosen workload, as a student who withdraws from a subject after enrolment is not entitled to a refund of fees, nor to have fees transferred to a later session.

If you are a new student, you should note that a standard workload for the first two years is two subjects per session. Many students, especially those taking the course part time or without a strong background in tertiary level studies, would be better advised to begin with one subject. Students should take note of the examination timetable on page 42 and choose their subjects carefully to avoid enrolling for two exams in the same exam session or more than two exams scheduled in the same day. If a student has no other option than to enrol in subjects that are scheduled for examination in the same session on the same day, the student must contact the LPAB’s Examination Officer no later than Friday 5 August 2016 to request appropriate special accommodations.

In such cases it may be possible to sit one exam in the AM session and one in the PM session. Students will not be permitted to sit an exam on an earlier or later date.

Enrolment Period

The enrolment period for the Winter 2016 Session will be between 9.00am Thursday 21 April and 5.00pm Friday 29 April 2016 both dates inclusive.

Late Enrolment

If you have made an application to the Examinations Committee for relaxation of the progression or exclusion rules, you should register online with the LEC Webcampus, attend lectures and prepare compulsory assignments but you may not attempt to enrol in any subject before your application has been determined. The Committee will, if necessary, extend the enrolment period when communicating the result of your application to you. Other than this:

(a) an application for enrolment which reaches the Legal Profession Admission Board’s office later than 5.00pm Friday 29 April but no later than 5.00pm Friday 6 May 2016 will be processed, but only upon payment of a late fee of $85.00 in addition to other fees payable; and
(b) applications which reach the Board’s office later than 5.00pm Friday 6 May 2016 will not be processed.

Over the next 12-18 months the LPAB will be commencing some important changes. At the time of publication the LPAB is exploring the feasibility of a deferred payment option for enrolment fees. Please refer to the Current Students page of the Board’s website for the latest information.

Enrolment Fees

The enrolment fees payable in respect of each subject consist of:

- a tuition fee, which has been set for the Winter 2016 Session at $585.00 and;
- an examination fee of $200.00 per subject.

The combined tuition and examination fees are $785.00 per subject.

The Board collects all enrolment fees including the tuition fee on behalf of the Law Extension Committee.

Payment must be made in full at the time of enrolment. Unfortunately part payments cannot be made.

An enrolment will be cancelled where a payment is not met upon presentation. A re-enrolment following the dishonour of a cheque will incur a dishonour fee of $38.00. If the re-enrolment is received after the normal enrolment deadline the late fee is also payable.

If paying by credit card it is the student’s responsibility to ensure that there are sufficient funds available. Enrolment applications are processed in bulk therefore applications can take 3 to 4 weeks to process. A late fee may be applied if an enrolment is unable to be processed due to a declined credit card payment. Please note, a 0.4% surcharge applies to credit card payments.
Enrolment Lodgement Process

The Board anticipates that an online enrolment and payment facility will be operational in time for the start of the enrolment period. Students are asked to check for the latest information by selecting ‘Current Students’ then, ‘Enrolment’ on the LPAB website.

Post Enrolment Confirmation

Your enrolment application can take a number of weeks to process. Please do not call the office to enquire if it has been received/processed. If there is a problem with your application, we will contact you.

A letter confirming your enrolment, examination details and a receipt of your fees will be posted to you as soon as practicable after your enrolment has been received and processed by the Board. Please note this will be the only written confirmation of your exam details the Board will send to you. If you have not received the letter within 28 days of the last day of enrolment, you should contact the Board’s Student Services Officer (telephone (02) 9338 3505) to confirm that your enrolment has been received and processed.

You may attend lectures while waiting to receive confirmation of your enrolment.

Library/Student Cards

New students

Application forms, which must be lodged with the Board, are available from the Forms and Fees page of the LPAB’s website.

The Campus Card Centre will post your student Library Card to you as soon as practicable after your enrolment has been received and processed by the Board and after you have completed the LEC Online Registration process. We therefore advise you to lodge your enrolment application sooner rather than later to avoid delay. If you have not received your Library Card within 3 weeks of the commencement of the course, you should contact the Card Centre (telephone (02) 9351 2423) or email: university.cards@sydney.edu.au

Please Note

- Applications for enrolment which are incomplete will not be processed.
- Do not lodge an application for enrolment if you are awaiting a decision on an application for relaxation of the exclusion or progression rules.
- Cash must not be sent or tendered to the Board in payment of enrolment fees.
- Enrolments will not be accepted across the counter at the Board’s office before or during the enrolment period.
- Enrolment payments by Eftpos are not accepted.
- All students enrolled for the Board’s examinations must also register online with the LEC in each subject for which they are enrolled. (see page 26)

Page 17
Continuing students

Library cards will be re-validated once your enrolment with the Board has been completed and after you have completed the LEC Online Registration process.

Change Of Name/Address

You must inform the Board in writing of any change of name, address, telephone number or facsimile number. The change can be notified by fax to (02) 9338 3555, mail to GPO Box 3980 Sydney 2001, or email at ag_lpab@agd.nsw.gov.au. In addition, update your details with the Law Extension Committee on the Webcampus (see page 27) and the Campus Card Centre (see page 33). Students seeking to have their name changed in the LPAB’s records must support their request by lodging appropriate, original documentation verifying the name change.

Refund Policy

The Board does not refund application or enrolment fees.

A student who withdraws from a subject after enrolment, or is ineligible to sit, or fails to sit an examination in a subject is not entitled to a refund of fees, nor to have fees transferred to a later session.

Fees payable on application are not refundable if an application is unsuccessful, requisitioned or withdrawn.
The Director of the Law Extension Committee is responsible for the Committee’s program. The Director since August 1997, Mr Frank Astill holds Masters Degrees in Education and in Law and has a Diploma in Education. He has practised at the NSW Bar and was a university lecturer.

The Law Extension Committee program is managed from its office in Suite 401, Level 4, 5 Elizabeth Street, Sydney NSW 2000.

Lecturers for the Winter 2016 Session include:

- Mr RL Anderson, LLB(Syd), LLM(Lond)
- Dr CJ Birch, SC, BA, LLB, PhD(Syd)
- Prof SK Blay, LLB(Hons) (Ghana), LLM(ANU), PhD(Tas)
- Mr AT Britt, BSc, LLB(Hons)(Syd)
- Mr JEF Brown, LLB(UWS), MAppLaw(UWS)
- Mrs S Carter, BA(Hons), LLB(Hons)(Syd), ATCL
- Mr C Castrission, LLB(Hons), BA(UTS), GradCertLegPrac(UTS)
- Ms TM Catanzariti, BEC, LLB (Hons) (Syd), LLM (Merit) Lon
- Ms S Chrysanthou, BCommunications, LLB (Hons)(UTS), LLM (NSW)
- Ms A Cotter-Moroz, LLB(Hons) (UTS) GradDip(LegPrac)(UTS) MEd(Adult)(UTS)
- Mr F Esparraga, B Juris LLB (UNSW), LLM (Syd)
- Mr M Gibian, BA(Hons) LLB(Hons) (Syd)
- Mr R Gowenlock, LLB(Syd)
- Mrs B Gray, BA, LLM(Syd)
- Mr WA Henningham, PSM, LLB(Syd)
- Mr ARA Kuklik, LLB(Hons) ANU, LLM(Syd), GradDipMilitary Law(Merit) ANU, BJaps(ANU)
- Ms MA Kumar, BA, LLB(Syd)
- Mr JS Mendel, BCom(UNSW), LLB(UTS)
- Ms M Noonan, LLB(Syd), DipSIA
- Mr AJ O’Brien, BEc, LLM(Syd), CA
- Ms BA Oliak, BSEE (NWU), JD(WashU)
- Prof Elisabeth Peden, BA(Hons) (Syd), LLB(Hons)(Syd), PhD(Camb)
- Mr L Pierrotti, BA, LLB(Macq) , LLM(Syd)
- Dr P Quadrio, BA(Hons), Phd(Syd)
- Prof P Radan, BA, LLB, PhD(Syd), DipEd(SCAE)
- Mr M Ross LLB(Syd)
- Mr DJ Russell SC, BA, LLB(Syd)
- Mr G Sarginson, BA, LLB, LLM (Syd)
- Mr M Sindone, BSc(Syd), LLM(UTS)
- Prof C Stewart, BEc, LLB(Hons) (Macq) GradDipJur(Syd) Phd(Syd)
- Prof A Stuhmcke, BA, LLB(Hons) (Macq), LLM(Hons)(Syd), MJuris(Hons) (Syd)
- Prof Greg Tolhurst, DipLaw(SAB), LLM(Syd), Phd(UNSW)
- Mrs B Twomey, BA (UQ), M.Qual(equiv.Hons)Macq., BDI(Syd)
- Mr DJ Tynan, BSc(Hons)(UNSW), LLB(UNSW), LLM(UCamb)
- Ms C Williamson, BA, LLB(Syd), LLM(UNSW)
- Ms M-S York, BA, LLB(UNSW)
- Mr G Young, BEc LLB(Syd)
- Mr M Zammit, BEc(Hons) (Newc), BA, LLB(Macq)
Subject Descriptions

For more information please refer to the individual subject guides and the Course Materials section on the Law Extension Committee Webcampus.

Compulsory Subjects

01 Legal Institutions
The course introduces students to the origins, history and present operation of the institutions which make up the Australian legal system, to the sources of law, and to the Commonwealth and New South Wales constitutions.

02 Criminal Law and Procedure
This course provides the student with an understanding of the general principles of criminal law, together with a detailed knowledge of the application of these principles in respect of major crimes and defences.

03 Torts
A tort is a civil wrong which results in physical or psychiatric injury, property damage or financial loss to another or by which another’s legal rights are infringed.

04 Contracts
The course aims to provide students with an understanding of the basic principles of contract law. The course covers the elements of formation of contracts, contractual capacity, terms of a contract, matters affecting consent to a contract, discharge of contracts, remedies, illegality and privity of contract.

05 Real Property
Real Property is concerned with the law relating to interests in land.

06 Australian Constitutional Law
Australian constitutional law is a branch of public law which focuses upon the primary source of that law in the Commonwealth of Australia Constitution Act 1900 (Imp).

07 Equity
Equity, which includes the law of trusts, begins with a study of the historical origins and development of the equitable jurisdiction and then moves on to consider equitable doctrines.

08 Commercial Transactions
This course is about buying and selling personal property, and some aspects of securities over and payments for personal property.

09 Administrative Law
Administrative law is a branch of public law which is concerned with the legal control of decisions and actions of governmental agencies and officials, and those of non-governmental bodies which affect the public.

10 Law of Associations
Law of Associations is a description of some of the laws which regulate associations of individuals.

11 Evidence
The Evidence course is devoted to an examination of the rules governing the presentation of evidence in common law trials, both civil and criminal. The central focus of the course is on the provisions of the Evidence Act 1995.

The matters considered include the manner and form in which evidence can be presented to the court, the matters which are susceptible of proof as defined by the inclusionary and exclusionary rules, and the tests to be applied in determining whether sufficient evidence has been introduced.

12 Taxation and Revenue Law
The Taxation and Revenue Law course is an overview of the Income Tax Assessment Act and related legislation.

13 Succession
The law of succession is concerned with the law of wills and the administration of deceased estates.

14 Conveyancing
Conveyancing practice requires an understanding of Real Property and Planning Law. The course is designed to provide the theoretical and practical foundations of conveyancing practice. Particular emphasis is placed on the structure of the current edition of the Contract for Sale of Land.

15 Practice and Procedure
The subject of Practice and Procedure deals with the day to day practicalities of civil litigation in the Supreme Court of New South Wales.
17 Legal Ethics
The objectives of the course are to give the student a sound background of the statute, common law and rules and regulations which govern professional practice as a barrister or solicitor; and to provide guidance as to what can go wrong, how to recognise a problem, and what help is available, and what may occur where there has been an ethical breach.

24 Jurisprudence
This course in jurisprudence will apply the concepts and techniques of philosophical analysis to an examination of the nature of law and issues surrounding legal reasoning, and the relationship between law, morals and theories of justice.

Elective Subjects

16 Insolvency
The course covers both personal insolvency and corporate insolvency. The first half of the course is personal insolvency, governed by the Bankruptcy Act.

The second half of the course covers corporate insolvency, governed by the Corporations Act.

18 Conflict of Laws
Conflict of laws, or private international law, is the part of private law concerned with legal questions which contain a foreign element.

The course objective is to give you an opportunity to gain an appreciation and understanding of the transnational dimension of private law and the fact that many legal questions which arise in everyday life are not confined within one legal system.

19 Family Law
This course is designed to provide students with a general yet comprehensive introduction to family law in Australia.

20 Local Government and Planning
The Local Government and Planning course examines the bodies of law which regulate the establishment, status, powers, operation and accountability of local councils and the environmental and planning laws which regulate the use of land.

The overall aim of the local government and planning course is to enable students through lectures, study and practical course exercises to explore and understand the wide variety of laws under which councils operate as regulators and providers of vital services to their communities.

21 Industrial Law
The Industrial Law course is a general introduction to industrial law, having the primary objective of introducing students to the system of conciliation and arbitration which operates in Australia, and the common law duties imposed on both employers and employees.

22 Intellectual Property
The law of intellectual property encompasses the areas of copyright, design, circuit layouts, patent, plant variety rights, confidentiality information, business reputation and trade marks. The course provides a general introduction to intellectual property outlining for each category of protection how the rights arise, the nature of the rights, ownership and exploitation as well as infringement and remedies.

23 Public International Law
Public international law is the regime of legal rules which primarily seeks to regulate relations between sovereign states. This course is a general introduction to the sources and techniques of public international law with the objective of imparting to the student an appreciation and understanding of the role of legal rules in regulating the conduct of states and individuals in international society.

25 Competition and Consumer Law
The Competition and Consumer Act (2011), incorporating the Australian Consumer Law, has a significant impact on every aspect of commerce and consumerism in Australia. The course complements the other commercial subjects by covering the restrictive trade practices (e.g. misuse of market power, exclusive dealing, resale price maintenance, cartels etc), deceptive trade practices (unconscionable conduct, misleading and deceptive conduct), product liability, enforcement and remedies (damages and other orders etc.) provisions of the Act.

26 Understanding Legal Language and Legislation
This elective focuses on the core skill of statutory interpretation, and allows students to develop and build their understanding of how to interpret legislation. As legislation needs to be read in context, and as understanding legislation requires a thorough knowledge of the grammatical tools employed by the legislative drafter, completion of the Language Skills Course (see page 46) is strongly recommended. Students who have not already completed the course, may do it at the same time as this elective. The course also includes an opportunity for students to refresh their legal research skills. In hands on classes students will learn how to find extrinsic materials, and consider their use; research the changing history of legislation and consider why this is important in statutory interpretation; and learn how to use research tools to locate words, phrases and sections which have been the subject of prior judicial consideration. The course will examine the common law and statutory principles of interpretation, and practice the application of these skills.
Development Of Legal Skills

Successful completion of the required subjects will give you the knowledge you need to be a successful legal practitioner, however it is also important to build a strong base of relevant legal skills. Skill development is a process which occurs over the course of studies, and often occurs at different times for different students.

To assist students to become proficient in these areas, Legal Institutions, the first course undertaken by students, has been deliberately structured to introduce students to the necessary skills of legal problem solving and legal referencing. As well, a package of self guided tutorials is available on the Webcampus for students to work through at their own pace. These tutorials focus on the acquisition of general skills introduced in the Legal Institutions course.

To assist students to address individual needs which arise in later subjects, the Law Extension Committee also offers a number of opt in sessions, allowing students to develop their skills as required. These sessions are all offered from 12 noon to 4 pm on the Friday afternoon preceding each weekend school. This allows country students to plan to arrive early, and city students to make arrangements as required. The proposed time-table at this stage is as shown on page 46 – however this is subject to change. Further details will be available on the webcampus, after registration.

Contracts tutorials

To assist Contracts students in the development of problem solving skills, on-line tutorials are available. A range of problems are discussed, with the focus on how to identify the relevant issues and how to apply the law to solve the problem. All Contracts students who have registered with the LEC will be notified by email at the start of the session and invited to apply for a place in the Tutorials. Tutorials generally begin about week 3 or 4 and continue for 8 weeks.
Lectures

Commencement of lectures

Each year, the teaching programs in the Diploma in Law begin in May, with examinations in September (the Winter Session), and in November, with examinations in the following March (the Summer Session).

Evening students are expected to attend lectures regularly once each week in the subjects in which they are enrolled and distance students are expected to attend the Weekend Schools, as each course is designed around these lectures.

Learning from Lectures

The LEC’s primary means of education is the lecture. At evening classes and weekend schools, a unique mix of academic and practitioner expertise forms the core of our teaching program. An active, engaged student gains in many ways from attending lectures. Come prepared. Develop a style of note-taking that is efficient and reflective of your interaction with the lecturer and the information. Review and expand your notes after the lecture. Use the Subject Guide as a working guide to your study of the subject.

Because we put so much emphasis on the value of your attendance at lectures, we do not advocate recorded lectures or online learning as a substitute for interaction with the lecturer and the information. Review and expand your notes after the lecture. Use the Subject Guide as a working guide to your study of the subject.

Specific Lecture Arrangements

Understanding Legal Language and Legislation

This is an elective subject. Refer to Page 21 for a synopsis. The course will be taught in intensive mode over two periods throughout the session to allow for a longer, workshop style of presentation. Accordingly, there will be no separate weekend schools. The dates and venues for the Winter 2016 Session are:

- Friday 17 June 2016, 9am to 5pm in New LSLT 107
- Saturday 18 June 2016, 9am to 5pm in New LSSR 107
- Saturday 2 July 2016, 9am to 5pm, online session
- Friday 29 July 2016, 9am to 5pm in TBA
- Saturday, 30 July 2016, 9am to 5pm in TBA

Insolvency and Competition & Consumer Law will be offered only in Weekend School mode in Winter 2016 session.

Timetable changes

From time to time, it may be necessary to cancel, re-schedule or relocate classes. The Law Extension Committee will give students as much notice as possible of any changes which need to be made. Students should ensure that their contact details are up to date.

Any cancellations or alterations to the lecture schedule, will be posted on the Student Message Board of the Law Extension Committee Website (see pages 26 to 28 for further information on the Webcampus).

Development Of Legal Skills

Successful completion of the required subjects will give you the knowledge you need to be a successful legal practitioner, however it is also important to build a strong base of relevant legal skills. Skill development is a process which occurs over the course of studies, and often occurs at different times for different students.

To assist students to become proficient in these areas, Legal Institutions, the first course undertaken by students, has been deliberately structured to introduce students to the necessary skills of legal problem solving and legal referencing. As well, a package of self guided tutorials is available on...
the Webcampus for students to work through at their own pace. These tutorials focus on the acquisition of general skills introduced in the Legal Institutions course.

To assist students to address individual needs which arise in later subjects, the Law Extension Committee also offers a number of opt in sessions, allowing students to develop their skills as required. These sessions are all offered from 12 noon to 4 pm on the Friday afternoon preceding each weekend school. This allows country students to plan to arrive early, and city students to make arrangements as required. The proposed timetable at this stage is as shown on page 46 – however this is subject to change. Further details will be available on the webcampus, after registration.

Included in the Development of Legal Skills will be one or more classes in Latin legal terminology. An understanding of Latin legal terminology is useful in reading legislation which in the past was written using Latin words, phrases and sentences. This elective provides an overview of Latin legal terms with an elementary explanation of the structure of the Latin language and its historical importance in law. As Latin is an inflected language, explanation will be given of its declensions and conjugations. Legal prepositional phrases will also be explained. Reference will be made to important examples of Latin still in use which were first used by classical authors.

Orientation

An Orientation Day will be held for all new students on Friday 6 May 2016 in Eastern Avenue Auditorium (am) and Eastern Avenue Lecture Theatre (pm). See page 46.

For new students, this will be an opportunity to gain a better understanding of the roles of the Board and the Law Extension Committee in the administration of the Diploma in Law course and an opportunity to meet other new students and form study groups. There will also be information about using the University of Sydney Herbert Smith Freehills Law Library. Details of the Orientation Day are included in your Enrolment Package and are also available on the Law Extension Committee Webcampus.

Weekend Schools

Weekend schools are held during each session primarily for external students. Evening students are welcome to attend but must defer to external students in class participation and interaction with lecturers. The dates for the Weekend Schools are as follows:

• Introductory weekend for all Legal Institutions students
  Saturday and Sunday 7 & 8 May 2016
  Further information is provided separately in your enrolment package and is available on the Law Extension Committee website.

• Weekend School 1
  Friday to Sunday 27 – 29 May 2016

• Weekend School 2
  Friday to Sunday 22 – 24 July 2016

The program for Weekend Schools 1 and 2 for the Winter 2016 Session appears on page 49 and 50.

Venue

Weekend School classes are generally held in the Eastern Avenue complex, the New Law School and the Carslaw Building on the main University campus.

Refreshments

Morning and afternoon teas and light lunches will be available for purchase from the University of Sydney Union canteen service adjacent to the Eastern Avenue Auditorium, or nearby.

Accommodation

Various levels of accommodation are available close to the University’s main campus at Camperdown. When booking accommodation ask for the best rate available. You may be entitled to a government or corporate rate as you will be attending the University. Sometimes promotional or seasonal rates may be even better. Sometimes motoring organisation (eg NRMA) rates are best. Web booking agencies are very competitive, and a few minutes on the web may pay off. Enquire whether breakfast is included, and whether there are any taxes to be added on.
Getting There
Parking and Public Transport

Parking

Sydney University Main Campus (Camperdown)

The University has a “pay-and-display” parking regime and heavy fines are imposed for non-compliance.

Public Transport

Sydney University Main Campus

For lectures and weekend school classes held on the main campus, the most convenient entry point is the main City Road gate.

By train, the closest station is Redfern, from where you should turn left into Abercrombie Street then right into Codrington Street, which will take you to the City Road gates. You might find it more convenient to use Central Station, especially at night. The University security service runs free buses between the Fisher Library and Redfern railway station in the evening during the University’s semester. Note that the University’s semester and the LEC semester do not always overlap.

Buses stop right outside the City Road entrance, and run frequently from Central Station and the CBD. Routes 422, 423, 426, 427, and 428 depart from Circular Quay and travel down Castlereagh Street, passing through Railway Square before stopping at the City Road entrance. Students can also enter from Parramatta Road, with the best entrance being University Avenue at the eastern end of Parramatta Road, near Glebe Point Road.
The Webcampus is now the primary mode of delivering Subject Guides and additional materials, submitting assignments, and advising students of assignment results.

Subject Guides and general notices will remain publicly accessible, but other features require students to log in. Please be aware that the Law Extension Committee does not post out Subject Guides and Course Materials.

The Webcampus is designed to incorporate important educational and administrative aspects of a campus. It gives registered students extensive access to library facilities and discussion forums. The administration section contains timetables and calendars, evening and weekend school lecture venues, general information and contact details.

The Webcampus is also the information centre of our teaching program. You should check regularly for updates, changes and additional materials. Important or urgent notices, such as unavoidable last-minute cancellations or venue changes, will be posted on the LEC Homepage and Ongoing Student Message Board.

LEC Online Registration Process
All students enrolled for the Board’s examinations must also register online with the LEC in each subject for which they are enrolled with the Board. This must be done each session.

The LEC online registration period is from Thursday 21 April to Friday 29 April 2016.

The LEC online registration process allows the Board’s students to gain access to their assignments and course materials (where applicable) by the commencement of their lectures and is a pre-requisite to issuing a new student library card or re-validating an existing library card. Students must note that registering online is not a confirmation of their enrolment with the Board and that any changes to their enrolment must be notified to the LEC as soon as they are known.

The Board will send out a confirmation of a student’s enrolment in due course.

If you have an application pending with the Board you must still register and indicate on the online registration form that you are awaiting confirmation of your enrolment with the Board. You should attend lectures and prepare compulsory assignments. Late enrolment is not a valid reason for an extension of time to submit an assignment.

If you have not registered between Thursday 21 April to Friday 29 April 2016 in each subject for which you are enrolled, you will not have access to the supplementary online resources that are an essential part of the LEC program and may experience delays in obtaining your Unikey Account which provides access to the online library facilities on the Webcampus. If you have not enrolled with the LPAB and registered with the LEC you will not be eligible to sit for the examinations.

To register with the Law Extension Committee you should follow these steps:

1. Visit the Webcampus at sydney.edu.au/law-extension-committee and click on the link “QUICKLINK TO WEBCAMPUS LOGIN”.

2. A log in box will be displayed. Complete your details in this box using a capital letter for the first letter of your last name only, and include your six-digit student number and date of birth. Click “LOGIN”.

3. The next screen will appear with “you must register to be able to use these facilities. Click here to register”. Simply click on the line to continue to the LEC registration form.

4. Complete the form and click “SUBMIT”.

Should you move house or change your telephone number during the session, you can also change your personal details online. Please remember that you must also contact the LPAB and the Campus Card Centre concerning any changes to your personal details.

Please be aware that when you have completed the online registration with the LEC, you will not have immediate access to the Webcampus. If the online registration is completed successfully, your information should be live on the system after 6.00pm the following business day. If, for any reason, you do not have access after 2-3 working days, please contact the LEC Office and have your Student Number ready.
LEC Unikey Accounts

All current students will require a Unikey Account. It provides access to the online library facilities you currently access through the Webcampus, but in the same way that students enrolled at the University log in to online resources. (Please note that you need to have registered online first with the LEC in order to do this).

How do I setup my Unikey Account?

New students can generate their own Unikey Account through a LPAB Student Self Registration page. From the link on the LEC Webcampus homepage, simply follow the instructions on the page by entering your:

- Student Number (this is the same Six Digit Student Number i.e. 010000) that you use for your Webcampus login
- Surname (this is title case sensitive i.e. Smith not smith or SMITH)
- Date of Birth

For new students who have registered online by Friday 29 April 2016 self registration for their Unikey Account will commence from Monday 2 May 2016.

Existing students will have their Unikey Account re-validated once they have completed their online registration between Thursday 21 April to Friday 29 April 2016.

Password

This process generates an account, however you will then need to assign your own password. If you forget this password, the LEC does not have a record of it – you will need to contact the ICT Help Desk. If you have any problems with this process, please contact the ICT Help Desk. Their contact details are:

Email: support@sydney.edu.au
Phone: (02) 9351 6000

Course Materials And Forums

Two areas most students will visit often within the Webcampus are the Course Materials and the Forums. Under Course Materials you will find the Subject Guides and additional materials provided by lecturers during the semester, which may include notes, copies of visual presentations, and general assignment comments. The Course Materials section is also designed to give you easy access to the relevant information available on the Internet for each subject. There are direct links to legislation and cases held on the AustLII (the Australian Legal Information Institute) database, and other databases where possible.

As well, for each subject there are links to relevant legal, research, government and commercial sector sites from Australia and overseas.

Supplementary Materials are prescribed in some courses (see page 33). These materials may be accessed by clicking on the direct link under Course Materials on the Webcampus. The direct link will take you to the Law Library E-Reserve where all Supplementary Materials for the Diploma in Law courses are held. Please note that these materials are password protected (see page 35).

The purpose of the Forums is to promote constructive discussion and the exchange of ideas about issues and principles in law. They are not for personal comment about any student or lecturer, nor are they the appropriate vehicle for making a complaint. Any comment in that regard should be addressed to the Director of the Law Extension Committee. Please see “Suggestions and Complaints” on page 38.

The Forums are meant to equate to self-directed seminars, and are a very useful way of compensating for the fact that many of you have less opportunity to debate issues as you might as full-time students on campus. Note that the Forum discussions are designed to be student-driven. Be aware that the comments and discussion on the Forums are provided by other students, with a similar level of knowledge and experience as your own.

The lecturers do not correct or get involved in discussions in the Forums. If you have an enquiry you should email enquiries@lec.pip.com.au.

Web Conduct: Voices Of Experience

We are all still learning about the impact of the web on our lives. Its vast potential must be treated with care and respect.

- Anything you post to the web should be regarded as permanent. Make sure it is constructive and polite. Attack issues, not people. Be humble and questioning, not dogmatic or rude.
- Do not copy notes or resources from the LEC, LPAB or Law Library website to other websites. This includes lecture notes and handouts, material held in electronic reserve and in subscription services.
- Do not attempt to sell or purchase lecture notes, recordings, past exam papers or resources where someone else owns the intellectual property. Note that copyright exists whether or not the owner asserts it.
- Do not transmit electronic versions of your assignment files except when you are submitting your assignment to the LEC.
- Do not post personal advertisements from employers such as positions vacant or advertisements seeking room mates.
- Protect your student ID and do not permit others to log in using your ID.
- Do not post any personal information or contact details on the forums.
The LEC is still being alerted to infringements in these areas. There is potential for serious and career-jeopardising misconduct in each area. If in doubt about appropriate conduct, call to discuss it.

Legal Skills

This section contains a package of self-guided tutorials for students to work through at their own pace. These tutorials focus on the acquisition of general study and exam skills; on skills addressed in the Legal Institutions course; and on legal problem solving in the context of contracts problems.

Administration

The administration section houses timetables and information for lectures, weekend schools and the session calendar.

For information on submitting assignments, please see pages 29 and 30 and consult the Guide to the Presentation and Submission of Assignments.

Research Links

This facility contains a substantial number of links to legal research and database sites on the Internet, from both Australia and overseas. There are links to most law schools and legal research centres in Australia, professional associations, publishers and booksellers, and government departments and agencies.

Employment Noticeboard

At various times through the year, employers may seek staff who are in the Diploma in Law course, and these requests will be posted on the employment noticeboard.
Assignments and Assessments

The Law Extension Committee’s primary methods of assisting in your preparation for the Board’s examinations are:

− the lecture and weekend school programs in each subject
− the research and resource provision through the Law Library
− the setting and assessing of assignments

In accordance with the NSW Admission Board Rules, the LEC is obliged to inform the Board when a student has not completed the LEC’s course of instruction in a particular subject to the LEC’s satisfaction and is therefore ineligible to sit the examination in that subject. See page 38.

To be eligible to sit for the Board’s examination, students must register online with the LEC in each subject in which they are enrolled and satisfactorily complete any task prescribed in the LEC’s teaching program for that subject.

Assignments/Eligibility

Assignments are used to assess eligibility. Students are expected to achieve at least a pass mark of 50% in assignments to be eligible to sit for examinations. However, a category of “deemed eligible” has been introduced to offer students whose assignment mark is between 40-49% an opportunity to sit for the examination. In these circumstances students are often advised not to sit. A mark below 40% means a student is not eligible to sit for the examination.

Please refer to the relevant Subject Guide and the Course Materials section on the Webcampus for the Guide to the Presentation and Submission of Assignments.

Assignments as Part of the Board’s Examinations

Assignment results contribute 20% to the final mark in each subject. The LEC administers the setting and marking of assignments. The LEC engages the LPAB’s examiners to assess or supervise the assessment of assignments.

Submission/Late Assignments

Assignments should be submitted by the due date unless an extension has been granted; otherwise a late penalty will apply. Late assignments that have not been granted an extension attract a penalty of one mark out of 20, or 5% of the total marks available, per day. Assignments that are more than ten days late will not be accepted. See the Webcampus, for an elaboration of this policy.

Purpose of Assignments and Submission Policy

Assignments are prescribed to ensure that you take the opportunity to refine your techniques of research, analysis and expression, and to give you feedback on them.

It is an integral part of the discipline of studying law that tasks are performed in a responsible and timely manner. Adhering to deadlines is an important aspect of this. Also, to be fair to all students, there must be a substantially equal amount of time available for each assessment task. Very early in each session you should make sure you will be able to adhere to the prescribed submission dates for compulsory tasks.

Assignment questions and due dates in all subjects can be found under Course Materials on the Law Extension Committee Webcampus.

Once you have registered online with the Law Extension Committee, you will have full access to all the facilities on the Webcampus (see page 27 for instructions).

Presentation of written work is also a vital part of a professional discipline. Please note that where an assignment has more than one part, all parts must be attempted. As a general rule, students who do not attempt to answer all questions in an assignment will not achieve a satisfactory result. With regard to assessment and eligibility criteria relating to assignments, see pages 31 and 38.

Disability and Completion of Assessment Tasks

Students with disabilities are encouraged to contact the LEC as early as possible to discuss any necessary arrangements, particularly with respect to assignment submission requirements. See also page 39, under ‘Alternative Examination Arrangements’, regarding special consideration requirements for the LPAB examinations.

Late Assignments

In cases of unforeseen hardship, typically illness or accident, we will try to provide an opportunity for a student to submit an assignment for up to 10 days after the due date. The critical word here is “unforeseen”. All students should try to ensure that they are not vulnerable to last minute technology or workplace crises. Complete assignments ahead of the due date.

If, after taking these precautions, it is apparent that an assignment will not be submitted by the due date, it is imperative that you contact the LEC immediately. Unless we are contacted...
prior to the due date, an extension cannot be granted.

Extensions will only be granted in exceptional circumstances. The Law Extension Committee may use its discretion to grant extensions, however as a general rule, an extension will only be granted based on serious misadventure or unforeseen medical grounds.

The application must be accompanied by a specifically detailed medical certificate, or in other extenuating circumstances accompanied by a statutory declaration and evidence of unforeseen disruption to study.

Pressure of work, holidays or family commitments generally are not valid reasons for an extension.

Requesting An Extension

If you feel your circumstances meet the abovementioned criteria of unforeseen hardship and you would like to request an extension, you should send an email outlining your request to enquiries@lec.pip.com.au before the assignment due date. Your email should include your name and student number, the subject you are requesting the extension for, the number of extra days you feel you need and the reason you are requesting the extension. A response to your request will be sent by return email within two business days. All extension requests are treated in the strictest confidence.

Please note, an extension waives the late submission penalty for the time specified in the extension. It does not extend the late submission deadline.

Submitting Assignments

All assignments should be received by the LEC online through the Webcampus Submit Assignments ensuring they arrive no later than 11.59pm (in the time zone applicable to Sydney, either Australian Eastern Standard Time or Australian Eastern Daylight Time) on the due date. The assignment must be submitted in a readable format to be accepted.

If unable to submit through the Webcampus then you must email your assignment to: lecass@pip.com.au

All assignments must be submitted electronically.

Please ensure you submit the correct version of your assignment and that your answers to individual questions are submitted as one document.

The Results screen allows students to track the progress of assignments. Students are able to check:

- when an assignment was received,
- if the assignment is able to be read,
- the mark.

Please check the Results screen before contacting the Law Extension Committee with an assignment query.

It is your responsibility to notify the Law Extension Committee if, three business days after submitting the assignment, you become aware that your assignment is not recorded as having been processed or shows as “unable to open” or “wrong file format”. If this is the case, please ring the office and have your tracking number and student number ready to provide the Law Extension Committee staff.

Further information regarding the submission of the assignments is provided in the Guide to the Law Extension Committee.

Review

Where a student’s overall mark after the examination is between 40-49%, the student’s assignment in that subject will be reviewed prior to a final mark in the subject being awarded. Except in the case of demonstrable error, assignment marks will not otherwise be reviewed prior to the examination.

Feedback

Markers will make every effort to mark your paper quickly. Comments by markers will address the aim of the question.

The LEC Office is receiving an increasing number of calls from students who are dissatisfied with their assignment mark. Consistent with our explanation of the nature of the course, we cannot provide the amount of consultation that might be expected from full-time academic staff. Prior to contacting the LEC, students should go through their marked assignments carefully and critically. If you think there is an error in the marking, or you cannot understand a specific aspect of the marking, you may contact the LEC for clarification. It is not appropriate to contact the lecturer or marker directly. A request for further feedback must be as particular as possible. For example, an argument that a lot of work was done but is not reflected in the mark is not sufficient, nor is a comment to the effect that someone else has read the assignment and would give it a higher mark. A useful starting point is to delay reacting to the mark for a while, assume the mark and comments are valid, think about what you have submitted in the light of your re-evaluation of your answer, and then ask yourself what further guidance you need.

Collaborative Learning And Avoiding Plagiarism

The Law Extension Committee encourages collaboration in learning. The active exchange of ideas is one of the most powerful teaching tools. In teaching, our lecturers are
encouraged to share their particular insights with students, and to be generous in the guidance they offer in bringing deeper understanding to the subjects they teach. Students are encouraged to ask relevant questions in class to seek the opportunity to make serious comment and to discuss the substance of lectures with fellow students.

The Law Extension Committee does not object to students making audio tapes of lectures for their own individual study and for their own study group purposes provided permission is requested of the teacher and the class is not disturbed. The Law Extension Committee does warn, however, against the sale or purchase of any notes purportedly transcribed from lectures or tapes of lectures.

It is vitally important that in examinations and in assignments the work submitted is your own. This does not mean that the ideas you put forward will be necessarily of your invention, but they should represent your considered response.

Any part of an assignment that is not your own words must be specifically identified and referenced. Use a comprehensive and consistent referencing style.

One of the most serious forms of academic misconduct is plagiarism, or seeking to use someone else's material as your own. It is similar to the offences in commercial and professional life of passing off, of misrepresentation, of deceptive conduct. If in doubt, acknowledge the source of your information.

It is serious misconduct for a student to copy an answer to an assignment of another student, whether the student is a past or current student or a student doing a similar course at another institution. Students need to be especially careful not to appropriate the notes or electronic files of others.

Nor should students allow others to appropriate their notes or electronic files knowing or suspecting that their material may be used inappropriately.

The LEC may introduce similarity-detecting software for submitted assignments.

The possible impact on a person's study and career, as well as the deeper moral issue, should make avoiding the risk of plagiarism a fundamental priority. In relation to this, students' attention is directed particularly to Rule 82 of the Legal Profession Admission Rules, which provides in part as follows:

"The Examinations Committee and the Law Extension Committee shall be vigilant to detect any cases of cheating in examinations or in home assignments ..."

The consequences of an allegation of plagiarism can be dire. After inviting a response to the allegation, the Examinations Committee may hold a formal hearing, chaired by a Judge.

If plagiarism is established, exclusion from the course, at least for a period of time, is likely. For a person intending to practise, there is the professional issue of character.

An appreciation of the distinction between plagiarism and collaboration allows for a rich and resourceful period of study followed by the intense learning experience of constructing your own analysis, synthesis, and presentation, and the satisfaction and fulfilment of personal achievement.

Assignment Assessment Criteria

There are ways you can increase your chances of a good grade. First, make sure you answer the question. It is surprising how many people either misread the question, answer only part of what is asked, or answer the question they would like to see on the paper rather than the one that is there. Organise your time. Plan your answer. While you will need a command of factual detail, many questions will want an argument from you. Identify issues.

Explore the application of legal principles and doctrines. Weigh up competing claims.

Concise, coherent and clear writing should be a priority. The marker needs to see that you understand the issues you are writing about. Point form answers and executive summaries often don’t do this. Be fluent, be logical, be direct. Presentation is also important. A consistent and thorough referencing style should be learned early. The test is whether the reader can easily find the source you are using from your reference.

Since assignments and examinations are very different in nature, a direct correlation between assignment results and anticipated examination performance is not possible. However, identification of your strengths and weaknesses in assignment writing will assist your exam preparation both in terms of understanding the content of the subject and in presenting your answers.

Assignments are assessed carefully and marks are reviewed before eligibility status is recorded. We do not have the resources to remark assignments but we will offer as much assistance as possible in clarifying and furthering understanding and analysis of issues.

The grading and assessment criteria identified on page 18 of the Guide to the Presentation and Submission of Assignments (which can be found under Guides and Help in the Webcampus) are cumulative—each level assumes that the characteristics of the one below have been satisfied.

Assignments Submitted in a Previous Session

A student must complete all compulsory assignments in that subject to be eligible to sit the ensuing examination. An assignment submitted in a previous session does not count towards the current session.
Subject Guides are available to registered students through the Course Materials section of the Law Extension Committee Webcampus and through the LEC’s Subject Pages at sydney.edu.au/lec/subjects/index.htm. The Webcampus homepage can be found at: sydney.edu.au/lec

Each session a number of students, for various reasons, enrol late. If there is a delay in your enrolment being processed, you should register online on the LEC Webcampus and to attend lectures in the meantime, download Subject Guides, and undertake assignments. You need to do this at the commencement of each session.

Please note that satisfactory completion of a subject with the Law Extension Committee and eligibility to sit for the Board’s examinations are dependent on valid enrolment with the Board and registration with the Law Extension Committee.

Supplementary materials are prescribed in:
- 01 Legal Institutions
- 02 Criminal Law and Procedure
- 03 Torts
- 04 Contracts
- 05 Real Property
- 06 Constitutional Law
- 07 Equity
- 09 Administrative Law
- 14 Conveyancing
- 15 Practice and Procedure
- 16 Insolvency
- 17 Legal Ethics
- 19 Family Law
- 20 Local Government and Planning
- 23 Public International Law
- 24 Jurisprudence
- 26 Understanding Legal Language and Legislation

These additional materials can be downloaded from the Law Library E-Reserve, accessed via the Course Materials section of the Law Extension Committee Webcampus or the Law Library’s website.

It is important that all students register online with the LEC between Thursday 21 April and Friday 29 April 2016, in order to access supplementary materials.

These supplementary materials are password protected. To access the materials off-campus you will need to enter your personal password also known as your “Unikey”.

Once you have registered with the LEC, you may then self-register for your UniKey account by following the link on the Webcampus homepage.

Hard copy materials will be provided in some subjects. Evening students will receive these materials at their first weekly lecture and external students will be posted their materials.

Prescribed Texts
A Law Extension Committee Text and Materials List will be available to download from the Law Extension Committee Webcampus.

Booksellers specialising in law texts include:

University Co-operative Bookshop
Sydney:
Shop 2, 153 Phillip Street, Sydney
T: (02) 9232 2250
F: (02) 9233 8493
E: law@coop-bookshop.com.au

Newcastle (Callaghan Campus):
T: (02) 4967 1850
F: (02) 4960 8335
E: newcastle@coop.com.au

Secondhand texts
The Sydney University Student Representative Council operates a secondhand bookstore located on Level 4 of the Wentworth Building (across City Road from the Carslaw Building). Hours are Monday to Friday 10am to 4.30pm. They can also supply books by mail order and accept credit card payments by phone or email:

T: (02) 9660 4756
E: books@src.usyd.edu.au

If you choose to purchase a superseded edition of a text book be aware that the law may have changed and you will need to check independently for any necessary updates.
Location
The University of Sydney Herbert Smith Freehills Law Library is located in the Sydney Law School Building on the Camperdown Campus. The Sydney Law School Building is located on Eastern Avenue between Fisher Library and the Eastern Avenue Auditorium. The Law Library is on the level L adjacent to Victoria Park and can be accessed from the main entry to the Sydney Law School Building on Eastern Avenue.

Contact Details
T: (02) 9351 0216
F: (02) 9351 0301
E: law.library@sydney.edu.au
W: sydney.edu.au/library/libraries/law

LPAB Liaison Librarian
(Patrick O’Mara)
T: (02) 9351 0293
E: patrick.omara@sydney.edu.au

Important Contacts
The LPAB Liaison Librarian is Patrick O’Mara.
His telephone number is (02) 9351 0293.
The Information Desk telephone number is (02) 9351 0216.

Library Cards
A combined Student ID/Library card will be sent to you soon after you first enrol and should be kept. It will be revalidated at the beginning of each session in which you are enrolled.
Your Library card gives you full access to Library services and borrowing privileges at all University of Sydney Libraries. You should always have your Library card with you when you are using the Library. Your Library card is non-transferable, and must be presented when borrowing.
Your combined Student ID/Library card also serves as your student card, for identification at examinations.

Lost Cards: A replacement card can be issued at the Campus Card Centre on Camperdown Campus on receipt of a replacement fee.

For further information phone (02) 9351 2423 or visit the Campus Card Centre website at sydney.edu.au/campus-cards

Changes To Personal Details
Any changes to personal details, including address, contact details and email address should be given directly and separately to each of the following:
− Legal Profession Admission Board
− Law Extension Committee
− Campus Cards (see contact details above)

Law Library opening hours:
These hours should be used as a guide only and are subject to change. For up to date details, please see the Law Library’s website (sydney.edu.au/library/libraries/law).

To Saturday 25 June 2016
Monday 8.00 am – 10.00 pm
Tuesday 8.00 am – 10.00 pm
Wednesday 8.00 am – 10.00 pm
Thursday 8.00 am – 10.00 pm
Friday 8.00 am – 8.00 pm
Saturday 9.00 am – 5.00 pm
Sunday 10.00 am – 5.00 pm

Holiday Closures
Easter Period
Friday 25th March to Monday 28th March 2016 closed
Anzac Day Public Holiday
Monday 25th April 2016 closed
Queen’s Birthday Public Holiday
Monday 13th June 2016 closed

Sunday 26 June 2015 to Sunday 24 July 2016
Opening hours are to be advised. The Law Library operates under reduced hours during this period due to the break between undergraduate semesters. Visit the Law Library website for further details. Information will also be provided on the Message Board on the Law Extension Committee’s website.

From Monday 25 July 2016 onwards
Monday 8.00 am – 10.00 pm
Tuesday 8.00 am – 10.00 pm
Wednesday 8.00 am – 10.00 pm
Thursday 8.00 am – 10.00 pm
Friday 8.00 am – 8.00 pm
Saturday 9.00 am – 5.00 pm
Sunday 10.00 am – 5.00 pm
Book Collections

Books are available for loan in the Law Library as follows:

Law collection.

This collection contains multiple copies of popular texts. Loans are for 12 weeks with unlimited renewals if nobody has requested the item. If the item is requested by another borrower while out on loan, it will be recalled and the due date will change. You will be notified by email if an item is recalled, advising of the new due date (usually one week from the date of the notification). Fines apply if items are not returned by the new due date.

Law Research collection.

This collection is located on the Mezzanine Level of the Law Library. Borrowing conditions are the same as those for the Law Collection.

Law 2 Hour collection.

Loans for these high demand materials are for 2 hours.

Loans

Overdue books will attract fines. You will not be permitted to borrow if books are overdue or if your total fines reach $30. Lost books will attract a replacement fee.

For further information about fines see sydney.edu.au/library/borrowing/fines.html

Borrowers can check the date their loans are due back, renew books and pay fines at MyLoans: sydney.edu.au/library/mylibrary

Email reminder notices are provided by the Library as a courtesy service. Thus it is important to give the Campus Cards your correct and current email address and check your email regularly.

Hard copy law reports, legislation, loose-leaf services and journals cannot be borrowed but many of these materials are also available online. See Online Legal Resources below for details.

Self-Check out

Most Library items can now be borrowed from the self-check counter, which issues a ‘date due’ slip.

Can’t Get To The Law Library?

ULANZ- University Library Australia and New Zealand – an Australia and New Zealand–wide borrowing scheme

If you live too far away or simply are unable to come into the city, as borrowers of the University of Sydney you are eligible for the ULANZ Borrowing Scheme. This scheme allows students of Sydney University including Diploma in Law students to borrow from another university library that is closer to you.

How to apply

Applications are made directly to the library from which you wish to borrow. Borrowers of the University of Sydney library are required to pay a $50 fee to the host library, where photo identification and proof of current enrolment is required.

For more information contact the university library from which you are planning to borrow, or Patrick O’Mara, the LPAB Liaison Librarian or refer to:

www.caul.edu.au/caul-programs/ulanz

LPAB Distance Student book and document request service

LPAB students living beyond an area bounded by Faulconbridge, Wollongong, Lisarow, Picton and Richmond train stations may ask for books to be sent by post. Please note that fines will accumulate if books are returned late, and lost books will attract a replacement fee.

Scans of cases, journal articles and book chapters required for private study that are not available online can also be sent to LPAB distance students.

Students can register for this service and request books and documents at:


Please contact Patrick O’Mara, the LPAB Liaison Librarian for further details.

LPAB Past Examination Papers

The Board’s Examinations Committee has determined that only examination papers from the last three sessions will be accessible. Go to the Current Students Examinations section of the LPAB website at www.lpab.justice.nsw.gov.au.

Online Legal Resources

Students have access to a wide range of online databases and other web resources including full-text cases and journal articles. These databases can be accessed both on and off campus by students who are currently enrolled in the Diploma in Law.


Accessing Online Databases From Off-Campus

Off-campus access to most databases can be obtained by typing in your Unikey login and password when prompted.

Unikeys can be obtained from: sydney.edu.au/extro/LEC/lecreg.cgi

Supplementary Materials

Many courses have supplementary materials (eReadings) that are available via the Law Library’s website. These materials are also via the Course Materials section of the Law Extension Committee Webcampus.

Note that if you are off-campus you may be prompted for your Unikey in order to gain access to individual resources.

If you have any queries about or difficulties accessing library...
databases, please contact Patrick O’Mara, the LPAB Librarian, directly on (02) 9351 0293 or at patrick.omara@sydney.edu.au.

Legal Research Training

Available via ‘Legal Skills’ tab at LEC WEBCAMPUS

Introductory online guides: sydney.edu.au/libraries/law/lpab.html#researchguides

Basic Legal Research Texts:


Law Library legal research hands-on classes and tours for Diploma in Law students

- Library tours - 30 minute tours of the Law Library and facilities are available on request. Contact Patrick O’Mara, LPAB Librarian, to arrange a tour.
- Finding cases - covers finding Australian and English cases in full text in a variety of online databases and how to find additional information about cases.
- Finding legislation - covers finding and researching legislation online.
- Finding books and journal articles - covers searching databases to retrieve journal articles, books and other commentary on a particular legal topic.
- ‘All in one’ legal research class – This 3 hour class (9.30-12.30 pm or 1.30–4.30pm) held on Saturdays (as well as a Friday afternoon class from 1.00pm to 4.00pm to coincide with Weekend School 1) is a condensed version of the above classes to make attendance easier for students who are unable to get to individual sessions.

All classes are held in the University of Sydney Herbert Smith Freehills Law Library Computer Training Rooms.

To make a booking for a class or tour contact Patrick O’Mara, LPAB Liaison Librarian – patrick.omara@sydney.edu.au or phone (02) 9351 0293.

- Bookings are required for ALL classes and Library tours
- Places at the three hour ‘All in One’ classes tend to fill up fast so book early to avoid disappointment.

- Priority will be given to distance students at the ‘All in One’ class scheduled for 1pm to 4pm on Friday 27 May 2016 (prior to Weekend School 1). However, Sydney based students are welcome to make an expression of interest in attending this class and can do so if there are places available.

Individual legal research consultations are also available. Please contact Patrick O’Mara, LPAB Liaison Librarian (email patrick.omara@sydney.edu.au or phone (02) 9351 0293) to make an appointment.

<table>
<thead>
<tr>
<th>Winter 2016 Law Library Legal Research Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monday 9 May</strong></td>
</tr>
<tr>
<td>Finding Legislation</td>
</tr>
<tr>
<td>12.30 pm – 1.30 pm</td>
</tr>
<tr>
<td>Finding Cases</td>
</tr>
<tr>
<td>6 pm – 7 pm</td>
</tr>
<tr>
<td><strong>Tuesday 10 May</strong></td>
</tr>
<tr>
<td>Finding Cases</td>
</tr>
<tr>
<td>12.30 pm – 1.30 pm</td>
</tr>
<tr>
<td><strong>Wednesday 11 May</strong></td>
</tr>
<tr>
<td>Finding Books &amp; Journal Articles</td>
</tr>
<tr>
<td>12.30 pm – 1.30 pm</td>
</tr>
<tr>
<td><strong>Thursday 12 May</strong></td>
</tr>
<tr>
<td>Finding Legislation</td>
</tr>
<tr>
<td>6 pm – 7 pm</td>
</tr>
<tr>
<td><strong>Saturday 14 May</strong></td>
</tr>
<tr>
<td>‘All in One’ Legal Research Class</td>
</tr>
<tr>
<td>9.30 am – 12.30 pm</td>
</tr>
<tr>
<td><strong>Monday 16 May</strong></td>
</tr>
<tr>
<td>Finding Books &amp; Journal Articles</td>
</tr>
<tr>
<td>6 pm – 7 pm</td>
</tr>
<tr>
<td><strong>Saturday 21 May</strong></td>
</tr>
<tr>
<td>‘All in One’ Legal Research Class</td>
</tr>
<tr>
<td>9.30 am – 12.30 pm</td>
</tr>
<tr>
<td><strong>Friday 27 May</strong></td>
</tr>
<tr>
<td>‘All in One’ Legal Research Class</td>
</tr>
<tr>
<td>1 pm – 4 pm</td>
</tr>
<tr>
<td>* Priority given to distance students for this class</td>
</tr>
</tbody>
</table>
Studying Law with the LEC

Context
The cooperative venture between the Supreme Court, Legal Profession Admission Board, and the University of Sydney’s Law Extension Committee, provides a unique environment for the study of law. From the University we draw on its commitment to its three stated overarching attributes for students: the development of scholarship, of lifelong learning, and of global citizenship. From the Court and the Admission Board we inherit and teach to a curriculum that has a distinct professional orientation, while satisfying the academic requirements for admission as a lawyer. With that we derive a fundamental commitment to the recognition, adoption and enhancement of professional characteristics that are essential in a good lawyer. To practise law a candidate must be able to demonstrate good character. In our studies of legal ethics, specifically and through the curriculum, there is a strong emphasis on the duties that accompany the privileges of being a lawyer.

The LEC’s teaching program is available in outline on the Webcampus. The Subject Guides also contain the LPAB curriculum. They are available to all who wish to read and study them. As a whole the curriculum demonstrates the emphasis on the professional life of a lawyer. That is reflected in the teaching, where we employ a range of expert practitioner-lecturers, backed by a very strong group of academic lecturers. We maintain the primacy of classroom or face-to-face teaching, in the belief that this provides the most meaningful educational experience, putting role-models of legal analysis and practice in direct contact with students.

The profession of law requires very high standards of integrity, of honesty and diligence. Please read the following paragraphs carefully, each time you enrol.

Conduct
The personal traits required of a lawyer are traditionally described as “good fame and character”. While cheating gets all the publicity in the context of academic conduct, there are standards of behaviour that underpin a profession centred on representing clients and advising on their problems. Impartiality and civility are hallmarks of a good lawyer. A lot rides on the way we communicate, as well as what we communicate. Much of our work is done by telephone and email.

Practice client communication skills at every opportunity, whether dealing with us, your employers or your colleagues. Make abuse unacceptable from the beginning, whether it is directed to you or you are tempted to use it. It doesn’t do anybody any good, and importantly from a lawyer’s perspective, reduces the chances of a mutually beneficial outcome.

The internet and mobile phones have forced new considerations of communication etiquette. Web forums are particularly vulnerable. It is easy to attack through them, but slander is not just personally injurious, it may be defamatory. There are very good reasons for insisting that comment on forums, for example, is never personal, but focuses on issues, concepts and constructive exchange of ideas. Similar sensitivity should apply to email and text messaging. As a practitioner, issues of confidentiality will also arise when using these media.

Aspiring lawyers should also be especially aware of property rights as they affect web usage and transmission of lectures and resource material, and with using the library and its resources. Lectures and materials provided by the LEC are for private study by enrolled students. Nothing spoken by lecturers or material made available on or through the Webcampus should be reproduced anywhere else.

In the library and the classroom, respect the needs and rights of others. If students wish to make audio copies of lectures they should seek the permission of the lecturer and make a copy on the understanding that it is for their use only. If you have permission to record, make sure that your recording device is visible, that you only record during the lecture, and that you only record the lecture.

It is understandable that occasionally a friend might seek your notes to fill a gap, but it is important not to become complicit, even innocently, in what can amount to an appropriation of the property of others. You should be very wary if lectures or a series of lectures are offered to you, in any form, and on no account should you be tempted to purchase lectures.

Code Of Conduct
By enrolling and registering to study with the LEC, you agree to comply with the Code of Conduct published on the Webcampus. Take time to read it carefully. It is amended from time to time, to take into account experiences and insights that may arise. Students are most welcome to make comments and suggestions on the Code of Conduct. The Code is also being developed as a document that bridges both the University requirements and those of the LPAB on expectations regarding conduct. It is further recognition that Diploma in Law students are affected by University policy and the
requirements, which can be broader and also more specific, of the legal profession. As an example, this is one reason why an allegation of plagiarism can have such serious consequences. Lawyers have the trust of their clients. They must be honest and be seen to be honest. It is not always obvious to students that cheating in assignments is doubly dishonest – there is the plagiarism and the false declaration that accompanies the assignment.

Characteristics

Throughout your studies with the LEC and the LPAB you should be conscious of the professional characteristics that we hope will be evident in a law graduate. There has been much discussion on formulating appropriate graduate attributes to guide curriculum development. Some of the more generic ones are mentioned above. Academic, practical training and professional bodies have produced more descriptive accounts, and the LEC is developing a set of graduate characteristics consistent with the objectives of each syllabus. We invite you to contribute, especially since the goal is to describe the desired characteristics of a graduate.

If we begin with integrity, how do we describe it in a way that reflects the requirements of the profession? There are the components of personal and professional honesty, existing together. Integrity can be viewed through the eyes of a student, a lawyer and a client. For a client, it will mean not just honesty, but competence, and candour. To achieve this, the ability to communicate is essential.

For the LEC formulation of characteristics, communication will be central. Effective communication covers abilities to explain and write clearly. It covers a capacity to understand a lecturer’s argument and client’s needs, and to be able to explain both. And most importantly it depends on an ability to listen. Coming to what tends to dominate a teaching and learning environment, a characteristic to which we devote much effort is the ability to process information. That too depends on listening skills. At its core it involves critical analysis: the ability to identify relevant issues, to apply appropriate law, to solve problems, and to communicate all that clearly and concisely. It also involves time management. The ability to arrange your time, as a student and as a practitioner, has a large impact on your effectiveness. From the start of your studies it is important to organise your work.

Integrity In Study

To be part of a profession, and part of a group of law students, is a privilege. Law can be liberating in terms of access to power and lifestyle. That type of freedom, in our society, carries responsibility. People rely on lawyers, often when the impact on their livelihood is very high. If there is one encompassing characteristic that we aim for, it might be put under the heading of integrity.

To take a relevant example: occasionally we have to make decisions in the interests of integrity that are not popular with students. We have to be sure that students reach the requisite standard to take the LPAB examinations. We have to ensure that we can be confident that the work presented to us is truly a student’s own work. One situation that can lead to complications is the outcome of collaborative learning. You will have read that we encourage study groups. These, and the ready availability of comment and opinion on the web, make it imperative that you are able to present and argue your own views on issues and assignment problems. It is easy for someone to appear to be expert. Many are genuinely generous in offering advice. Too often in assignments we see a group of people adopting a particular line without their own critical evaluation of it, to their detriment. Sadly, similar stories have emerged from people who have paid a substantial amount of money for private tutoring from fellow students. Whether you are tempted to part with money or take it, evaluate the situation carefully.

Good conduct, then, also demands an independence of thought. Here education and character reinforce each other. A lot of what is said above accompanies sound study habits. Maintain and develop these attributes from the beginning and your study of law will not only be in keeping with the aims of the profession, it will be satisfying and increase the likelihood of success.

Suggestions And Complaints

“Feedback” is a common word in education. It has come to mean a teacher’s comment on a student’s work. The original concept had more to do with sending a message to the source, in this case us. If you have a complaint or constructive suggestion to make in relation to the Law Extension Committee, we would like to hear it.

If you have a complaint about the Law Extension Committee Office, teaching or assignments, or our program generally, please call us on (02) 9231 311 to discuss the issue. If your concern is about an individual lecturer you should first take the matter up with the lecturer if you are able to do so. If not, you should contact the Director of the Law Extension Committee, Mr Frank Astill. Further information is available in the Code of Conduct.

Advice And The Future

To the extent that our resources permit we are happy to give advice on your present and future studies and career options. If for any reason you encounter difficulties it is better to let us know sooner rather than later. Law is a living study and practice. It is likely that you will see changes. You should see yourself as an active participant in learning, and that learning will continue in formal and informal ways. Hence the emphasis above on lifelong learning, which requires adaptability, creativity and motivation. Make the most of your time with the LEC. Plan your studies and for the future.
Examinations

Eligibility To Sit
Rule 63A of the NSW Admission Board Rules provides that a student who has enrolled for and undertaken a course of instruction in a subject of examination conducted by the Law Extension Committee and who has completed the requirements of the course, may sit for the examination in that subject unless the Law Extension Committee notifies the candidate and the Examinations Committee, prior to the examination, that the candidate has not completed the requirements of the course to the satisfaction of the Law Extension Committee.

The course requirements for each subject are set out in the relevant Law Extension Committee Subject Guide.

Examination Times
The examination timetable is set out on page 42.

Each examination consists of 3 hours writing time and 15 minutes reading time. Candidates are permitted to make notes during reading time.

Candidates should report to their nominated examination centre at least 20 minutes prior to the commencement of an examination to ensure they are present for important announcements.

Identification
A candidate should bring his or her Student ID Library Card to the examination. If the card has been mislaid, the candidate should obtain a replacement card from the Campus Card Centre prior to the examination. If this is impossible due to time constraints, the candidate must bring alternative acceptable photo ID, ie a current driver’s licence, NSW photocard or passport.

Any candidate without acceptable identification will not be permitted in the examination room.

Examination Attendance
Candidates must attend their nominated exam venue. A candidate that presents themselves for examination at a venue other than that nominated on their enrolment form may not be permitted to sit. Candidates should arrive at the examination centre on time so that they are aware of all announcements regarding examination protocols. A candidate who arrives at the examination centre after the commencement of an examination may not be permitted to enter the examination room, but if so permitted will not be allowed additional writing time at the end of the examination.

Each candidate must remain in the examination room for at least one hour after the commencement of the examination, and must not leave the examination room until his or her answer booklets and all question papers have been collected and other permitted materials checked. Under no circumstances will candidates be permitted to remove exam question papers from the exam room.

A candidate who enters the examination room, stays for one hour and hands in an answer booklet with his/her student number but does not attempt any questions will be deemed to have sat for the examination.

Candidates scheduled to sit, but for any reason unable to attend an examination at either the Armidale, Broken Hill, Dubbo or Lismore venue, are requested to contact the venue, on the day of the exam and preferably prior to the start of the exam, to advise of their non attendance.

Examinations may only be undertaken in accordance with the published timetable. Candidates who fail to attend an exam will be required to re enrol and sit in a later session as supplementary exams cannot be arranged.

Exams Contingency Policy
Where an examination venue is inaccessible to one or more students as a result of an unforeseeable public catastrophe affecting the community as a whole, such as a flood, or a bushfire, the affected students may submit a statutory declaration to the Board seeking consideration under the Exams Contingency Policy (ECP).

The ECP provides that where specific circumstances are met, enrolment fees (being tuition and examination fees) shall be waived when a student re-enrols for the same subject in the subsequent semester.

Students receiving the fee concession are expected to attend lectures and must satisfy the LEC’s requirements for examination eligibility. With regard to the compulsory assignment, the LEC will offer eligible students the opportunity to retain their original assignment mark if it is the higher of the two assignment marks achieved in the subject.

A student who does not achieve at least a ‘deemed eligible’ mark for his/her assignment in the subsequent semester will not be permitted to retain the original assignment mark and will not be eligible to sit the examination.

Please note that the ECP does not cover situations where individual students are prevented from
attending an exam due to serious misadventure relating to, for example, illness or accident.

Students wishing to apply must lodge their statutory declaration no later than 14 days after the examination

**Personal Items In Examinations**

Students may take in the following items:

- pens and highlighters;
- unwrapped sweets, mints, cough lollies and tissues in a small, clear, resealable bag;
- water in a small, clear bottle with the label removed

Other than what is described above no food or drink will be permitted in the exam room. Students with a medical condition that requires the consumption of food or drink during an exam may apply for alternative examination arrangements in accordance with the instructions on this page.

Smartwatches, mobile phones or any other device that offers internet access, personal communication or data storage must be switched off and either surrendered to the supervisor or placed in your bag or under the desk prior to the start of the exam.

Wristwatches of any kind are no longer permitted to be worn or placed on the desk during an exam.

Hats of any description are NOT permitted, however, a head covering for religious or cultural purposes is acceptable.

Anything taken into the examination room must be made available for inspection by the examinations supervisors or other Board staff. Students are reminded that they must comply with the Board’s examination protocols.

**Alternative Examination Arrangements**

The LPAB recognises that disability, illness or other circumstances may affect your performance in an examination. In some situations special arrangements may be granted to ensure that all students have the same opportunity when sitting examination.

Allowable circumstances include but are not limited to:

- a medical, physical, sensory or psychiatric condition or impairment
- a documented learning disability
- pregnancy

Examples of arrangements include but are not limited to:

- time extensions
- access to aids/equipment
- access to food, drink or medication
- amanuensis
- separate room

**How to Apply**

Applications must be in writing and must confirm the exams the student will be sitting, the venue he/she will be attending and must be supported by recent documentation, such as a medical certificate, describing the condition or circumstances, the impact of the condition or circumstances on the student’s ability to sit a 3 hour written examination and provide recommendations for arrangements that would minimise or eliminate the impact of the condition or circumstances.

Please note that the LPAB has limited resources at its disposal and requires plenty of notice in which to process applications and implement approved arrangements, therefore, applications are required to be lodged no later than 4 weeks prior to the start of the examination period. Applications received after this deadline are unlikely to be approved.

Alternative examination arrangements are approved for a specified examination session only. Students should not assume ongoing approval and must reapply each session.

**Illness or Personal Problems at Examination Time**

Examiners are required to mark scripts strictly according to their merits, without regard to candidates’ medical or personal problems. Under no circumstances should a candidate attach a medical certificate to an examination booklet, or otherwise communicate with an Examiner seeking special consideration in relation to his/her performance. A candidate whose examination performance is likely to be adversely affected by personal circumstances may be better advised not to present him or herself for examination.

Unfortunately, it is not possible for supplementary exams to be taken at a later date.

If you elect not to sit due to serious illness or misadventure suffered within one week of the exam, the Law Extension Committee may be able to offer some financial relief to a student who, but for the unforeseen event, would have most likely passed the examination. Please contact the LEC for further information.

**Clash Of Examinations**

It is not the responsibility of the Board to notify students of any clash of exams. Please check the examination timetable on page 42.

A student sitting for two exams that, according to the examination timetable are scheduled at the same time on the same day, may apply to the Board for special arrangements allowing him or her to sit both exams. Applications in writing must be lodged by no later than Friday 5 August 2016.

A maximum of two exams may be sat in one day. These is no provision for supplementary exams to be taken at a later date.

**Permitted Materials In Examinations**

Students should refer to the Exam Cover Pages page of the LPAB website for specific information on the permitted material for each subject. Examinations are usually either open book or closed book.
Students must be aware that plagiarism is possible in examinations. The cover page of examination papers advises that referencing must comply with accepted referencing conventions. Students should consult the Guide to the Presentation and Submission of Assignments, pages 11-12, on the LEC website (sydney.edu.au/law-extension-committee). The basic principle is that if you are using someone else’s words, you must acknowledge the author. While full referencing such as is required in the first citation in assignments is not expected, you should at least make the marker aware that you are familiar with the source you are quoting and the marker must be able to search for the source from the information you give. Your exam referencing style should be consistent with what is recommended in the Guide. If, in a closed book examination, you quote directly but have forgotten the details of the source, you should give as close an indication as possible of the source.

Students-at-Law are requested to pay particular attention to the list of permitted materials so that they do not inadvertently take unpermitted material into an examination. You should rely only on information from the Board in relation to permitted materials. You should not rely on remarks by lecturers or students.

Some instances of cheating and of bringing unauthorised material into the examination room in previous examinations have come to the notice of the Board. Candidates are warned that such conduct may result in instant expulsion from the examination, and exclusion from all further examinations.

Candidates should note particularly that the answers they submit in examinations must be their own work. As with assignments, plagiarism or any other form of academic misconduct in examinations will be dealt with under Part 9 of the NSW Admission Board Rules 2015 and can attract serious penalties.

The Examinations Committee and the Law Extension Committee are required by Rule 82 of the NSW Admission Board Rules to be vigilant to detect any cases of cheating in examinations or home assignments. The comments of the Law Extension Committee on this subject are on pages 36 and 37.

If a teacher or other officer of the Law Extension Committee alleges that plagiarism has occurred in an assignment, or an examiner or other officer of the Board alleges that there has been cheating in an examination, the Board’s Executive Officer usually puts the allegation to the Student-at-Law, asking him or her to show cause why he or she should not be dealt with under Rule 84.

The ensuing formal procedures, set out in Rules 84 and 85 of the NSW Admission Board Rules, can involve a formal hearing before a Hearing Committee, a reprimand, refusal of admission to examinations for a specified period, or cancellation of registration as a Student-at-Law. Records of disciplinary proceedings and findings against a Student-at-Law become part of that student’s official record and may be kept by the Board for over 70 years.

One of the most fundamental qualities of a lawyer is honesty. The Board takes cheating so seriously because it shows a lack of this most fundamental quality. Unless the Board is satisfied that a person is honest, the Board must refuse that person’s application for admission to the legal profession. In 2004 the Board did refuse to approve the admission of a university law graduate found guilty of several instances of plagiarism.

In December 2007 an Australian lawyer was struck off the roll for failing to disclose a plagiarism offence at the time of admission.
The Board’s disciplinary provisions may be employed in relation to other forms of misconduct but, in recent times, there have been more allegations of cheating than any other form of misconduct.

**Handwriting Legibility**

Candidates are cautioned that handwritten exam answers must be clear and distinct. If a student has poor quality handwriting, it is strongly recommended that he/she spends some time practising writing under examination conditions. If an examiner is unable to interpret a candidate’s handwriting the Board will inform the candidate who may then be given an opportunity to lodge an application for arrangements to transcribe his/her answers into a typed version. The candidate will be required to meet the costs of these arrangements. Candidates who repeatedly submit illegible work are unlikely to receive this concession. The Examiner will be instructed to mark the legible parts of the original exam script strictly on its merits.

**Withdrawal From An Examination**

Candidates are not required to give notice that they are withdrawing from subjects in which they are enrolled. A candidate who does not present himself or herself for examination will not be recorded as having failed the examination.

In ceasing to prepare for an examination, however, a candidate should be mindful of the progression and exclusion rules to which reference is made on pages 13-14, and to any special conditions which may have been imposed on him or her by the Examinations Committee.

Enrolment fees are not refunded, or carried forward to a later session, in cases where a student withdraws.

**Results**

A combined assignment and examination mark of
65 – 74 = Pass with Merit;
A combined assignment and examination mark of
75 – 100 = Pass with Distinction.

Results will be mailed to each candidate no later than 18 October 2016.

Pass results will be posted on the Board’s website: www.lpab.justice.nsw.gov.au on 20 October 2016.

Candidates may apply in writing to have their results withheld from publication.

Examination results will not, under any circumstances, be given over the telephone by the Board’s staff. Nor will they be available over the counter at the Board’s office.

The marking process includes an automatic review of scripts with an overall mark between 40 – 49, which ensures that the appropriate mark has been given. The review is completed before the results are published and results to candidates are final. There is no re-mark facility.

**Examination Prizes**

Prizes are awarded each semester in a number of subject areas unless otherwise determined by the Examinations Committee.

Prizes are only awarded to students who are eligible for the award of the Diploma in Law. For example, a student who intends to complete less than half of the Board’s examinations is not eligible to receive any prizes.

Please refer to the LPAB’s website for details.

**Post Examination Interviews**

A student may apply for an interview with an Examiner in relation to his or her examination performance.

Students are not, under any circumstances, otherwise permitted to make contact with an Examiner to discuss his or her examination performance or result.

An application must be lodged at the Boards’ office no later than 28 October 2016. The application must be accompanied by a fee of $130.00. Please do not combine this fee with any other application fee such as your enrolment fee. Late applications will not be accepted.

The interview will be held at a time and place convenient to the Examiner. The student will be notified of arrangements for the interview as soon as possible.

It should be noted that an interview is not part of the marking process, and that a student’s result will not be changed at, or as a result of, an interview. The purpose of the interview is to allow the Examiner to explain how a student’s examination script does, or does not, satisfy the requirements of the examination.

It is not an opportunity for students to dispute the marks awarded with the Examiner. A student who behaves in an unreasonable or aggressive manner during the course of an interview may be subject to a charge of misconduct.

A copy of the exam script will be forwarded to the student in advance of the interview. If a student should subsequently decide to withdraw from an interview he or she must inform the Board immediately.

Please note in such instances the application fee is non-refundable.

**Examination Scripts**

A student may make written application to the Board for the return of his or her examination script. The application must be lodged with the Board within one month after the publication of examination results, and must be accompanied by a stamped, self-addressed C4 envelope (A4 or larger) measuring 229 mm x 324 mm. Examination scripts requested in this way will normally be returned within two months of the publication of examination results. Remaining scripts will then be destroyed.
## Legal Profession Admission Board
### Examination Timetable – September 2016

<table>
<thead>
<tr>
<th>WEEK ONE</th>
<th>WEEK TWO</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Thursday</strong></td>
<td><strong>Monday</strong></td>
</tr>
<tr>
<td>01-Sept-2016</td>
<td>01-Sept-2016</td>
</tr>
<tr>
<td><strong>AM</strong></td>
<td><strong>AM</strong></td>
</tr>
<tr>
<td>9.00 - 12.15</td>
<td>9.00 - 12.15</td>
</tr>
<tr>
<td>03 Torts</td>
<td>02 Criminal Law &amp; Procedure</td>
</tr>
<tr>
<td>12 Taxation &amp; Revenue Law</td>
<td>20 Local Government &amp; Planning</td>
</tr>
<tr>
<td>22 Intellectual Property</td>
<td></td>
</tr>
<tr>
<td><strong>PM</strong></td>
<td><strong>PM</strong></td>
</tr>
<tr>
<td>1.45 - 5.00</td>
<td>1.45 - 5.00</td>
</tr>
<tr>
<td>08 Commercial Transactions</td>
<td>07 Equity</td>
</tr>
<tr>
<td>17 Legal Ethics</td>
<td>13 Succession</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Examination Centres

**Sydney**
Level 1 of the Wentworth Park Sporting Complex
Wattle Street, Ultimo NSW 2007
(Entry via Wentworth Park Road Gate)
Telephone (02) 9552 1799

**Parramatta**
Northcott Function Centre
1 Fennell St, North Parramatta NSW 2151
Telephone (02) 9890 0100

**Albury**
St Davids Uniting Church
Wesley Room
Corner Wilson and Olive Streets
Albury
Telephone (02) 6021 6847

**Armidale**
The Wicklow Hotel
Corner of Dumaresq and Marsh Streets, Armidale, NSW
(Entry via courtyard off Marsh Street)
Telephone (02) 6772 2421

**Broken Hill**
582 Radium Street
Broken Hill
Telephone (08) 8087 7842

**Canberra**
Bellevue Room,
Best Western Motel & Apartments,
11 Antill Street, Queanbeyan NSW 2620

**Dubbo**
Dubbo RSL Club
Cnr Brisbane & Wingewarra Streets
Dubbo NSW 2830
Telephone (02) 6882 4411

**Lismore**
St Peters Anglican Centre
Deegan Drive
Goonellabah, Lismore
Telephone (02) 6622 1860

**Newcastle**
TAFE NSW Glendale Campus,
Block C, 1st Floor, Frederick Street,
Glendale NSW 2285
Telephone (02) 4979 1600

Examination results will be posted on the Board’s website on 20 October 2016:

www.lpab.justice.nsw.gov.au
Changing Examination Centres

A candidate wishing to sit at a scheduled examination centre other than the centre nominated at the time of enrolment must forward a written request to the Board’s Examinations Officer at least two weeks before commencement of the examination period.

 Unscheduled Examination Centres

In exceptional circumstances a student may be permitted to take an examination at an unscheduled Australian location nominated by the student. If such permission is granted and a venue can be arranged, additional fees, which are substantial, are payable. Please note that the LPAB does not conduct exams outside of Australia.

Students are cautioned that arranging suitable unscheduled exam venues is time consuming and costly, it is strongly advised therefore that you make appropriate enquiries with the Board’s Examinations Officer at the earliest opportunity.

Applications to sit at an unscheduled venue received within one month of the examinations are unlikely to be approved.
Competitions For Law Students

Since 1998 teams entered by the Law Extension Committee have participated in competitions that emphasise fundamental practitioner skills: interviewing; negotiating; researching and submission preparation. While we do not have the resources to run full internal competitions, Diploma in Law students who are willing to devote the time and accept responsibility for their participation are assisted through coaching, preliminary selection and competition registration.

Our students have reached the finals of both the Australian Client Interviewing Competition and, on two occasions, the Australian Negotiation Competition. In 1998 two of our students, Arlene Cooper and Ian Taylor, represented Australia and won the inaugural International Negotiation Competition, held at Pepperdine University, Los Angeles. In 2004, Patricia Vagg and Peter Starkey won the national Negotiation Competition and went on to represent Australia at the International Negotiation Competition, held in Paris and won by the Danish team from the University of Copenhagen.

Other teams have competed in the Vis International Commercial Arbitration Moot. An intensive introduction to the world of international arbitration, the Vis Moot attracts trading arbitrators and hundreds of teams annually to Vienna and Hong Kong. In 2003, in recognition of the high quality of her advocacy, Lucy Pal received an Honourable Mention in the competition for the Martin Domke Award at the Vis Moot.

In 2005 the LEC Team of Rebecca Nott and Scott Bunny reached the semi-final of the inaugural Madhavrao Scindia Memorial International Moot held at the University of Delhi.

In April 2007, the Law Extension Committee organised and hosted the prestigious Louis M Brown International Client Counseling Competition for 2007. The event was held at the University of Sydney and contested by teams from 16 countries.

In January 2010 Shehara Viswanathan, Shane Lawrie, Peter O’Brien and Jane Waddell represented the LEC in the 13th Annual M.M. Singhvi Memorial International Moot Court Competition at the National Law University, Jodhpur, India.

In 2011 Shane Lawrie was commended for his outstanding oral presentations. The 2011 team finished with a high placing in the top half of the competition.

In 2012 the LEC/LPAB team competing in the Vis (East) Moot in Hong Kong, comprised Diane Chapman, Mina Wang, Chau Le and David Grey. Shane Lawrie provided invaluable coaching and several lecturers judged practice moots.

In 2013, David Grey, Dianne Chapman and Carla Campbell represented the LEC/LPAB in the Vis Commercial Arbitration Moot in Vienna. Noteworthy is the fact that Carla is from Narrabri in country NSW and to be able to field a team with an external student very much embodies the philosophy of opportunity that is the foundation of the course.

In 2014, David Grey, Evon Siu and Blake O’Connor represented the LEC/LPAB in the Vis (East) Commercial Arbitration Moot in Hong Kong. Sydney barrister, Ms Theresa Dinh coached the team in Sydney over a period of several months before the moot and travelled with them to Hong Kong.

Expressions of interest are sought through the Law Extension Committee Webcampus when we are able to take part in a competition. The cost in time, effort and money can be considerable, but the result is not the outcome of the competition, it is the skill and experience gained. To discuss participating in these or other competitions please contact Frank Astill at the Law Extension Committee. Further information on the competitions is available through the following websites: https://vismoot.pace.edu
Practical Legal Training

Students who wish to practise law have to undertake practical legal training following their Diploma in Law or degree course. The focus is the day to day work that is done by legal practitioners, and teaching often takes place in the environment of a law firm, whether simulated or through a placement program. Flexible study modes are offered, from full and part-time to electronic courses.

Since the cost of practical training is relatively high, it is prudent to plan ahead if this is your intended career path.

Those wishing to become barristers undertake a reading program. The program is an intensive introduction to professional life as a barrister. Details are available from the website of the Bar Association of New South Wales: www.nswbar.asn.au

Practical Legal Training providers in NSW are listed in the LPAB’s website www.lpab.justice.nsw.gov.au

Master Of Laws

Senate Resolution 26 for the degree of Master of Laws at the University of Sydney provides that a person who has completed with sufficient merit all of the examinations for the Diploma in Law may be admitted to candidature for the degree of Master of Laws. Admission is not automatic, and only persons with a very good record are considered for admission.

Student Feedback

The Board is keen to receive feedback from its students about any aspect of the course and its administration. If you have any suggestions which you think will help the Board to improve the course or the way in which it is managed, please let us know by sending an email to lpabfeedback@justice.nsw.gov.au

Private Tuition

A number of persons and organisations offer private tuition to students undertaking the course. No person or organisation offering private tuition is an agent of, or is endorsed by, the Law Extension Committee or the Legal Profession Admission Board for the purposes of private tuition in relation to the Board’s examinations.

Health And Safety

The University is concerned about personal safety. Use well-lit and populated areas. The emergency security number for the main campus is (02) 9351 3333, or 1800 063 487 (free call).

The University Health Service number is (02) 9351 4095.

Under the University’s Policy on Smoking in the Workplace, smoking is banned in all campuses except for within designated smoking areas.
Timetables

Winter 2016 Course Information Handbook Room Codes*

<table>
<thead>
<tr>
<th>Code</th>
<th>Room Name</th>
<th>Code</th>
<th>Room Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLT</td>
<td>Carslaw Lecture Theatre</td>
<td>CLR</td>
<td>Carlaw Lecture Room</td>
</tr>
<tr>
<td>CSR</td>
<td>Carslaw Seminar Room</td>
<td>EAA</td>
<td>Eastern Avenue Auditorium</td>
</tr>
<tr>
<td>EALT</td>
<td>Eastern Avenue Lecture Theatre</td>
<td>EASR</td>
<td>Eastern Avenue Seminar Room</td>
</tr>
<tr>
<td>Mills TR</td>
<td>R C Mills Tutorial Room</td>
<td>New LS</td>
<td>New Law School Annexe Seminar Room</td>
</tr>
<tr>
<td></td>
<td>New LSLS</td>
<td>New LSLT</td>
<td>New Law School Learning Studio</td>
</tr>
<tr>
<td></td>
<td>New LSSLT</td>
<td>New LSSR</td>
<td>New Law School Lecture Theatre</td>
</tr>
<tr>
<td></td>
<td>New LSSR</td>
<td>New Law School Seminar Room</td>
<td></td>
</tr>
</tbody>
</table>

* Please note that these room codes apply to all timetables included in this handbook. The University of Sydney lecture theatres are marked on the Map Guide, refer to page 52 and are situated on the main grounds of the University at Camperdown. For the location of the Architecture lecture theatres and R C Mills Building, please refer to the online map of the University’s Camperdown and Darlington Campuses at http://sydney.edu.au/maps/campuses/?area=CAMDAR

LEC Orientation Day

Friday 6 May 2016, 10.00am to 4.15pm in CLT 157

(See full schedule of the day enclosed in your enrolment package and available on the LEC website.)

Overseas Qualified Students Orientation Session

Friday 6 May 2016, 2.00pm - 4.30pm in CLR 351

Essential Intensive Introductory Classes For All Legal Institutions Students

(See full schedule of the day enclosed in your enrolment package and available on the LEC website.)

<table>
<thead>
<tr>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday 7 May 2016</td>
<td>9.00am – 5.00pm</td>
</tr>
<tr>
<td>Sunday 8 May 2016</td>
<td>9.30am – 4.30pm</td>
</tr>
</tbody>
</table>

Development of Legal Skills

First Weekend School (Friday noon to 4.00pm (not compulsory)

- **Citation/Referencing**: This class will focus on developing referencing and citation skills.
- **Library/Research (beginners)**: This class will consolidate library and on-line research skills.
- **Language skills**: Not designed as a course for non-English speakers, this class will help students develop their ability to express themselves in clear, grammatical English.
- **Problem solving refresher**: Using examples from contracts and simple legislation as a base, this class will help students consolidate their problem solving skills.
- **Study skills**: A useful refresher on how to approach successful study, create useful time-tables and effective summaries.
- **Succession**: A four hour tutorial presented by barrister and former student in the course, Mr Andrew Stevens. This subject draws on other subjects and lends itself to a problem-based, small group seminar format.

Second Weekend School (Friday noon to 4.00pm (not compulsory)

- **Ethics and well being**: An opportunity to focus on the link between well-being and ethics and develop some strategies for an ethically and physically healthy life in practice.
- **Library/Research (refresher)**: This class will assume some knowledge, and assist students to develop their skills.
- **Language skills**: Not designed as a course for non-English speakers, this class will help students develop their ability to express themselves in clear, grammatical English.
- **Preparation for exams**: A useful refresher on how to approach exams and effective strategies for open and closed book exams.
- **Latin for Lawyers**: A class for those interested in understanding Latin legal terminology, which will also include an overview of the Latin language and its historical importance in the law.
### Weekly Lecture Timetable

Please note that most lectures begin at 6.00pm and finish at 8.30 or 9.00pm.
(For a more detailed timetable, please refer to the Subject Guides and LEC Webcampus for updates. Room codes are listed on page 46.)

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>DAY</th>
<th>DATES</th>
<th>ROOM(S)</th>
<th>LECTURER(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Institutions</td>
<td>Wednesday</td>
<td>4 May – 15 Jun 16</td>
<td>CLT 157</td>
<td>Mrs S Carter, Prof A Stuhmcke</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6 Jul – 10 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Criminal Law and Procedure</td>
<td>Tuesday</td>
<td>10 May – 14 Jun 16</td>
<td>CLT 159</td>
<td>Ms S Chrysanthou, Mr G Sarginson</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5 Jul – 9 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Torts</td>
<td>Friday</td>
<td>13 May – 17 Jun 16</td>
<td>CLT 157</td>
<td>Prof S K Blay, Mr C Castrission, Mr G Young</td>
</tr>
<tr>
<td></td>
<td></td>
<td>8 Jul – 12 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Contracts</td>
<td>Monday</td>
<td>9 May – 6 Jun 16</td>
<td>CLT 157</td>
<td>Mr A Kuklik, Prof E Peden, Prof G Tolhurst</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Jul – 15 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Real Property</td>
<td>Wednesday</td>
<td>11 May – 15 Jun 16</td>
<td>CLT 373</td>
<td>Prof C Stewart, Mr B Gray</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6 Jul – 10 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Constitutional Law</td>
<td>Monday</td>
<td>9 May – 6 Jun 16</td>
<td>CLT 159</td>
<td>Mrs B Gray</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Jul – 15 Aug 16</td>
<td>EAA</td>
<td></td>
</tr>
<tr>
<td>Equity</td>
<td>Thursday</td>
<td>12 May – 16 Jun 16</td>
<td>CLT 375</td>
<td>Prof P Radan, Prof C Stewart</td>
</tr>
<tr>
<td></td>
<td></td>
<td>7 Jul – 18 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Commercial Transactions</td>
<td>Tuesday</td>
<td>10 May – 14 Jun 16</td>
<td>CLT 375</td>
<td>Ms M Noonan</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5 Jul – 9 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Administrative Law</td>
<td>Wednesday</td>
<td>11 May – 15 Jun 16</td>
<td>New LSLT 024</td>
<td>Mr F Esparraga</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6 Jul – 10 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Law of Associations</td>
<td>Thursday</td>
<td>12 May – 16 Jun 16</td>
<td>CLT 375</td>
<td>Mr M Zammit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>7 Jul – 11 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Evidence</td>
<td>Monday</td>
<td>9 May – 6 Jun 16</td>
<td>New LSLT 024</td>
<td>Ms M Kumar, Prof E Peden</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Jul – 15 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Taxation</td>
<td>Tuesday</td>
<td>10 May – 14 Jun 16</td>
<td>New LSLT 024</td>
<td>Mr A J O’Brien</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5 Jul – 9 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Succession</td>
<td>Wednesday</td>
<td>11 May – 15 Jun 16</td>
<td>New LSLT 026</td>
<td>Mr J E F Brown</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6 Jul – 10 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Conveyancing</td>
<td>Monday</td>
<td>9 May – 6 Jun 16</td>
<td>New LSLT 026</td>
<td>Mr W A Henningham, Mr D Ross (w)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>11 Jul – 15 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Practice and Procedure</td>
<td>Friday</td>
<td>13 May – 17 Jun 16</td>
<td>New LSLT 106</td>
<td>Mr R Bowenlock</td>
</tr>
<tr>
<td></td>
<td></td>
<td>8 Jul – 12 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Legal Ethics</td>
<td>Friday</td>
<td>13 May – 20 May 16</td>
<td>New LSLT 024</td>
<td>Mr L Pierotti, Mr M Sindone</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3 Jun – 17 Jun 16</td>
<td>New LSLT 024</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>8 Jul – 15 Jul 16</td>
<td>New LSLT 024</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>29 Jul – 12 Aug 16</td>
<td>New LSLT 024</td>
<td></td>
</tr>
<tr>
<td>Jurisprudence</td>
<td>Thursday</td>
<td>12 May – 16 Jun 16</td>
<td>New LSLT 026</td>
<td>Dr C Birch, Dr P Quadrio, Ms M-S York</td>
</tr>
<tr>
<td></td>
<td></td>
<td>7 Jul – 18 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Insolvency</td>
<td></td>
<td>No weekly lectures</td>
<td></td>
<td>Mr D J Russell SC</td>
</tr>
<tr>
<td>Conflict of Laws</td>
<td>Thursday</td>
<td>12 May – 16 Jun 16</td>
<td>New LSSR 115</td>
<td>Mr R L Anderson</td>
</tr>
<tr>
<td></td>
<td></td>
<td>7 Jul – 11 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Family Law</td>
<td>Wednesday</td>
<td>11 May – 15 Jun 16</td>
<td>New LSLS 030</td>
<td>Ms A Cotter–Moroz</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6 Jul – 10 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Local Government and Planning</td>
<td>Thursday</td>
<td>12 May – 16 Jun 16</td>
<td>Mills TR 205</td>
<td>Mr W A Henningham</td>
</tr>
<tr>
<td></td>
<td></td>
<td>34 Jul – 18 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Industrial Law</td>
<td>Monday</td>
<td>9 May – 6 Jun 16</td>
<td>New LSSR 115</td>
<td>Mr A T Britt, Mr M Gibian (w)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Jul – 15 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Intellectual Property</td>
<td>Monday</td>
<td>9 May – 6 Jun 16</td>
<td>Architecture LT3</td>
<td>Ms B Oliak</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Jul – 8 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Public International Law</td>
<td>Monday</td>
<td>9 May – 6 Jun 16</td>
<td>New LS ASR 344</td>
<td>Mr R L Anderson</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Jul – 15 Aug 16</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Competition and Consumer Law</td>
<td>No weekly lectures</td>
<td></td>
<td>Mr J S Mendel</td>
<td></td>
</tr>
<tr>
<td>Understanding Legal Language and Legislation</td>
<td>No weekly lectures</td>
<td></td>
<td>Mrs S Carter, Mr P O'Mara</td>
<td></td>
</tr>
</tbody>
</table>
# WINTER 2016 SESSION
## 01 Legal Institutions Evening Lecture Timetable

<table>
<thead>
<tr>
<th>WEEK</th>
<th>DATE</th>
<th>VENUE</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Wed. 4 May</td>
<td>CLT 157</td>
<td>Topic Three: Australian Legal Institutions</td>
</tr>
<tr>
<td></td>
<td>Intensive</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sat. 7 May</td>
<td>New LSLT 101</td>
<td>Topic One: An Introduction to the Law and its Sources</td>
</tr>
<tr>
<td></td>
<td>Intensive</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sat. 7 May</td>
<td>New LSLT 101</td>
<td>Topic Two: Legal Research</td>
</tr>
<tr>
<td></td>
<td>Intensive</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sun. 8 May</td>
<td>New LSLT 101</td>
<td>Topic Five: Introduction to Legal Problem Solving</td>
</tr>
<tr>
<td>2</td>
<td>Wed. 11 May</td>
<td>CLT 157</td>
<td>Topic Five: Legal Problem Solving: further considerations</td>
</tr>
<tr>
<td>3</td>
<td>Wed. 18 May</td>
<td>CLT 157</td>
<td>Topic Four: The Legal Profession</td>
</tr>
<tr>
<td>4</td>
<td>Wed. 25 May</td>
<td>CLT 157</td>
<td>Topic Seven: Statutory Interpretation</td>
</tr>
<tr>
<td></td>
<td>First Weekend School</td>
<td>Sun. 29 May 8am-noon</td>
<td>New LSLT 101</td>
</tr>
<tr>
<td>5</td>
<td>Wed. 1 June</td>
<td>CLT 157</td>
<td>Topic Seven: Statutory Interpretation; Problem Solving</td>
</tr>
<tr>
<td>6</td>
<td>Wed. 8 June</td>
<td>CLT 157</td>
<td>Topic Eight: English Legal and Constitutional Foundations</td>
</tr>
<tr>
<td></td>
<td>Second Weekend School</td>
<td>Sun. 24 July 8am-noon</td>
<td>EAA</td>
</tr>
<tr>
<td>8</td>
<td>Wed. 6 July</td>
<td>TBA</td>
<td>Topic Ten: The Court System</td>
</tr>
<tr>
<td>9</td>
<td>Wed. 13 July</td>
<td>TBA</td>
<td>Topic Eleven: Tribunals, Arbitration and Alternative Dispute Resolution</td>
</tr>
<tr>
<td>10</td>
<td>Wed. 20 July</td>
<td>TBA</td>
<td>Topic Thirteen: Commonwealth Parliament</td>
</tr>
<tr>
<td>11</td>
<td>Wed. 27 July</td>
<td>TBA</td>
<td>Topic Fourteen: New South Wales Parliament</td>
</tr>
<tr>
<td>12</td>
<td>Wed. 3 Aug</td>
<td>TBA</td>
<td>Topic Fifteen: Executive Government</td>
</tr>
<tr>
<td>13</td>
<td>Wed. 10 Aug</td>
<td>TBA</td>
<td>Topic Sixteen: Legislative Process Review</td>
</tr>
</tbody>
</table>
# WINTER SESSION 2016
## Weekend School Timetable (1)
### FRIDAY 27 MAY – SUNDAY 29 MAY 2016

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>DAY(S)</th>
<th>TIME(S)</th>
<th>ROOM(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Legal Institutions</td>
<td>27 May</td>
<td>5 pm-9 pm</td>
<td>CLT 159</td>
</tr>
<tr>
<td></td>
<td>28 May</td>
<td>noon-4 pm</td>
<td>New LSLT 101</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>8 am-noon</td>
<td>New LSLT 101</td>
</tr>
<tr>
<td>02 Criminal Law and Procedure</td>
<td>28 May</td>
<td>8 am-noon</td>
<td>New LSLT 101</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>noon-4 pm</td>
<td>New LSLT 101</td>
</tr>
<tr>
<td>03 Torts</td>
<td>28 May</td>
<td>4 pm-8 pm</td>
<td>EALT</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>8 am-noon</td>
<td>EALT</td>
</tr>
<tr>
<td>04 Contracts</td>
<td>27 May</td>
<td>5 pm-9 pm</td>
<td>EALT</td>
</tr>
<tr>
<td></td>
<td>28 May</td>
<td>8 am-noon</td>
<td>EALT</td>
</tr>
<tr>
<td>05 Real Property</td>
<td>28 May</td>
<td>noon-4 pm</td>
<td>EALT</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>noon-4 pm</td>
<td>EALT</td>
</tr>
<tr>
<td>06 Constitutional Law</td>
<td>28 May</td>
<td>4 pm-8 pm</td>
<td>New LSLT 101</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>4 pm-8 pm</td>
<td>New LSLT 101</td>
</tr>
<tr>
<td>07 Equity</td>
<td>27 May</td>
<td>5 pm-9 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td></td>
<td>28 May</td>
<td>8 am-noon</td>
<td>CLT 373</td>
</tr>
<tr>
<td>08 Commercial Transactions</td>
<td>28 May</td>
<td>noon-4 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>8 am-noon</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td>09 Administrative Law</td>
<td>28 May</td>
<td>4 pm-8 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>noon-4 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td>10 Law of Associations</td>
<td>28 May</td>
<td>8 am-noon</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>4 pm-8 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td>11 Evidence</td>
<td>28 May</td>
<td>noon-4 pm</td>
<td>New LSLT 104</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>8 am-noon</td>
<td>New LSLT 104</td>
</tr>
<tr>
<td>12 Taxation</td>
<td>27 May</td>
<td>5 pm-9 pm</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td></td>
<td>28 May</td>
<td>4 pm-8 pm</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td>13 Succession</td>
<td>28 May</td>
<td>8 am-noon</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>noon-4 pm</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td>14 Conveyancing</td>
<td>27 May</td>
<td>5 pm-9 pm</td>
<td>CLT 373</td>
</tr>
<tr>
<td></td>
<td>28 May</td>
<td>noon-4 pm</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td>15 Practice and Procedure</td>
<td>28 May</td>
<td>4 pm-8 pm</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>8 am-noon</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td>17 Legal Ethics</td>
<td>28 May</td>
<td>8 am-noon</td>
<td>New LSLT 104</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>4 pm-8 pm</td>
<td>New LSLT 104</td>
</tr>
<tr>
<td>24 Jurisprudence</td>
<td>29 May</td>
<td>8 am-noon</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>4 pm-8 pm</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td>16 Insolvency</td>
<td>28 May</td>
<td>4 pm-8 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>4 pm-8 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td>18 Conflict of Laws</td>
<td>27 May</td>
<td>5 pm-9 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td></td>
<td>28 May</td>
<td>noon-2 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td>19 Family Law</td>
<td>28 May</td>
<td>8 am-noon</td>
<td>New LSSR 020</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>noon-4 pm</td>
<td>New LSSR 020</td>
</tr>
<tr>
<td>20 Local Government and Planning</td>
<td>28 May</td>
<td>noon-4 pm</td>
<td>New LSSR 020</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>8 am-noon</td>
<td>New LSSR 020</td>
</tr>
<tr>
<td>21 Industrial Law</td>
<td>27 May</td>
<td>5 pm-9 pm</td>
<td>New LSSR 020</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>4 pm-8 pm</td>
<td>New LSSR 020</td>
</tr>
<tr>
<td>22 Intellectual Property</td>
<td>28 May</td>
<td>4 pm-8 pm</td>
<td>New LSSR 115</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>4 pm-8 pm</td>
<td>New LSSR 115</td>
</tr>
<tr>
<td>23 Public International Law</td>
<td>28 May</td>
<td>2 pm-4 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>noon-4 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td>25 Competition and Consumer Law</td>
<td>28 May</td>
<td>8 am-noon</td>
<td>New LSSR 115</td>
</tr>
<tr>
<td></td>
<td>29 May</td>
<td>noon-4 pm</td>
<td>New LSSR 115</td>
</tr>
<tr>
<td>26 Understanding Legal Language and Legislation</td>
<td></td>
<td></td>
<td>N/A</td>
</tr>
</tbody>
</table>
# WINTER SESSION 2016
## Weekend School Timetable (2)

**FRIDAY 22 JULY – SUNDAY 24 JULY 2016**

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>DAY(S)</th>
<th>TIME(S)</th>
<th>ROOM(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Legal Institutions</td>
<td>22 Jul</td>
<td>5 pm–9 pm</td>
<td>EAA</td>
</tr>
<tr>
<td></td>
<td>25 Jul</td>
<td>noon–4 pm</td>
<td>EAA</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>8 am–noon</td>
<td>EAA</td>
</tr>
<tr>
<td>02 Criminal Law</td>
<td>23 Jul</td>
<td>8 am–noon</td>
<td>EAA</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>noon–4 pm</td>
<td>EAA</td>
</tr>
<tr>
<td>03 Torts</td>
<td>23 Jul</td>
<td>4 pm–8 pm</td>
<td>EALT</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>8 am–noon</td>
<td>EALT</td>
</tr>
<tr>
<td>04 Contracts</td>
<td>22 Jul</td>
<td>5 pm–9 pm</td>
<td>EALT</td>
</tr>
<tr>
<td></td>
<td>25 Jul</td>
<td>8 am–noon</td>
<td>EALT</td>
</tr>
<tr>
<td>05 Real Property</td>
<td>23 Jul</td>
<td>noon–4 pm</td>
<td>EALT</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>noon–4 pm</td>
<td>EALT</td>
</tr>
<tr>
<td>06 Constitutional Law</td>
<td>23 Jul</td>
<td>4 pm–8 pm</td>
<td>EAA</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>4 pm–8 pm</td>
<td>EAA</td>
</tr>
<tr>
<td>07 Equity</td>
<td>22 Jul</td>
<td>5 pm–9 pm</td>
<td>CLT 375</td>
</tr>
<tr>
<td></td>
<td>25 Jul</td>
<td>8 am–noon</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td>08 Commercial Transactions</td>
<td>25 Jul</td>
<td>noon–4 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>8 am–noon</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td>09 Administrative Law</td>
<td>23 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td>10 Law of Associations</td>
<td>23 Jul</td>
<td>8 am–noon</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td>11 Evidence</td>
<td>23 Jul</td>
<td>noon–4 pm</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>8 am–noon</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td>12 Taxation</td>
<td>22 Jul</td>
<td>5 pm–9 pm</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td></td>
<td>25 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSLT 024</td>
</tr>
<tr>
<td>13 Succession</td>
<td>25 Jul</td>
<td>8 am–noon</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>noon–4 pm</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td>14 Conveyancing</td>
<td>22 Jul</td>
<td>5 pm–9 pm</td>
<td>New LSLT 026</td>
</tr>
<tr>
<td></td>
<td>25 Jul</td>
<td>noon–4 pm</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td>15 Practice and Procedure</td>
<td>23 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>8 am–noon</td>
<td>New LSLT 106</td>
</tr>
<tr>
<td>17 Legal Ethics</td>
<td>25 Jul</td>
<td>8 am–noon</td>
<td>New LSLT 104</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSLT 104</td>
</tr>
<tr>
<td>24 Jurisprudence</td>
<td>23 Jul</td>
<td>8 am–noon</td>
<td>New LSLT 104</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSLT 104</td>
</tr>
<tr>
<td>16 Insolvency</td>
<td>23 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td>18 Conflict of Laws</td>
<td>22 Jul</td>
<td>5 pm–9 pm</td>
<td>New LSSR 107</td>
</tr>
<tr>
<td></td>
<td>23 Jul</td>
<td>noon–2 pm</td>
<td>New LSSL 107</td>
</tr>
<tr>
<td>19 Family Law</td>
<td>25 Jul</td>
<td>8 am–noon</td>
<td>New LSSLR 020</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>noon–4 pm</td>
<td>New LSSLR 020</td>
</tr>
<tr>
<td>20 Local Government and Planning</td>
<td>23 Jul</td>
<td>noon–4 pm</td>
<td>New LSSLR 020</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>8 am–noon</td>
<td>New LSSLR 020</td>
</tr>
<tr>
<td>21 Industrial Law</td>
<td>22 Jul</td>
<td>5 pm–9 pm</td>
<td>New LSSLR 020</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSSLR 020</td>
</tr>
<tr>
<td>22 Intellectual Property</td>
<td>23 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSSLR 115</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>4 pm–8 pm</td>
<td>New LSSLR 115</td>
</tr>
<tr>
<td>23 Public International Law</td>
<td>23 Jul</td>
<td>2 pm–4 pm</td>
<td>New LSSLR 107</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>noon–4 pm</td>
<td>New LSSLR 107</td>
</tr>
<tr>
<td>25 Competition and Consumer Law</td>
<td>23 Jul</td>
<td>8 am–noon</td>
<td>New LSSLR 115</td>
</tr>
<tr>
<td></td>
<td>24 Jul</td>
<td>noon–4 pm</td>
<td>New LSSLR 115</td>
</tr>
<tr>
<td>26 Understanding Legal Language and Legislation</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Legal Profession Admission Board
#### Examination Timetable – September 2016

Examination results will be posted on the Board’s website on 20 October 2016:


<table>
<thead>
<tr>
<th>AM</th>
<th>9.00 - 12.15</th>
</tr>
</thead>
<tbody>
<tr>
<td>03</td>
<td>Torts</td>
</tr>
<tr>
<td>12</td>
<td>Taxation &amp; Revenue Law</td>
</tr>
<tr>
<td>22</td>
<td>Intellectual Property</td>
</tr>
<tr>
<td>08</td>
<td>Commercial Transactions</td>
</tr>
<tr>
<td>17</td>
<td>Legal Ethics</td>
</tr>
<tr>
<td>26</td>
<td>Understanding Legal Language &amp; Legislation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PM</th>
<th>1.45 - 5.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>02</td>
<td>Criminal Law &amp; Procedure</td>
</tr>
<tr>
<td>20</td>
<td>Local Government &amp; Planning</td>
</tr>
<tr>
<td>11</td>
<td>Evidence</td>
</tr>
<tr>
<td>07</td>
<td>Equity</td>
</tr>
<tr>
<td>13</td>
<td>Succession</td>
</tr>
<tr>
<td>19</td>
<td>Family Law</td>
</tr>
<tr>
<td>15</td>
<td>Australian Constitutional Law</td>
</tr>
<tr>
<td>06</td>
<td>Australian Constitutional Law</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WEEK ONE</th>
<th>WEEK TWO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 01-Sept-2016</td>
<td>Monday 01-Sept-2016</td>
</tr>
<tr>
<td>04</td>
<td>Contracts</td>
</tr>
<tr>
<td>25</td>
<td>Competition &amp; Consumer Law</td>
</tr>
<tr>
<td>16</td>
<td>Insolvency</td>
</tr>
<tr>
<td>24</td>
<td>Jurisprudence</td>
</tr>
<tr>
<td>20</td>
<td>Law Of Associations</td>
</tr>
<tr>
<td>21</td>
<td>Law Of Associations</td>
</tr>
<tr>
<td>01</td>
<td>Legal Institutions</td>
</tr>
<tr>
<td>14</td>
<td>Conveyancing</td>
</tr>
<tr>
<td>22</td>
<td>Intellectual Property</td>
</tr>
<tr>
<td>09</td>
<td>Administrative Law</td>
</tr>
<tr>
<td>10</td>
<td>Administrative Law</td>
</tr>
<tr>
<td>09</td>
<td>Administrative Law</td>
</tr>
<tr>
<td>11</td>
<td>Evidence</td>
</tr>
<tr>
<td>17</td>
<td>Legal Ethics</td>
</tr>
<tr>
<td>13</td>
<td>Succession</td>
</tr>
<tr>
<td>15</td>
<td>Practice &amp; Procedure</td>
</tr>
</tbody>
</table>

**Examination Centres**

- **Sydney**
  Level 1 of the Wentworth Park Sporting Complex
  Wattle Street, Ultimo NSW 2007
  (Entry via Wentworth Park Road Gate)
  Telephone (02) 9552 1799

- **Parramatta**
  Northcott Function Centre
  1 Fennell St, North Parramatta NSW 2151
  Telephone (02) 9890 0100

- **Albury**
  St Davids Uniting Church
  Wesley Room
  Corner Wilson and Olive Streets
  Albury
  Telephone (02) 6021 6847

- **Armidale**
  The Wicklow Hotel
  Corner of Dumaresq and Marsh Streets, Armidale, NSW
  (Entry via courtyard off Marsh Street)
  Telephone (02) 6772 2421

- **Broken Hill**
  582 Radium Street
  Broken Hill
  Telephone (08) 8087 7842

- **Canberra**
  Bellevue Room,
  Best Western Motel & Apartments,
  11 Antill Street, Queanbeyan NSW 2620

- **Dubbo**
  Dubbo RSL Club
  Cnr Brisbane & Wingewarra Streets
  Dubbo NSW 2830
  Telephone (02) 6882 4411

- **Lismore**
  St Peters Anglican Centre
  Deegan Drive
  Goonellabah, Lismore
  Telephone (02) 6622 1860

- **Newcastle**
  TAFE NSW Glendale Campus,
  Block C, 1st Floor, Frederick Street,
  Glendale NSW 2285
  Telephone (02) 4979 1600
A  City Rd Entrance
B  Parramatta Rd Entrance
1  Eastern Avenue Auditorium, Lecture Theatre and Seminar Rooms
2  Carslaw Lecture Theatres, Lecture Rooms and Tutorials Rooms
3  Chemistry Building
4  New Law School Building
5  Old Teacher’s College
# Index

<table>
<thead>
<tr>
<th>Accommodation</th>
<th>24</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address, Change Of</td>
<td>18</td>
</tr>
<tr>
<td>Assignment Assessment</td>
<td>29-31</td>
</tr>
<tr>
<td>Assignment Submissions</td>
<td>29-31</td>
</tr>
<tr>
<td>Calendar, LEC</td>
<td>6-7</td>
</tr>
<tr>
<td>Competitions For Law Students</td>
<td>44</td>
</tr>
<tr>
<td>Conduct</td>
<td>36-37</td>
</tr>
<tr>
<td>Course Materials</td>
<td>27, 32</td>
</tr>
<tr>
<td>Curriculum</td>
<td>12</td>
</tr>
<tr>
<td>Disabilities, Students With</td>
<td>39</td>
</tr>
<tr>
<td>Eligibility</td>
<td>30</td>
</tr>
<tr>
<td>Employment Opportunities</td>
<td>28</td>
</tr>
<tr>
<td><strong>Enrolment</strong></td>
<td></td>
</tr>
<tr>
<td>Period</td>
<td>16</td>
</tr>
<tr>
<td>Procedure</td>
<td>17</td>
</tr>
<tr>
<td><strong>Examinations</strong></td>
<td></td>
</tr>
<tr>
<td>Assessment</td>
<td>10</td>
</tr>
<tr>
<td>Attendance</td>
<td>38</td>
</tr>
<tr>
<td>Centres</td>
<td>42-43</td>
</tr>
<tr>
<td>Clash Of Examinations</td>
<td>39</td>
</tr>
<tr>
<td>Contingency Policy</td>
<td>38</td>
</tr>
<tr>
<td>Handwriting Legibility</td>
<td>41</td>
</tr>
<tr>
<td>Identification</td>
<td>38</td>
</tr>
<tr>
<td>Interviews</td>
<td>41</td>
</tr>
<tr>
<td>Permitted Materials In</td>
<td>39-40</td>
</tr>
<tr>
<td>Past Exam Papers</td>
<td>34</td>
</tr>
<tr>
<td>Prizes</td>
<td>41</td>
</tr>
<tr>
<td>Results</td>
<td>41</td>
</tr>
<tr>
<td>Scripts</td>
<td>41</td>
</tr>
<tr>
<td>Times</td>
<td>38</td>
</tr>
<tr>
<td>Timetable</td>
<td>42, 51</td>
</tr>
<tr>
<td>Withdrawal From</td>
<td>41</td>
</tr>
<tr>
<td>Exclusion Rules</td>
<td>13-14</td>
</tr>
<tr>
<td><strong>Fees</strong></td>
<td></td>
</tr>
<tr>
<td>Enrolment</td>
<td>16</td>
</tr>
<tr>
<td>Examination</td>
<td>16</td>
</tr>
<tr>
<td>Refund Policy</td>
<td>18</td>
</tr>
<tr>
<td>Forums</td>
<td>28</td>
</tr>
<tr>
<td>Graduation</td>
<td>11</td>
</tr>
<tr>
<td>Health And Safety</td>
<td>45</td>
</tr>
<tr>
<td>Introductory/ Orientation Day</td>
<td>25, 46</td>
</tr>
<tr>
<td><strong>Lectures</strong></td>
<td></td>
</tr>
<tr>
<td>Commencement</td>
<td>23</td>
</tr>
<tr>
<td>Times</td>
<td>23</td>
</tr>
<tr>
<td>Timetable</td>
<td>46-51</td>
</tr>
<tr>
<td>Venues</td>
<td>23-24, 46-51</td>
</tr>
<tr>
<td>Legal Research Classes</td>
<td>35</td>
</tr>
<tr>
<td>Legal Skills</td>
<td>22-24, 46</td>
</tr>
<tr>
<td>Librarian</td>
<td>33</td>
</tr>
<tr>
<td><strong>Library</strong></td>
<td></td>
</tr>
<tr>
<td>Access</td>
<td>33</td>
</tr>
<tr>
<td>Cards</td>
<td>17, 33</td>
</tr>
<tr>
<td>Generally</td>
<td>33-35</td>
</tr>
<tr>
<td>Lending</td>
<td>34-35</td>
</tr>
<tr>
<td>Location</td>
<td>33</td>
</tr>
<tr>
<td>Opening Hours</td>
<td>33</td>
</tr>
<tr>
<td><strong>Location</strong></td>
<td></td>
</tr>
<tr>
<td>Exam Centres</td>
<td>42, 43, 51</td>
</tr>
<tr>
<td>Main Campus Venues</td>
<td>52</td>
</tr>
<tr>
<td>Map Guide</td>
<td>52</td>
</tr>
<tr>
<td>Master Of Laws</td>
<td>45</td>
</tr>
<tr>
<td>Organisational Chart</td>
<td>8</td>
</tr>
<tr>
<td>Orientation</td>
<td>24, 46</td>
</tr>
<tr>
<td>Password</td>
<td>27</td>
</tr>
<tr>
<td>Parking</td>
<td>25</td>
</tr>
<tr>
<td>Plagiarism And Academic Misconduct</td>
<td>30-31</td>
</tr>
<tr>
<td>Practical Legal Training</td>
<td>45</td>
</tr>
<tr>
<td>Progression Rules</td>
<td>13-15</td>
</tr>
<tr>
<td>Refreshments</td>
<td>24</td>
</tr>
<tr>
<td>Registration</td>
<td>26</td>
</tr>
<tr>
<td>Room Codes</td>
<td>46</td>
</tr>
<tr>
<td>Sequence Of Subjects</td>
<td>11</td>
</tr>
<tr>
<td>Subject Descriptions</td>
<td>20-21</td>
</tr>
<tr>
<td>Subject Guides</td>
<td>32</td>
</tr>
<tr>
<td>Lecturers</td>
<td>19</td>
</tr>
<tr>
<td>Texts</td>
<td>32</td>
</tr>
<tr>
<td>Timetable Changes</td>
<td>23</td>
</tr>
<tr>
<td>Timetables</td>
<td>46-51</td>
</tr>
<tr>
<td>Tuition Rules</td>
<td>13-15</td>
</tr>
<tr>
<td>Tuition, Private</td>
<td>45</td>
</tr>
<tr>
<td>Tutorials (Online)</td>
<td>22</td>
</tr>
<tr>
<td>Unikey Accounts</td>
<td>27</td>
</tr>
<tr>
<td>Webcampaun, Law Extension Committee</td>
<td>26-28</td>
</tr>
<tr>
<td>Weekend Schools</td>
<td>24, 46, 49-50</td>
</tr>
<tr>
<td>Workload</td>
<td>10, 16</td>
</tr>
</tbody>
</table>
Learning Landscapes

Looking Up

Almost all of the LEC’s teaching takes place on Sydney University’s main campus.

The centrepiece, the Main Quadrangle, evokes the iconic English universities of Oxford and Cambridge.

New students at the LEC Orientation are advised to spend some of their time on campus looking upwards.

The variety of spires (such as on the front cover) is remarkable, but as the detail from the clocktower (below) shows, it isn’t all transplanted heritage.