Show Good Cause requirements

‘Good cause’ means circumstances beyond the reasonable control of a student. These may include serious ill health or misadventure. They do not include demands of employers, pressure of employment or time devoted to non-University activities (unless they are connected to serious ill health or misadventure). It is the student’s responsibility to provide the University with sufficient evidence to show that there was good cause for their progression difficulties. In deciding whether or not the student has shown good cause, the University may take into account relevant aspects of a student's academic record in other courses or units of study within the University – or at other institutions provided that the student presents this information to the University.

Your show good cause letter should outline:

- the circumstances which have had a negative effect on your studies;
- how those circumstances have affected or impacted on your studies; and
- how you have resolved or are resolving the circumstances to ensure that they do not continue to impact on your studies.

Supporting documentation

- Professional Practitioner Certificate (counselling or medical)
- Statutory Declaration
- Police reports
- Other documentation that attests to your misadventure/health related problems or circumstances beyond your control that impacted your academic performance