



ACADEMIC BOARD 11 FEBRUARY 2015

Executive Officer: Megan Kemmis

University Secretariat
Quadrangle (A14)

T 9351 3306
F 9351 3572
E megan.kemmis@sydney.edu.au
sydney.edu.au/ab

Minutes of the meeting of the Academic Board held at 2.00pm on Wednesday 11 February 2015 in the Professorial Board Room

There were present: the Chair (Associate Professor P McCallum) presiding; the Vice-Chancellor and Principal (Dr M Spence); the Chairs of the Standing Committees (Associate Professor S Cattle, Professor J Hanrahan, Associate Professor T Masters and Associate Professor D Traini); Dr T Balle, Mr K Blakeney, Dr R Bourne, Professor B Buckley, Professor T Carlin, Professor M Carroll, Dr B Church, Ms T Clement, Associate Professor J Conomos, Associate Professor W Davis, Dr J Gao, Professor S Garton, Associate Professor J Glistler, Professor M Graeber, Associate Professor T Grewal, Professor N Gurrin, Professor T Hambley, Professor S Houston, Ms A Irish, Mr S Isaac, Professor D Ivison, Dr N Jarkey, Professor A Johnston, Dr P Knight, Professor P Leong, Ms G Luck, Dr J Ma, Ms D Mair, Professor D Mayer, Associate Professor S McGrath-Champ, Dr M Millington, Dr C Owens, Professor P Pattison, Professor C Peck, Professor K Refshauge, Professor C Rhodes, Professor J Riley, Mr T Scriven, Ms J Smith, Associate Professor C Sutton-Brady, Professor G Tolhurst, Mr J Tong, Professor D Waters, Associate Professor G White, Associate Professor T Wilkinson and Dr Y Zhang.

Present as observers: Mr M Charet (University Secretariat), Mr D Pacey (Secretary to Senate), Ms L Rose (Office of the Provost, Ms S Watts (Vice-Principal, Operations).

In attendance: Ms M Kemmis (Secretary to Academic Board).

The Chair gave the following acknowledgement at the start of the meeting:

It is my pleasure to welcome you here today. In doing so I wish to acknowledge that the campuses of the University of Sydney are located on the traditional lands of a number of Australia's First Peoples. It is with deep respect for our indigenous past that I acknowledge the Cadigal, Gundungurra and Duruk peoples and their custodianship of these lands.

★ 1. Apologies

Apologies have been received from: Associate Professor T Ancev, Ms E Arcioni, Associate Professor S Barrie, Dr R Bathgate, Dr T Bell, Dr J Bloomfield, Mr K Brown, Dr S Colmar, Ms S Fahd, Associate Professor T Gerzina, Dr J Gullick, Professor M Hindson, Professor Y-H Jeon, Dr K Kramer, Associate Professor S van der Laan, Dr D Larkin, Professor D Lowe, Dr S Matthew, Ms E May, Professor E Mpofu, Associate Professor L Nicholson, Ms D Ong, Associate Professor N Peres da Costa, Professor I Ramzan, Professor J Redmond, Professor B Robinson, Dr K Rooney, Dr J Saleeba, Associate Professor P Seltikas, Professor J Shields, Professor J Trehwella, Professor C Wade, Associate Professor R Walker, Professor G Whitwell, Dr R Wilson and Professor P Young.

★ 2. Arrangement of agenda

2.1 Starring of items

The following items were starred: 9.2.1, 12.2.1

2.2 Adoption of unstarred items

Resolution AB_1_1/15

That the Academic Board resolved as recommended with respect to all unstarred items.

3. Minutes of previous meeting

Resolution AB_1_2/15

That the Academic Board adopted the minutes of the previous meeting held on 3 December 2014 as a true record.

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

★ 5. Presentations

5.1 Focus Topic: Women's Career and Leadership Strategy

The Chair welcomed Ms Watts to make a presentation on the new women's career and leadership strategy. Ms Watts gave a brief background on her position at the University and advised that the women's career and leadership strategy would be the first step in a broader diversity strategy to be presented to Senate in June. She sought members' feedback on whether the strategy would be a good fit for the University.

Ms Watts gave members a general overview of the presentation already made to SEG and Senate on the strategy, and highlighted the following points:

- Organisations with diverse workforces achieve better returns;
- The University has self-reviewed and identified itself on the diversity cultural continuum as "moving beyond compliance" (stage 2);
- Selection and recruitment committees are currently required to include a female member, but more can be done about ensuring diversity at the short-listing stage;
- Training and development programs for female leaders are already in place, as are flexible working arrangements;
- Women are under-represented at senior levels in both academic and administrative positions.

The University has a strong foundation to work from, including the existing level of diversity, commitment from key stakeholders and a range of opportunities for change and improvement. Working against this are existing inconsistent understandings of the benefits of diversity, a range of cultural and structural barriers, variations in the inclusiveness of leadership behaviours, and variations in the application of flexible working arrangements.

The next step will be the development of eight strategic pillars: educating University leaders, strengthening leadership and accountability, engaging with staff, implementing more flexible career pathways, implementing a plan to address the pay equity gap, integrating best practice in diversity and inclusion into HR systems and processes, delivering more consistent flexible working conditions for all staff, and leveraging the diversity of thought across the University.

The Chair noted that the ARC has expressed concerns that female researchers are under-represented both as applicants and as grant recipients, and he suggested introducing a target of achieving 50% female participation in the grant application process by a specific year. Professor Graeber added that the University could also lobby to change the criteria for grants, pointing out the research impact score can be biased against female researchers. Members noted that gender bias can be identified in a range of situations, including assessment of CVs and marking.

Professor Refshauge expressed her support for the strategy and asked if it could be highlighted on the University's website. Associate Professor McGrath-Champ agreed, adding it was important for the University to publicly demonstrate its commitment to this strategy. Mr Blakeney asked how regularly the University will review its progress against the agreed strategy, and Ms Watts advised that,

pending finalisation of the strategy, there would be six monthly reports on progress.

The Chair thanked Ms Watts for her presentation.

Resolution AB_1_3/15

That the Academic Board note the presentation from the Vice-Principal (Operations) on the Women's Career and Leadership Strategy.

★ **6. Report of the Chair**

6.1 Report on Senate Matters

6.1.1 Report of the Senate meeting held on 1 December 2014

The Academic Board noted this report. The Chair also advised that Mr Alec Brennan has been elected as Deputy Chancellor.

Resolution AB_1_4/15

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 1 December 2014.

6.2 Honours and Distinctions

The Board noted and congratulated by acclamation the recipients of honours and distinctions, as set out in the agenda and the supplementary agenda.

Resolution AB_1_5/15

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

Action: Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

Before proceeding to the general report, the Chair noted that this would be Professor Marie Carroll's last meeting prior to her retirement. He thanked her for her collaborations with the Academic Board over the past few years, her collegiality and her advice and assistance.

6.3 General Report

6.3.1 Academic Board Standing Committees: Nominations for Membership

Members approved the various nominations for membership of the Academic Board's standing committees as set out in the recommendation.

Resolution AB_1_6/15

That the Academic Board approve:

- (1) the nomination of Associate Professor Wendy Davis (as the representative of the Faculty of Architecture, Design and Planning) and Dr Peter Gibbens (as the representative of the Faculty of Engineering and Information Technologies) on the Academic Standards and Policy Committee;
- (2) the nomination of Associate Professor Paul Jones (as the representative of the Faculty of Architecture, Design and Planning), Associate Professor David Hamer (as the representative of the Faculty of Law), Dr Janice Gullick (as the representative of the Faculty of Nursing and Midwifery) and Mr Justin Trendall (as the representative of the Sydney College of the Arts) on the Graduate Studies Committee;
- (3) the nomination of Associate Professor Rae Cooper (as the representative of the Dean of the University of Sydney Business School), Associate Professor Tim Wilkinson (as the representative of the Dean of the Faculty of Engineering and Information Technologies) and Ms Jasmine Chambers (as the representative of the Dean of the Faculty of Science) on the Admissions Committee;

for a period of membership expiring 31 December 2015, as set out in the report presented.

Action: Executive Officer to update the membership lists.

6.3.2 Thesis and Examination of Higher Degrees by Research Policy and Procedures: Rescission of related policy

The Chair reminded members that the Academic Board had approved the Thesis and Examination of Higher Degrees by Research Policy and Procedures in late 2014. The Graduate Studies Office has advised that one of the policies replaced by these new documents has not formally been rescinded. Members approved the rescission of the Higher Degrees Theses Policy as recommended.

Resolution AB_1_7/15

That the Academic Board approve the rescission of the Higher Degrees Theses Policy with immediate effect, as set out in the report presented.

Action: Executive Officer to rescind the Higher Degrees Theses Policy in the Policy Register.

6.3.3 Authority of the Chair of the Academic Board

Members noted the report, and that no actions were taken during this period.

Resolution AB_1_8/15

That the Academic Board note the report on actions taken by the Chair on its behalf in respect of any urgent matters that arose between the Academic Board meeting on 3 December 2014 and the first Academic Board meeting in 2015, as set out in the report presented.

6.3.4 Coursework Policy 2014: Creation of Standards website

The Chair advised members that a number of the policies replaced by the new Coursework Policy 2014 contained schedules which do not meet the University's definition of "policy". After discussion with the Office of General Counsel it was agreed that these would be housed on the Academic Board's website in a new "Standards and Guidelines" section. Members noted the report.

Resolution AB_1_9/15

That the Academic Board note the creation of a section on the Academic Board website relating to admissions standards.

6.3.5 2015 Overview of Academic Board activities

The Chair drew members' attention to the detailed report on this item, noting that there are some major initiatives across the University which will involve the Academic Board. Professor Rhodes particularly noted the proposed revisions to special consideration processes as part of the Student Administrative Services Review and asked that the review ensure the University's Disability Plan is incorporated into the revised processes. The Chair agreed and reminded members that any student registered with Disability Services has the right to apply for special consideration.

The Chair also advised that he has spoken with the Deputy Vice-Chancellor (Education) about aligning the Academic Board's development of the proposed "teaching and learning" policy with the strategic work being undertaken by her portfolio. He is also working with Professor Pattison on the development of a new policy on clinical and professional placements. Other issues to be addressed in 2015 included the review of the Academic Governance Rule, assessing the University's compliance with the Higher Education standards, the University's new strategic plan and elections for members and a new Chair of the Academic Board. Members noted the report.

Resolution AB_1_10/15

That the Academic Board note the Chair's report on the 2015 overview of Academic Board activities.

6.3.6 Education Policy Updates

The Chair advised members that the update on education policies, and the related update on research policies (under item 6.3.8) were prepared by Dr Leah Schwartz in the Higher Education Policy unit and were included for the information of members. Members noted the report.

Resolution AB_1_11/15

That the Academic Board note the report on education policy updates.

6.3.7 Correspondence Register

Members noted the report.

Resolution AB_1_12/15

That the Academic Board note the register of correspondence, as set out in the report presented.

6.3.8 Research Policy Updates

Members noted the report.

Resolution AB_1_13/15

That the Academic Board note the report on research policy updates.

Associate Professor Masters noted the list of honours and distinctions, particularly those for the 2015 Australia Day Honours, and suggested the University could do more to promote equity and diversity via nominations for such awards. The Vice-Chancellor advised that the University does not currently prepare nominations but could be more proactive in putting names forward, and that this could be discussed with Senate.

★ **7. Report of the Vice-Chancellor and Principal**

7.1 Report on Senate Matters

7.1.1 Report of the Senate meeting held on 1 December 2014

The Academic Board noted this report.

Resolution AB_1_14/15

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting of 1 December 2014.

7.2 General report

The Vice-Chancellor spoke with members regarding the new University strategic plan for 2016-2020. He noted that the current strategic plan has given the University a solid foundation which will be further developed through the next plan. Achievements produced by the current plan include financial sustainability, investment in campus development, improvements in the University's ERA standings, better reporting and information sources, University-wide projects such as the Wingara Mura Strategy, the CPC, China Studies Centre and SSEAC and significant growth in fund-raising. He noted the following three core questions to be addressed by the new strategic plan:

- Education – the University's current suite of qualifications is neither coherent nor academically justifiable, and the University needs to determine its educational values, particularly for undergraduate degrees; statements on educational outcomes need to be developed, and there are questions regarding the first year experience, and the use of capstone experiences that need addressing;
- Research – the Research portfolio has significantly improved the University's ability to measure research performance and identify areas of research excellence; the University's aim should be to invest across the disciplines, while targeting areas of excellence and continuing to build its capacity in identified areas of multidisciplinary research; institutional strategies such as internationalisation and industry and community engagement need to be refined to ensure they are effective across the University's education and research areas, and to improve and better co-ordinate the institution's

communications with external bodies (particularly industry and community partners); and

- Institutional life and culture – the University should be a place where staff and students are confident that what they do well will be recognised and affirmed.

The current plan was developed over a period of 18 months but involved a great deal of work to pin down which areas of the University's performance would be addressed. This plan should not take as long, and the aim is for the final document to be presented to the December 2015 meeting of Senate for launch in March 2016. Consultations will be more focussed, but he stressed the importance of the Academic Board's involvement in developing the document.

Resolution AB_1_15/15

That the Academic Board note the report of the Vice-Chancellor and Principal.

Professor Refshauge advised that the Faculty of Health Sciences has already commenced work on its faculty strategic plan, but added that this would be aligned with the University plan as much as possible. She also cautioned against too much separation of education and research, and recommended a more holistic approach. The Vice-Chancellor agreed, adding that dealing with education and research in sections had more to do with being able to manage the related workload rather than keeping the areas separate, and he reassured her that these conversations would work in parallel, with issues raised in one area being considered for possible impact on the other.

Professor Johnston noted that the previous process for developing a strategic plan had been quite involved and it took some time for people to understand the shape of the eventual plan. He asked if the process would be more focussed this time, and would the Academic Board's role in the development of the plan be different as a result. The Vice-Chancellor reiterated that the process for this strategic plan would be focussed from the start on a set of specific questions, but that the Board would still have an important role to play. Some issues may need more detailed conversations across the University community.

Professor Woods asked if there would be an overview or a report on progress against the current strategic plan before work commenced on the new plan. The Vice-Chancellor advised that there would be an acknowledgement of the work achieved under the current plan.

The Vice-Chancellor also mentioned the new sustainable investment strategy. He explained that it is not a simple divestment strategy but involves a measurable reduction in the overall carbon footprint of the University's endowment of 20% over the next three years. Professor Johnston stressed the need to be mindful that many of the University's graduates go on to work for fossil fuel companies and the University has existing relationships and research partnerships with such companies. The Vice-Chancellor agreed that the University's position needs to be carefully communicated, and that the University wants to work with companies committed to making a difference and addressing climate change concerns. He added that he had spent time discussing the University's strategy at yesterday's meeting of the Student Consultative Committee. Mr Blakeney agreed the issue was complicated but urged the University to continually monitor its investments. He also thanked the University's Environment Collective for their research into these issues.

8. **Question time**

Associate Professor White noted that staff have recently received emails advising that the process for recording lectures has moved from being opt-in to opt-out. He noted that the decision to change the process appears to have been made by SEG, but not discussed by the Academic Board and he suggested it would have been useful for the Academic Board to have had some input. The Chair apologised for not having identified this as an issue that should have been raised with the Board. Professor White noted that the change appears to be a fait accompli, but he sought further information on who approves requests to opt-out and what criteria are used in making such decisions. He added that he felt the change has reduced the level of control he has over his lectures.

Professor Pattison also expressed concern that the need to refer this to the Academic Board hadn't been properly identified, and the Vice-Chancellor added that his recall was that SEG had asked for the matter to go to the Academic Board. Professor Pattison advised that requests to opt-out of lecture recording will be approved by deans or heads of schools/departments, and she suggested the revised process be reviewed at the end of Semester 1. She offered to report to the Board on the pilot and to further discuss the process at that time.

Associate Professor Sutton-Brady pointed out that lecture recording is mandatory in the Business School which creates issues with the use of copyrighted material, and with guest lecturers who object to being recorded. She had observed a drop in student attendance at lectures since the introduction of mandatory lecture recording, but tracking data from the Learning Management System indicates that many students who don't come to lectures are not accessing the online recordings. Mr Scriven asked if lecture recordings could be the subject of a future focus topic, adding that SUPRA frequently receives student complaints that lecture recordings are unavailable. He also acknowledged that some academics did not want lectures recorded for pedagogical reasons, and he suggested it would be good to discuss these issues further. The Chair suggested waiting for Professor Pattison's review and then identifying issues for discussion, adding that at the moment there were no university-wide policies controlling the issue identified by Associate Professor Sutton-Brady, but that this matter should be considered in the forthcoming review of teaching and learning policies.

Resolution AB_1_16/15

That the Academic Board note the responses to the questions raised.

9. Report of the Admissions Committee



9.1 Oral report of the Chair

Professor Hanrahan advised that she had not attended this meeting, and noted that the Chair had starred item 9.2.1

9.2 Report of the meeting held on 4 February 2015



9.2.1 Diploma of Tertiary Preparation

The Chair advised members that this item outlined a range of issues identified by the Admissions Committee with the recently introduced Diploma of Tertiary Preparation (DTP), and that some committee members are concerned that the Diploma is not being delivered in the manner described in the original proposal. He has discussed these issues with Professor Brewer (Dean, Continuing and Professional Education) and will continue to work with her to resolve these issues.

The issues with the DTP intersect with the broader issue of the use of AQF Level 5 diplomas for admission purposes, and in particular the translation of diploma results (usually a GPA) into an ATAR equivalent by UAC. A relatively small number of students are admitted annually on this basis, but their comparatively poor academic progression has been noted for a number of years. As of 2016 it is proposed that all admission applications on the basis of diploma results will be assessed manually and work is also being done to identify those diplomas that will be preferred for admission purposes.

The Admissions Committee recommends that students completing the DTP who are not mature age students should have attempted the HSC. He indicated that he would work through the details of this recommendation to bring a specific proposal to the Board's next meeting, but he sought the Board's support for him to advise the Centre for Continuing Education that this policy change is being proposed so that students commencing a Diploma of Tertiary Preparation in 2015 should be aware that such a qualification could not be used for entry to the University of Sydney in 2016 without an ATAR.

Professor Rhodes asked that any amendment be crafted to ensure that access to admission on equity grounds is not unduly affected, and also suggested that the delivery of the DTP at the Scot's College be better

aligned with what the University wants for admission purposes through a board of studies or advisory committee. The Chair agreed pointing out that the University of Sydney Foundation Program currently has a Board of Studies with faculty representatives and also that the Diploma of Tertiary Preparation is offered at Scot's but not by the college – it is offered by the University's Centre for Continuing Education.

The Vice-Chancellor asked what was known about the educational outcomes provided by the DTP. The Chair advised that the first group of students in the pilot program have only recently graduated so little is known as yet beyond what was stated in the original proposal. He pointed out that the DTP was not presented to the Academic Board as an alternative to the HSC. The Vice-Chancellor queried the basis on which some diplomates would be admitted without attempting the HSC, while others would have to attempt the HSC. Professor Carlin suggested the main issue is whether the DTP is intended to be additional preparation (either additional to a previous HSC attempt or life/work experience) or a replacement for the HSC.

The Chair advised that the original proposal had referred to students taking specific units of study at the University for which they could then receive credit. However the pilot group has not taken any units at the University, but is still applying for credit. Professor Hanrahan pointed out that the DTP is a Level 5 AQF diploma and graduates can currently apply and be assessed via UAC. Mr Blakeney urged letting prospective DTP students know now of any proposed change to admission requirements. Mr Scriven expressed interest in developing an alternative to the HSC, and Professor Masters pointed out that the University's Foundation Program (offered through Taylor's College) is effectively just that, but pointed out it has a rigorous governance model with external review. The Chair advised members that he would write to the CCE.

Resolution AB_1_17/15

That the Academic Board note the discussion regarding the Diploma of Tertiary Preparation and the possible amendment of Section 12 of the Coursework Policy 2014, as outlined in the report presented.

Action: Chair, Academic Board to advise the Centre for Continuing Education that the Academic Board will consider amendments to the Coursework Policy 2014 with respect to the Diploma of Tertiary Preparation.

9.2.2 2016 Dux entry proposal

Resolution AB_1_18/15

That the Academic Board approve in principle the trial in 2016 of a guaranteed merit-based offer scheme to the University of Sydney for school duxes, as outlined in the report presented, subject to confirmation that no changes to policy are required.

Action: Director, Admissions to note the Academic Board's approval in principle of a trial in 2016 of a guaranteed merit-based offer scheme for school duxes.

9.2.3 Proceedings of the Committee

Resolution AB_1_19/15

That the Academic Board note the proceeding of the Admissions Committee meeting held on 4 February 2014, as set out in the report presented.

10. Report of the Undergraduate Studies Committee



10.1 Oral report of the Chair

Associate Professor Cattle noted that the Committee is recommending the Board approve the two combined degrees and one honours degree. There was a discussion about the optimal length of combined degrees, and he suggested this

issue should be added to the general strategic discussions occurring across the University. The Vice-Chancellor agreed, adding that one of the issues arising from discussion of the Deputy Vice-Chancellor (Education)'s paper "Towards a distinctive Sydney education" is some unease regarding the University's combined degrees, particularly their length, aim and the potential for students in such courses to lose the benefits of the "cohort effect".

Resolution AB_1_20/15

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

10.2 Report of the meeting held on 28 January 2015

10.2.1 Proposals for new and amended undergraduate courses

10.2.1.1 Faculty of Engineering and Information Technologies and Faculty of Arts and Social Sciences: Bachelor of Project Management/Bachelor of Arts

Resolution AB_1_21/15

That the Academic Board:

- (1) approve the proposal from the Faculty of Engineering and Information Technologies and the Faculty of Arts and Social Sciences to introduce a new award course, the Bachelor of Project Management/Bachelor of Arts;
- (2) recommend that Senate endorse the Academic Board's approval of the proposal and approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Engineering and Information Technologies and the Faculty of Arts and Social Sciences;
- (3) approve the introduction of Course Resolutions arising from this proposal; and
- (4) clarify the decision making framework to be applied when determining whether a combined degree should be four or five years in duration

with effect from 1 January 2016, as set out in the report presented.

Action: Chair to recommend that Senate note the Academic Board's approval of the proposal from the Faculty of Engineering and Information Technologies and the Faculty of Arts and Social Sciences to introduce a new award course, the Bachelor of Project Management/Bachelor of Arts and approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Engineering and Information Technologies and the Faculty of Arts and Social Sciences.

The Deans and Faculty Managers of the Faculty of Engineering and Information Technologies and the Faculty of Arts and Social Sciences to note the Academic Board's approval of the proposal to introduce a new award course, the Bachelor of Project Management/Bachelor of Arts and amend the resolutions in CMS.

The issue of the framework for combined degrees be referred to the working party reviewing learning and teaching policies.

10.2.1.2 Faculty of Engineering and Information Technologies and Sydney Conservatorium of Music: Bachelor of Engineering Honours/Bachelor of Music Studies

Resolution AB_1_22/15

That the Academic Board:

- (1) approve the proposal from the Faculty of Engineering and Information Technologies and the Sydney Conservatorium of

Music to introduce a new award course, the Bachelor of Engineering Honours/Bachelor of Music Studies;

- (2) recommend that Senate endorse the Academic Board's approval of the proposal and approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Engineering and Information Technologies and the Sydney Conservatorium of Music; and
- (3) approve the amendment of the Bachelor of Engineering Honours combined Course Resolutions arising from this proposal

with effect from 1 January 2016, as set out in the report presented.

Action: Chair to recommend that Senate note the Academic Board's approval of the proposal from the Faculty of Engineering and Information Technologies and the Sydney Conservatorium of Music to introduce a new award course, the Bachelor of Engineering Honours/Bachelor of Music Studies and approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Engineering and Information Technologies and the Sydney Conservatorium of Music.

The Deans and Faculty Managers of the Faculty of Engineering and Information Technologies and the Sydney Conservatorium of Music to note the Academic Board's approval of the proposal to introduce a new award course, the Bachelor of Engineering Honours/Bachelor of Music Studies and amend the resolutions in CMS.

10.2.1.3 Faculty of Health Sciences: Bachelor of Applied Science (Exercise Physiology) (Honours)

Resolution AB_1_23/15

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences to introduce the Bachelor of Applied Science (Exercise Physiology) (Honours);
- (2) recommend that Senate endorse the Academic Board's approval of the proposal and approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificate in the Faculty of Health Sciences; and
- (3) approve the amendment of the course resolutions arising from this proposal;

with effect from 1 January 2016, as set out in the report presented.

Action: Chair to recommend that Senate note the Academic Board's approval of the proposal from the Faculty of Health Sciences to introduce the Bachelor of Applied Science (Exercise Physiology) (Honours) and approve the amendment of the Resolutions of the Senate related to the Degrees, Diplomas and Certificate in the Faculty of Health Sciences.

The Dean and Faculty Manager of the Faculty of Health Sciences to note the Academic Board's approval of the proposal to introduce the Bachelor of Applied Science (Exercise Physiology) (Honours) and amend the resolutions in CMS.

10.2.2 Proceedings of the Committee

Resolution AB_1_24/15

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 28 January 2015, as set out in the report presented.

11. **Report of the Graduate Studies Committee**
- ★ 11.1 **Oral report of the Chair**
Professor Masters advised that he had nothing further to report.
- 11.2 **Report of the meeting held on 28 January 2015**
- 11.2.1 **Proceedings of the Committee**
- Resolution AB_1_25/15**
That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 6 August 2014.
12. **Report of the Academic Standards and Policy Committee**
- ★ 12.1 **Oral report of the Chair**
Associate Professor Traini advised she had nothing further to add to the report, but noted that item 12.2.1 had been starred.
- ★ 12.2 **Report of the meeting held on 4 February 2015**
- 12.2.1 **Amendments to Coursework Policy 2014**
The Chair noted that this item had been starred by Associate Professor Wilkinson. Professor Wilkinson advised that he has concerns that the amended wording of clause 78(3) will not achieve the clarification necessary. He suggested amending “twice” in clause 78(3)(a) to “two or more times” and “three times” in clause 78(3)(b) to “three or more times”. He also suggested referring to “either the latter of commencement of the course or the most recent period of satisfactory progress” to make it clear the point from which any such count would start. He suggested that the proposed wording in the supplementary agenda implied that one instance of reversion to good academic progress would prevent any request to show cause for the rest of a student’s course, and this was not what was intended. The Chair suggested this issue be further discussed with the Office of General Counsel and brought back to the March meeting.
- [*Secretary’s note:* Following the meeting the Office of General Counsel requested that the addition of a new clause 92A be circulated urgently to allow the Deputy Vice-Chancellor (Registrar) to act on a request to award a degree posthumously. Members were asked to vote on the inclusion of the clause by return email and by close of business on Monday, 16th February 2015 sufficient votes in the affirmative were received to declare the amendment approved. No votes against were received on the matter.]
- Resolution AB_1_26/15**
That the Academic Board approve the inclusion of clause 92A in the Coursework Policy 2014 with immediate effect.
- Action:* Executive Officer to amend the Coursework Policy 2014 on the Policy Register.
- 12.2.2 **University of Sydney (Academic Governance) Rule 2003 (as amended)**
- Resolution AB_1_27/15**
That the Academic Board note the Committee’s report on its discussion of proposed amendments to the *University of Sydney (Academic Governance) Rule 2003 (as amended)*.
- 12.2.3 **Proceedings of the Committee**
- Resolution AB_1_28/15**
That the Academic Board note the proceeding of the Academic Standards and Policy Committee meeting held on 4 February 2015, as set out in the report presented.

13. General Business

13.1 Report on promotion of academic staff to Level E

Resolution AB_1_28/15

That the Academic Board note the report on the promotion of academic staff to Level E in 2014, as set out in the report presented.

13.2 2015 Student Proctorial Panel Membership

Resolution AB_1_29/15

That the Academic Board approve the 2015 Student Proctorial Panel membership, as set out in the report presented.

The meeting finished at 4:09 pm

Signed as a correct record

Chair

Date