

ACADEMIC BOARD

2:00 pm, Wednesday 17 August 2016

Professorial Boardroom, Quadrangle (A14)

Members Present: The Chair (Associate Professor Tony Masters); the Chairs of the Standing Committees (Professor Jane Hanrahan (Pharmacy); Associate Professor Tim Wilkinson (Engineering & Information Technologies)); Helen Agus (Science); Anne Bell (Director of University Libraries); Dr Jacqueline Bloomfield (Nursing & Midwifery); Associate Professor Tom Buckley (Nursing & Midwifery); Professor Barbara Caine (Dean, Arts & Social Sciences); Professor Tyrone Carlin (Deputy Vice-Chancellor (Registrar)); Luciano Carment (Nominee, SRC); Dr Jeanell Carrigan (Sydney Conservatorium of Music); Associate Professor Alex Chaves (Veterinary Science); Associate Professor Rachel Codd (Medicine); Associate Professor Ross Coleman (Director, Graduate Research) (from 2:55pm); Dr Emily Crawford (Law); Dr Penelope Crossley (Law); Dr Jen Scott Curwood (Education & Social Work); Dr Frances Di Lauro (Arts & Social Sciences); Professor Alan Fekete (Engineering & Information Technologies); Leyla Fouani (Student, Faculty of Medicine); Dr Jinlong Gao (Dentistry); Professor Stephen Garton (Provost and Vice-Chancellor); Associate Professor James Glister (Law); Professor Manuel Graeber (Medicine); Thomas Greenwell (President, SUPRA); Professor Nicole Gurran (Architecture, Design & Planning); Max Hall (Student, Arts & Social Sciences); Professor Trevor Hambley (Dean, Science); Dr Anne Honey (Health Sciences); Professor Duncan Ivison (Deputy Vice-Chancellor (Research)); Dr Nerida Jarkey (Arts & Social Sciences); Patty Kamvounias (Business School); Associate Professor Annette Katelaris (standing alternate for Professor Inam Haq, Medicine); Associate Professor Chengwang Lei (Engineering & Information Technologies); Dr Sandra Loschke (Architecture, Design & Planning); Professor David Lowe (Engineering & Information Technologies); Lily Matchett (Nominee, SUPRA); Professor Diane Mayer (Dean, Education & Social Work); Associate Professor Mark McEntee (Health Sciences); Associate Professor Susan McGrath-Champ (Business School); Dr Lenka Munoz (Medicine); Associate Professor John O'Byrne (Science); Dr Rhonda Orr (Health Sciences); Associate Professor Susan Park (Arts & Social Sciences); Associate Professor Maurice Peat (Business School); Nick Rowbotham (standing alternate for Alexandra Nixon, SUPRA); Associate Professor Jennifer Rowley (Sydney Conservatorium of Music); Dr Jenny Saleeba (Science); Professor Balwant Singh (Agriculture & Environment); Lillian So (Student, Business School); Dr Ilektra Spandagou (Education & Social Work); Philippa Specker (Student, Science); Dr Rebecca Suter (Arts & Social Sciences); Justin Trendall (Sydney College of the Arts); Subeta Vimalarajah (Nominee, SRC); Professor Claire Wade (Veterinary Science); Professor Henry Woo (Medicine).

Attendees: Matthew Charet (Secretary); Associate Professor Peter McCallum (Director, Educational Strategy); David Pacey, Secretary to Senate; Lynda Rose, Office of the Provost.

Apologies: The Vice-Chancellor (Dr Michael Spence); Associate Professor Judy Anderson (Education & Social Work); Raz Badiyan (Student, Pharmacy); Associate Professor Tina Bell (Agriculture & Environment); Professor Kathy Belov (Pro Vice-Chancellor (Global Engagement)); Professor Patrick Brennan (Health Sciences); Michael Butler (Student, Faculty of Law); Dean Cross (Student, Sydney College of the Arts); Associate Professor Wendy Davis (Architecture, Design & Planning); Associate Professor David Easdown (Science); Associate Professor Ann Elias (Sydney College of the Arts); Professor David Emery (Veterinary Science); Professor Robyn Gallagher (Faculty of Nursing & Midwifery); Professor Inam Haq (Medicine); Professor Shane Houston (Deputy Vice-Chancellor (Indigenous Strategy and Services)); Professor Archie Johnston (Dean, Engineering & Information Technologies); Dr Alan Maddox (Sydney Conservatorium of Music); Professor Robyn McConchie (Agriculture & Environment); Associate Professor Kristen McKenzie (Arts & Social Sciences); Lucy Michaelewska (Dentistry); Alexandra Nixon (SUPRA); Professor Pip Pattison (Deputy Vice-Chancellor (Education)); Professor John Redmond (Dean, Architecture, Design & Planning); Professor Kathy Refshauge (Dean, Health Sciences); Professor Anna Reid (Acting Dean, Sydney Conservatorium of Music); Professor Colin Rhodes (Dean, Sydney College of the Arts); Professor Joellen Riley (Dean, Law); Professor Laurent Rivory (Pro Vice-Chancellor (Strategic Collaborations & Partnerships)); Dr Carl Schneider (Pharmacy); Oliver Smith (Sydney College of the Arts); Professor Roger Stancliffe (Health Sciences); Professor Greg Tolhurst (Law); Associate Professor Marjorie Valix (Engineering & Information Technologies); Professor Donna Waters (Dean, Nursing & Midwifery); Associate Professor Graham White (Arts & Social Sciences); Dr Peter White (Veterinary Science); Professor Greg Whitwell (Dean, Business School).

MINUTES

☆ This symbol indicates items that have been starred for discussion at the meeting.

☆ 1 WELCOME AND APOLOGIES

The Chair opened the meeting by welcoming members and noting apologies received, asking that any further apologies be communicated to the Executive Officer.

☆ 2 PROCEDURAL MATTERS

2.1 Starring of agenda and adoption of unstarred items

The following items were starred: 9.9; 11.2.

Resolution AB2016/5-1

That the Academic Board resolve as recommended with respect to all unstarred items.

2.2 Minutes of Meeting 4/2016, 29 June 2016

Subject to several minor corrections to attendance, members confirmed the minutes of the last meeting held on 29 June 2016.

Resolution AB2016/5-2

That the Academic Board resolve that the minutes of meeting 4/2016, held on 29 June 2016, be confirmed as a true record.

2.3 Business Arising: Sydney Medical School – Bachelor of Medicine/Bachelor of Surgery and the Doctor of Medicine

This item was withdrawn from consideration.

3 STRATEGIC ITEMS OF BUSINESS

No focus topic was presented to this meeting.

☆ 4 REPORT OF THE CHAIR

4.1 2017 Meeting Schedule

The Chair advised that the 2017 meeting schedule has been developed to align with meetings of Senate and other senior University committees, and that meetings of the Academic Board and its standing committees would move to Tuesday. To better accommodate those members with carer responsibilities, it is also proposed to commence meetings of the Academic Board at 1pm.

Members approved the 2017 meeting schedule, as presented.

Resolution AB2016/5-3

That the Academic Board approve the 2017 meeting schedule, as presented.

Action:

The Executive Officer to inform the standing committees of the 2017 meeting schedule.

4.2 Changes to Committee Membership

Proposed changes to the membership of the Academic Board and its standing committees were presented. The Executive Officer advised that the student member for Graduate Studies, as reported, has been appointed as the nominee of the President of SUPRA. Subject to this change, the changes to membership were approved as presented.

Resolution AB2016/5-4

That the Academic Board approve the appointment or co-option of academic staff and student members to the Academic Board, the Academic Standards and Policy Committee, Admissions Committee, Graduate Studies Committee and Undergraduate Studies Committee.

Action:

The Executive Officer to update committee membership.

4.3 Report on Senate Matters

Associate Professor McEntee sought clarification regarding the constitution of the Board of Interdisciplinary Studies (BIS), as reported to Senate. He was informed that the BIS was set up several years ago and is chaired by Professor Garton. The curriculum work occurring in the DVC (Education) portfolio has led to the expansion of the BIS which has assumed a more significant quality assurance role for cross-University teaching under the new curriculum framework.

Resolution AB2016/5-6

That the Academic Board note the report from the Chair of the Academic Board on matters considered by Senate at its meeting of 4 July 2016.

4.4 General Report

Further to the written report, the Chair provided further information on several items:

Review of the Academic Board: Members were advised that the review panel has been appointed, and that Jill Baker (Baker and Baptist) and Associate Professor Paul Wormell (Chair of the Academic Senate at Western Sydney University and the Chair of the NSW Committee of Chairs of Academic Boards and Senates) have agreed to conduct the review. A questionnaire will be developed and distributed to members of the Board in due course, and to ensure a representative sample of responses, a small group (consisting of Professor Fekete, Dr Crossley and Mr Greenwell) will provide advice to the panel to ensure balanced responses in terms of gender, students / staff mix and experience, from a range of disciplines. This group will forward to the review panel a list of people to be specifically invited to complete the questionnaire. To ensure anonymity, the distribution of the questionnaire and receipt of responses will be managed directly by the panel. A general call for submissions from the University community will also be invited via the Staff and Student News, and the Chair is visiting faculties to advise of the review and encourage engagement. Interviews with selected members will also be scheduled for later in the year.

Professor Fekete encouraged participation of all members in the review and expressed discomfort at the presence of a non-academic on the review panel. Professor Garton advised that Ms Baker has been working with the University in various capacities for several years, including the conduct of 360° reviews with Deans, Associate Deans and Heads of School across multiple faculties, and so is familiar with the University and its community. Professor Fekete also expressed discomfort with Ms Baker's involvement with the 2015 Senate review, which he argued 'devastated' the collegial nature of the Senate. The Chair advised that Ms Baker undertook the review of Senate and provided a report, which Senate itself then decided to act upon.

Leadership Forum: A number of presentations were made at the University's Leadership Forum, including on the AINST, new curriculum framework, and University culture.

Lecture Recordings: The Chair informed members that feedback had been provided to the SRC from students regarding the non-provision of lecture recordings. A position paper will be developed for presentation to Deans regarding options for opting out of recording, with concern regarding equity and access to lecture materials a key consideration, as well as accommodation of clashes. It was acknowledged that recording technology is not foolproof, and that some teaching facilities do not enable recording.

Other items in the General Report were noted as presented.

Resolution AB2016/5-7

That the Academic Board note the General Report of the Chair.

4.5 Student Members' Report

Ms Vimalarajah spoke to the written report and provided a verbal update on the following matters:

Sydney College of the Arts: A protest against the 'closure' of the SCA took place immediately before the meeting. Students have expressed satisfaction that the SCA will remain a part of the University, although there remains concern at the provision of "appropriate services" for students with the proposed relocation of the SCA to the Camperdown Campus as part of the Faculty of Arts and Social Sciences (FASS).

In discussion, the Chair advised that the concerns identified by students regarding facilities and academic programs at SCA are shared by the Board. Professor Garton acknowledged the concerns of the students but expressed discomfort at the use of terms such as "abolish" and "closure" in the written report, noting that they are confusing and do not accurately represent the situation. He advised that the Bachelor of Visual Arts (BVA) is to take limited enrolments in 2017 and will be relaunched in 2018 following a re-imagining, and is therefore not being "abolished". The review of the program will be undertaken by the SCA, with SCA staff generating a revised program and curriculum for approval via the usual course approval processes, and so it will be presented to the Board in due course.

Professor Garton also advised that the SCA is not being closed, but rather will be brought onto main campus as part of FASS to better facilitate synergies in teaching and research and enable cross-faculty collaboration and study. It is anticipated that this transition will be a slow one, and that many current students will be able to complete their study using the existing facilities at Callan Park. At the last meeting of the Board, a request was received to set up a student liaison group and Professor Garton advised that this has been set up and is meeting weekly and occasionally fortnightly, with meetings emerging as a forum for productive and helpful engagement.

Mr Hall advised that administrative changes necessitated by the merger of SCA and Education and Social Work with FASS were unclear. The lack of detailed proposals is hindering capacity to plan, and clarification as to the timeline of the mergers was requested. Professor Garton advised that the timeline is set in the Draft Change Proposal as established by the Enterprise Agreement and cannot be altered. He advised that the current proposal is a draft which will be further refined as the process progresses through the Revised Change Proposal and Final Change Proposal stages, and that resolution is anticipated by the end of 2016.

Academic Honesty Procedures: Ms Vimalarajah acknowledged that the Policy and Procedures in their current format have incorporated student feedback, but that students have expressed discomfort at the stringency of the Procedures relating to collaboration. Security concerns have been raised in relation to the trial in Psychology of an assessment mechanism designed to minimise opportunity for infringement of the policy. In discussion, the Chair advised that Professor Adam Bridgeman (Director, Educational Innovation) is overseeing the trial, and that the developers of the software being used for the trial have been very responsive to feedback.

Special Consideration: Ms Vimalarajah requested that students be kept in the loop regarding the current review of Semester 1 Special Consideration processing, and advised that SRC student case workers have identified problems that should be considered as part of the review. In discussion, Professor Carlin acknowledged that the current process for Special Consideration is new and will continue to be improved, with feedback invited. Once the current Post-Implementation Review has been completed, a strategy for how best to implement changes to processes and systems will be developed and communicated.

Blackboard: Preferred Names: The reported outcome arising from the Equity and Diversity Working Group was praised.

Student Elections to Senate: Student representatives are closely watching the outcomes of the election of Undergraduate and Graduate Student Fellows to Senate.

Resolution AB2016/5-8

That the Academic Board note the report of the student members of the Academic Board on Sydney College of the Arts, Academic Honesty Procedures, Special Consideration and Blackboard: Preferred Names.

4.6 Honours and Distinctions

The honours and distinctions were noted as presented.

Resolution AB2016/5-9

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients.

Action:

The Chair, Academic Board to write to recipients congratulating them on their honours and distinctions.

☆ 5 REPORT OF THE VICE-CHANCELLOR

5.1 Report on Senate Matters

The Acting Vice-Chancellor, Professor Garton, extended apologies for the Vice-Chancellor, advising that he is currently inter-state on University business.

In discussion, the process to enable the installation of gender-neutral bathrooms and adjust current gender-specific bathroom facilities was questioned, as was the enablement of mobility access to University facilities. Professor Garton advised that a group is currently investigating these issues, as well as appropriate signage options. Campus Infrastructure and Services has also been tasked with accommodating accessibility and gender-neutral facilities into future infrastructure projects, as well as revisiting existing facilities to see how they might be adjusted.

Resolution AB2016/5-10

That the Academic Board note the report from the Vice-Chancellor and Principal on matters considered by Senate at its 4 July 2016 meeting.

5.2 General Report

The Acting Vice-Chancellor had nothing further to report.

Resolution AB2016/5-11

That the Academic Board note the General Report from the Vice-Chancellor and Principal.

☆ 6 QUESTION TIME

The Acting Vice-Chancellor and the Chair of the Academic Board invited questions arising from their reports. There were no further questions.

7 REPORTS FROM FACULTIES

7.1 Faculty of Arts and Social Sciences: Graduate Certificate in Economic Analysis (minor course amendment proposal)

Associate Professor Wilkinson advised that only the first line of the proposed changes needs to be included as the University provides a concordance of equivalencies to equate non-IELTS testing with the stipulated IELTS score. It was suggested that the proposal be amended to read:

IELTS: A minimum result of 7.0 overall and a minimum result of 6.5 in each band.

The Board approved the amended proposal.

[Note: Following the meeting, the Executive Officer was advised that the University's IELTS concordance schedule has no equivalence for the TWE individual score of 6.5. The Chairs of the Admissions and Academic Standards and Policy Committees and the Manager, Information Quality, Global Student Recruitment & Mobility, have agreed that this value be set at 4.5. The Executive Officer updated the schedule accordingly.]

Resolution AB2016/5-12

That the Academic Board approve the amendment of English language requirements for admission to the Graduate Certificate in Economic Analysis, as amended.

Action

The Dean and Faculty Manager of the Faculty of Arts and Social Sciences to note the Academic Board's approval of the amendment of English language requirements for admission to the Graduate Certificate in Economic Analysis and update the Course Resolutions in CMS.

Action

The Executive Officer to update the schedule of Postgraduate English Language Requirements.

8 REPORT OF THE ADMISSIONS COMMITTEE

Report of the Chair

Associate Professor Wilkinson advised of proposed changes to the HSC, with changes to HSC assessment processes to focus more strongly on exams. Tertiary institutions will therefore have to adjust their expectations of skills preparation for students entering tertiary education from 2020. This follows a previous announcement by the Minister for Education encouraging students to undertake a higher standard of mathematics by adjusting the algorithm by which scores are adjusted in the calculation of ATAR.

Resolution AB2016/5-13

That the Academic Board note the report of the Admissions Committee meetings held by circulation on 20 July and 28 July 2016.

8.1 **Faculty of Science: Bachelor of Science (Advanced) / Doctor of Dental Medicine**

This proposal was approved as presented.

Resolution AB2016/5-14

That the Academic Board approved approve the proposal from the Faculty of Science to amend the English language requirements for admission to the Bachelor of Science (Advanced) / Doctor of Dental Medicine; and approve the amendment of the schedule of Undergraduate English Language Requirements arising from this proposal, with immediate effect, as set out in the report presented.

Action

The Dean and Faculty Manager, Faculty of Science, to note the Academic Board's approval of the proposal to amend the English language requirements for admission to the Bachelor of Science (Advanced) / Doctor of Dental Medicine and update the Course Resolutions in CMS.

Action

The Executive Officer to update the schedule of Postgraduate English Language Requirements.

8.2 **Faculty of Architecture, Design and Planning: Master of Urban and Regional Planning**

This proposal was approved as presented.

Resolution AB2016/5-15

That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Urban and Regional Planning; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board's approval of the proposal to amend the Master of Urban and Regional Planning and update the Course Resolutions in CMS.

8.3 **Sydney Medical School: Master of Science in Medicine and related programs**

This proposal was approved as presented.

Resolution AB2016/5-16

That the Academic Board approve the proposal from the Sydney Medical School to amend the Master of Science in Medicine; Master of Science in Medicine (Advanced); the Graduate Diploma in Science in Medicine; and the Graduate Certificate in Science in Medicine; and approve the amendment to the Course Resolutions regarding Admission of Candidature arising from this

proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Medical School, to note the Academic Board's approval of the proposal to amend the Master of Science in Medicine; Master of Science in Medicine (Advanced); the Graduate Diploma in Science in Medicine; and the Graduate Certificate in Science in Medicine, and update the Course Resolutions in CMS.

8.4 Faculty of Nursing and Midwifery: Postgraduate Coursework Degrees

This proposal was approved as presented.

Resolution AB2016/5-17

That the Academic Board approve the proposal from the Faculty of Nursing and Midwifery to amend the Master of Primary Health Care Nursing, Master of Nursing (Nurse Practitioner), Master of Advanced Nursing Practice, Master of Cancer and Haematology Nursing, Master of Emergency Nursing, Master of Intensive Care Nursing and Master of Mental Health Nursing, and embedded programs; approve the amendment to the Course Resolutions arising from the proposal; approve the amendment to the Faculty Resolutions arising from the proposal; and approve the amendment of the Schedule of English language requirements, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Nursing and Midwifery, to note the Academic Board's approval of the proposal to amend the Master of Primary Health Care Nursing, Master of Nursing (Nurse Practitioner), Master of Advanced Nursing Practice, Master of Cancer and Haematology Nursing, Master of Emergency Nursing, Master of Intensive Care Nursing and Master of Mental Health Nursing, and embedded programs, and update the Course and Faculty Resolutions in CMS.

Action

The Executive Officer to update the schedule of Postgraduate English Language Requirements.

Resolution AB2016/5-18

That the Academic Board note the report of the Admissions Committee meeting held by circulation on 20 July and 28 July 2016.

9 REPORT OF THE UNDERGRADUATE STUDIES COMMITTEE

Report of the Chair

Resolution AB2016/5-19

That the Academic Board note the report of the Undergraduate Studies Committee meeting of 27 July 2016.

9.1 Sydney Conservatorium of Music: Bachelor of Music Studies/Doctor of Medicine

This proposal was approved as presented.

Resolution AB2016/5-20

That the Academic Board approve the proposal from the Sydney Conservatorium of Music to amend the Bachelor of Music Studies/Doctor of Medicine; and approve the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Conservatorium of Music, to note the Academic Board's approval of the proposal to amend the Bachelor of Music Studies/Doctor of Medicine and update the Course Resolutions in CMS.

9.2 Faculty of Pharmacy: Bachelor of Pharmacy, Bachelor of Pharmacy and Management

This proposal was approved as presented.

Resolution AB2016/5-21

That the Academic Board approve the proposal from the Faculty of Pharmacy to amend the Bachelor of Pharmacy, Bachelor of Pharmacy (Honours), Bachelor of Pharmacy and

Management, Bachelor of Pharmacy and Management (Honours); approve the amendment of the Course Resolutions arising from the proposal; approve the amendment of the table of Units of Study arising from the proposal; and approve the amendment of the resolutions of the Faculty of Pharmacy for Coursework Awards, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Pharmacy, to note the Academic Board's approval of the proposal to amend the Bachelor of Pharmacy, Bachelor of Pharmacy (Honours), Bachelor of Pharmacy and Management, Bachelor of Pharmacy and Management (Honours) and update the course and Faculty resolutions in CMS.

9.3 University of Sydney Business School: Bachelor of Commerce

This proposal was approved as presented.

Resolution AB2016/5-22

That the Academic Board approve the proposal from the University of Sydney Business School to amend the Bachelor of Commerce (and combined courses); approve the amendment of the Course Resolutions arising from the proposal; and approve the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Business School, to note the Academic Board's approval of the proposal to amend the Bachelor of Commerce and related combined degree programs and update the Course Resolutions and tables of units of study in CMS.

9.4 Faculty of Architecture, Design and Planning: Bachelor of Architecture and Environments

This proposal was approved as presented.

Resolution AB2016/5-23

That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Architecture and Environments; and approve the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board's approval of the proposal to amend the Bachelor of Architecture and Environments and update the table of units of study in CMS.

9.5 Faculty of Architecture, Design and Planning: Bachelor of Design in Architecture

This proposal was approved as presented.

Resolution AB2016/5-24

That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Design in Architecture; and approve the amendment of the table of units of study arising from this proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board's approval of the proposal to amend the Bachelor of Design in Architecture and update the table of units of study in CMS.

9.6 Faculty of Architecture, Design and Planning: Bachelor of Design Computing

This proposal was approved as presented.

Resolution AB2016/5-25

That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Bachelor of Design Computing; and approve the amendment of the table of units of study arising from this proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board's approval of the proposal to amend the Bachelor of Design Computing and

update the table of units of study in CMS.

9.7 Faculty of Nursing and Midwifery: Bachelor of Nursing Honours

This proposal was approved as presented.

Resolution AB2016/5-26

That the Academic Board approve the proposal from the Faculty of Nursing and Midwifery to amend the Bachelor of Nursing (Honours); and approve the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Nursing and Midwifery, to note the Academic Board's approval of the proposal to amend the Bachelor of Nursing Honours and update the Course Resolutions in CMS.

9.8 Faculty of Engineering and IT: Bachelor of Project Management

This proposal was approved as presented.

Resolution AB2016/5-27

That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Project Management; and approve the amendment of the table of Units of Study, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board's approval of the proposal to amend the Bachelor of Project Management and update the table of units of study in CMS.



9.9 Faculty of Engineering and IT: Bachelor of Engineering Honours and Combined Degrees

The matter of standards for admission to Honours was raised and Associate Professor Wilkinson advised that approval has previously been granted to admit students to an integrated honours program when they first enrol in the degree, but that honours would only be awarded based on satisfactory academic performance. The current proposal seeks to adjust an existing program, necessitated by changed accreditation requirements, and other faculties with integrated honours may also propose amendment of their courses to do likewise.

The proposal was approved as presented.

Resolution AB2016/5-28

That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering Honours (and combined courses); approve the amendment of the Faculty Resolutions arising from the proposal, approve the amendment of the Course Resolutions arising from the proposal; and recommend that Senate endorse the Academic Board's approval of the amendments to the Resolutions of Senate, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board's approval of the proposal to amend the Bachelor of Engineering Honours and Combined Degrees, and update the Course Resolutions in CMS.

Action

The Chair, Academic Board, to recommend that Senate approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Engineering and Information Technologies, with effect from 1 January 2017.

10 REPORT OF THE GRADUATE STUDIES COMMITTEE

Report of the Chair

Resolution AB2016/5-29

That the Academic Board note the report of the Graduate Studies Committee meeting of 27 July 2016.

10.1 APA-UPA Ranking Guidelines – Amendment

This proposal was approved as presented.

Resolution AB2016/5-30

That the Academic Board endorse the Australian Postgraduate Awards / University of Sydney Postgraduate Awards Ranking Guidelines as amended.

Action

The Executive Officer to inform the Secretary to the Postgraduate Awards Sub-Committee that the amended Guidelines have been approved.

10.2 Sydney Conservatorium of Music: Master of Music – Amended Course Resolutions

This proposal was approved as presented.

Resolution AB2016/5-31

That the Academic Board approve the proposal from the Sydney Conservatorium of Music to delete the Master of Music (Applied Research in Music); recommend that Senate endorse the Academic Board's approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music; and approve the deletion of Course Resolutions arising from this proposal, with immediate effect.

Action

The Dean and Faculty Manager, Sydney Conservatorium of Music, to note the Academic Board's approval of the proposal to delete the Master of Music (Applied Research in Music), and update the Course Resolutions in CMS.

Action

The Chair, Academic Board, to recommend that Senate approve the amendment of the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music, with immediate effect.

10.3 Architecture, Design and Planning: Master of Heritage Conservation – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-32

That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Graduate Certificate in Heritage Conservation, Graduate Diploma in Heritage Conservation and Master of Heritage Conservation as proposed; approve the amendment to the Course Resolutions arising from the proposal; and approve the amendment to the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board's approval of the proposal to amend the Graduate Certificate in Heritage Conservation, Graduate Diploma in Heritage Conservation and Master of Heritage Conservation, and update the Course Resolutions and unit of study table in CMS.

10.4 Architecture, Design and Planning: Master of Urban and Regional Planning and Master of Urbanism – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-33

That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Urbanism and Master of Urban and Regional Planning; and approve the amendment to the Course Resolutions and unit of study table arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board's approval of the proposal to amend the Master of Urban and Regional Planning and Master of Urbanism and update the Course Resolutions and tables of units of study in CMS.

10.5 Business School: Graduate Certificate in Transport Management – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-34

That the Academic Board approve the proposal from the University of Sydney Business School to amend the Graduate Certificate in Transport Management; approve the amendment to the Course Resolutions arising from the proposal; and approve the amendment to the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Business School, to note the Academic Board's approval of the proposal to amend the Graduate Certificate in Transport Management and update the Course Resolutions and table of units of study in CMS.

10.6 Business School: Master of Commerce, Graduate Diploma in Commerce – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-35

That the Academic Board approve the proposal from the University of Sydney Business School to amend the Master of Commerce and Graduate Diploma in Commerce; approve the amendment to the Course Resolutions arising from the proposal; and approve the amendment to the tables of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Business School, to note the Academic Board's approval of the proposal to amend the Master of Commerce and Graduate Diploma in Commerce, and update the Course Resolutions and tables of units of study in CMS.

10.7 Business School: Master of Management – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-36

That the Academic Board approve the proposal from the University of Sydney Business School to amend the Master of Management; approve the amendment of the Course Resolutions arising from the proposal; and approve the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Business School, to note the Academic Board's approval of the proposal to amend the Master of Management and update the Course Resolutions and table of units of study in CMS.

10.8 Engineering and IT: Master of Data Science – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-37

That the Academic Board approve the proposal from the Faculty of Engineering and Information

Technologies to amend the Master of Data Science; and approve the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board's approval of the proposal to amend the Master of Data Science and update the table of units of study in CMS.

10.9 Engineering and IT: Master of Professional Engineering (Biomedical) – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-38

That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Professional Engineering (Biomedical); and approve the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board's approval of the proposal to amend the Master of Professional Engineering (Biomedical) and update the table of units of study in CMS.

10.10 Engineering and IT: Master of Project Leadership and Master of Project Management – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-39

That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Project Leadership and Master of Project Management; and approve the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board's approval of the proposal to amend the Master of Project Leadership and Master of Project Management and update the tables of units of study in CMS.

10.11 Health Sciences: Master of Applied Science – Amended Course Resolutions

This proposal was approved as presented.

Resolution AB2016/5-40

That the Academic Board approve the proposal from the Faculty of Health Sciences to amend the Master of Applied Science; and approve the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Health Sciences, to note the Academic Board's approval of the proposal to amend the Master of Applied Science and update the Course Resolutions in CMS.

10.12 Medical School: Doctor of Medicine (MD) – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-41

That the Academic Board approve the proposal from the Sydney Medical School to amend the Doctor of Medicine; and approve the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Medical School, to note the Academic Board's approval of the proposal to amend the Doctor of Medicine and update the table of units of study in CMS.

10.13 Medical School: Master of Medicine (HIV, STIs and Sexual Health) – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-42

That the Academic Board approve the proposal from the Sydney Medical School to amend the Master of Medicine (HIV, STIs and Sexual Health); Graduate Diploma in Medicine (HIV, STIs and Sexual Health); Graduate Diploma of Science in Medicine (HIV, STIs and Sexual Health); Master of Medicine (Advanced) (HIV, STIs and Sexual Health); Master of Science in Medicine (HIV, STIs and Sexual Health); Master of Science in Medicine (Advanced) (HIV, STIs and Sexual Health); Master of Medicine (HIV, STIs and Sexual Health) and Master of Philosophy; Master of Science in Medicine (HIV, STIs and Sexual Health) and Master of Philosophy; and approve the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Medical School, to note the Academic Board's approval of the proposal to amend the Master of Medicine (HIV, STIs and Sexual Health); Graduate Diploma in Medicine (HIV, STIs and Sexual Health); Graduate Diploma of Science in Medicine (HIV, STIs and Sexual Health); Master of Medicine (Advanced) (HIV, STIs and Sexual Health); Master of Science in Medicine (HIV, STIs and Sexual Health); Master of Science in Medicine (Advanced) (HIV, STIs and Sexual Health); Master of Medicine (HIV, STIs and Sexual Health) and Master of Philosophy; Master of Science in Medicine (HIV, STIs and Sexual Health) and Master of Philosophy; and update the tables of units of study in CMS.

10.14 Medical School: Master of Medicine (Pain Management) – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-43

That the Academic Board approve the proposal from the Sydney Medical School to amend the Master of Medicine (Pain Management), Master of Science in Medicine (Pain Management), Graduate Diploma in Pain Management) and the Graduate Certificate in Pain Management; and approve the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Medical School, to note the Academic Board's approval of the proposal to amend the Master of Medicine (Pain Management), Master of Science in Medicine (Pain Management), Graduate Diploma in Pain Management) and the Graduate Certificate in Pain Management and update the tables of units of study in CMS.

10.15 Medical School: Graduate Certificate in Advanced Clinical Skills (Surgical Anatomy) – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-44

That the Academic Board approve the proposal from the Sydney Medical School to amend the Graduate Certificate in Advanced Clinical Skills (Surgical Anatomy); and approve the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Medical School, to note the Academic Board's approval of the proposal to amend the Graduate Certificate in Advanced Clinical Skills (Surgical Anatomy) and update the table of units of study in CMS.

10.16 Medical School: Master of Surgery – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/5-45

That the Academic Board approve the proposal from the Sydney Medical School to amend the Master of Surgery and approve the amendment of the table of units of study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Medical School, to note the Academic Board's approval of the proposal to amend the Master of Surgery and update the table of units of study in CMS.

10.17 Pharmacy: Graduate Certificate in Pharmacy Practice – Amended Course Resolutions

This proposal was approved as presented.

Resolution AB2016/5-46

That the Academic Board approve the proposal from the Faculty of Pharmacy to amend the Graduate Certificate in Pharmacy Practice; approve the amendment of the Course Resolutions arising from the proposal; and approve the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Pharmacy, to note the Academic Board's approval of the proposal to amend the Graduate Certificate in Pharmacy Practice and update the Course Resolutions and table of units of study in CMS.

10.18 Pharmacy: Master of Pharmacy – Amended Course Resolutions

This proposal was approved as presented.

Resolution AB2016/5-47

That the Academic Board approve the proposal from the Faculty of Pharmacy to amend the Master of Pharmacy; approve the amendment of the Course Resolutions arising from the proposal; and approve the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Faculty of Pharmacy, to note the Academic Board's approval of the proposal to amend the Master of Pharmacy and update the Course Resolutions and table of units of study in CMS.

10.19 Sydney Conservatorium of Music: Doctor of Musical Arts – Amended Course Resolutions

This proposal was approved as presented.

Resolution AB2016/5-48

That the Academic Board approve the proposal from the Sydney Conservatorium of Music to amend the Doctor of Musical Arts; and approve the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Conservatorium of Music, to note the Academic Board's approval of the proposal to amend the Doctor of Musical Arts and update the Course Resolutions in CMS.

10.20 Sydney Conservatorium of Music: Master of Music – Amended Course Resolutions

This proposal was approved as presented.

Resolution AB2016/5-49

That the Academic Board approve the proposal from the Sydney Conservatorium of Music to amend the Master of Music; and approve the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017.

Action

The Dean and Faculty Manager, Sydney Conservatorium of Music, to note the Academic Board's approval of the proposal to amend the Master of Music and update the Course Resolutions in CMS.

10.21 Essential Resources for Postgraduate Research Students Policy 2012 – Amendments

This proposal was approved as presented.

Resolution AB2016/5-50

That the Academic Board endorse the proposal to amend the Essential Resources for Postgraduate Research Students Policy 2012 and recommend the amendments to the Deputy Vice-Chancellor (Education).

Action

The Director, Graduate Research, to note the Academic Board's approval of the proposal to amend the Essential Resources for Postgraduate Research Students Policy 2012 and register policy changes with the Policy Unit.

11 REPORT OF THE ACADEMIC STANDARDS AND POLICY COMMITTEE

Report of the Chair

Professor Hanrahan advised that she had nothing further to add to the written report.

Resolution AB2016/5-51

That the Academic Board note the report of the Academic Standards and Policy Committee meeting of 20 July 2016.

11.1 Faculty of Engineering and IT: Bachelor of Engineering (Honours) – Changes to Coursework Policy 2014

This proposal was discussed under Item 9.9 above and was approved as presented.

Resolution AB2016/5-52

That the Academic Board approve the amendment of the Coursework Policy 2014 to allow for the awarding of third class honours in programs with integrated honours, with effect from 1 January, 2017.

Action

The Executive Officer to register policy changes with the Policy Unit.

☆ **11.2 Academic Honesty Procedures**

This item was starred by Mr Greenwell, who sought clarification of several points in the proposal.

In the *Academic Honesty Procedures 2016*, the distinction between “completed” and “successfully completed” in 4(2), 4(4) and 4(5) is unclear as “completed” means that the activity has been undertaken and passed. In discussion, it was agreed that this wording remain unchanged.

The changes to clause 7 were discussed, with attention drawn to the difficulty of policing whether the student has provided a copy of the Procedures to an editor (as required by clause 7(4)). It was suggested that the use of the word “must” might better be replaced with “should”, to indicate the intent while acknowledging the difficulty of enforcing the requirement. This suggestion was not supported. It was agreed that the Chair, Professor Hanrahan, Associate Professor McCallum, Ms Specker and Associate Professor McEntee would clarify the definition and function of the editor to clarify which types of assistance must be acknowledged.

Mr Greenwell asked whether it would be possible to add a clause advising that any acknowledgements would not be included in the word count for assessment. Associate Professor Wilkinson advised that there are currently no policies or procedures that discuss word limits for coursework assessment, but that this information is provided by the Unit of Study Coordinator in the Unit of Study Outline or wherever assignment parameters are provided, and that the inclusion or exclusion of acknowledgements in the word count should therefore be set by the Coordinator and not embedded in policy. This suggestion was supported. It was further suggested that

acknowledgements might be included in the assessment submission cover sheet or as part of the online lodgement process, and not form part of the assessment itself, and it was agreed that this be explored. Education of students in the use of proof-readers or editors, so that they understand the provisions in the *Procedures*, will also be explored for incorporation into the online training module (which Associate Professor McCallum advised is currently being reviewed).

Professor Fekete sought clarification relating to Part 4 HDR Students, requesting clarification of the mechanisms for dealing with research misconduct before engaging with formal reporting, noting that students may make mistakes as part of the learning process and that these should ideally be dealt with through education rather than formal proceedings. Associate Professor McCallum advised that this had been extensively discussed in the development of the *Procedures*, and is addressed in clauses 14 and 15. There is no obligation to report “inappropriate academic practice” and these can therefore be dealt with through education by the supervisor.

Clarification was also provided regarding Honours theses, which are defined as coursework assessment and are therefore subject to text-matching checks on submission.

Subject to clarification of editorial assistance that requires acknowledgement, the proposal was approved as presented.

Resolution AB2016/5-53

That the Academic Board adopt the Academic Honesty Procedures; recommend to the Vice-Chancellor the amendment of the Academic Honesty in Coursework Policy 2015; approve the amendment of the Thesis and Examination of Higher Degrees by Research Policy 2015 and adopt the amended policy; recommend to the Deputy Vice-Chancellor (Research) the amendment of the Research Code of Conduct 2013; and approve the amendment of the Progress Planning and Review for Higher Degree by Research Students Policy 2015, and adopt the amended policy.

Action

The Executive Officer to register the Academic Honesty Procedures 2016 and amended Academic Honesty in Coursework Policy 2015 with the Policy Unit.

Action

The Deputy Vice-Chancellor (Education) to register the amended Thesis and Examination of Higher Degrees by Research Policy 2015 and amended Progress Planning and Review for Higher Degree by Research Students Policy 2015 with the Policy Unit.

Action

The Director, Research Integrity, to register the amended Research Code of Conduct 2013 with the Policy Unit.

12 GENERAL BUSINESS

Professor Gurran was asked to provide a review of the current meeting and advised that the meeting had been timely, provided depth of discussion of the issues raised and allowed a variety of voices to be heard. She also observed that the meeting space was fit for purpose, and that levels of visibility and audibility were acceptable. Professor Gurran was thanked for her comments.

There being no other business, the meeting closed at 3:29pm.

Remaining Meeting Dates for 2016:

2:00pm – 4:00pm, Wednesday 14 September 2016

2:00pm – 4:00pm, Wednesday 2 November 2016

2:00pm – 4:00pm, Wednesday 7 December 2016

A full copy of the Academic Board Minutes is available at: sydney.edu.au/ab/about/agendas.