NOTICE OF MEETING

Meeting 8/2016 of the Academic Board will be held from **2:00pm – 4:00pm** on **Wednesday 7 December 2016** in the Professorial Board Room, Quadrangle (A14). Members who are unable to attend are asked to notify Matthew Charet at the above address. Enquiries concerning this meeting may also be directed to Dr Charet.

The agenda for this meeting is below.

Dr Matthew Charet  
Executive Officer to Academic Board

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**AGENDA**

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*Respect is a core value of the Academic Board*
5 REPORT OF THE VICE-CHANCELLOR

5.1 Report on Senate Matters
Vice-Chancellor & Principal
attached

5.2 General Report
Vice-Chancellor & Principal
verbal

6 QUESTION TIME

6.1 Question on Notice
Provost / Vice-Chancellor & Principal
attached

6.2 Questions to the Vice-Chancellor and Chair of the Academic Board.
Vice-Chancellor & Principal
verbal

7 ITEMS FOR APPROVAL

7.1 Faculty of Education and Social Work: Amended 2017 Academic Calendar
Diane Mayer
attached

7.2 Faculty of Medicine: 2017 Academic Calendar
Arthur Conigrave
attached

7.3 Faculty of Veterinary Science: 2017 Academic Calendar
Rosanne Taylor
attached

8 REPORT OF THE ADMISSIONS COMMITTEE
Chair
attached
2:55pm

Report of the Chair

9 REPORT OF THE UNDERGRADUATE STUDIES COMMITTEE
Wendy Davis
attached
3:00pm

Report of the Chair

9.1 Amended Terms of Reference

9.1 DVC Education Portfolio: Learning Outcomes for Majors

9.2 DVC Education Portfolio: Languages Program in Dalyell Stream

9.3 Sydney Conservatorium of Music: Bachelor of Music new course proposal

9.4 Sydney College of the Arts: Bachelor of Visual Arts/Bachelor of Advanced Studies course resolutions

9.5 Faculty of Architecture, Design and Planning: Faculty Resolutions amendment

9.6 Faculty of Arts and Social Sciences: Bachelor of International and Global Studies course resolution amendments

9.7 Faculty of Arts and Social Sciences: Bachelor of Political, Economic and Social Sciences course resolution amendment

9.8 Faculty of Arts and Social Sciences: Diploma of Arts course resolution amendment

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9.9 Faculty of Arts and Social Sciences: Diploma of Language Studies course resolution amendment

9.10 Faculty of Arts and Social Sciences: Diploma of Social Sciences course resolution amendment

9.11 Sydney Conservatorium of Music: Bachelor of Music (Performance); Bachelor of Music (Composition); Diploma of Music course resolution amendments

9.12 Faculty of Engineering and Information Technologies: Bachelor of Engineering Honours – Biomedical stream UoS table amendment

9.13 Faculty of Health Sciences: Bachelor of Applied Science (Exercise and Sports Science)/Master of Nutrition and Dietetics

9.14 Sydney Law School: Bachelor of Laws UoS table amendment

9.15 Faculty of Science: Bachelor of Science (Advanced)/Doctor of Dental Medicine course resolutions amendment

10 REPORT OF THE GRADUATE STUDIES COMMITTEE
Kirsten McKenzie   attached   3:10pm

Report of the Chair

10.1 Amended Terms of Reference

10.2 Arts & Social Sciences: Master of Cultural Studies – Amended Resolutions

10.3 Arts & Social Sciences: Graduate Diploma in Development Studies – Amended Resolutions

10.4 Arts & Social Sciences: Graduate Certificate in Human Rights – Amended Resolutions

10.5 Arts & Social Sciences: Graduate Diploma in International Security – Amended Resolutions

10.6 Arts & Social Sciences: Graduate Diploma in International Studies – Amended Resolutions

10.7 Arts & Social Sciences: Master of Public Policy – Amended Resolutions

10.8 Law: Juris Doctor – Amended Resolutions and Units of Study

11 REPORT OF THE ACADEMIC STANDARDS AND POLICY COMMITTEE
Chair   attached   3:15pm

Report of the Chair

11.1 Transitional Provisions – Amendment of Terms of Reference

11.2 Replacement Assessments – Amendment of Assessment Procedures 2011

11.3 Faculty of Arts and Social Sciences: Resolutions of Faculty

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Respect is a core value of the Academic Board.
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Submission To: Academic Board
Date: 7 December 2016
Item No: 2.2

Author: Matthew Charet (Executive Officer to Academic Board)
Reviewer/Approver: Associate Professor Tony Masters, Chair of Academic Board
Paper title: Minutes of the Previous Meeting
Purpose: To request the Academic Board adopt the minutes of the previous meeting held on 7 December 2016 as a true record.

RECOMMENDATION

That the Academic Board adopt the minutes of the previous meeting held on 2 November 2016 as a true record.

ACADEMIC BOARD

2:00 pm, Wednesday 2 November 2016
Professorial Boardroom, Quadrangle (A14)

Members Present: The Chair (Associate Professor Tony Masters); the Chairs of the Standing Committees (Associate Professor Wendy Davis (Architecture, Design & Planning); Professor Jane Hanrahan (Pharmacy); Associate Professor Tim Wilkinson (Engineering & Information Technologies)); the Vice-Chancellor (Dr Michael Spence); Helen Agus (Science); Associate Professor Tim Allender (Education & Social Work); Dr Douglass Auld (Engineering & Information Technologies); Anne Bell (Director of University Libraries); Associate Professor Tina Bell (Agriculture & Environment); Dr Jacqueline Bloomfield (Nursing & Midwifery); Professor Adam Bridgeman (Director, Educational Innovation); Associate Professor Tom Buckley (Nursing & Midwifery); Professor Barbara Caine (Dean, Arts & Social Sciences); Professor Tyrone Carlin (Deputy Vice-Chancellor (Registrar)); Luciano Carment (Nominee, SRC); Associate Professor Ross Coleman (Director, Graduate Research); Dean Cross (Student, Sydney College of the Arts); Dr Penelope Crossley (Law); Dr Jen Scott Curwood (Education & Social Work); Dr Frances Di Lauro (Arts & Social Sciences); Associate Professor David Easdown (Science); Professor Alan Fekete (Engineering & Information Technologies); Leyla Fouani (Student, Faculty of Medicine); Professor Robyn Gallagher (Faculty of Nursing & Midwifery); Dr Jinlong Gao (Dentistry); Professor Stephen Garton (Provost and Deputy Vice-Chancellor); Associate Professor Tania Gerzina (Dentistry); Associate Professor James Glister (Law); Professor Manuel Graeber (Medicine); Thomas Greenwell (President, SUPRA); Max Hall (Student, Arts & Social Sciences); Professor Trevor Hambley (Dean, Science); Dr Anne Honey (Health Sciences); Professor Duncan Ivison (Deputy Vice-Chancellor (Research)); Dr Nerida Jarkey (Arts & Social Sciences); Patty Kamvounias (Business School); Associate Professor Annette Katelaris (Medicine); Dr Eric Knight (Business School); Associate Professor Chengwang Lei (Engineering & Information Technologies); Dr Sandra Loschke (Architecture, Design & Planning); Professor David Lowe (Engineering & Information Technologies); Dr Alan Maddox (Sydney Conservatorium of Music); Professor Diane Mayer (Dean, Education & Social Work); Associate Professor Susan McGrath-Champ (Business School); Associate Professor Kristen McKenzie (Arts & Social Sciences); Alexandra Nixon (SUPRA); Associate Professor John O’Byrne (Science); Dr Rhonda Orr (Health Sciences); Jaime Painter (Student, Engineering & Information Technologies); Associate Professor Susan Park (Arts & Social Sciences); Professor Pip Pattison (Deputy Vice-Chancellor (Education)); Associate Professor Maurice Peat (Business School); Professor Chris Peck (Dean, Dentistry); Professor John Redmond (Dean, Architecture, Design & Planning); Professor Kathy Refshauge (Dean, Health Sciences); Professor Joellen Riley (Dean, Law); Angela Rose (Student, Education & Social Work); Dr Jenny Saleeba (Science); Professor Balwant Singh (Agriculture & Environment); Chloe Smith (President, SRC); Oliver Smith (Sydney College of the Arts); Dr Ilektra Spandagou (Education & Social Work); Dr Rebecca Suter (Arts & Social Sciences); Justin Trendall (Sydney College of the Arts); Subeta Vimalarajah (Nominee, SRC); Professor Donna Waters (Dean, Nursing & Midwifery); Dr Peter White (Veterinary Science); Professor Greg Whitwell (Dean, Business School).

Attendees: Jill Baker (Academic Board Review Panel); Maegan Baker (Senior Policy & Project Officer, Education Strategy); Associate Professor Jennifer Barrett (Director, Culture Strategy); Dr Matthew Charet

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UNCONFIRMED MINUTES

This symbol indicates items that have been starred for discussion at the meeting.

1 WELCOME AND APOLOGIES

The Chair welcomed members and noted the apologies received, asking that any further apologies be communicated to the Executive Officer. Members were asked to farewell the outgoing SRC Executive and Ms Smith, Mr Carment and Ms Vimalarajah were thanked for their invaluable contribution to the Board during their time in office.

The Chair also recognised the presence of Dr Michael Bowen, Faculty of Science, who had been recognised at the previous meeting for being awarded the 2016 Eureka Prize for Outstanding Early Career Researcher for his research on discovering and developing innovative treatments for serious brain disorders. Dr Bowen was unable to attend the previous meeting and so members were invited to extend their congratulations on his award, which they did by acclamation.

2 PROCEDURAL MATTERS

2.1 Starring of agenda and adoption of unstarrd items

The following items were starred: 2.2; 7.5; 11.2; 11.3.

Resolution AB2016/7-1

That the Academic Board resolve as recommended with respect to all unstarrd items.

2.2 Minutes of Meeting 6/2016, 14 September 2016

Dr Saleeba requested an addition to the minutes relating to Item 4.2 General Report of the Chair, to capture the outcome that Deans were asked to enact the desired culture in meetings in their faculty. Subsequent to the meeting, Dr Saleeba and the Chair agreed to the following addition to the Minutes:

“Regarding Item 3, the Chair asked the assistance of the deans in enacting desirable cultural in all meetings conducted in their faculty and none of the Deans present expressed dissent with the request.”

Resolution AB2016/7-2

That the Academic Board adopt the minutes of the previous meeting held on 14 September 2016,
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as amended, as a true record.

2.3 Membership of the Academic Board

Resolution AB2016/7-3
That the Academic Board approve the appointment or co-option of academic staff to the Academic Board.

3 STRATEGIC ITEMS OF BUSINESS

3.1 Focus Topic: Implementation of the Strategic Plan 2016-2020

Rebecca Murray, Vice-Principal (Strategy), provided members with an update on the implementation of the Strategic Plan 2016-2020. She reminded members that the process for developing the current plan was very different to the previous, building as it did on the foundational improvements initiate during the 2011-2015 plan. The focus of the current Strategic Plan has been on developing research, education, organisational design and culture through a collaborative and participatory process. Adopting an approach of deep transformation, targets have been set in research investment and curriculum reform, with a bold statement on behaviour and collaboration, as well as refining organisational structure and support for these initiatives. Implementation to date has been underpinned by a $200M investment in core business outside physical and IT infrastructure, such as curriculum transformation. Primary focuses in the implementation have been transparency and integration, and the Board was thanked for its contribution thus far through discussion of proposals such as the curriculum reform proposal on today's agenda. The establishment of the joint University Executive/Academic Board Culture Taskforce was also highlighted as an area in which the Board will continue to influence the implementation of the Strategic Plan.

In discussion, it was observed that reporting thus far has focussed on activities, not outcomes, and Ms Murray informed members that KPIs were currently being developed to enable tracking of the impact of the strategy and also to provide better predictive ability. The difficulty of separating the influence of the strategy from natural improvement in the chosen focus areas was also raised. The Chair and Vice-Chancellor both thanked Ms Murray for her leadership of the project.

Resolution AB2016/7-4
That the Academic Board note the focus topic presentation by the Vice-Principal (Strategy).

4 REPORT OF THE CHAIR

4.1 Report on Senate Matters

The Chair advised that Senate had met on Monday 31 October at Westmead and that a written report would be presented to the 7 December meeting of the Board.

Resolution AB2016/7-5
That the Academic Board note the verbal report from the Chair of the Academic Board on matters considered by Senate at its meeting of 31 October 2016.

4.2 General Report

In addition to the written report, the Chair called for suggestions for a charitable organisation, for which a collection would be undertaken at the end-of-year celebrations following the December Board meeting. Suggestions are to be forwarded to the Executive Officer.

Resolution AB2016/7-6
That the Academic Board note the General Report of the Chair.

4.3 Student Members’ Report

In addition to the written report, Mr Greenwell raised the matter of student representation on the committees of the University Executive. SUPRA and the SRC had written to the Vice-Chancellor and expressed dissatisfaction with the response they received. The Vice-Chancellor advised that this is still a "live conversation" and that discussion was continuing with the presidents of the
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student organisations to agree on a mechanism to obtain a broader variety of student voices in
discussions at a University level. The Vice-Chancellor invited further communication on the matter
and requested that the issue also be raised at the upcoming meeting of the Student Consultative
Committee.

Resolution AB2016/7-7
That the Academic Board note the report of the student members of the Academic Board.

4.4 Honours and Distinctions

The honours and distinctions were noted as presented.

Resolution AB2016/7-8
That the Academic Board note the report of the Chair of the Academic Board on the honours and
distinctions and congratulate the recipients.

Action:
The Chair, Academic Board to write to recipients congratulating them on their honours and
distinctions.

5 REPORT OF THE VICE-CHANCELLOR

5.1 Report on Senate Matters

The Vice-Chancellor provided a verbal update on the following matters discussed at Senate on 31
October 2016:

Centre in China: The University will be opening a new Centre in China in Suzhou in November, in
response to a need for the University to have a physical presence in China. The Centre is located
in a large educational and industrial area, and the University is well-located to enable further
collaboration.

Chau Chak Wing Museum: Senate approved the business case for the development of a new
University museum, funded by a number of substantial donations. The University has the largest
collection of classical antiquities in the Southern hemisphere, as well as significant Australian art,
ethnographic and entomological collections, which will be made available for use in research and
education and to the public. In discussion, members were advised that the existing University
collections will be housed in the new facility, but that their distinctiveness will be retained.

Westmead: Senate approved funding for infrastructure investment at Westmead, with discussion
ongoing with the Children’s Hospital and the local area health district to take advantage of this
“rare opportunity for collaboration”. There have been two phases of development thus far: the first
has involved working with staff at Westmead and has resulted in a number of staff-led ‘quick-wins’
through various initiatives, and the second phase will involve further scoping through 2017 of the
University’s focus at Westmead.

Resolution AB2016/7-9
That the Academic Board note the report from the Vice-Chancellor and Principal on matters
considered by Senate at its 31 October 2016 meeting.

5.2 General Report

The Vice-Chancellor provided a verbal update on several items.

Innovation Week: The Vice-Chancellor congratulated the Deputy Vice-Chancellors (Education)
and (Research) for this event and for the implementation of the inaugural peer-nominated Vice-
Chancellor’s Awards for Excellence. The event was a testament to the quality and depth of work
undertaken across the University, and the wide commitment to the University’s mission.

Women in Diversity: Staff have completed the Women in Diversity, Level B and professional
mentoring pilot programs, which are currently being evaluated by participants. Informal feedback
to date has been positive.

National agenda: Discussion of alternatives to full-fee deregulation for Commonwealth Supported
students continues, with the University heavily engaged in the review process. In advance of the
release of the Higher Education Standards Panel’s report on admissions transparency on 16 November, the University launched a website to enhance the information available publicly about its admissions requirements for all courses. The government is also investigating the establishment of a “national efficiency price” for each discipline, with the intention of better matching “base funding” to actual costs of delivery, reduce the need for cross-subsidisation between disciplines, and drive efficiencies between providers. The government seeks to establish real delivery costs for courses but concern has been expressed regarding the lack of definitional clarity and the lack of a normative “product” against which delivery can be assessed. The University is one of around 15 providers participating in costing study that is being undertaken by Deloitte Access Economics for the Department of Education and Training. Minister Simon Birmingham remains committed to releasing details of a revised package of funding and regulatory reforms early in 2017.

Resolution AB2016/7-10
That the Academic Board note the General Report from the Vice-Chancellor and Principal.

6 QUESTION TIME

Professor Fekete sought clarification as to how the dissolution of selection panels in the academic appointment process will affect recruitment. The Provost advised that this change only affects grant-funded postdoctoral positions and facilitates quick and easy decision-making for grant holders; it does not affect substantive appointments. A working party is currently developing scenarios for recruitment, as part of the joint University Executive/Academic Board Culture Taskforce.

The Vice-Chancellor was asked to provide further information regarding flexible working arrangements, as discussed at the previous meeting. Members were informed that a report will shortly be circulated.

7 REPORTS FROM FACULTIES

7.1 Faculty of Dentistry: 2017 Academic Calendar
This proposal was approved as presented.

Resolution AB2016/7-11
That the Academic Board approve the request from the Faculty of Dentistry to amend its Academic Calendar for 2017 with immediate effect, as set out in the report presented.

Action
Dean and Faculty Manager, Faculty of Dentistry, to note the Academic Board’s approval of the proposed 2017 Academic Calendar.

7.2 Faculty of Education and Social Work: 2017 Academic Calendar
This proposal was approved as presented.

Resolution AB2016/7-12
That the Academic Board approve the request from the Faculty of Education and Social Work to amend its Academic Calendar for 2017 with immediate effect, as set out in the report presented.

Action
Dean and Faculty Manager, Faculty of Education and Social Work, to note the Academic Board’s approval of the proposed 2017 Academic Calendar.

7.3 Sydney Conservatorium of Music: 2017 Academic Calendar
This proposal was approved as presented.

Resolution AB2016/7-13
That the Academic Board approve the request from the Sydney Conservatorium of Music to amend its Academic Calendar for 2017 with immediate effect, as set out in the report presented.

Action
Dean and Faculty Manager, Sydney Conservatorium of Music, to note the Academic Board’s
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approval of the proposed 2017 Academic Calendar.

7.4 Faculty of Engineering and Information Technologies: Amendment of Senate Resolutions

This proposal was approved as presented.

Resolution AB2016/7-14
That the Academic Board note the correction to the Faculty of Engineering and Information Technologies Senate Resolutions to include the Bachelor of Engineering Honours / Bachelor of Music Studies.

Action
Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board’s approval of the proposal to amend the Senate Resolutions for the Faculty of Engineering and Information Technologies and update the Senate Resolutions in CMS.

Action
Chair, Academic Board, to recommend that Senate endorse the Academic Board’s approval of the proposal to amend the Senate Resolutions for the Faculty of Engineering and Information Technologies.

7.5 Faculty of Science: Amendment of Faculty Resolutions

Ms Smith starred this item for discussion and sought clarification as to the value assigned to DF Discontinued Fail grades in the calculation of Weighted Average Marks (WAM). Differences in the value are found across the University for local calculations (as distinct from the single, official University WAM), and the effect of this was highlighted for investigation. Ms Agus invited further consultation on the matter and it was agreed that the Board would be advised if this consultation necessitated a change to the current proposal.

The proposal was approved as presented.

Resolution AB2016/7-15
That the Academic Board approve the amendments to the Faculty of Science Faculty Resolutions for 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Faculty Resolutions for the Faculty of Science and update the Faculty Resolutions in CMS.

Action
President, SRC, to advise the Faculty of Science as to concerns relating to the calculation of the WAM presented in the Faculty Resolutions. Following this advice, the Dean and Faculty Manager, Faculty of Science, to investigate the impact of DF = 0 in the calculation of the SCIWAM and advise the Board for noting by circulation (assisted by the Executive Officer).

7.6 Faculty of Science: Amendment of Senate Resolutions

This proposal was approved as presented.

Resolution AB2016/7-16
That the Academic Board endorse amendments to the Faculty of Science Senate Resolutions for 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Senate Resolutions for the Faculty of Science and update the Senate Resolutions in CMS.

Action
Chair, Academic Board, to recommend that Senate endorse the Academic Board’s approval of the proposal to amend the Senate Resolutions for the Faculty of Science.
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7.7 University of Sydney (Organisational Design – Transitional Provisions) Rule 2016 – New Policy

The Provost informed members that these provisions provide a framework to maintain the legitimacy of Academic Board representation through the organisational design transition period, and to implement uniform nomenclature regarding faculties and schools to allow systems to be updated. Communications with deans and others affected by the transition are also planned. The Academic Board noted that this proposal would be presented for approval to the 12 December meeting of Senate.

Resolution AB2016/7-17
That the Academic Board note the University of Sydney (Organisational Design – Transitional Provisions) Rule 2016.

7.8 University of Sydney (Governance of Faculties and University Schools) Rule 2016 – New Policy

The Provost advised that this proposal has arisen from a desire to regularise membership and composition across faculties and to eliminate individual definitions as to who is considered a member of faculty. A decision was made to cascade the Academic Board model for Faculty Boards with appointment of members by election, and professional staff are to be included. Distinction is also made between membership of a faculty and membership of a Faculty Board.

In discussion, Mr Greenwell raised the matter of student representation, suggesting that faculties themselves be allowed to determine the maximum number of students it would like to appoint. The Provost observed that there are limits on the number of staff positions, and so it is reasonable to also set limits on student representation. It was recommended that no cap be set for student membership of a faculty, but that a maximum number be set for student members of a Faculty Board. Student membership of schools remained to be looked at.

There was extensive discussion of the inclusion of professional staff as members of faculty and as equal participants in the University Schools. Further discussion of this was requested and it was agreed that the Provost, Chair of Academic Board and the Deans of the University Schools would work through these matters prior to presentation of the proposal to Senate. The proposal implicitly includes the current Health faculties, which will be incorporated under the new framework as outstanding issues with the Health faculties are resolved. It was also suggested that the proposed implementation dates may need to be adjusted before the Rule is presented to Senate.

Pending satisfactory resolution of the matter of University School representation, the Academic Board endorsed the proposal for presentation to Senate.

[Note: Subsequent to the meeting, the Provost, Chair of Academic Board and the Deans of the University Schools have agreed on a solution to address the concerns raised at the meeting, and the proposal will now proceed to Senate.]

Resolution AB2016/7-18
That the Academic Board recommend the University of Sydney (Governance of Faculties and University Schools) Rule 2016, as amended, to Senate for adoption.

Action
Provost and Deputy Vice-Chancellor, to liaise with the Deans of the University Schools and the Chair of Academic Board regarding the composition of the School.

Action
Chair, Academic Board, to recommend that Senate endorse the Academic Board’s approval of the proposal to introduce the University of Sydney (Governance of Faculties and University Schools) Rule 2016, as amended.

7.9 University of Sydney (Delegations of Authority – Academic Functions) Rule 2016 – New Policy

The Provost advised that the administrative delegations are updated annually, but that it had been somewhat longer since the academic delegations had been similarly refreshed. The delegations have been recast in light of the new organisational design, and will be further refined as the
structure of the Health disciplines is developed during 2017. The amended delegations also
address compliance issues with the current delegations. Clarification was sought regarding the
definitions of Head of School and Dean (University School) and Deputy Head of School in Part 2,
clause 12 before presentation of the Rule to the December meeting of Senate.

Resolution AB2016/7-19
That the Academic Board recommend the University of Sydney (Delegations of Authority –
Academic Functions) Rule 2016, as amended, to Senate for adoption.

Action
Chair, Academic Board, to recommend that Senate endorse the Academic Board’s approval of the
proposal to introduce the University of Sydney (Delegations of Authority – Academic Functions) Rule 2016, as amended.

8 REPORT OF THE ADMISSIONS COMMITTEE
Report of the Chair

8.1 Faculty of Engineering & IT: Master of Project Leadership, Graduate Diploma in Project Leadership and Graduate Certificate in Project Leadership

This proposal was approved as presented.

Resolution AB2016/7-20
That the Academic Board approve the proposal from the Faculty of Engineering & IT to amend the admission criteria for the Master of Project Leadership, Graduate Diploma in Project Leadership and Graduate Certificate in Project Leadership, and approve the amendment of the course resolutions arising from this proposal, with immediate effect, as set out in the report presented.

Action
Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board’s approval of the proposal from the Faculty of Engineering & IT to amend the admission criteria for the Master of Project Leadership, Graduate Diploma in Project Leadership and Graduate Certificate in Project Leadership, and update the Course Resolutions in CMS.

8.2 Faculty of Nursing and Midwifery: Bachelor of Arts / Master of Nursing, Bachelor of Health Sciences / Master of Nursing and Bachelor of Science / Master of Nursing

This proposal was approved as presented.

Resolution AB2016/7-21
That the Academic Board approve the proposal from the Faculty of Nursing and Midwifery to amend the admission criteria and progression requirements for the Bachelor of Arts/Master of Nursing, Bachelor of Health Sciences/Master of Nursing and Bachelor of Science/Master of Nursing, and approve the amendment of the course resolutions arising from this proposal, with immediate effect, as presented.

Action
Dean and Faculty Manager, Faculty of Nursing and Midwifery, to note the Academic Board’s approval of the proposal from the Faculty of Nursing and Midwifery to amend the Bachelor of Arts/Master of Nursing, Bachelor of Health Sciences/Master of Nursing and Bachelor of Science/Master of Nursing, and update the Course Resolutions in CMS.

8.3 Faculty of Pharmacy: Amendment of Coursework Policy 2014

This proposal was approved as presented.

Resolution AB2016/7-22
That the Academic Board approve the proposal to amend Part 6 of the Coursework Policy 2014, with effect from 1 January 2017, as presented.

Action
Dean and Faculty Manager, Faculty of Pharmacy, to note the Academic Board’s approval of the
Non-Confidential

Submission To
Academic Board
Date
7 December 2016
Item No
2.2

Proposal to amend section 33 of the Coursework Policy 2014.

Action
Executive Officer to promulgate the changes to the Coursework Policy 2014 with the Policy Unit.

9 REPORT OF THE UNDERGRADUATE STUDIES COMMITTEE

Report of the Chair

Associate Professor Davis provided a verbal summary of the Committee’s discussion of the curriculum reform proposal (Item 9.1), and advised that the Committee had identified three significant issues: the "Named Scientist" stream in the Bachelor of Science and related degrees; the requirement for completion of two majors; and communications with students regarding overlapping units of study within majors. She further advised that all of these issues have been satisfactorily resolved.

9.1 2016-2020 Curriculum Reform

This item was considered in combination with the addendum circulated as Item 9.18 in the updated agenda pack. The Board was also asked to note the inclusion of double degrees in the list of degrees to be deleted arising from the proposal; these were omitted from the original recommendation to Committee and to the Board but were presented in the body of the proposal, as endorsed by the Committee.

Associate Professor McCallum invited questions, and confirmed that multi-lingual translation has been included in the proposal. A languages program is also being developed within the Dalyell stream, and this is anticipated for presentation to the next meeting. Ms Smith sought clarification as to whether fees would be charged for completion of zero credit point OLE units of study [no], and how built-in placements would be funded and managed, as well as how they will contribute to the degree. The Deputy Vice-Chancellor (Education) advised that an administrative unit has been established within her portfolio to oversee the management of placements, and their work will progress through 2017 with the extension of the current Placement Policy to cover third party agreements. It was confirmed that students will not be expected to source their own placements.

Mr Hall observed that equity pathways for entry are not explicit but should be included in the recruitment strategy; Professor Pattison confirmed the University’s commitment to equity, and advised that all current pathways will be preserved.

The Chair thanked all those involved in developing the proposal, highlighting especially the work of Professor Pattison, Associate Professor McCallum, Dr Schwartz and Ms Wheadon. The Board expressed by acclamation its appreciation for the collective effort involved.

This proposal was approved as presented.

Resolution AB2016/7-23
That the Academic Board approve the introduction of the Bachelor of Arts/Bachelor of Advanced Studies, Bachelor of Commerce/Bachelor of Advanced Studies, Bachelor of Science/Bachelor of Advanced Studies, Bachelor of Design Computing/Bachelor of Advanced Studies, Bachelor of Economics/Bachelor of Advanced Studies, Bachelor of Computing (exit only), Bachelor of Advanced Computing, Bachelor of Advanced Computing/Bachelor of Science, Bachelor of Advanced Computing/Bachelor of Commerce and Bachelor of Arts and Doctor of Medicine; approve the amendment of the Bachelor of Arts, Bachelor of Commerce, Bachelor of Science, Bachelor of Economics, Bachelor of Arts and Bachelor of Laws, Bachelor of Commerce and Bachelor of Laws, Bachelor of Science and Bachelor of Laws, Bachelor of Economics and Bachelor of Laws, Bachelor of Arts/Bachelor of Social Work, Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Arts, Bachelor of Education (Secondary: Mathematics)/Bachelor of Science, Bachelor of Education (Secondary: Science)/Bachelor of Science, Bachelor of Engineering Honours and Bachelor of Arts, Bachelor of Engineering Honours and Bachelor of Commerce, Bachelor of Engineering Honours and Bachelor of Science, Bachelor of Arts and Master of Nursing, Bachelor of Science and Master of Nursing, Bachelor of Science and Master of Nutrition and Dietetics, Bachelor Science and Doctor of Medicine and Bachelor of Science and Doctor of Dental Medicine; approve the deletion of the Bachelor of Science in Agriculture, Bachelor of Food and Agribusiness, Bachelor of Environmental Systems, Bachelor of Arts (Asian Studies), Bachelor of Arts (Languages), Bachelor of Arts (Media
and Communications), Bachelor of International and Global Studies, Bachelor of Political, Economic and Social Sciences, Bachelor of Health Sciences, Bachelor of Medical Science, Bachelor of Science (Advanced), Bachelor of Science (Advanced Mathematics), Bachelor of Animal and Veterinary Bioscience, Bachelor of Music Studies, and Bachelor of Commerce (Liberal Studies), Bachelor of Arts and Bachelor of Economics, Bachelor of Arts (Media and Communications) and Bachelor of Laws, Bachelor of Design in Architecture and Bachelor of Laws, Bachelor of International and Global Studies and Bachelor of Laws, Bachelor of Music Studies and Bachelor of Arts, Bachelor of Project Management and Bachelor of Arts, Bachelor of Science and Bachelor of Arts, Bachelor of Engineering Honours and Bachelor of Medical Science, Bachelor of Health Sciences and Master of Nursing, Bachelor of Commerce and Bachelor of Arts, Bachelor of Commerce and Bachelor of Science, Bachelor of Engineering (Honours) and Bachelor of Music Studies, Bachelor of Economics and Doctor of Medicine, Bachelor of Commerce and Doctor of Medicine, Bachelor of Medical Science and Doctor of Medicine, Bachelor of Music Studies and Doctor of Medicine, Bachelor of Science (Advanced) and Doctor of Medicine, Bachelor of Science (Advanced) and Doctor of Dental Medicine, Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced), Bachelor of Information Technology, Bachelor of Information Technology and Bachelor of Arts, Bachelor of Information Technology and Bachelor of Commerce, Bachelor of Information Technology and Bachelor of Laws, Bachelor of Information Technology and Bachelor of Medical Science, Bachelor of Information Technology and Bachelor of Science, Bachelor of Political, Economic and Social Sciences and Bachelor of Laws, Bachelor of Science (Veterinary), with effect from 1 January 2018; recommend that Senate endorse the Academic Board’s approval of the proposal and approve amendments to the Resolutions of Senate, as appropriate; and approve the introduction, amendment or deletion, as appropriate, of Course Resolutions arising from this proposal, with effect from 1 January 2018, noting that admissions will not commence in the Bachelor of Advanced Studies as a single degree until 2020.

Action
Deputy Vice-Chancellor (Education) and Deans to note the Academic Board’s approval of the proposal to approve the introduction of the Bachelor of Arts/Bachelor of Advanced Studies, Bachelor of Commerce/Bachelor of Advanced Studies, Bachelor of Science/Bachelor of Advanced Studies, Bachelor of Advanced Studies, Bachelor of Design Computing/Bachelor of Advanced Studies, Bachelor of Economics/Bachelor of Advanced Studies, Bachelor of Computing (exit only), Bachelor of Advanced Computing, Bachelor of Advanced Computing/Bachelor of Science, Bachelor of Advanced Computing/Bachelor of Commerce and Bachelor of Arts and Doctor of Medicine; approve the amendment of the Bachelor of Arts, Bachelor of Commerce, Bachelor of Science, Bachelor of Economics, Bachelor of Arts and Bachelor of Laws, Bachelor of Commerce and Bachelor of Laws, Bachelor of Science and Bachelor of Laws, Bachelor of Economics and Bachelor of Laws, Bachelor of Arts/Bachelor of Social Work, Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Arts, Bachelor of Education (Secondary: Mathematics)/Bachelor of Science, Bachelor of Education (Secondary: Science)/Bachelor of Science, Bachelor of Engineering Honours and Bachelor of Arts, Bachelor of Engineering Honours and Bachelor of Commerce, Bachelor of Engineering Honours and Bachelor of Science, Bachelor of Arts and Master of Nursing, Bachelor of Science and Master of Nursing, Bachelor of Science and Master of Nutrition and Dietetics, Bachelor Science and Doctor of Medicine and Bachelor of Science and Doctor of Dental Medicine; approve the deletion of the Bachelor of Science in Agriculture, Bachelor of Food and Agribusiness, Bachelor of Environmental Systems, Bachelor of Arts (Asian Studies), Bachelor of Arts (Languages), Bachelor of Arts (Media and Communications), Bachelor of International and Global Studies, Bachelor of Political, Economic and Social Sciences, Bachelor of Health Sciences, Bachelor of Medical Science, Bachelor of Science (Advanced), Bachelor of Science (Advanced Mathematics), Bachelor of Animal and Veterinary Bioscience, Bachelor of Music Studies, and Bachelor of Commerce (Liberal Studies), Bachelor of Arts and Bachelor of Economics, Bachelor of Arts (Media and Communications) and Bachelor of Laws, Bachelor of Design in Architecture and Bachelor of Laws, Bachelor of International and Global Studies and Bachelor of Laws, Bachelor of Music Studies and Bachelor of Arts, Bachelor of Project Management and Bachelor of Arts, Bachelor of Science and Bachelor of Arts, Bachelor of Engineering Honours and Bachelor of Medical Science, Bachelor of Health Sciences and Master of Nursing, Bachelor of Commerce and Bachelor of Arts, Bachelor of Commerce and Bachelor of Science, Bachelor of Engineering (Honours) and Bachelor of Music
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Studies, Bachelor of Economics and Doctor of Medicine, Bachelor of Commerce and Doctor of Medicine, Bachelor of Medical Science and Doctor of Medicine, Bachelor of Music Studies and Doctor of Medicine, Bachelor of Science (Advanced) and Doctor of Medicine, Bachelor of Science (Advanced) and Doctor of Dental Medicine, Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced), Bachelor of Information Technology, Bachelor of Information Technology and Bachelor of Arts, Bachelor of Information Technology and Bachelor of Commerce, Bachelor of Information Technology and Bachelor of Laws, Bachelor of Information Technology and Bachelor of Medical Science, Bachelor of Information Technology and Bachelor of Science, Bachelor of Political, Economic and Social Sciences and Bachelor of Laws, Bachelor of Science (Veterinary), with effect from 1 January 2018 and introduce, amend or delete the Resolutions of Senate and Course Resolutions in CMS, as appropriate.

Action
Chair, Academic Board, to recommend that Senate:
(1) endorse the Academic Board’s approval of the proposal to introduce the Bachelor of Arts/Bachelor of Advanced Studies, Bachelor of Commerce/Bachelor of Advanced Studies, Bachelor of Science/Bachelor of Advanced Studies, Bachelor of Design Computing/Bachelor of Advanced Studies, Bachelor of Economics/Bachelor of Advanced Studies, Bachelor of Computing (exit only), Bachelor of Advanced Computing, Bachelor of Advanced Computing/Bachelor of Science, Bachelor of Advanced Computing/Bachelor of Commerce and Bachelor of Arts and Doctor of Medicine;
(2) endorse the Academic Board’s approval of the proposal to amend the Bachelor of Arts, Bachelor of Commerce, Bachelor of Science, Bachelor of Economics, Bachelor of Arts and Bachelor of Laws, Bachelor of Commerce and Bachelor of Laws, Bachelor of Science and Bachelor of Laws, Bachelor of Economics and Bachelor of Laws, Bachelor of Arts/Bachelor of Social Work, Bachelor of Education (Secondary: Humanities and Social Sciences)/Bachelor of Arts, Bachelor of Education (Secondary: Mathematics)/Bachelor of Science, Bachelor of Education (Secondary: Science)/Bachelor of Science, Bachelor of Engineering Honours and Bachelor of Arts, Bachelor of Engineering Honours and Bachelor of Commerce, Bachelor of Engineering Honours and Bachelor of Science, Bachelor of Arts and Master of Nursing, Bachelor of Science and Master of Nutrition and Dietetics, Bachelor Science and Doctor of Medicine and Bachelor of Science and Doctor of Dental Medicine;
(3) endorse the Academic Board’s approval of the proposal to delete the Bachelor of Science in Agriculture, Bachelor of Food and Agribusiness, Bachelor of Environmental Systems, Bachelor of Arts (Asian Studies), Bachelor of Arts (Languages), Bachelor of Arts (Media and Communications), Bachelor of International and Global Studies, Bachelor of Political, Economic and Social Sciences, Bachelor of Health Sciences, Bachelor of Medical Science, Bachelor of Science (Advanced), Bachelor of Science (Advanced Mathematics), Bachelor of Animal and Veterinary Bioscience, Bachelor of Music Studies, and Bachelor of Commerce (Liberal Studies), Bachelor of Arts and Bachelor of Economics, Bachelor of Arts (Media and Communications) and Bachelor of Laws, Bachelor of Design in Architecture and Bachelor of Laws, Bachelor of International and Global Studies and Bachelor of Laws, Bachelor of Music Studies and Bachelor of Arts, Bachelor of Project Management and Bachelor of Arts, Bachelor of Science and Bachelor of Arts, Bachelor of Engineering Honours and Bachelor of Medical Science, Bachelor of Health Sciences and Master of Nursing, Bachelor of Commerce and Bachelor of Arts, Bachelor of Commerce and Bachelor of Science, Bachelor of Engineering (Honours) and Bachelor of Music Studies, Bachelor or Economics and Doctor of Medicine, Bachelor of Commerce and Doctor of Medicine, Bachelor of Medical Science and Doctor of Medicine, Bachelor of Music Studies and Doctor of Medicine, Bachelor of Science (Advanced) and Doctor of Medicine, Bachelor of Science (Advanced) and Doctor of Dental Medicine, Bachelor of Computer Science and Technology, Bachelor of Computer Science and Technology (Advanced), Bachelor of Information Technology, Bachelor of Information Technology and Bachelor of Arts, Bachelor of Information Technology and Bachelor of Commerce, Bachelor of Information Technology and Bachelor of Laws, Bachelor of Information Technology and Bachelor of Medical Science, Bachelor of Information Technology and Bachelor of Science, Bachelor of Political, Economic and Social Sciences and Bachelor of Laws, Bachelor of Science (Veterinary);
(4) endorse the Academic Board’s approval of the proposal and approve amendments to the

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Resolution of Senate, as appropriate; and
(5) approve the introduction, amendment or deletion, as appropriate, of Course Resolutions arising from this proposal with effect from 1 January 2018, noting that admissions will not commence in the Bachelor of Advanced Studies as a single degree until 2020.

9.2 Business School: Bachelor of Commerce (and combined courses) – Banking Major transition

This proposal was approved as presented.

Resolution AB2016/7-24

That the Academic Board approve the proposal from the University of Sydney Business School to amend the Bachelor of Commerce (and selected combined courses); and the amendment of the Course Resolutions arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Business School, to note the Academic Board’s approval of the proposal to amend the Bachelor of Commerce (and selected combined courses) and update the Course Resolutions in CMS.

9.3 Engineering & IT: Substitution of elective unit for Bachelor of Engineering Honours (Mechatronic stream)

This proposal was approved as presented.

Resolution AB2016/7-25

That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering Honours (Mechatronic stream); and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board’s approval of the proposal to amend the Bachelor of Engineering Honours (Mechatronic stream) and update the table of units of study in CMS.

9.4 Engineering & IT: Faculty of Engineering and Information Technologies combined degrees with Bachelor of Medical Science

This proposal was approved as presented.

Resolution AB2016/7-26

That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the combined Bachelor of Engineering (Honours) and Bachelor of Medical Science and the combined Bachelor of Information Technology and Bachelor of Medical Science; and the amendment of the course resolutions arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board’s approval of the proposal to amend the combined Bachelor of Engineering (Honours) and Bachelor of Medical Science and the combined Bachelor of Information Technology and Bachelor of Medical Science and update the Course Resolutions in CMS.

9.5 Engineering & IT: Bachelor of Engineering (Honours) Chemical and Biomolecular stream

This proposal was approved as presented.

Resolution AB2016/7-27

That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineering (Honours); and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the
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Proposal to amend the Bachelor of Engineering (Honours) and update the unit of study table in CMS.

9.6 Faculty of Science: Bachelor of Animal and Veterinary Bioscience

This proposal was approved as presented.

Resolution AB2016/7-28
That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Animal and Veterinary Bioscience; and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Bachelor of Animal and Veterinary Bioscience and update the unit of study table in CMS.

9.7 Faculty of Science: Bachelor of Food and Agribusiness

This proposal was approved as presented.

Resolution AB2016/7-29
approve the proposal from the Faculty of Science to amend the Bachelor of Food and Agribusiness; the amendment of the course resolutions arising from the proposal; and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Bachelor of Food and Agribusiness and update the Course Resolutions and unit of study table in CMS.

9.8 Faculty of Science: Bachelor of Psychology

This proposal was approved as presented.

Resolution AB2016/7-30
That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Psychology; the amendment of the course resolutions arising from the proposal; and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Bachelor of Psychology and update the Course Resolutions and unit of study table in CMS.

9.9 Faculty of Science: Bachelor of Science in Agriculture

This proposal was approved as presented.

Resolution AB2016/7-31
That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Science in Agriculture; and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Bachelor of Science in Agriculture and update the unit of study table in CMS.
9.10 Faculty of Science: Bachelor of Science, Neuroscience major

This proposal was approved as presented.

Resolution AB2016/7-32
That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Science, Neuroscience major; and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposals to amend the Bachelor of Science and update the unit of study tables in CMS.

9.11 Faculty of Science: Bachelor of Science, Nutrition and Metabolism major

This proposal was approved as presented.

Resolution AB2016/7-33
That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Science, Nutrition and Metabolism major; and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposals to amend the Bachelor of Science and update the unit of study tables in CMS.

9.12 Faculty of Science: Bachelor of Science, Psychology major

This proposal was approved as presented.

Resolution AB2016/7-34
That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Science, Psychology major, and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposals to amend the Bachelor of Science and update the unit of study tables in CMS.

9.13 Faculty of Science: Bachelor of Veterinary Biology/Doctor of Veterinary Medicine

This proposal was approved as presented.

Resolution AB2016/7-35
That the Academic Board approve the amendment to the course resolutions and degree table for the Bachelor of Veterinary Science/Doctor of Veterinary Medicine, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Bachelor of Veterinary Science/Doctor of Veterinary Medicine and update the Course Resolutions and unit of study table in CMS.

9.14 Faculty of Science: Faculty Resolutions minor amendment

This proposal was approved as presented.

Resolution AB2016/7-36
That the Academic Board approve the proposal from the Faculty of Science to amend the resolutions of the Faculty of Science, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Faculty Resolutions and update the Faculty Resolutions in CMS.
9.15 **Faculty of Science: Bachelor of Science/Master of Nutrition and Dietetics**

This proposal was approved as presented.

**Resolution AB2016/7-37**

That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Science/Master of Nutrition and Dietetics; the amendment of the course resolutions arising from the proposal; and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017.

**Action**

Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Bachelor of Science/Master of Nutrition and Dietetics and update the Course Resolutions and unit of study table in CMS.

9.16 **Faculty of Science: Bachelor of Science Table 1 Majors: Changes to Year 1 Biology Units**

This proposal was approved as presented.

**Resolution AB2016/7-38**

That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Science; and the amendment of the table of Units of Study arising from the proposal, with effect from 1 January, 2017.

**Action**

Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Bachelor of Science and update the unit of study table in CMS.

9.17 **Faculty of Arts and Social Sciences: UoS tables**

This proposal was approved as presented.

**Resolution AB2016/7-39**

approve the proposal from the Faculty of Arts and Social Science to amend a number of changes to tables of Units of Study, with effect from 1 January 2017.

**Action**

Dean and Faculty Manager, Faculty of Arts and Social Sciences, to note the Academic Board’s approval of the proposal to amend the unit of study tables and update the unit of study tables in CMS.

9.18 **2016-2020 Curriculum Reform Addendum**

This proposal was considered as an addendum to Item 9.1 above.

10 **REPORT OF THE GRADUATE STUDIES COMMITTEE**

**Report of the Chair**

10.1 **Amended Terms of Reference**

This proposal was approved as presented.

**Resolution AB2016/7-41**

That the Academic Board approve the amendment of the Terms of Reference of the Graduate Studies Committee.

**Action**

Executive Officer to update the Terms of Reference.

10.2 **Dentistry: Graduate Certificate in Oral Health Therapy – New Course Proposal**

This proposal was approved as presented.

**Resolution AB2016/7-42**

That the Academic Board approve the proposal from the Faculty of Dentistry to introduce the
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Graduate Certificate in Oral Health Therapy; recommend that Senate endorse the Academic Board’s approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Dentistry; and approve the introduction of Course Resolutions arising from this proposal, with effect from 1 January 2018.

Action
Dean and Faculty Manager, Faculty of Dentistry, to note the Academic Board’s approval of the proposal to introduce the Graduate Certificate in Oral Health Therapy and update the Course Resolutions in CMS, with effect from 1 January 2018.

Action
Chair, Academic Board, to recommend that Senate endorse the Academic Board’s approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Dentistry, with effect from 1 January 2018.

10.3 Pharmacy: Graduate Certificate in Evidence-Based Complementary Medicines – New Course Proposal

This proposal was approved as presented.

Resolution AB2016/7-43
That the Academic Board approve the proposal from the Faculty of Pharmacy to introduce the Graduate Certificate in Evidence-Based Complementary Medicines; recommend that Senate endorse the Academic Board’s approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Pharmacy; and approve the introduction of Course Resolutions arising from this proposal, with effect from 1 January 2018.

Action
Dean and Faculty Manager, Faculty of Pharmacy, to note the Academic Board’s approval of the proposal to introduce the Graduate Certificate in Evidence-Based Complementary Medicines and update the Course Resolutions in CMS, with effect from 1 January 2018.

Action
Chair, Academic Board, to recommend that Senate endorse the Academic Board’s approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Pharmacy, with effect from 1 January 2018.

10.4 2016 – 2020 Curriculum Reforms: New Course Proposals

This proposal was approved as presented.

Resolution AB2016/7-44
That the Academic Board note the Graduate Studies Committee’s endorsement of the curriculum reform proposal relating to programs with a postgraduate component, as presented in the Report of the Undergraduate Studies Committee

10.5 Architecture, Design and Planning: Master of Architecture – Amended Resolutions

This proposal was approved as presented.

Resolution AB2016/7-45
That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Architecture; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board’s approval of the proposal to amend the Master of Architecture and update the Course Resolutions in CMS.
10.6 **Architecture, Design and Planning: Graduate Certificate in Architectural Science (Building Services), Graduate Certificate in Architectural Science (Facilities Management) and Master of Architectural Science (Illumination Design) – Amended Units of Study**

This proposal was approved as presented.

**Resolution AB2016/7-46**

That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Graduate Certificate in Architectural Science (Building Services), Graduate Certificate in Architectural Science (Facilities Management) and Master of Architectural Science (Illumination Design); and approve the amendment to the tables of units of study arising from the proposal, with effect from 1 January 2017.

**Action**

Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board’s approval of the proposal to amend the Graduate Certificate in Architectural Science (Building Services), Graduate Certificate in Architectural Science (Facilities Management) and Master of Architectural Science (Illumination Design) and update the unit of study tables in CMS.

10.7 **Architecture, Design and Planning: Master of Interaction Design and Electronic Arts – Amended Units of Study**

This proposal was approved as presented.

**Resolution AB2016/7-47**

That the Academic Board approve the proposal from the Faculty of Architecture, Design and Planning to amend the Master of Interaction Design and Electronic Arts; and approve the amendment to the units of study table arising from the proposal, with effect from 1 January 2017.

**Action**

Dean and Faculty Manager, Faculty of Architecture, Design and Planning, to note the Academic Board’s approval of the proposal to amend the Master of Interaction Design and Electronic Arts and update the unit of study tables in CMS.

10.8 **Arts and Social Sciences: Graduate Certificate in Art Curating – Amended Resolutions**

This proposal was approved as presented.

**Resolution AB2016/7-48**

That the Academic Board approve the proposal from the Faculty of Arts and Social Sciences to amend the Graduate Certificate in Art Curating; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017.

**Action**

Dean and Faculty Manager, Faculty of Arts and Social Sciences, to note the Academic Board’s approval of the proposal to amend the Graduate Certificate in Art Curating and update the Course Resolutions in CMS.

10.9 **Arts and Social Sciences: Graduate Diploma in Art Curating – Amended Resolutions**

This proposal was approved as presented.

**Resolution AB2016/7-49**

That the Academic Board approve the proposal from the Faculty of Arts and Social Sciences to amend the Graduate Diploma in Art Curating; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017.

**Action**

Dean and Faculty Manager, Faculty of Arts and Social Sciences, to note the Academic Board’s approval of the proposal to amend the Graduate Diploma in Art Curating and update the Course Resolutions in CMS.
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10.10 Arts and Social Sciences: Amended Postgraduate Units of Study

This proposal was approved as presented.

Resolution AB2016/7-50
That the Academic Board approve changes to the Unit of Study tables for the Faculty of Arts and Social Sciences, with effect from 1 January 2017, as presented.

Action
Dean and Faculty Manager, Faculty of Arts and Social Sciences, to note the Academic Board’s approval of changes to the Unit of Study tables for the Faculty of Arts and Social Sciences and update the tables of units of study in CMS.

10.11 Dentistry: Doctor of Clinical Dentistry – Amended Resolutions

This proposal was approved as presented.

Resolution AB2016/7-51
That the Academic Board approve the proposal from the Faculty of Dentistry to amend the Doctor of Clinical Dentistry; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Dentistry, to note the Academic Board’s approval of the proposal to amend the Doctor of Clinical Dentistry and update the Course Resolutions in CMS.

10.12 Dentistry: Doctor of Dental Medicine – Amended Resolutions

This proposal was approved as presented.

Resolution AB2016/7-52
That the Academic Board approve the proposal from the Faculty of Dentistry to amend the Doctor of Dental Medicine; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Dentistry, to note the Academic Board’s approval of the proposal to amend the Doctor of Dental Medicine and update the Course Resolutions in CMS.

10.13 Engineering and Information Technologies: Master of Engineering and Master of Professional Engineering – Amended Units of Study

This proposal was approved as presented.

Resolution AB2016/7-53
That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Engineering and Master of Professional Engineering; and approve the amendment of the tables of units of study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board’s noting of the proposal to amend the Master of Engineering and Master of Professional Engineering and update the Course Resolutions in CMS.

10.14 Engineering and Information Technologies: Master of Project Management – Amended Resolutions and Units of Study

This proposal was approved as presented.

Resolution AB2016/7-54
That the Academic Board approve the proposal from the Faculty of Engineering and Information Technologies to amend the Master of Project Management, Graduate Certificate in Project Management and Graduate Diploma in Project Management; and approve the amendment to the Course Resolutions and the table of units of study arising from the proposal, with effect from 1

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Action
Dean and Faculty Manager, Faculty of Engineering and Information Technologies, to note the Academic Board’s approval of the proposal to amend the Master of Project Management, Graduate Certificate in Project Management and Graduate Diploma in Project Management and update the Course Resolutions and unit of study tables in CMS.

10.15 Education and Social Work: Master of Education (General) – Amended Units of Study
This proposal was approved as presented.

Resolution AB2016/7-55
That the Academic Board approve a proposal to add a mode of delivery for two units of study in the Faculty of Education & Social Work, as presented, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Education and Social Work, to note the Academic Board’s approval of the proposal to add a mode of delivery for two units of study and update the unit of study table in CMS.

10.16 Science: Graduate Diploma in Psychology – Amended Resolutions
This proposal was approved as presented.

Resolution AB2016/7-56
That the Academic Board approve the proposal from the Faculty of Science to amend the Graduate Diploma in Psychology; and approve the amendment of course resolutions arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Graduate Diploma in Psychology and update the Course Resolutions in CMS.

10.17 Science: Master of Clinical Psychology – Amended Resolutions
This proposal was approved as presented.

Resolution AB2016/7-57
That the Academic Board approve the proposal from the Faculty of Science to amend the Master of Clinical Psychology and Master of Clinical Psychology/Doctor of Philosophy; and approve the amendment of course resolutions arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Master of Clinical Psychology and Master of Clinical Psychology/Doctor of Philosophy and update the Course Resolutions in CMS.

10.18 Science: Master of Medical Physics – Amended Resolutions
This proposal was approved as presented.

Resolution AB2016/7-58
That the Academic Board approve the proposal from the Faculty of Science to amend the Master of Medical Physics and Graduate Diploma in Medical Physics; and approve the amendment of course resolutions arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Master of Medical Physics and Graduate Diploma in Medical Physics and update the Course Resolutions in CMS.
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10.19 Science: Master of Veterinary Public Health – Amended Resolutions of Senate

This proposal was approved as presented.

Resolution AB2016/7-59
That the Academic Board approve the proposal from the Faculty of Science to amend the Master of Veterinary Public Health, Graduate Diploma in Veterinary Public Health and Graduate Certificate in Veterinary Public Health; and recommend that Senate approve the amendment of Resolutions of Senate for the Degrees, Diplomas and Certificates of the Faculty of Science, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Master of Veterinary Public Health, Graduate Diploma in Veterinary Public Health and Graduate Certificate in Veterinary Public Health and update the Senate Resolutions in CMS.

Action
The Chair, Academic Board, to recommend that Senate endorse the Academic Board’s approval of the proposal and approve amendments to the Resolutions of Senate related to the Degrees, Diplomas and Certificates in the Faculty of Science, with effect from 1 January 2017.

10.20 Science: Bachelor of Veterinary Biology / Doctor of Veterinary Medicine – Amended Resolutions and Units of Study

This proposal was approved as presented.

Resolution AB2016/7-60
That the Academic Board approve the proposal from the Faculty of Science to amend the Bachelor of Veterinary Biology / Doctor of Veterinary Medicine; and approve the amendment of course resolutions and the table of units of study arising from the proposal, with effect from 1 January 2017.

Action
Dean and Faculty Manager, Faculty of Science, to note the Academic Board’s approval of the proposal to amend the Bachelor of Veterinary Biology / Doctor of Veterinary Medicine and update the Course Resolutions and table of units of study in CMS.

10.21 Thesis & Examination of HDR Policy and Procedures 2015 – Amendment of Policy

The Director of Graduate Research spoke to this proposal, and he advised that the revision of the Policy and Procedures was designed to simplify and shorten the examination process, especially for examinations for which the examiners were not in agreement. This process currently involves multiple transactions between committees, with significant delays necessitated by procedure. In essence, the proposal calls for the appointment of a Chair of Examination to coordinate every examination from appointment of examiners to outcome, with key decisions retained by the HDR Examinations Sub-Committee of Academic Board.

In discussion, it was argued that the role of the supervisor has been devalued in the proposal, and to address this it was agreed that examiners be appointed by the “chair of examinations on the advice of the supervisor”, and to amend clause 10(2)(b) of the Procedures to read “should normally consult any of…”. It was also agreed to include a time period for communication with the student if a thesis is declined for examination, with the addition of the clause “within one week of the decision being made” to the end of clauses 13(9)(e) and (f) of the Procedures.

This proposal was approved as amended.

Resolution AB2016/7-61
That the Academic Board approve the amendment of the Thesis and Examination of Higher Degrees by Research Policy 2015 and Thesis and Examination of Higher Degree by Research Procedures 2015, as amended, with effect from 16 November 2016.

Action
Executive Officer to promulgate the changes to the Thesis & Examination of HDR Policy 2015
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and Thesis & Examination of HDR Procedures 2015, as amended, with the Policy Unit.

10.22 HDR Scholarship Allocation – New Procedure

The Director of Graduate Research spoke to this proposal, which outlines a new process for the allocation of HDR scholarships. It will shorten the time taken from application to offer and enable the recruitment of students undertaking research in areas of strategic importance as defined by several measures. The HDR Scholarships Sub-Committee will retain oversight of the conditions and processes of award, and members of the Sub-Committee support the proposal as presented.

In discussion, the matter of strategic alignment was raised and the Board was advised that the HDR Scholarships Sub-Committee will set and monitor the value of $R$ (which is the bonus given to applicants in strategically-significant disciplines). This value is likely to be set conservatively at first, then adjusted as comfort is developed with the new allocation procedure. It was also observed that a maximum of 20 per cent of scholarships will be offered strategically, with the remaining 80 per cent to be allocated using the current ranking criteria. There is also provision in the 2017 budget to increase the number of international scholarships.

It was observed that reference should be made to Faculties and University Schools throughout the proposal, and it was agreed that the phrase “fit to faculty needs” should be amended to read “fit with the capability of the faculty to provide quality supervision”.

The proposal was approved as amended.

Resolution AB2016/7-62

That the Academic Board adopt the proposed allocation scheme for HDR scholarships, with effect from 1 January 2017, subject to further consultation with the HDR Scholarships Sub-Committee.

Action

Director, Graduate Research and HDR Scholarships Sub-Committee to note the Academic Board’s approval of the proposal to introduce a new model for awarding HDR scholarships, as amended.

10.23 Student Recognition Awards Policy 2016 – New Policy

This proposal was starred as it has been amended following further consultation, as recommended at the previous meeting of the Academic Board.

The revised proposal was approved as presented.

Resolution AB2016/7-63

That the Academic Board approve the adoption of the Student Recognition Awards Policy 2016, as amended, with effect from 16 November 2016.

Action

Executive Officer to promulgate the changes to the Student Recognition Awards Policy 2016 with the Policy Unit.

11 REPORT OF THE ACADEMIC STANDARDS AND POLICY COMMITTEE

Report of the Chair

11.1 Simplified End of Semester Examinations Arrangements – Changes to Assessment Procedures 2011

This item had been starred as it was discussed at the previous meeting and referred back to the Committee for further consultation. This consultation has taken place and a revised version of the proposal was presented for approval. The amendments improve the quality and security of exam management, and enable clearer communication.

The proposal was approved as presented.
Resolution AB2016/7-64
That the Academic Board approve the amendment of the Assessment Procedures 2011 to enable simplified end-of-semester examination arrangements, and adopt the amended procedures, with effect from 1 January 2017.

Action
Executive Officer to promulgate the changes to the Assessment Procedures 2011 with the Policy Unit.

 Anonymous and De-Identified Marking – Changes to Assessment Procedures 2011

This item was starred for discussion by Associate Professor Wilkinson, who questioned the ability of the current Learning Management System to manage de-identified group assignments. The Deputy Vice-Chancellor (Education) advised that de-identified marking will only be required where it is feasible, so the requirement may be relaxed for individual pieces of assessment where this is not possible. In discussion, concern was expressed that the resource requirements to enable the proposal have not been adequately assessed, and that anonymous marking would prevent the development of direct relationships between staff and students. Concern was also expressed regarding staff confidence that a student has produced a particular piece of work. Ms Vimalarajah informed members that this initiative had been brought forward by the SRC, and that anonymous marking is already practiced across the Go8 and the University but is not standardised. She observed that the current system places the burden on students to raise concerns regarding equity of marking.

The proposal was approved as presented.

Resolution AB2016/7-65
That the Academic Board approve the amendment of the Assessment Procedures 2011 to enable anonymous and de-identified marking, and adopt the amended procedures, with effect from 1 January 2017.

Action
Executive Officer to promulgate the changes to the Assessment Procedures 2011 with the Policy Unit.

 Standard Assessment Table in Unit of Study Outlines – Changes to the Assessment Procedures 2011

This item was starred for discussion because of a perceived lack of clarity regarding some of the definitions of assessment types. The Chair advised that there is nothing in this proposal that is not already embedded in policy, and that he welcomed further discussion to refine the assessment types used by the University.

The proposal was approved as presented.

Resolution AB2016/7-66
That the Academic Board approve the amendment of the Assessment Procedures 2011 and approve the adoption of Schedule 2 to standardise the way assessment is represented, and adopt the amended procedures, with effect from 1 January 2017.

Action
Executive Officer to promulgate the changes to the Assessment Procedures 2011 with the Policy Unit.

12 GENERAL BUSINESS

There being no other business, the meeting closed at 4:32pm.

Remaining Meeting Dates for 2016:
2:00pm – 4:00pm, Wednesday 7 December 2016

Respect is a core value of the Academic Board
Non-Confidential

A copy of the agenda pack for this meeting is available at sydney.edu.au/secretariat/pdfs/academic-board-committees/AB/2016/20161102%20AB%20Agenda%20Pack.pdf
Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Helen Agus, Faculty of Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewer/Approver</td>
<td></td>
</tr>
<tr>
<td>Paper title</td>
<td>Response to SRC query regarding Item 7.5 Faculty of Science Resolutions</td>
</tr>
<tr>
<td>Purpose</td>
<td>Notification of changed Agriculture procedures and confirmation of Faculty Resolutions 2017 as previously passed at Academic Board Meeting on 2 November 2016</td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

That the Academic Board maintains the acceptance of the Faculty of Science Resolutions as approved at the Academic Board meeting on 2 November. The issue raised at that meeting by Ms Chloe Smith, President of SRC has been investigated and Agriculture procedures amended.

**EXECUTIVE SUMMARY**

In presenting the amended Faculty Resolutions to the Academic Board on 2 November 2016, the intention was to provide clarity around processes to be applied across the impending amalgamation of the Faculties of Science, Agriculture and Environment and Veterinary Sciences from 1 January 2017.

Despite attempts made by the Secretariat and myself to receive clarification from Ms Smith of the issue raised last meeting, which was taken on notice regarding the contribution of DF grades to WAM in the Faculties of Science, Agriculture and Environment and Veterinary Sciences, the matter has been investigated.

It is confirmed that the Faculty will apply the WAM calculator as shown in the University Glossary and confirms that DF does not contribute to WAM calculations.

Following investigation, it was found that this has not been the case previously in the Faculty of Agriculture and Environment. To correct his inconsistency and to assure compliance with the Faculty Resolutions passed at the last Academic Board meeting, for this year’s student cohort and in the future, DF grades will be removed from WAM calculations for Agriculture degrees and award of Honours will be determined as described under the relevant degree resolutions.

No change is required to the Faculty of Science Resolutions as passed at the 2 November 2016 Academic Board meeting.

The Faculty of Science sincerely thanks the President of the SRC for bringing this to the Faculties’ attention.
RECOMMENDATION

*That the Academic Board approve the appointment or co-option of members to the Academic Board, as presented below.*

CHANGES TO MEMBERSHIP OF THE ACADEMIC BOARD

The Academic Board is asked to note the appointment of Professor Annamarie Jagose as Dean of the Faculty of Arts and Social Sciences, with effect from 1 January 2017. Professor Jagose will replace Professor Barbara Caine, to whom members are asked to extend thanks for her contributions to the Board while in office.

ELECTION OF STUDENT MEMBERS TO THE ACADEMIC BOARD

The election of student members to the Academic Board for 2017 commenced on Tuesday 20 September 2016, with ballots closing at 4pm on Tuesday 1 November 2016. Seven faculties held an election and remaining members elect were either elected unopposed or nominated by the Dean of the appropriate faculty (as permitted by the policy *Governance of Faculties, Colleges, College Boards, Boards of Studies, Departments, Schools and Committees*).

The Academic Board is asked to approve the appointment of the following student members, for a term of office from 1 January 2017 through 31 December 2017:

<table>
<thead>
<tr>
<th>Faculty</th>
<th>Name</th>
<th>Study Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture &amp; Environment</td>
<td>Ms Disha Dhanda</td>
<td>UG</td>
</tr>
<tr>
<td>Architecture, Design and Planning</td>
<td>Mr Brennan Clody</td>
<td>UG</td>
</tr>
<tr>
<td>Arts and Social Sciences</td>
<td>Ms Georgia Mantle</td>
<td>UG</td>
</tr>
<tr>
<td>Business</td>
<td>Mr James Fick</td>
<td>UG</td>
</tr>
<tr>
<td>Dentistry</td>
<td>Mr Gilbert Ng</td>
<td>PG</td>
</tr>
<tr>
<td>Education and Social Work</td>
<td>Ms Jodie Hartman</td>
<td>UG</td>
</tr>
<tr>
<td>Engineering and IT</td>
<td>Mr Muddasir Tahir</td>
<td>UG</td>
</tr>
<tr>
<td>Health Sciences</td>
<td>Ms Tong Li</td>
<td>PG</td>
</tr>
<tr>
<td>Law</td>
<td>Mr Joshua Reisler</td>
<td>PG</td>
</tr>
<tr>
<td>Medicine</td>
<td>Mr Alexander McCarthy</td>
<td>MD</td>
</tr>
<tr>
<td>Nursing &amp; Midwifery</td>
<td>Ms Amy Wenham</td>
<td>UG</td>
</tr>
</tbody>
</table>
Non-Confidential

Pharmacy: Mr Dean Lovett (PG)
Science: Mr Marco Avena (UG)
Sydney College of the Arts: Ms Caroline Tilly Lees (PG)
Sydney Conservatorium of Music: Mr Oliver Shermacher (UG)
Veterinary Science: Mr Matthew Wun (PG)

The Board is also asked to note the appointment of new representatives to the Academic Board from the Students’ Representative Council, as set out in Item 4.3 of the agenda.
Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Associate Professor Tony Masters, Chair of Academic Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewer/Approver</td>
<td>Authority of the Chair</td>
</tr>
<tr>
<td>Purpose</td>
<td>To provide authority for the Chair and Acting Chair to act on behalf of the Academic Board between meetings.</td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

That the Academic Board:

1. authorise Associate Professor Tony Masters as Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting on 7 December 2016 and 18 December 2016 and between 30 January 2017 and the Academic Board meeting on 28 February 2017; and

2. authorise Professor Jane Hanrahan as Deputy Chair to act on its behalf in respect of any urgent matters that may arise while the Chair is on annual leave, between 3 January 2017 and 29 January 2017.

**AUTHORITY OF THE CHAIR OF THE ACADEMIC BOARD**

The Board is asked to authorise its Chair and Deputy Chair to act on its behalf in respect of any urgent matters that may arise between the Board meeting of 7 December 2016 and the meeting on 28 February 2017, as set out in the recommendation above.
The Higher Education Standards Framework (Threshold Standards) is presented in 7 domains, as summarised in Table 1. TEQSA’s approach the re-registration process is to seek to validate each provider’s compliance based on the collection and review of business-as-usual documentation. TEQSA has advised that it will initially require documentary evidence of our compliance with a subset of “core standards”, and that it may examine in detail five academic programs covering a mix of different types of courses, for example: undergraduate, postgraduate, self-accredited only, self and externally accredited, heavy work-integrated learning components etc.

TEQSA’s core standards are highlighted in Table 1.

Of the Threshold Standards, some are particularly pertinent to the Academic Board. These are:

- 1.2 Credit and Recognition of Prior Learning
- 1.3 Orientation and Progression, esp 1.3.3
- 1.4 Learning Outcomes and Assessment
- 3.1 Course Design
- 4.2 Research Training esp 4.2.1
- 5.1 Course Approval and Accreditation
- 5.3 Monitoring, Review and Improvement
- 6.1 Corporate Governance, esp 6.1.3 and 6.1.4

EXECUTIVE SUMMARY

The University of Sydney is a registered self-accrediting institution – an “Australian University” as defined by the Federal Government’s Higher Education Standards Framework (Threshold Standards) 2011 (Cth). At the federal level we are currently regulated by the Tertiary Education Quality and Standards Act 2011 (Cth) and a set of interim regulatory standards made under the Act. From January 2017 a new set of standards – the Higher Education Standards Framework (Threshold Standards) 2015 (Cth) – take effect.

TEQSA's core standards are highlighted in Table 1.

Of the Threshold Standards, some are particularly pertinent to the Academic Board. These are:

- 1.2 Credit and Recognition of Prior Learning
- 1.3 Orientation and Progression, esp 1.3.3
- 1.4 Learning Outcomes and Assessment
- 3.1 Course Design
- 4.2 Research Training esp 4.2.1
- 5.1 Course Approval and Accreditation
- 5.3 Monitoring, Review and Improvement
- 6.1 Corporate Governance, esp 6.1.3 and 6.1.4

That the Academic Board discuss the Higher Education Standards Framework (Threshold Standards).
6.2 Corporate Monitoring and Accountability, esp 6.2.1f
6.3 Academic Governance

The purpose of today’s Focus Topic is to determine, for each of these standards,

(a) whether we are compliant, and
(b) what existing documents we can draw upon to demonstrate our compliance?

The intent is to split into ten groups, with each group considering one of these standards and reporting to the Board. Further details will be provided before the meeting.

<table>
<thead>
<tr>
<th>Table 1 Threshold Standards 2015, with Core Standards highlighted</th>
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<tbody>
<tr>
<td>Domain</td>
</tr>
<tr>
<td>--------</td>
</tr>
<tr>
<td>1 Student Participation and Attainment</td>
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<tr>
<td>1.1 Admission</td>
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<tr>
<td>1.2 Credit and Recognition of Higher Learning</td>
</tr>
<tr>
<td>1.3 Orientation and Progression</td>
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<tr>
<td>1.4 Learning Outcomes and Assessment</td>
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<tr>
<td>1.5 Qualifications and Certification</td>
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<tr>
<td>2 The Learning Environment</td>
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<tr>
<td>2.1 Facilities and Infrastructure</td>
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<td>2.2 Diversity and Equity</td>
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<td>2.3 Wellbeing and Safety</td>
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<td>2.4 Student Grievances and Complaints</td>
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<tr>
<td>3 Teaching</td>
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<tr>
<td>3.1 Course Design</td>
</tr>
<tr>
<td>3.2 Staffing</td>
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<tr>
<td>3.3 Learning Resources and Educational Support</td>
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<tr>
<td>4 Research and Research Training</td>
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<tr>
<td>4.1 Research</td>
</tr>
<tr>
<td>4.2 Research Training</td>
</tr>
<tr>
<td>5 Institutional Quality Assurance</td>
</tr>
<tr>
<td>5.1 Course Approval and Accreditation</td>
</tr>
<tr>
<td>5.2 Academic and Research Integrity</td>
</tr>
<tr>
<td>5.3 Monitoring, Review and Improvement</td>
</tr>
<tr>
<td>5.4 Delivery with Other Parties</td>
</tr>
<tr>
<td>6 Governance and Accountability</td>
</tr>
<tr>
<td>6.1 Corporate Governance</td>
</tr>
<tr>
<td>6.2 Corporate Monitoring and Accountability</td>
</tr>
<tr>
<td>6.3 Academic Governance</td>
</tr>
<tr>
<td>7 Representation, Information and Information Management</td>
</tr>
<tr>
<td>7.1 Representation</td>
</tr>
<tr>
<td>7.2 Information for Prospective and Current Students</td>
</tr>
<tr>
<td>7.3 Information Management</td>
</tr>
</tbody>
</table>
RECOMMENDATION

That the Academic Board note the report from the Chair of the Academic Board on matters considered by Senate at its 31 October 2016 meeting.

EXECUTIVE SUMMARY

This report provides the Academic Board with items that were raised by the Chair of the Academic Board at the Senate at its meeting on 31 October 2016.

COMMENTS

The Senate approved the Resolutions of Senate related to the Degrees, Diplomas and Certificates for:

- Faculty of Engineering and Information Technologies;
- Sydney Conservatorium of Music; and
- Faculty of Law.

Senate also endorsed the Academic Board’s approval of a range of minor amendments to existing courses and noted the Academic Board’s approval of:

- the Assessment Procedures 2011 and adoption of the amended procedures the introduction of the Academic Honesty Procedures 2016;
- amendments to the Thesis and Examination of Higher Degrees by Research Policy 2015;
- amendments to the Progress Planning and Review for Higher Degree by Research Students Policy 2015 and;
- amendments to the Essential Resources for Postgraduate Research Students Policy 2012.

Senate noted the Academic Board’s recommendations to:

- the Vice-Chancellor to amend the Academic Honesty in Coursework Policy 2015; and
- the Deputy Vice-Chancellor (Research) to amend the Research Code of Conduct 2013.
RECOMMENDATION

That the Academic Board note the General Report of the Chair.

1. REVIEW OF THE ACADEMIC BOARD

Interviews with the review panel and invited participants concluded on 30 November, with 52 members of the Academic Board, senior executive and Fellows of Senate interviewed. A draft report is anticipated in early 2017.

2. ALUMNI COUNCIL GRADUATE MEDALS

Graduate Medals are part of the University-wide Alumni Awards program, which honours the exceptional achievements of our graduates. The Graduate Medals represent an important part of the history of the University and provide faculties with an opportunity to showcase their exceptional students and encourage new alumni to remain connected to the University. The Graduate Medals are open to those who complete their studies or have graduated in 2016. There are six Graduate Medals available to reflect the breadth of skill at the University.

- Convocation Medal, for undergraduate achievement
- Edmund Barton Medal, for master’s by coursework achievement
- John C Harsanyi Medal, for international student achievement
- Nigel C Barker Medal, for academic and sporting achievement
- Rita and John Cornforth Medal, for PhD achievement
- Sister Alison Bush Medal, for Aboriginal and Torres Strait Islander achievement

Nominees for the Graduate Medals must have a high academic proficiency, demonstrated contributions to University life and the community – they are not intended to replicate the University Medals for academic achievement. They are aimed at students who contribute over and above their University requirements.

The formal nomination period closed on 28 November, however if you would like to make a nomination contact Jane Ryan (jane.ryan@sydney.edu.au) and Iqra Shaikh (iqra.shaikh@sydney.edu.au). We are happy to provide a two week extension, until Monday 12 December.

3. ACADEMIC BOARD REPRESENTATION

The Board is asked to note the following activities at which the Chair has represented the Board:

Wednesday 9 November – Friday 11 November
- Attended 2016 TEQSA Conference and HECQ Forum in Melbourne, VIC

Wednesday 23 November
- Attended the AINST Christmas barbecue
- Attended NSW and Territories Committee of Chairs of Academic Boards or Senates dinner
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Thursday 24 November
- Attended NSW and Territories Committee of Chairs of Academic Boards or Senates meeting (via teleconference)

Friday 25 November
- Attended University Art Gallery and the Macleay Museum closing party
- Attended the Vice Chancellor’s Recognition Reception

Wednesday 30 November
- Attended 2016 Annual Senate Dinner

Thursday 1 December
- Attended Faculty of Medicine Board meeting to speak about Academic Board review, and continued on to the Faculty of Medicine's end-of-year drinks
- Attended NSW Public Health AGM, Impact Award and Book Launch - Louise Baur & Simon Chapman
- Attended USU Annual Dinner

Friday 2 December
- Attended Secretariat Christmas Party
- Attended Brain and Mind Centre’s End of Year Party

Tuesday 6 December
- Attended the Vice Chancellor’s Christmas Reception

4. CORRESPONDENCE RECEIVED

The Board is asked to note the following correspondence received by the Chair:

Friday 18 November
- From Dr Murray Thomson regarding Honours marking in the School of Life and Environmental Sciences

5. END-OF-YEAR CELEBRATIONS

Members of the Board are invited to join the Chair for celebratory refreshments on the Botany Lawn (next to the Great Hall) immediately following this meeting.
RECOMMENDATION

That the Academic Board note the report of the student members of the Academic Board on:
(1) Academic Board review
(2) Academic honesty
(3) Safer Communities Project
(4) New student representatives
(5) SUPRA Supervisor of the Year 2016
(6) SUPRA verbal report

1. ACADEMIC BOARD REVIEW

Many of the student representatives have been attending interviews as part of the review of the Academic Board. We have appreciated the opportunity to be involved in this process.

We believe student representatives have an important role to play on the Board and, particularly in the last year, have had an active voice in representing student interests during this time of change for the University. Specifically, we have found these student report-backs to be a useful way of communicating ongoing concerns, and appreciate Tony creating this space for us to engage with the Board.

2. ACADEMIC HONESTY

We want to commend the decision to include a one page explainer about changes to academic honesty policy in the front of Unit of Study outlines. The SRC was very satisfied with the changes made to the proposed page put before the last meeting of Academic Standards and Policy Committee.

We want to stress the importance of lecturers and tutors communicating policy changes, particularly with regard to potential grey areas like note sharing or buying notes online, which many students do not know can constitute impropriety.

We do understand that the new academic honesty modules will go some way to communicating this, but encourage staff to explicitly communicate the boundaries between legitimate cooperation and impropriety to students.

3. SAFER COMMUNITIES PROJECT

The following report back was provided to us by the SRC Vice President and Wom*n’s Officer, Anna Hush, who has been central to the Safer Communities project this year:

Over the course of 2016, the functioning of the Safer Communities Working Group has improved noticeably. While we struggled to coordinate meetings early in the year, our meetings have since become more regular. The addition of various staff members to the group, such as the Head of the Student Affairs Unit, Idena Rex, has broadened the discussion and the knowledge base of the group.

The formalisation of the Safer Communities group as a sub-committee of the Students Consultative Committee in October was welcomed by the student representatives in the group. This will ensure

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that regular bi-monthly meetings are held, and the inclusion of the past year’s representatives will facilitate continuity between years.

One meeting has been held since the group was formalised, which went very well. The formalised structure of the group gives student representatives a direct line to talk to university representatives from various groups that are concerned with how reporting and handling of sexual assault on campus.

A major recent development is that student representatives from colleges will be invited to the group to aid communication between colleges and the broader student community.

4. NEW STUDENT REPRESENTATIVES

The SRC has appointed their new ex-officio student representatives, who will place Subeta Vimalarajah and Luciano Carment. They are Imogen Grant and Ivana Radix. The process was quite competitive this year, and we believe that is testament to how welcome the input of students has been on the board this year. Luciano and Subeta would like to give their thanks to the Board. This year’s SRC President, Chloe Smith, will also be handing over to her successor, Isabella Brook, on December 1. We have all learnt so much and really enjoyed our experience getting to know and contributing to the work of the Board.

5. SUPRA SUPERVISOR OF THE YEAR 2016

SUPRA would like to inform the Board of the finalists and winners of the SUPRA Supervisor of the Year for 2016, as follows. Winners are identified in **bold**.

<table>
<thead>
<tr>
<th>Agriculture and Environment:</th>
<th>Margaret Barbour</th>
<th>Stephen Cattle</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Claudia Keitel</td>
<td>Feike Dijkstra</td>
</tr>
<tr>
<td></td>
<td>Willem Vervoort</td>
<td>Inakwu Odeh</td>
</tr>
<tr>
<td>Architecture Design &amp; Planning:</td>
<td>Wendy Davis</td>
<td>Paul Jones</td>
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<td></td>
<td>Lian Loke</td>
<td>Peter Armstrong</td>
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<td></td>
<td>Martin Tomitsch</td>
<td>Richard de Dear</td>
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<tr>
<td>Arts &amp; Social Sciences:</td>
<td>Anna Lawrenson</td>
<td>David Kelly</td>
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<tr>
<td></td>
<td>Ariadne Vromen</td>
<td>Carole Cusack</td>
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<td></td>
<td>Allan McConnell</td>
<td>Bruce Issacs</td>
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<tr>
<td></td>
<td>Tim Anderson</td>
<td>Tiho Ancev</td>
</tr>
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<td></td>
<td>Eric Csapo</td>
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<tr>
<td>Business:</td>
<td>Shumi Akhtar</td>
<td>Kai Reimer</td>
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<td></td>
<td>Richard Seymour</td>
<td>Uri Gal</td>
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<tr>
<td></td>
<td>Leanne Cutcher</td>
<td>Sid Gray</td>
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<tr>
<td></td>
<td>Marian Baird</td>
<td>Ulku Yuksel</td>
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<td></td>
<td>Rico Merkert</td>
<td></td>
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<tr>
<td>Education &amp; Social Work:</td>
<td>Minkang Kim</td>
<td>Peter Reiman</td>
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<td></td>
<td>Ken Cruickshank</td>
<td>Alyson Simpson</td>
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<td></td>
<td>Ruth Phillips</td>
<td>David Evans</td>
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<td></td>
<td>Hui-zhong Shen</td>
<td>Tai Peseta</td>
</tr>
<tr>
<td>Engineering &amp; IT:</td>
<td>Yixiang Gan</td>
<td>John Kavanagh</td>
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<td></td>
<td>Alan Fekete</td>
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</tbody>
</table>
6. **SUPRA**

Verbal report to be provided.
**RECOMMENDATION**

*That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients.*

**WENTWORTH MEDAL**

The Wentworth Medal was established in 1854 by a gift of £200 from W.C. Wentworth and was initially presented as a reward for the best essay in English prose. It is now supplemented by a prize of $10,000.

The competition is open to all students enrolled at the University of Sydney in the current year (but not previous winners) and is determined annually by the Wentworth Medal Committee. An essay topic is set, and examiners of the essay appointed by a committee consisting of the Chair of the Academic Board and representatives from Faculty of Arts and Social Sciences and Law with power to co-opt.

The Medal seeks to reward an outstanding essay addressing the nominated question. In 2016, the topic was:

> “In 2016, an election year in both the United States and Australia, it is frequently claimed that democracy is in ‘crisis’. Electorates in many liberal democracies have become increasingly alienated from the political process while a 24/7 media cycle feeds on a constant diet of polls and leadership speculation. Is it time for a fundamental reappraisal of the structure of our political institutions?”

The panel considered clarity, accessibility, originality (ability to shed new light on the given topic), quality of the argument, breadth of research, high scholarly standard with appropriate referencing.

The Chair of the Board is pleased to announce that the joint winners of the 2016 Wentworth Medal are:

- Henry Maher – currently enrolled in Bachelor of Arts (Honours) and
- Adrian Jessup – currently enrolled in Bachelor of Liberal Arts and Science.

The recipients will be presented with their medals at the meeting.

**LIST OF HONOURS AND DISTINCTIONS**

The Australian Centre for Field Robotics (ACFR), Faculty of Engineering and Information Technologies
Awarded an Australian Financial Review Higher Education Award, in the category of Industry Engagement for working with industry to translate research in autonomous systems science.

Professor Joss Bland-Hawthorn FAA, Faculty of Science
Winner of the biennial Thomas Ranken Lyle Medal at the Australian Academy of Science awards, for his seminal contributions to astrophysics and instrumentation.

Professor Eric Csapo, Faculty of Arts and Social Sciences
Elected as a Fellow of the Australian Academy of the Humanities.
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Dr Deanna D’Alessandro, Faculty of Science
Winner of the Le Fèvre Memorial Prize at the Australian Academy of Science awards, for her research into nanoporous molecular materials.

Professor Sheila Fitzpatrick, Faculty of Arts and Social Sciences
Jointly awarded the Non-fiction Prize at the Prime Minister’s Literary Awards for her book, *On Stalin’s Team: The Years of Living Dangerously in Soviet Politics*.

Professor Simon Ho, Faculty of Science
Winner of the Fenner Medal at the Australian Academy of Science awards, for his important contributions to the field of molecular evolution.

Professor Barend (Ben) Marais, Westmead Institute for Medical Research
Winner of the Gustav Nossal Medal for Global Health at the Australian Academy of Science awards, for his research on tuberculosis (TB).

Professor Eduardo Nebot, Faculty of Engineering and Information Technologies
Elected as a Fellow of the Australian Academy of Technology and Engineering for pioneering the development and application of navigation and automation technology for robotics.

Professor Mary Roberts, Faculty of Arts and Social Sciences
Elected as a Fellow of the Australian Academy of the Humanities.

Associate Professor Nicholas Smith, Faculty of Arts and Social Sciences
Elected as a Fellow of the Australian Academy of the Humanities.

Associate Professor KC Wong, Faculty of Engineering and Information Technologies
Elected as a Fellow of the Royal Aeronautical Society (FRAeS) for his contributions to the area of aeronautical engineering.

Charlotte Wood, Writer in Residence at the Charles Perkins Centre
Jointly awarded the Fiction Prize at the Prime Minister’s Literary Awards for her book *The Natural Way of Things*. 
RECOMMENDATION

That the Academic Board receives and notes the report from the Vice-Chancellor and Principal on matters considered by Senate at its 31 October 2016 meeting.

EXECUTIVE SUMMARY

This report provides the Academic Board with items that were approved by the Senate at its meeting on 31 October 2016. The strategic items of business discussed at this meeting were the Westmead precinct and the Research strategy.

SENATE DECISIONS

At the 31 October 2016 meeting, Senate:

- approved the Student Discipline Rule, subject to the Governor assenting to the repeal of Chapter 8 of the By-law on the basis that the Rule becomes effective from the date of the repeal, and repeal Chapter 8 of the By-law;
- approved the Dr Chau Chak Wing Museum Business Case;
- approved the Senate Governance Review Framework;
- approved the new ceremonial robes for Senate Fellows;
- approved the Chair of Academic Board, Provost and Deputy Vice-Chancellors, when presiding at graduation ceremonies, may wear the ceremonial robes for Pro-Chancellor or the academic dress of their own degree, as preferred; and
- resolved to award a number of Honorary Awards and Honorary Fellows.

[Members wishing to receive further information regarding the approval made by Senate should contact the Executive Officer to Senate via email mark.j.smith@sydney.edu.au]

OTHER MATTERS

Senate at its October 2016 meeting also noted and held an in-depth discussion on the following matters:

- **Westmead** – Mr Danny O’Connor (Chief Executive, Western Sydney Local Health District), Dr Michael Brydon (Chief Executive, Sydney Children’s Hospital Network), Mr Sam Sangster (Chief Executive, Health Infrastructure) and I provided Senate with a presentation on the Westmead precinct.

- **Research Strategy** – Professor Duncan Ivison (Deputy Vice-Chancellor, Research) provided Senate with a presentation on the progress of the Research Strategy, as well as the University’s results in the various global rankings.

- **Pathway Schemes** – Senate noted the various pathway schemes available for students and non-recent school leavers.
Confidential

- **Election of Chancellor** – Senate noted the information supplied by the Secretary to Senate regarding the nomination for the position of Chancellor. I am delighted to report that Ms Belinda Hutchinson AM was re-elected unopposed to the position of Chancellor for a second term.
Non-Confidential

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<td>Dr David Easdown</td>
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<td>Question on Notice</td>
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<th>Purpose</th>
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RECOMMENDATION

That the Academic Board note the Question on Notice and the response provided.

QUESTION

Are the Vice-Chancellor and Provost aware of the very serious concerns of members of the Faculty of Science to the SIPS (Service Innovation Program for Science) rollout (evidenced by a petition signed by 400 members of the Faculty, lodged with the Dean's Office in November), and what action is being taken to intervene and ensure a collegial and satisfactory outcome to the SIPS rollout over coming months, noting the following points?

1) The SIPS Team received extensive feedback to the DCP (Draft Change Plan) by 12 September, but did not address or acknowledge the substantial critical points of feedback, and issued a RCP (Revised Change Plan) with only very minor or superficial alterations on 27 October.

2) The Transformation Project that gathered information about the activities and scope of roles of existing professional staff, the results of which formed the basis for the original SIPS document, was deeply flawed, failed to gather the correct information, and was not undertaken with standard ethical or research protocols.

3) The structure of the SIPS proposal is fundamentally flawed including bizarre ideas (for example, combining the administrations of Mathematics and Statistics with Geosciences and History and Philosophy of Science, with ambiguous reporting lines) and will almost certainly adversely affect the quality of academic teaching and research programs in Science.

4) Many professional staff have been prematurely identified for redundancy, thus facing an uncertain future with serious adverse effects on their health and well-being. The reality is that many of them, who are highly skilled professionals who have given outstanding service over many years and have so much more to contribute to the University, will be forced either to leave or apply for inappropriate positions at lower levels.
Non-Confidential

Author
Reviewer/Approver: Associate Professor Alyson Simpson, Acting Dean, Faculty of Education and Social Work

Paper title: Faculty of Education and Social Work: Amended 2017 Academic Calendar

Purpose: Seeking approval by the Academic Board of the 2017 Academic Calendar

RECOMMENDATION

That the Academic Board approve the request from the Faculty of Education and Social Work to amend its Academic Calendar for 2017 with immediate effect, as set out in the report presented.
Report of the Faculty of Education and Social Work

On behalf of the Faculty of Education and Social Work, the Dean recommends the variation of the semester and vacation dates for 2017 as follows in respect of this Faculty. These variations are mainly to allow for fulfilment of practicum requirements.

2017 Semester Dates – Faculty of Education and Social Work

**Semester 1**

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<thead>
<tr>
<th>Course</th>
<th>Year</th>
<th>Start Date</th>
<th>End Date</th>
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<tbody>
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<td>MTeach</td>
<td>Year 1</td>
<td>06 March</td>
<td>23 June</td>
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<td>Year 2</td>
<td>06 March</td>
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<tr>
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<td>Year 3</td>
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<td>30 June</td>
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<tr>
<td>BEd (Early Childhood)</td>
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A/Professor Alyson Simpson  
Acting Dean, Faculty of Education and Social Work
RECOMMENDATION

That the Academic Board approve the request from the Faculty of Medicine to amend its Academic Calendar for 2017 with immediate effect, as set out in the report presented.
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<td><strong>1 ORIENTATION and FOUNDATIONS</strong></td>
<td><strong>6 NEUROSCIENCES - VISION - BEHAVIOUR</strong></td>
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<td><strong>TERM F</strong></td>
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<td><strong>TERM G</strong></td>
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<td><strong>TERM H</strong></td>
<td><strong>TERM I</strong></td>
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<td>Long Case</td>
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<td>9 GASTROENTEROLOGY - ONCOLOGY &amp; BEHAVIOUR SEXUAL HEALTH - HIV UROLOGY NUTRITION - D &amp; A</td>
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<td><strong>TERM J</strong></td>
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<td><strong>Assessment</strong></td>
<td><strong>BARRIER:</strong> Barrier Summative Assessment</td>
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<td>RSA: Required Summative Assessment</td>
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<td>OSCE: Summative OSCE (Objective Structured Clinical Exam)</td>
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<td>RSA: Required Summative Assessment</td>
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<td>RSA(A): Required Summative Assessment - Anatomy discipline</td>
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<td>RSA(P): Required Summative Assessment - Pathology discipline</td>
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<td>* Short week (Public Holiday)</td>
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<td>MD: MD Project final deadline (Year 3 - 24 Nov, Year 4 - 10 Mar)</td>
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Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Lara Baumgartner, Science Curriculum Project Officer</th>
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</thead>
<tbody>
<tr>
<td>Reviewer/Approver</td>
<td>Prof. Rosanne Taylor (Dean), Veterinary Science</td>
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<tr>
<td></td>
<td>Prof. Trevor Hambley (Dean), Science</td>
</tr>
<tr>
<td></td>
<td>Madeleine Beekman, Deputy Head of School (SoLES)</td>
</tr>
<tr>
<td>Paper title</td>
<td>Faculty of Veterinary Science: 2017 Academic Calendar</td>
</tr>
<tr>
<td>Purpose</td>
<td>To amend the Faculty of Veterinary Science semester timetables for the academic year 2017. This schedule shows the semester dates for students enrolled in the Faculty’s postgraduate professional program, Doctor of Veterinary Medicine, and the Faculty’s undergraduate programs – BVB/DVM, AVBS, and BVSc.</td>
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</table>

**RECOMMENDATION**

*That the Academic Board approve the request from the Faculty of Veterinary Science to amend its Academic Calendar for 2017 with immediate effect, as set out in the report presented.*
Minor Course Amendment Proposal

Faculty: Faculty of Veterinary Science

Contact person: Richa Kamrah, Academic Support Manager

1. **Name of award course**
   - Bachelor of Animal and Veterinary Bioscience
   - Bachelor of Veterinary Science
   - Bachelor of Veterinary Biology/Doctor of Veterinary Medicine
   - Doctor of Veterinary Medicine

2. **Purpose of proposal**
   To amend the Faculty of Veterinary Science semester timetables for the academic year 2017. This schedule shows the semester dates for students enrolled in the Faculty’s postgraduate professional program, Doctor of Veterinary Medicine, and the Faculty’s undergraduate programs:
   - Years 1-2 of the Bachelor of Veterinary Biology/Doctor of Veterinary Medicine (BV Biol/DVM),
   - Years 1-4 of the Bachelor of Animal and Veterinary Bioscience (BAn VetBioSc),
   - Year 4 of the Bachelor of Veterinary Science (BVSc) and
   - the clinical placements (rotations) in Year 5 of the Bachelor of Veterinary Science (BVSc)

   The faculty is currently in a transition between the end-dated BVSc (last new admission in 2013) and the DVM (first new admission in 2015). Semester 1 dates for undergraduate Years 1-4 are identical to the University calendar. For students enrolled in Year 4 of the BAn VetBioSc and the BVSc degree programs Semester 2 begins and ends one week earlier than the University calendar. Similarly study vacation and the formal examination period are also one week earlier than the University calendar.

   This variation to the University calendar is required to allow adequate time for Semester 2 examination marking to be completed prior to Year 4 BVSc students progressing into Year 5 clinical placements in November of each year. There is a barrier to progression that prevents students enrolled in the BVSc from entering Year 5 until they have successfully completed all Year 4 units of study. Students enrolled in Year 4 of the BAn VetBioSc degree follow the same Semester 2 dates as the year 4 BVSc students for harmonisation of teaching and examination periods at the Camden Campus, where both student cohorts are taught, and to allow graduation of this cohort at the main veterinary science ceremony in December.

   Year 5 clinical placements in the BVSc degree are scheduled throughout the year to allow students adequate time to complete the ten rotations required by the degree before November of the following year.

   Years 1, 2 and 3 of the DVM have extended semester dates for the following reasons:
   - to allow for the incorporation of a two week period for students to go on animal husbandry placements. Having these weeks during normal semester time allows the students more opportunities to complete the required placements.
   - an emphasis on practical skills development in the new curriculum. 14 week semesters allows more time for the students to develop their practical skills.

3. **Details of amendment**
   It is proposed that the attached semester schedule which documents the semester dates for the Faculty of Veterinary Science for the 2017 academic year be approved.

4. **Transitional arrangements**
   No transitional arrangements are required for this amendment.

5. **Other relevant information**

6. **Signature of Dean**

   [Signature]

   [Digital Signature]

   Digitally signed by Rosanne Taylor
   DN: cn=Rosanne Taylor, o=University of Sydney, ou=Faculty of Veterinary Science, email=rosanne.taylor@sydney.edu.au, c=AU
   Date: 2016.09.01 10:14:51 +10'00'

   [Signature]

   [Digital Signature]

   Digitally signed by Prof T W Hambly
   DN: cn=Prof T W Hambly, ou=Dean, Faculty of Science
   Date: 2016.09.01 10:14:51 +10'00'

   Minor Course Amendment Proposal – Amendment of Semester Dates for 2017: Faculty of Veterinary Science
## Item 7.3 Vet Science Semester Dates - Page 3

### Undergraduate Programs (BVSc, BA/BVetSc, BSc, BVSc)

<table>
<thead>
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<th>Calendar Week</th>
<th>AYCE 2017</th>
<th>Week Commence</th>
<th>Midweek</th>
<th>Year 1</th>
<th>Year 2</th>
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**Additional Information**

- **26 January Australia Day**
- **20 April ANZAC Day**
- **20 April Australia Day**
- **20 June Queen's Birthday**

### Postgraduate Professional Program (BVSc)

Replaces BVSc transition arrangements until 2018

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**Additional Information**

- **29 January Australia Day**
- **25 March Good Friday**
- **25 March Easter Monday**
- **29 June Queen's Birthday**

### Academic Board

7 December 2016
Non-Confidential

<table>
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<tr>
<th>Author</th>
<th>Matthew Charet, Committee Officer</th>
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<tr>
<td>Reviewer/Approver</td>
<td>Associate Professor Tim Wilkinson, Chair, Admissions Committee</td>
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<tr>
<td>Paper title</td>
<td>Report of the Admissions Committee</td>
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<tr>
<td>Purpose</td>
<td>To advise the Academic Board of the outcomes of the Admissions Committee’s meeting held on 9 November 2016</td>
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RECOMMENDATION

That the Academic Board note the report of the Admissions Committee meeting held on 9 November 2016.

ITEMS FOR NOTING

8.1 **Curriculum Reform: IELTS Requirements**
This proposal arises from the curriculum reform proposal that had been approved at the 2 November meeting of the Academic Board. The proposal maps English language requirements for the new degree structure to the current equivalent degrees.

The proposal was approved by the Committee.

8.2 **Faculty of Medicine: Master of Bioethics, Graduate Diploma in Bioethics, Graduate Certificate in Bioethics**
This proposal aligns IELTS for Bioethics with other postgraduate courses of a similar nature, with effect from 1 January 2018.

The proposal was approved by the Committee.

8.3 **Faculty of Education and Social Work: Initial Teacher Education**
The Faculty of Education and Social Work sought advice from the Committee on a number of initiatives responding to requirements for Initial Teacher Education, relating to non-academic admission pathways, transparency of admission and the establishment of justifiable selection processes, and the LANTITE national literacy and numeracy test. No changes to existing courses are proposed at the current time.

8.4 **Additional New Schedules for 2017 Admissions**
This proposal relates to changes to the UAC admissions schedules, and the Committee was advised that the Recruitment and Admissions teams have indicated comfort with the changes.

The proposal was approved by the Committee.

OTHER BUSINESS

The Admissions Committee also:
- received and noted the verbal Report of the Chair;
- received and noted the report of the Academic Board meeting held on 2 November 2016; and
- received and noted the verbal report of the Deputy Vice-Chancellor (Registrar).
RECOMMENDATION

The Academic Board to note the report from meeting of the Undergraduate Studies Committee held on 16 November 2016, and:

(1) approve the amendment of the Terms of Reference for the Undergraduate Studies Committee;

(2) approve the proposal from the DVC Education Portfolio to endorse the learning outcomes for the new majors, with effect from 1 January 2018;

(3) approve the proposal from the DVC Education Portfolio to introduce a Languages program to the Bachelor of Arts/Bachelor of Advanced Studies and approve the introduction of Course Resolutions arising from this proposal, with effect from 1 January 2018;

(4) approve the proposal from the Sydney Conservatorium of Music to introduce the Bachelor of Music degree and approve the introduction of Course Resolutions arising from this proposal, with effect from 1 January 2018;

(5) approve the proposal from the Sydney College of the Arts to introduce the Bachelor of Visual Arts/Bachelor of Advanced Studies and approve the introduction of Course Resolutions arising from this proposal, with effect from 1 January 2018;

(6) approve the proposal from the Faculty of Architecture, Design and Planning to amend the Faculty resolutions, with effect from 1 January 2018;

(7) approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of International and Global Studies and approve the amendment of the course resolutions arising from the proposal, with effect from 1 January 2017;

(8) approve the proposal from the Faculty of Arts and Social Sciences to amend the Bachelor of Political, Economic and Social Sciences and approve the amendment of the course resolutions arising from the proposal, with effect from 1 January 2017;

(9) approve the proposal from the Faculty of Arts and Social Sciences to amend the Diploma of Arts and amend the course resolutions arising from the proposal, with effect from 1 January 2017;

(10) approve the proposal from the Faculty of Arts and Social Sciences to amend the Diploma of Language Studies; approve the amendment of the course resolutions arising from the proposal, with effect from 1 January 2017;

(11) approve the proposal from the Faculty of Arts and Social Sciences to amend the Diploma of Social Sciences; approve the amendment of the course resolutions arising from the proposal, with effect from 1 January 2017;

(12) approve the proposal from the Sydney Conservatorium of Music to amend the Bachelor of Music (Composition), Bachelor of Music (Performance), and Diploma of Music; approve the amendment of the course resolutions arising from the proposal, with effect from 1 January 2018;

(13) approve the proposal from the Faculty of Engineering and Information Technologies to amend the Bachelor of Engineer Honours (Biomedical stream); approve the amendment of the table of Units of Study arising from the proposal, with effect from 1 January 2017;
(14) approve the proposal from the Faculty of Health Sciences to amend the Bachelor of Applied Science (Exercise and Sport Science) / Master of Nutrition and Dietetics; approve the amendment of the unit of study table arising from the proposal, with effect from 1 January 2017;

(15) approve the proposal from the Sydney Law School to amend the Bachelor of Laws; approve the amendment of the elective unit of study table arising from the proposal, with effect from 1 January 2017; and

(16) approve the proposal from the Faculty of Science to amend the Bachelor of Science (Advanced)/Doctor of Dental Medicine; approve the amendment of the course resolutions arising from the proposal, with effect from 1 January 2017.

ITEMS FOR DECISION

9.1 Amended Terms of Reference

It is proposed to approve the amendment to the Undergraduate Studies Committee Terms of Reference to enable continuity of membership during the transitional period necessitated by the changes to the University’s organisational design.

9.2 DVC Education Portfolio: Learning Outcomes for Majors

It is proposed to endorse the learning outcomes for majors to be introduced in 2018 as part of the undergraduate curriculum reform package.

9.3 DVC Education Portfolio: Languages Program in Dalyell Stream

The purpose of the proposal is to recommend the addition of a program in Languages to the Bachelor of Arts/Bachelor of Advanced Studies and the adoption of resolutions for the Bachelor of Visual Arts, Bachelor of Visual Arts/Bachelor of Advanced Studies to the Academic Board. The purpose of the Languages Program in the Dalyell stream is to capture the current cohort in the BA Languages and with high ATARs.

9.4 Sydney Conservatorium of Music: Bachelor of Music new course proposal

The purpose of the proposal is to recommend the creation of a new four-year undergraduate Bachelor of Music degree. This new degree is intended to replace the three-year Bachelor of Music Studies degree due for deletion in 2018, with a degree that is broader in musical focus than the older Conservatorium music style and more socially inclusive.

9.5 Sydney College of the Arts: Bachelor of Visual Arts/Bachelor of Advanced Studies course resolutions

This proposal is an addendum to a new course proposal outlined in the Curriculum Reform package discussed at the previous Undergraduate Studies Committee meeting of 19 October. It is proposed to create a double degree by reshaping the existing degree, and by removing both the drawing units of study and the Year 3 Critical Studies units. The Committee recommends adoption of resolutions for the Bachelor of Visual Arts, Bachelor of Visual Arts/Bachelor of Advanced Studies to the Academic Board.

9.6 Faculty of Architecture, Design and Planning: Faculty Resolutions amendment

It is proposed to amend the Faculty resolutions for the Faculty of Architecture, Design and Planning, updated to improve clarity and consistency of terminology, and to account for amendments to University policies and procedures for students undertaking coursework units of study.

9.7 Faculty of Arts and Social Sciences: Bachelor of International and Global Studies course resolution amendments

It is proposed to amend the progression rules in the course resolutions for the Bachelor of International and Global Studies (BIGS), to take into account the necessity of maintaining a credit average in order to be eligible for the compulsory exchange component of the degree.

9.8 Faculty of Arts and Social Sciences: Bachelor of Political Economic and Social Sciences course resolution amendment
Non-Confidential

This proposal seeks to remove an ambiguity in Section 4 of the course resolutions of the Bachelor of Political Economic and Social Sciences (Requirements for Award), to clarify the requirement of a core major, and a total of 24 senior credit points comprising 12 senior credit points in each of two of the majors listed in Clause (2)(d).

9.9 Faculty of Arts and Social Sciences: Diploma of Arts course resolution amendment

It is proposed to amend the resolutions of the Diploma of Arts to include a number of approved changes to the list of majors available.

9.10 Faculty of Arts and Social Sciences: Diploma of Language Studies course resolution amendment

It is proposed to amend the resolutions of the Diploma of Language Studies to correctly identify the Majors available in the Standard and Accelerated pathways.

9.11 Faculty of Arts and Social Sciences: Diploma of Social Sciences course resolution amendment

It is proposed to amend the resolutions of the Diploma of Social Sciences to modify the phrasing of Section 3, Admission to Candidature, to prevent students enrolling in the Diploma without prior university learning, and to align the admission criteria with the Diplomas of Arts and Language Studies.

9.12 Sydney Conservatorium of Music: Bachelor of Music (Performance); Bachelor of Music (Composition); Diploma of Music course resolution amendments

It is proposed to amend the course resolutions for the Bachelor of Music (Composition) and Bachelor of Music (Performance) degrees, and the Diploma of Music, for 2018 in order to align these award courses with the University’s Strategic Plan for curriculum renewal, and to align with the resolution template as proposed for the new Bachelor of Music degree 2018.

9.13 Faculty of Engineering and Information Technologies: Bachelor of Engineering Honours – Biomedical stream UoS table amendment

The purpose of the proposal is to recommend the substitution of elective UoS AMME2261 Fluid Mechanics 1 with AMME2200 Introductory Thermodynamics in Semester 2 of Year 2 in the Bachelor of Engineer Honours (Biomedical stream). This will remove the student’s need to overload in order to meet progression requirements.

9.14 Faculty of Health Sciences: Bachelor of Applied Science (Exercise and Sports Science)/Master of Nutrition and Dietetics

It is proposed to amend the course tables for Year 2 of the Bachelor of Applied Science (Exercise and Sport Science) / Master of Nutrition and Dietetics from 2017, to include changes to first-year Biology units of study resulting from the LEES curriculum review, part of the curriculum reform required by the University’s Strategic Plan 2016-2020.

9.15 Sydney Law School: Bachelor of Laws UoS table amendment

The purpose of the proposal is to recommend the addition of two new experiential units of study, a Redfern Legal Centre placement, and an interdisciplinary project unit, to the Part 1 Elective Table of the Bachelor of Laws degree. These units of study are intended to contribute to the placement of new graduate qualities within the Bachelor of Laws, as required by the University’s Strategic Plan 2016-2020.

9.16 Faculty of Science: Bachelor of Science (Advanced)/Doctor of Dental Medicine course resolutions amendment

It is proposed to amend the Resolutions for the Bachelor of Science (Advanced)/Doctor of Dental Medicine to incorporate the recent changes to First Year Biology units of study resulting from the LEES curriculum review conducted as part of the current curriculum reform required by the University’s Strategic Plan 2016-2020.
ITEMS FOR NOTING

The Committee also:

- noted the report of the Academic Board meeting held on 2 November 2016.

Associate Professor Wendy Davis
Chair, Undergraduate Studies Committee
Undergraduate Studies Committee - Terms of Reference

Purpose
The Undergraduate Studies Committee assists the Academic Board in ensuring the maintenance of the highest standards and quality in teaching, learning and scholarship at the University of Sydney and, in this context, advises the Academic Board about resolutions, policy and procedures relating to undergraduate study at the University and acts as the Academic Board’s agent in determining undergraduate matters, including the approval of new and amended courses, in accordance with the resolutions of the Senate: Delegations of Authority: Academic Functions.

Terms of Reference
1. To monitor issues relating to quality in relation to undergraduate award courses, and to make recommendations to the Academic Board as detailed below.
2. To advise the Academic Board on resolutions, policy and procedures relating to all undergraduate studies in the University, including the pattern of undergraduate courses in the University.
3. To make recommendations to the Academic Board in relation to proposals to introduce new undergraduate award courses and amendments to existing undergraduate award courses.
4. To make recommendations to the Academic Board regarding requirements to be satisfied by candidates for the award of a degree, diploma or certificate.
5. To act for the Academic Board in determining procedures for the consideration, and deadline for submission of proposals for new and amended undergraduate award programs and courses in consultation with the Course Profiles Steering Committee.
6. To contribute to the development of the University’s strategic objectives in relation to undergraduate study and to formulate, recommend to the Academic Board, and regularly review resolutions, policy and procedures supporting those strategic objectives.
7. To receive reports from, and provide advice to, the Deputy Vice Chancellor (Education) and, where appropriate the Deputy Vice Chancellor (International) on quality assurance and other matters relating to undergraduate study.
8. To obtain information or reports from any faculty, school or department, the Library or other academic unit on academic matters relating to undergraduate studies.
9. To ensure proper communication channels are established with other committees of the Academic Board and SEG to promote cross-referencing and discussion of matters concerning undergraduate students.
10. To determine the terms and conditions of undergraduate awards, scholarships and prizes established within the University.
11. To receive annual reports on the awarding of Honours and the University Medal from Faculties.
12. To provide regular reports on its activities under its terms of reference to the Academic Board.
13. To consider and report on any matter referred to it by the Academic Board, or its committees, the Senior Executive Group or the Vice Chancellor.

Constitution

Ex Officio Members
the Chair of the Committee
the Chair of the Academic Board, or nominee
the Chair of the Admissions Committee, if not already a member
the Director, Educational Innovation, or nominee
the Deputy Registrar, or nominee
the President of the Students’ Representative Council, or nominee

Established by Academic Board Resolution 306/09 (9 December 2009); Amended by Academic Board Resolution 16/1-8 (24 February 2016)
Appointed members
The Academic Board shall appoint one academic staff member from each 2016 faculty and at least one undergraduate student member nominated by members of the Board.

Deputy Chair
The Committee may appoint one member, on the nomination of the Chair of the Committee, to act as Deputy Chair.

Co-opted Members
The Committee may co-opt additional members. Co-opted members may be selected from the members of the Academic Board or the wider University community or may express interest directly to the Chair of the Committee, but must have an interest and/or experience in issues considered by the Committee. The term of office of members co-opted by the Committee shall be specified at the time of co-option and such members shall have all rights and privileges of other members.

Assessors and Reviewers
The Committee may invite and appoint assessors and reviewers to assist it with its functions, including, as appropriate, persons from outside the University.

Observers
Staff or students of the University may attend meetings as observers, and are allowed, with the permission of the Chair of the committee, to address the meeting on issues being considered by the committee.

Frequency of Meetings
The Committee shall meet at least five (5) times a year.

Voting Rights
Voting rights at meetings of the Committee are restricted to ex-officio members, appointed members and co-opted members.

Quorum
A quorum for a meeting of the Committee shall be seven (7) members.

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1 '2016 faculty' means "a faculty established by the Senate prior to 1 January 2017, as constituted on 31 December 2016."
Non-Confidential

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<thead>
<tr>
<th>Author</th>
<th>Georgie Wheadon, Senior Policy and Projects Office</th>
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<tbody>
<tr>
<td>Reviewer/Approver</td>
<td>Peter McCallum, Director, Education Strategy</td>
</tr>
<tr>
<td>Paper title</td>
<td>Learning Outcomes for 2018 majors</td>
</tr>
<tr>
<td>Purpose</td>
<td>To endorse the learning outcomes for majors to be introduced in 2018 as part of the undergraduate curriculum reform package</td>
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</table>

**RECOMMENDATION**

That the Undergraduate Studies Committee recommend that the Academic Board approve the proposal from the DVC Education Portfolio to endorse the learning outcomes for the new majors.

**EXECUTIVE SUMMARY**

Faculties have developed learning outcomes for new majors to be offered as part of the new and revised courses in curriculum reform package (approved by the Academic Board on November 2 2016). These courses will be implemented from semester 1 2018. The majors fall into two groups: majors in new and revised undergraduate liberal studies’ degrees and the Bachelor of Economics, plus those interdisciplinary majors to be offered into the shared pool (Table S). At present Table S will be accessible to students enrolling in the Bachelor of Arts, Bachelor of Science, Bachelor of Economics, Bachelor of Commerce, Bachelor of Design Computing, Bachelor of Advanced Computing and in associated combined and double degrees with these awards. Students who enrol in the proposed Bachelor of Visual Arts and Bachelor of Visual Arts/Bachelor of Advanced Studies will also have access. It is noted that in many cases these categories overlap, with many of the same majors to be offered in both Table A and Table S.

Learning outcomes have been designed to align with the new graduate qualities described in the Strategic Plan 2016-20. While each faculty has taken a slightly different approach to their expression, the common intent has been to clearly demonstrate the principles that will drive the content development of majors. The learning outcomes will act as an important measure of the quality of the major and will be used to inform later design of a mapping and assessment framework for the graduate qualities.

The new majors to be considered are:

- **Table A majors**: Bachelor of Arts, Bachelor of Science, Bachelor of Commerce and Bachelor of Economics
- **Shared Pool majors**: Offerings from the Faculty of Science, the University of Sydney Business School, the Faculty of Arts and Social Sciences, the Faculty of Engineering and Information Technology, the Faculty of Architecture, Design and Planning, the Faculty of Education and Social Work and the Sydney College of the Arts.

All majors to be considered are listed in Attachment 1.

Learning outcomes are listed, by faculty, in Attachments 2 – 8.

**BACKGROUND / CONTEXT**

A major is defined in the Learning and Teaching Policy 2015 as “a defined sequence of units of study taken by a student, which develops depth of expertise in a field of study”. Majors are 48 credit points of study and can take the form of 2+2+4 or 2+3+3 units of study at 1000, 2000 and 3000-level respectively. The Learning and
Non-Confidential

Teaching Policy also specifies that majors “must have intellectual and educational coherence and specified learning outcomes.”

The policy also describes the graduate qualities as those skills and attributes that “the University has agreed are necessary to contribute effectively to contemporary society’. The graduate qualities are outlined below.

<table>
<thead>
<tr>
<th>Graduate quality</th>
<th>Purpose</th>
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<tr>
<td>Depth of disciplinary expertise</td>
<td>To excel at applying and continuing to develop expertise in the graduate’s chosen discipline or disciplines</td>
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<tr>
<td>Broader skills:</td>
<td>To increase the impact of expertise, and to learn and respond effectively and creatively to novel problems and opportunities</td>
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<tr>
<td>- critical thinking and problem solving</td>
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<td>- communication (oral and written)</td>
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<tr>
<td>- information/digital literacy</td>
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<tr>
<td>Cultural competence</td>
<td>To work productively, collaboratively and openly in diverse groups and across cultural boundaries</td>
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<tr>
<td>Interdisciplinary effectiveness</td>
<td>To work effectively in interdisciplinary (including inter-professional) settings and to build broader perspective, innovative vision, and more contextualised and systemic forms of understanding</td>
</tr>
<tr>
<td>An integrated professional, ethical and personal identity</td>
<td>To build integrity, confidence and personal resilience, and the capacities to manage challenge and uncertainty</td>
</tr>
<tr>
<td>Influence</td>
<td>To be effective in exercising professional and social responsibility and making a positive contribution to society</td>
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</tbody>
</table>

Graduate qualities should be embedded in the curriculum in a way that enables students to: (a) excel at applying and continuing to develop disciplinary expertise; (b) learn and respond effectively and creatively to novel problems; (c) work productively, collaboratively and openly in diverse groups and across cultural boundaries; (d) work effectively in interdisciplinary (including inter-professional) settings; (e) build broader perspectives, innovative vision, and more contextualised and systemic forms of understanding; (f) build integrity, confidence and personal resilience, and the capacities to manage challenges and uncertainty; and (g) be effective in exercising professional and social responsibility and making a positive contribution to society.

ATTACHMENTS

Attachment 1: Summary table

The full proposal is available from sydney.edu.au/secretariat/pdfs/academic-board-committees/undergraduate-studies/2016/Agenda%20item%204.1%20Learning%20Outcomes%20for%20Majors.pdf
<table>
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<tr>
<th>BACHELOR OF ARTS TABLE A</th>
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BACHELOR OF ARTS
BACHELOR OF ARTS/BACHELOR OF ADVANCED STUDIES

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2010 (the ‘Coursework Rule’), the Coursework Policy 2014 (the ‘Coursework Policy’), the Learning and Teaching Policy 2015, the Resolutions of the Faculty of Arts and Social Sciences, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Honesty in Coursework Policy and Procedures.

Course resolutions

1. Course codes

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<th>Code</th>
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<td>Bachelor of Arts/Bachelor of Advanced Studies</td>
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2. Attendance pattern

The attendance pattern for this course is full time or part time according to candidate choice.

3. Streams

(1) The Bachelor of Arts is available in the following streams:
   (a) Dalyell.

(2) The Bachelor of Arts/Bachelor of Advanced Studies is available in the following streams:
   (a) Dalyell
   (b) International and Global Studies
   (c) Media and Communications
   (d) Politics and International Relations

(3) Completion of a stream is not a requirement of the Bachelor of Arts or the Bachelor of Arts/Bachelor of Advanced Studies. The requirements for the completion of each stream are as specified in Table A for the Bachelor of Arts/Bachelor of Advanced Studies or, in the case of the Dalyell stream, in Table S of the Shared Pool for Undergraduate Degrees. Candidates wishing to transfer between streams should contact the faculty. Candidates who qualify for the Dalyell stream may complete that stream while also completing another stream.

4. Cross-faculty management

(1) Candidates in the Bachelor of Arts and the Bachelor of Arts/Bachelor of Advanced Studies and those undertaking honours in the Bachelor of Arts/Bachelor of Advanced Studies will be under the supervision of the Faculty of Arts and Social Sciences throughout.

(2) Candidates undertaking honours in the Bachelor of Arts/Bachelor Advanced Studies will be under the management of the Faculty of Arts and Social Sciences. Admission, requirements, award of the honours mark, and award of the grade of honours for an honours component undertaken by a candidate will be under the supervision of the faculty offering and supervising the embedded honours component. The faculty offering and supervising the embedded component will direct the Faculty of Arts and Social Sciences on all matters relating to admission, requirements, award of the honours mark and award of the honours grade.

(3) The Dean of the Faculty of Arts and Social Sciences shall exercise authority in any matter concerned with the Bachelor of Arts/Bachelor of Advanced Studies and the Bachelor of Arts/Bachelor Advanced Studies with Honours combined degrees not otherwise dealt with in these resolutions.
5. Admission to candidature
(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, educationally disadvantaged applicants and Aboriginal and Torres Strait Islander applicants. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule and the Coursework Policy.
(2) Admission to the Dalyell stream requires achievement of a minimum tertiary admission rank (ATAR) set by the Board of Interdisciplinary Studies, or equivalent.

6. Requirements for award
(1) The units of study that may be taken for the Bachelor of Arts and the Bachelor of Arts/Bachelor of Advanced Studies are set out in:
(a) Table A for the Bachelor of Arts/Bachelor of Advanced Studies;
(b) Table S of the Shared Pool for Undergraduate Degrees;
(c) Table O of the Shared Pool for Undergraduate Degrees.
In these resolutions, except where otherwise specified, Table A, Table S and Table O mean Table A, Table S and Table O as specified here.
(2) Bachelor of Arts
To qualify for the award of the Bachelor of Arts, a candidate must complete 144 credit points, comprising:
(a) A major (48 credit points) or a program as listed and defined in Section 7 below and as specified in Table A;
(b) A minor (36 credit points) or second major (48 credit points) as listed and defined in Section 7 below and as specified in Table A or Table S;
(c) A minimum of 12 credit points of units of study in the Open Learning Environment as specified in Table O;
(d) Where appropriate, elective units from Table A or Table S.
(e) If enrolled in a stream, complete the requirements for the stream as specified in Table A.
(3) Bachelor of Arts/Bachelor of Advanced Studies
To qualify for the award of the Bachelor of Arts/Bachelor of Advanced Studies, a candidate must complete 192 credit points, comprising:
(a) A major (48 credit points) or program as listed and defined in Section 7 below and specified in Table A;
(b) A second major (48 credit points) as listed and defined in Section 7 below and specified in Table A or Table S;
(c) 12 credit points of units of study in the Open Learning Environment as specified in Table O;
(d) A minimum of 24 credit points in a single subject area at 4000 level as listed and defined in Section 7 below and specified in Table A or Table S, including a research, community, industry or entrepreneurship project of at least 12 and a maximum of 36 credit points.
(e) Where appropriate, elective units from Table A or Table S.

7. Programs, majors and minors
(1) Bachelor of Arts
(a) Completion of a major or program from Table A and a minor or second major from Table A or Table S is a requirement of the Bachelor of Arts.
Requirements for completion of majors and minors are as set out in Table A and Table S.

(b) Candidates in the Bachelor of Arts have the option of completing:
   (i) A program (which contain a major); and
   (ii) A second major from Table A or Table S in place of the minor.

(c) Requirements for completion of programs are as set out in Table A.

(2) Bachelor of Arts/Bachelor of Advanced Studies

(a) Completion of a major from Table A and second major from Table A or Table S is a requirement of the Bachelor of Arts/Bachelor of Advanced Studies.

(b) Candidates in the Bachelor of Arts have the option of completing a program (which contains a major).

(3) Requirements for programs, majors and minors

(a) Programs, majors and minors are as defined in the Learning and Teaching Policy.

(b) The requirements for completion of programs, majors and minors are as set out in Table A and Table S.

(4) Table A majors in the Bachelor of Arts and Bachelor of Arts/Bachelor of Advanced Studies:

- Agricultural and Resource Economics
- American Studies
- Ancient Greek
- Ancient History
- Anthropology
- Arabic Language and Cultures
- Archaeology
- Art History
- Asian Studies
- Biblical Studies and Classical Hebrew
- Chinese Studies
- Cultural Studies
- Digital Cultures
- Economics
- Economic Policy
- English
- European Studies
- Film Studies
- French and Francophone Studies
- Gender Studies
- Germanic Studies
- Hebrew (modern)
- History
- Indigenous Studies
- Indonesian Studies
- Global Studies*
- International Comparative Literary Studies
- International Relations
- Italian Studies
- Japanese Studies
- Jewish Civilisation, Thought and Culture
- Korean Studies
- Latin
- Linguistics
- Media Studies**
- Modern Greek Studies
Music
Philosophy
Political Economy
Politics
Socio-legal Studies
Sociology
Spanish and Latin American Studies
Studies in Religion
Theatre and Performance Studies

* Available to students admitted into the International and Global Studies stream
** Available to students admitted into the Media and Communications stream

(5) Programs in the Bachelor of Arts and Bachelor of Arts/Bachelor of Advanced Studies:

Media and Communications
Politics and International Relations
International and Global Studies
Psychology (from Table A of the Bachelor of Science)
 Languages

With the exception of Psychology, programs in the Bachelor of Arts are only available to students admitted into relevant streams. A Psychology program may only be taken in addition to a major from Table A of the Bachelor of Arts and Bachelor of Arts/Bachelor of Advanced Studies.

(6) Table A minors

All majors available as Table A majors in the Bachelor of Arts, except the majors in Global Studies and Media Studies, are available as Table A minors in the Bachelor of Arts. Minors available in the Bachelor of Arts also include those listed in Table S and the following additional Table A minors:

- Australian Literature
- Celtic Studies
- Criminology
- Diversity Studies
- Sanskrit
- Social Policy
- Writing Studies

(7) Second majors

All majors available as Table A majors in the Bachelor of Arts are available as second majors in the Bachelor of Arts and the Bachelor of Arts/Bachelor of Advanced Studies. Second majors available in the Bachelor of Arts and the Bachelor of Arts/Bachelor of Advanced Studies also include those listed in Table S.

(8) Table A subject areas in the Bachelor of Advanced Studies component of the Bachelor of Arts/Bachelor of Advanced Studies and the Bachelor of Arts/Bachelor of Advanced Studies with honours are:

- American Studies*
- Ancient Greek*
- Ancient History
- Anthropology
- Arabic Language and Cultures
- Archaeology
- Art History
- Asian Studies
- Biblical Studies and Classical Hebrew
- Chinese Studies
- Classics*
- Cultural Studies
- Digital Cultures
Economics  
English  
European Studies  
Film Studies  
French and Francophone Studies  
Gender Studies  
Germanic Studies  
Hebrew (modern)  
History  
Indonesian Studies  
International and Global Studies**  
International Comparative Literary Studies  
International Relations  
Italian Studies  
Japanese Studies  
Jewish Civilisation, Thought and Culture  
Korean Studies  
Latin*  
Linguistics  
Media and Communications  
Modern Greek Studies  
Multilingual Translation**  
Music*  
Philosophy  
Political Economy  
Politics  
Politics and International Relations  
Socio-legal Studies  
Sociology  
Spanish and Latin American Studies  
Theatre and Performance Studies  
* Honours Only  
** Bachelor of Advanced Studies Only

8. Progression rules

(1) Progression within a major, program or minor
   (a) Except with the permission of the relevant program, major or minor coordinator, candidates must pass two 1000-level units of study within a major (except a language major), program or minor, before proceeding to 2000-level units within that major, program or minor, or else undertake those 1000-level units concurrently with the 2000-level units.
   (b) Except with the permission of the relevant program, major or minor coordinator, candidates must pass the required number of 2000-level units of study within a major (except a language major), program or minor, before proceeding to 3000-level units or else undertake those 2000-level units concurrently with the 3000-level units.
   (c) Candidates in a language major commence a major at a level commensurate with their previous ability as determined by the Faculty and must complete lower level units before completing the next higher level or else undertake those lower level units concurrently with the next higher level.

(2) Progression within the Bachelor of Arts/Bachelor of Advanced Studies
   (a) Except with the permission of the Associate Dean Undergraduate, candidates who are not in the Dalyell Stream must complete 144 credit points, including at least one major, a minor or second major and 12 credit points from the Open Learning Environment before progressing to 4000-level units, including 4000-level project units.
(3) **Progression within the Dalyell Stream**
(a) With the permission of the Dalyell coordinator, candidates in the Dalyell Stream may attempt advanced units at higher levels than the usual sequence through a program, major or minor.
(b) Candidates must achieve a Weighted Average Mark at a level determined by the Board of Interdisciplinary Studies in each year of study to continue in the Dalyell Stream. Candidates who do not maintain a Weighted Average Mark at the level determined by the Board of Interdisciplinary Studies may continue in any other major, minor, program or stream into which they were admitted, but will not remain in the Dalyell Stream.

9. **Requirements for the Bachelor of Arts/Bachelor of Advanced Studies with honours**
(1) An embedded honours component, involving a research project, is available to meritorious students in the Bachelor of Arts/Bachelor of Advanced Studies who complete an alternative set of units of study in the final year. Candidates undertaking an honours component within the Faculty of Arts and Social Sciences must complete the requirements for the honours course full-time over two consecutive semesters. If the Faculty is satisfied that a student is unable to attempt the honours component on a full time basis and if the Associate Dean so recommends, permission may be granted to undertake honours part-time. For candidates undertaking an honours component with the Faculty of Arts and Social Sciences, admission, requirements and award of honours are according to these resolutions and the Resolutions of the Faculty of Arts and Social Sciences. For candidates undertaking an Honours component in another faculty, admission, requirements and award of Honours are according to these resolutions and the relevant resolutions of the faculty in which the component is undertaken.

(2) **Admission**
Admission to the embedded honours component is by permission of the relevant honours coordinator or head of department after the completion of the Bachelor of Arts in accordance with section 6(1) of these resolutions. Admission requires a major or study of equivalent depth with a WAM of at least 70 in the area of the proposed honours component, together with the completion of a second major in accordance with these resolutions. Applicants for admission to an embedded honours component must also meet any requirements for honours set by the relevant department, school or faculty as set out in the relevant resolutions.

(3) **Requirements**
To qualify for the award of the Bachelor of Arts/Bachelor of Advanced Studies with honours a candidate must complete the requirements for the pass degree but include 36–48 credit points of honours units at 4000 level or above, including an honours research project of 12 – 36 credit points, and 12 – 36 credit points of honours coursework, as required by the relevant department and published in the faculty handbook. If the honours component is taken in the Faculty of Arts and Social Sciences, candidates must complete 48 credit points of honours units.

(4) **The honours mark**
The grade of honours will be determined by an honours mark calculated from work in the embedded honours component. Award requirements for honours in the Bachelor of Arts are listed in the Resolutions of the Faculty of Arts and Social Sciences.
10. Award of the Bachelor of Arts, Bachelor of Arts/Bachelor of Advanced Studies
(1) Candidates for the Bachelor of Arts/Bachelor of Advanced Studies combined degree who have completed requirements for the Bachelor of Arts who do not meet requirements for the combined degree will be awarded the Bachelor of Arts.
(2) Honours in the Bachelor of Arts/Bachelor of Advanced Studies is awarded in classes ranging from First Class to Third Class according to the following table and rules specified in the Resolutions of the Faculty of Arts and Social Sciences or relevant resolutions for the faculty in which the embedded honours component is undertaken.

<table>
<thead>
<tr>
<th>A student who achieves an honours mark in the range …</th>
<th>will be awarded honours …</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 80 ≤ honours mark ≤ 100</td>
<td>First Class</td>
</tr>
<tr>
<td>2 75 ≤ honours mark &lt; 80</td>
<td>Second Class / Division 1</td>
</tr>
<tr>
<td>3 70 ≤ honours mark &lt; 75</td>
<td>Second Class / Division 2</td>
</tr>
<tr>
<td>4 65 ≤ honours mark &lt; 70</td>
<td>Third Class</td>
</tr>
</tbody>
</table>

(3) Candidates for the award of the Bachelor of Arts/Bachelor of Advanced Studies with honours who do not meet the requirements for the honours degree, but who otherwise meet requirements for the Bachelor of Arts, or the Bachelor of Arts/Bachelor of Advanced Studies will be awarded the bachelor degree(s) merited.

11. Cross-institutional study
Cross-institutional study is available in this course under conditions specified in the Resolutions of the Faculty of Arts and Social Sciences.

12. International exchange
The Faculty of Arts and Social Sciences encourages candidates in this course to participate in international exchange programs as set out in the Resolutions of the Faculty of Arts and Social Sciences.

13. Course transfer
A candidate may transfer from the Bachelor of Arts and elect to complete the Bachelor of Arts/Bachelor of Advanced Studies in accordance with these resolutions and receive full credit for work completed in the Bachelor of Arts. A candidate may abandon the Bachelor of Arts/Bachelor of Advanced Studies combined degree and elect to complete the Bachelor of Arts in accordance with these resolutions.

14. Credit for previous study
Credit transfer is subject to the provisions of the Coursework Policy and the Resolutions of the Faculty of Arts and Social Sciences or, in the case of a major or minor offered by another faculty, any relevant resolutions of that faculty.

15. Transitional provisions
(1) These resolutions apply to students who commenced their candidature after 1 January, 2018 and students who commenced their candidature prior to 1 January, 2018 who elect to proceed under these resolutions. Students who commenced their candidature prior to 1 January, 2018 who elect to proceed under these resolutions should note that the University does not undertake to offer 4000-level units and projects in the Bachelor of Arts/Bachelor of Advanced Studies combined degree prior to 2020 and that it may not be possible to complete requirements for the combined degree before the end of Semester 2 of that year.
(2) Candidates who commence candidature after 1 January, 2018 who are seeking credit for prior study should note that the University does not undertake to offer 4000-level units and projects in the Bachelor of Arts/Bachelor of Advanced Studies combined degree prior to 2020 and that it may not be possible to complete requirements for the combined degree before the end of Semester 2 of that year. Where a student in the Bachelor of Arts proceeding under these resolutions applies for and is granted credit and wishes to complete the degree before 1 January, 2020, the student will be offered the opportunity to complete the Bachelor of Arts degree under the resolutions that applied at 1 January, 2017.

(3) Candidates who commenced prior to 1 January, 2018 may complete the requirements in accordance with the resolutions in force at the time of their commencement.
UNDERGRADUATE COURSE RESOLUTIONS
BACHELOR OF MUSIC

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the 'Coursework Rule'), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies and procedures on Academic Honesty in Coursework. Up to date versions of all such documents are available from the Policy Register: http://sydney.edu.au/policies.

Course Resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Bachelor of Music</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Music (Honours)</td>
</tr>
</tbody>
</table>

2. Attendance pattern
The attendance pattern for this course may be full time or part time according to candidate choice.

3. Streams
(1) The Bachelor of Music is available in the following streams:
   (a) Performance
   (b) Composition
   (c) Music Education

(2) The requirements for the completion of each stream are as specified in these resolutions and in the Table of Units of Study for Undergraduate Degrees for the Sydney Conservatorium of Music. Candidates wishing to enter or exit a stream or transfer between streams should contact the University School.

(3) Bachelor of Music Candidates in the Bachelor of Music who are not undertaking a stream must complete a program or a major.

4. Cross-faculty management
(1) The Head of School and Dean of the Sydney Conservatorium of Music shall exercise authority in any matter concerned with the Bachelor of Music and the Bachelor of Music (Honours) not otherwise dealt with in these resolutions.

5. Admission to candidature
(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, educationally disadvantaged applicants and for Aboriginal and Torres Strait Islander people. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule.
(2) In addition, admission to this course requires the applicant to complete a music skills or jazz aptitude test. If applying for a stream, fulfil any stream-specific admission requirements; or:
(a) Present a portfolio of work and attend an interview, or
(b) Undertake a practical audition in a nominated instrument or voice, or
(c) Present an example of recent written work and attend an interview.

(3) Admission requirements for specific streams:
(a) Applicants for the Performance stream must undertake a practical audition in their nominated instrument or voice. The results of this process will form part of the ranking of applicants;
(b) Applicants for the Composition stream must submit three compositions in different performance media and attend an interview. The results of this process will form part of the ranking of applicants;
(c) Applicants for the Music Education stream must either undertake a practical audition (instrument or voice), or submit composition works, or present recent written work, as well as attend an interview. The results of this process will form part of the ranking of applicants.

6 Requirements for award
(1) The units of study that may be taken for the course are set out in:
(a) the Table of units of study for Undergraduate Degrees for the Sydney Conservatorium of Music
(b) the Pathway Tables for the Bachelor of Music
(c) Table S from the Shared Pool of Undergraduate Degrees
(d) Table O (the Open Learning Environment)
(e) Unless otherwise indicated in these resolutions the Table of Units of study, the Pathway Tables, Table S and Table O mean the tables specified here.

(2) To qualify for the award of the Bachelor of Music candidates must complete 192 credit points as specified below, and, if completing a stream, satisfy requirements for the stream.

(3) Bachelor of Music Candidates in the Bachelor of Music who are not undertaking a stream must complete a program or a major.

(4) Requirements for a program
To qualify for the award of the pass degree with a Program, a candidate must successfully complete 192 credit points, comprising;
(a) 60 credit points of units of study in either of the following disciplinary areas, as set out in the Pathway Tables:
   (i) Contemporary Music Practice
   (ii) Creative Music
   (iii) Improvised Music
   (iv) Digital Music and Media
(b) 24 credit points of Music Skills units of study
(c) 24 credit points of Music Analysis, History and Culture Studies units of study
(d) 24 credit points of Final Year Project units of study
(e) 12 credit points of electives related to the project area of study
(f) 48 credit points of elective units of study

(5) Requirements for a major
A major requires the completion of 48 credit points as set out in the Learning and Teaching policy according to one of the following patterns of 6 credit point units:
(a) 2x1000-level units, 2x2000-level units and 4x3000 level units; or
(b) 2x1000-level units, 3x2000-level units and 3x3000 level units.
For any individual student’s enrolment a unit of study will only contribute towards one major except where otherwise approved by the faculty Units of study contributing towards one
major may not contribute toward any other major completed except where otherwise approved by the faculty.

(6) Requirements for a minor
A minor requires the completion of 36 credit points as set out in the Learning and Teaching policy according to one of the following patterns of 6 credit point units:
(a) 2x1000-level units, 2x2000-level units, and 2x3000-level units; or
(b) 2x1000-level units, 3x2000-level units and 1x3000-level unit.
Units of study contributing towards one minor may not contribute toward any other major completed except where otherwise approved by the faculty.

To qualify for the award of the pass degree with a Major, a candidate must successfully complete 192 credit points including a minimum of 48 credit points from a designated major in Musicology, comprising:
(a) 48 credit points in Musicology units of study, as set out in the Pathway Table
(b) 24 credit points in Music Skills units of study
(c) 24 credit points of Music Analysis, History and Culture Studies units of study
(d) 24 credit points of Final Year Project units of study
(e) 12 credit points of electives related to the project area of study
(f) 60 credit points of elective units of study

Students undertaking a Major may complete a second major from the Shared Pool for Undergraduate Degrees (Table S).

(7) Requirements for the Performance stream
To qualify for the award of the pass degree in the Performance stream, a candidate must successfully complete 192 credit points comprising:
(a) 48 credit points of Principal Study units of study
(b) 12 credit points in Music Theory units of study;
(c) 12 credit points of Aural Skills units of study;
(d) 24 credit points of Analysis, History and Culture Studies units of study
(e) 24 credit points of Final Year Project units of study
(f) 12 credit points of related project area units of study;
(g) 60 credit points of elective units of study as set out in the Pathway Tables for specific Principal Study areas;

(8) Principal study areas in the Performance stream
Principal study is available in:
(a) Historical Performance
(b) Jazz Performance
(c) Non-Orchestral Instrumental Performance
(d) Orchestral Instrument Performance
(e) Voice (classical) Performance

(9) Requirements for the Composition stream
To qualify for the award of the pass degree in the Composition stream, a candidate must successfully complete 192 credit points comprising:
(a) 48 credit points of Composition Principal Study units of study;
(b) 27 credit points in Music Skills units of study, including 3 credit points of Music Technology;
(c) 24 credit points of Music Analysis, History and Culture Studies units of study;
(d) 3 credit points of Performance units of study;
(e) 36 credit points of Composition discipline units of study as set out in the Pathway Table for this degree;
(f) 24 credit points of Final Year Project units of study;
(g) 12 credit points of electives related to the project area of study;
(h) 18 credit points of elective units of study.

(10) Requirements for the Music Education stream
To qualify for the award of the pass degree in the Music Education stream, a candidate must successfully complete 192 credit points and reach the minimum levels of achievement as set out in the tables (a) – (e).

(a) Performance

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study Area</td>
<td>24</td>
<td>Principal Study 1-4</td>
</tr>
<tr>
<td>Music Education</td>
<td>96</td>
<td>Professional Issues in Music Education; Professional Experience 3; Technology in Music Education</td>
</tr>
<tr>
<td>Performance</td>
<td>6</td>
<td>6cps of Ensemble/Performance</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Harmony and Analysis 1-4 and Aural Perception 1-4</td>
</tr>
<tr>
<td>Analysis, History and Culture Studies</td>
<td>18</td>
<td>At least 12 credit points from Foundation units including Musical Worlds of Today</td>
</tr>
<tr>
<td>Electives</td>
<td>24</td>
<td></td>
</tr>
</tbody>
</table>

(b) Jazz Studies

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study Area</td>
<td>24</td>
<td>Principal Study 1-4</td>
</tr>
<tr>
<td>Music Education</td>
<td>96</td>
<td>Professional Issues in Music Education; Professional Experience 3; Technology in Music Education</td>
</tr>
<tr>
<td>Performance</td>
<td>6</td>
<td>6cps of Ensemble/Performance</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Jazz Music Skills 1-4</td>
</tr>
<tr>
<td>Analysis, History and Culture Studies</td>
<td>18</td>
<td>At least 12 credit points from Foundation units including Musical Worlds of Today</td>
</tr>
<tr>
<td>Electives</td>
<td>24</td>
<td></td>
</tr>
</tbody>
</table>

(c) Composition

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study Area</td>
<td>24</td>
<td>Principal Study 1-4</td>
</tr>
<tr>
<td>Music Education</td>
<td>96</td>
<td>Professional Issues in Music Education; Professional Experience 3; Technology in Music Education</td>
</tr>
<tr>
<td>Composition</td>
<td>15</td>
<td>Instrumentation and Orchestration; New Music, New Thinking; Composition Through Improvisation 1</td>
</tr>
<tr>
<td>Performance</td>
<td>6</td>
<td>6cps of Ensemble/Performance</td>
</tr>
<tr>
<td>Music Skills</td>
<td>21</td>
<td>18 cps of music theory and aural skills;* Sound Recording Fundamentals</td>
</tr>
<tr>
<td>Analysis, History and Culture Studies</td>
<td>18</td>
<td>At least 12 credit points from Foundation units including Musical Worlds of Today</td>
</tr>
<tr>
<td>Electives</td>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>

*A list of music theory and aural skills units can be found under the "Music Skills" section of the handbook.

(d) Musicology
<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study Area</td>
<td>24</td>
<td>6 credit points of Historical Studies; 6 credit points of Ethnographical Studies; 6 credit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>points in Analytical Studies; 18 credit points in senior Musicology Studies</td>
</tr>
<tr>
<td>Music Education</td>
<td>96</td>
<td>Professional Issues in Music Education; Professional Experience 3; Technology in Music</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Education</td>
</tr>
<tr>
<td>Performance</td>
<td>12</td>
<td>12cps of Ensemble/Performance</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Harmony and Analysis 1-4 and Aural Perception 1-4</td>
</tr>
<tr>
<td>Analysis, History and Culture</td>
<td>18</td>
<td>18 credit points from Foundation units including Musical Worlds of Today</td>
</tr>
<tr>
<td>Studies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electives including performance</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>

(11) Principal study areas in the Music Education stream
Principal studies available in the Music Education stream are:
(a) Composition
(b) Musicology
(c) Performance
(d) Brass
(e) Historical Performance
(f) Jazz Studies (Instrumental/Vocal)
(g) Keyboard
(h) Percussion
(i) Strings
(j) Voice (classical)
(k) Woodwind.

7 Requirements for the Honours degree
(1) Honours in the Bachelor of Music without stream
   (a) Honours is available to students who complete an alternative set of units of study
       in the final year of the degree. Admission to the honours program is by permission of the
       Honours Coordinator after the completion of 144 credit points of study including
       MCGY4601 Research Methods.
   (b) Admission normally requires a WAM of at least 75 in 2000-level and 3000-level units.
   (c) To qualify for the honours degree, candidates must complete 192 credit points including
       48 credit points of Honours units.
(2) Honours in the Bachelor of Music (Performance)
   (a) Honours is available to students who complete an alternative set of units of study in the
       final year of the program. Admission to the honours program is by permission of the
       program coordinator after the completion of 144 credit points of study including the
       prerequisites for Performance Honours A as set out in the Sydney Conservatorium of
       Music Handbook. Candidates for admission require a WAM of at least 75 in second and
       third year units of study, and a mark of at least 75 in Principal Study 4 and 6.
   (b) To qualify for the honours degree, candidates must complete 192 credit points including
       48 credit points of Honours units in Performance.
(3) Honours in the Bachelor of Music (Composition)
(a) Honours is available to students who complete an alternative set of units of study in the final year of the course. Admission to the honours program is by permission of the program coordinator after the completion of 144 credit points of study including the prerequisites for Composition Honours A as set out in the Sydney Conservatorium of Music Handbook. Admission requires a WAM of at least 75 in third year units of study, and a mark of at least 75 in Composition 5 and 6.

(b) To qualify for the honours degree, candidates must complete 192 credit points including 48 credit points of Honours units in Composition.

(4) Honours in the Bachelor of Music (Music Education)

(a) The Bachelor of Music (Music Education) is awarded in the grades of either Pass or Honours. The honours degree is awarded in classes ranging from First Class to Third Class according to the rules specified in the Resolutions of the Sydney Conservatorium of Music, and a single result is provided as an aggregated mark based on the Honours units of study the student has completed.

(b) Candidates for the award of the Honours degree who do not meet the requirements, but who have otherwise satisfied the course requirements of Bachelor of Music (Music Education), will be awarded the pass degree.

8. Award of the degree

(1) The Bachelor of Music is awarded in the grades of either Pass or Honours.

(2) The honours degree is awarded in classes ranging from First Class to Third Class according to the rules specified in the Resolutions of the Sydney Conservatorium of Music, and a single result is provided as an aggregated mark based on the Honours units of study the student has completed.

(3) Candidates for the award of the Honours degree who do not meet the requirements, but who have otherwise satisfied the course requirements of Bachelor of Music will be awarded the pass degree.

9. Cross-institutional study

Cross-institutional study is available in this course under conditions specified in the Resolutions of the Sydney Conservatorium of Music.

10. International exchange

The Sydney Conservatorium of Music encourages candidates in this course to participate in international exchange programs as set out in the Resolutions of the Sydney Conservatorium of Music.

11. Credit for previous study

Credit transfer is subject to the provisions of the Coursework Policy and the Resolutions of the Sydney Conservatorium of Music or, in the case of a major or minor offered by another faculty in Table S any relevant resolutions of that faculty.

12. Transitional provisions

(1) These resolutions apply to students who commenced their candidature after 1 January, 2018.

(2) Candidates who commenced prior to 1 January 2018 may complete the requirements in accordance with the resolutions in force at the time of their commencement, provided that the requirements are completed as per the relevant resolutions upon their enrolment. The Faculty may specify a later date for completion or specify alternative requirements for completion of candidatures that extend beyond this time.
Bachelor of Visual Arts  
Bachelor of Visual Arts (Honours)  
Bachelor of Visual Arts/Bachelor of Advanced Studies

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014, the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies and procedures on Academic Honesty in Coursework. Up to date versions of all such documents are available from the Policy Register: http://www.sydney.edu.au/policies.

Course resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BPVISART-02</td>
<td>Bachelor of Visual Arts</td>
</tr>
<tr>
<td>BHVISARH-02</td>
<td>Bachelor of Visual Arts (Honours)</td>
</tr>
</tbody>
</table>

2 Attendance pattern

The attendance pattern for this course is full time or part time according to candidate choice. Visa requirements commonly restrict international students to full time study only.

3 Streams

(1) Streams are not available in the Bachelor of Visual Arts.
(2) The Bachelor of Visual Arts/Bachelor of Advanced Studies is available in the Dalyell stream.
(3) Completion of a stream is not a requirement of the Bachelor of Visual Arts/Bachelor of Advanced Studies. The requirements for the completion of the Dalyell Stream are as specified in Table S of the Shared Pool for Undergraduate Degrees.

4 Cross-faculty management

(1) Candidates in the Bachelor of Visual Arts and the Bachelor of Visual Arts/Bachelor of Advanced Studies and those undertaking honours in the Bachelor of Visual Arts/Bachelor of Advanced Studies will be under the supervision of the Faculty of Arts and Social Sciences throughout.
(2) Candidates undertaking honours in the Bachelor of Visual Arts/Bachelor Advanced Studies will be under the management of the Faculty of Arts and Social Sciences. Admission, requirements, award of the honours mark, and award of the grade of honours for an honours component undertaken by a candidate will be under the supervision of the faculty offering and supervising the embedded honours component. The faculty offering and supervising the embedded component will direct the Faculty of Arts and Social Sciences on all matters relating to admission, requirements, award of the honours mark and award of the honours grade.
(3) The Dean of the Faculty of Arts and Social Sciences shall exercise authority in any matter concerned with the Bachelor of Visual Arts/Bachelor of Advanced Studies and the Bachelor of Visual Arts/Bachelor Advanced Studies with Honours combined degrees not otherwise dealt with in these resolutions.

5 Admission to candidature

(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, educationally disadvantaged applicants and for Aboriginal and Torres Strait Islander applicants. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Policy.
(2) In addition, admission to this course requires the applicants to present a portfolio of their artwork online, or in an optional interview. The results of this process will form part of the ranking for applicants.
6 Requirements for award

(1) The units of study that may be taken for the award Bachelor of Visual Arts and the Bachelor of Visual Arts/Bachelor of Advanced Studies are set out in:
   (a) Table A: Undergraduate core units of study;
   (b) Table B: Undergraduate elective units of study;
   (c) Table S of the Shared Pool for Undergraduate Degrees;
   (d) Table O of the Shared pool for Undergraduate Degrees.

In these resolutions, except where otherwise specified, Table A, Table B, Table S and Table O mean Table A, Table B, Table S and Table O as specified here.

(2) Bachelor of Visual Arts

To qualify for the award of the Bachelor of Visual Arts pass degree, a candidate must successfully complete 144 credit points, comprising:
   (a) 72 credit points of Studio units as specified in Table A, which must include a studio specialisation;
   (b) 24 credit points of Critical Studies units of which 12 credit points must be from Table A at 1000 level and 12 credit points must be from Table B at 2000 level; and
   (c) 48 credit points of units from Table A, Table B, Table O or Table S, which may, optionally, include a minor or major.

(3) Bachelor of Visual Arts/Bachelor of Advanced Studies

To qualify for the award of the Bachelor of Visual Arts/Bachelor of Advanced Studies, a candidate must successfully complete 192 credit points, comprising:
   (a) 72 credit points of Studio units as specified in Table A, which must include a studio specialisation;
   (b) 24 credit points of Critical Studies units of which 12 credit points must be from Table A at 1000 level and 12 credit points must be from Table B at 2000 level;
   (c) A major from Table S;
   (d) 12 credit points of units from the Open Learning Environment from Table O;
   (e) A minimum of 36 credit points at 4000 level as listed and defined in Section 7 below and specified in Table A or Table S, including a research, community, industry or entrepreneurship project of at least 12 and a maximum of 36 credit points; and
   (f) Where appropriate, elective units from Table A, Table B, Table O or Table S.

7 Studio Specialisations and Majors

(1) Bachelor of Visual Arts

(a) Completion of a studio specialisation (72 credit points) from Table A is a requirement of the Bachelor of Visual Arts.
   (b) Candidates have the option of completing a major in Critical Studies from Table B or a major from Table S.

(2) Bachelor of Visual Arts/Bachelor of Advanced Studies

(a) Completion of a studio specialisation from Table A and a major from Table S or Table B is a requirement of the Bachelor of Visual Arts/Bachelor of Advanced Studies.
   (b) Candidates have the option of completing a major in Critical Studies from Table B.

(3) Available Studio Specialisations for the Bachelor of Visual Arts and the Bachelor of Visual Arts/Bachelor of Advanced Studies

The list of available Studio Specialisations for the Bachelor of Visual Arts and the Bachelor of Visual Arts/Bachelor of Advanced Studies is as specified in Table A.

(4) Available Majors for the Bachelor of Visual Arts and the Bachelor of Visual Arts/Bachelor of Advanced Studies

The list of available majors for the Bachelor of Visual Arts and the Bachelor of Visual Arts/Bachelor of Advanced Studies is as specified in Table B and Table S.

8 Progression rules

Progression within the Dalyell Stream

(1) With the permission of the Dalyell coordinator, candidates in the Dalyell Stream may attempt advanced units at higher levels than the usual sequence through a program, major or minor.

(2) Candidates must achieve a Weighted Average Mark at a level determined by the Board of Interdisciplinary Studies in each year of study or over each 48 credit-point block to continue in the Dalyell Stream. Candidates who do not maintain a Weighted Average Mark at the level determined by the Board of Interdisciplinary Studies may continue in any other major, minor, program or stream into which they were admitted, but will not remain in the Dalyell Stream.

9 Requirements for the Bachelor of Visual Arts/Bachelor of Advanced Studies with honours
(1) An embedded honours component involving a research project, is available to meritorious candidates, who complete an alternative set of units of study in the final year of the Bachelor of Visual Arts/Bachelor of Advanced Studies. Honours can be undertaken by studio practice and research paper or by dissertation.

(2) To qualify for admission to the honours year an applicant should have completed the requirements of the pass degree of the Bachelor of Visual Arts, or a Major in Visual Arts in an undergraduate degree at the University of Sydney, with a weighted average mark (using the WAM formula below) across intermediate and senior units of at least 65.

(3) Candidature in the Honours year cannot be deferred.

(4) The units of study that may be taken for the course are set out in the honours units of study table.

(5) To qualify for the award of the honours degree a candidate must complete 36 credit points comprising:
   (a) By studio practice and research paper:
      (i) 30 credit points of honours Studio; and
      (ii) 6 credit points of an honours unit of study prescribed by the Faculty as listed in the Table of units of study in the Faculty Handbook.
   (b) By dissertation:
      (i) 30 credit points of honours Dissertation; and
      (ii) 6 credit points of an honours unit of study prescribed by the Faculty as listed in the Table of units of study in the Faculty Handbook.

(6) The honours mark is determined by calculating a WAM from the 36 credit points of Table A honours units of study, using the formula:

\[
\text{WAM} = \frac{\sum (\text{marks} \times \text{credit point value})}{\sum \text{credit point value}}
\]

The mark is the actual mark obtained by the student for the unit of study, or in the case of a failing grade with no mark, 0. Pass/fail assessed subjects and credit transfer subjects (from another institution) are excluded from these calculations. However, the marks from all attempts at a unit of study are included.

(7) Honours in the Bachelor of Visual Arts/Bachelor of Advanced Studies is awarded in the following classes:

<table>
<thead>
<tr>
<th>A student who achieves an honours mark in the range …</th>
<th>will be awarded honours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 80 ≤ honours mark ≤ 100</td>
<td>First Class</td>
</tr>
<tr>
<td>2 75 ≤ honours mark &lt; 80</td>
<td>Second Class / Division 1</td>
</tr>
<tr>
<td>3 70 ≤ honours mark &lt; 75</td>
<td>Second Class / Division 2</td>
</tr>
<tr>
<td>4 65 ≤ honours mark &lt; 70</td>
<td>Third Class</td>
</tr>
</tbody>
</table>

10 University Medal
A student with an honours mark of 90 or above may be awarded a university medal. The medal is awarded at the discretion of the Faculty to the highest achieving students who in the opinion of the Faculty have an outstanding academic record, in accordance with the Coursework Policy 2014.

11 Award of the degree
(1) The Bachelor of Visual Arts is awarded at a Pass level.
(2) The Bachelor of Visual Arts/Bachelor of Advanced Studies is awarded at either a Pass or Honours level. The honours degree is awarded in classes ranging from First Class to Third Class according to the rules specified above.
(3) Candidates taking the embedded honours component who do not meet the requirements for award with honours, and who fulfill requirements for the Bachelor of Visual Arts or Bachelor of Visual Arts/Bachelor of Advanced Studies will be awarded the degree merited.

12 Cross-institutional study
Cross-institutional study is available in this course under conditions specified in the Resolutions of the Faculty of Arts and Social Sciences.

13 International exchange
The Sydney College of the Arts encourages candidates in this course to participate in international exchange programs as set out in the resolutions of the Faculty of Arts and Social Sciences.
14 Course transfer
A candidate may transfer from the Bachelor of Visual Arts and elect to complete the Bachelor of Visual Arts/Bachelor of Advanced Studies in accordance with these resolutions and receive full credit for work completed in the Bachelor of Visual Arts. A candidate may transfer from the Bachelor of Visual Arts/Bachelor of Advanced Studies combined degree and elect to complete the Bachelor of Visual Arts in accordance with these resolutions and receive credit of up to 144 credit points as determined by the faculty.

15 Credit for previous study
Credit transfer is subject to the provisions of the Coursework Policy and the Resolutions of the Faculty of Arts and Social Sciences, or, in the case of a major or minor offered by another faculty, any relevant resolutions of that faculty.

16 Transitional provisions
(1) These resolutions apply to students in the Bachelor of Visual Arts/Bachelor of Advanced Studies who commenced their candidature after 1 January, 2018 and to students in the Bachelor of Visual Arts as determined by the Faculty and advised to the Academic Board.

(2) Students who commenced candidature in the Bachelor of Visual Arts prior to 1 January 2018 who elect to proceed under these resolutions should note that the University does not undertake to offer 4000-level units and projects in the Bachelor of Visual Arts/Bachelor of Advanced Studies combined degree prior to 2020 and that it may not be possible to complete requirements for the combined degree before the end of Semester 2 of that year.

(3) Candidates who commence candidature after 1 January, 2018 who are seeking credit for prior study should note that the University does not undertake to offer 4000-level units and projects in the Bachelor of Visual Arts/Bachelor of Advanced Studies combined degree prior to 2020 and that it may not be possible to complete requirements for the combined degree before the end of Semester 2 of that year. Where a student in the Bachelor of Visual Arts proceeding under these resolutions applies for and is granted credit and wishes to complete the degree before 1 January, 2020, the student will be offered the opportunity to complete the Bachelor of Visual Arts degree under the resolutions that applied at 1 January 2017.

(4) Candidates who commenced the Bachelor of Visual Arts prior to 1 January 2018 may complete the requirements in accordance with the resolutions in force at the time of their commencement.
Resolutions of the Faculty of Architecture, Design and Planning for coursework awards

These resolutions apply to all undergraduate and postgraduate coursework award courses in the Faculty, unless specifically indicated otherwise. Students enrolled in postgraduate research awards should consult the resolutions for their course. These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the ‘Coursework Rule’), the resolutions for the course of enrolment, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism.

Part 1: Course enrolment

Enrolment restrictions

The Coursework Rule specifies the maximum number of credit points that students may take in any given semester. The Faculty does not encourage full-time students to exceed the recommended enrolment patterns for its courses.

Time limits

The Coursework Rule limits the time that students may take to complete their course. Part-time students should ensure that their enrolment pattern allows completion within the maximum time.

Suspension, discontinuation and lapse of candidature

The Coursework Rule specifies the conditions for suspending or discontinuing candidature, and for returning to candidature after these events. The Rule also defines the circumstances within which candidature is deemed to have lapsed. Students should pay careful attention to the significant relevant dates in these processes and their effect on results and financial liability.

Credit for previous study

(1) Unless these resolutions or the relevant course resolutions specify otherwise, credit for previous study will be awarded in accordance with the provisions of the Coursework Rule. Credit shall not be granted for units of study gained with a Concessional Pass toward any course in the Faculty.

(2) In postgraduate courses in the Faculty, except the Master of Architecture,

(a) Full credit transfer will be allowed between postgraduate courses or streams in the same embedded sequence;

(b) Credit shall not be granted toward any graduate-internship unit; and

(c) Credit limits are defined by the following table.

<table>
<thead>
<tr>
<th>Award course level</th>
<th>Maximum credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master's Degree</td>
<td>18*</td>
</tr>
<tr>
<td>Graduate Diploma</td>
<td>18*</td>
</tr>
<tr>
<td>Graduate Certificate</td>
<td>12**</td>
</tr>
</tbody>
</table>

*Not more than 12 credit points of which can be credited towards the core unit requirements. **Credit will be granted only for units from the Faculty’s table of graduate units of study completed as non-degree study prior to commencement of candidature, or non-degree study.

Part 2: Unit of study enrolment

Undergraduates enrolling in postgraduate units of study

Undergraduate students who have completed at least 90 credit points with a WAM of at least 70 may, with the permission of the Unit Coordinator concerned, enrol in postgraduate units of study to count toward elective requirements.

Cross institutional study

The Dean or Associate Dean Education may permit a student to complete a unit of study at another institution and have that unit credited to the student’s course requirements, provided that:

(a) The unit of study content is not taught in any corresponding unit of study at the University; or

(b) The student is unable, for good reason, to attend a corresponding unit of study at the University.

(c) Cross institutional study is regarded as another form of credit and will be counted toward any relevant credit limit as such when considering eligibility.

International Exchange

(1) The Faculty encourages students to participate in international exchange programs.

(2) The following conditions and limitations apply:

(a) Candidates for the Bachelor of Design Computing, Bachelor of Design Computing/Bachelor of Advanced Studies, Bachelor of Design in Architecture, Bachelor of Architecture and Environments, Bachelor of Design in Architecture (Honours)/Master of Architecture combined degree, and postgraduate coursework master degrees are allowed to participate in international exchange programs. For these postgraduate coursework master degrees, the duration of exchange program is limited to one semester only and no more than 50% of the core requirements of the degree can be taken during the exchange.

(b) For the Bachelor of Design Computing and Bachelor of Design in Architecture, Bachelor of Architecture and Environments, Bachelor of Design in Architecture (Honours)/Master of Architecture combined degree, exchange programs are available after successful completion of at least one year of full-time study.

(d) Exchange programs will not be approved in the last semester of study.

(3) For more information on international exchanges, refer to the International Office/Sydney Global Mobility Office.
Part 3: Studying and Assessment

8 Attendance

(1) Students are required to be in attendance at the correct time and place of any formal or informal examinations. Non-attendance on any grounds that is insufficient to claim special consideration or disability adjustment will result in the forfeiture of marks associated with the assessment. Participation in a minimum number of assessment items may be included in the requirements specified for a unit of study.

(2) Students are expected to attend a minimum of 90% of timetabled activities for each unit of study, unless granted exemption by the Dean, Head of School/Associate Dean Education or profession/relevant Unit Coordinator as determined. The Dean, Head of School/Associate Dean Education or profession/relevant Unit Coordinator must be consulted. The Dean, Head of School/Associate Dean Education or profession/relevant Unit Coordinator must determine that a student fails a unit of study because of inadequate attendance. Alternatively, at their discretion, they may set additional assessment items when where attendance is lower than 90%.

9 Late submission policy

(1) It is expected that unless an application for special consideration or disability adjustment has been granted, approved, students will submit all assessment items for a unit of study on the due date specified. If an assessment is submitted or otherwise completed within a period of extension granted by special consideration or an assessment adjustment determined by Disability Services, no academic penalty will be applied to that piece of assessment.

(2) If an extension is not sought, not granted, or is granted but work is submitted after the extended due date, the late submission of assessment will result in an academic penalty as follows:

(a) For non-public assessments, work submitted after the deadline will incur a penalty of 5% of the total awardable marks earned for the assessment per calendar day. Work submitted 20 calendar days or more after the deadline will not be assessed and will receive a mark of zero.

(b) For assessments involving public, e.g., oral, and/or visual presentations completed after the deadline, a penalty of 10% of the total awardable marks earned for the assessment will be imposed per calendar day. Work completed 10 calendar days or more after the deadline will not be assessed and will receive a mark of zero.

10 Special consideration for illness, injury or misadventure

Special consideration is a process that affords equal opportunity to students who have experienced circumstances that adversely impact their ability to adequately complete an assessment task in a unit of study, as determined by the Coursework Rule Policy. The procedures for applying for special consideration are described in each unit of study outline.

11 Concessional pass

In this Faculty, the grade PCONPN (Concessional Pass) is not awarded.

12 Re-assessment

(1) In this Faculty, an opportunity for re-assessment may be offered to students whose final mark for their unit of study is within the range 45-49. Re-assessment will be offered on one date only and it is a student’s responsibility to be available to attend on that date. The maximum mark and grade awarded for a unit of study in these circumstances will be 50 Pass.

(2) Students who have successfully requested and been granted special consideration may be allowed to sit the exam or submit the required work at a negotiated date that should not be longer than the period of incapacitation and, in any case, not longer than three months after the original examination or submission date. After this time, the student will be considered to have discontinued with permission. Marks will be awarded at full value for re-assessment when special consideration is approved.

Part 4: Progression, Results and Graduation

13 Satisfactory progress

The Faculty will monitor students for satisfactory progress towards the completion of their award course. In addition to the common triggers used to identify students not meeting academic progression requirements (as defined by the Progression requirements of the Coursework Rule Policy), students must pass any unit of study identified in the course resolutions as being critical to progression through the course.

14 Award of the bachelor degree with honours

(1) Honours is available to meritorious students as either appended honours or integrated/embedded honours in the combined degree Bachelor of Design Computing/Bachelor of Advanced Studies and the double degree Bachelor of Design in Architecture (Honours)/Master of Architecture program.

(2) Admission, requirements and award of the Bachelor of Design in Architecture (Honours)/Master of Architecture are in accordance with the relevant course resolutions.

(3) To qualify for admission to the appended honours degree, a student must:

(a) Have completed the requirements for the relevant pass degree or be a graduate of no more than four years’ standing; and

(b) Have a WAM of at least 70 (in exceptional cases the Dean may admit a student with a WAM of 65 or higher); and

(c) Have an approved thesis topic and supervisor.

(4) To qualify for the award of appended honours a candidate must successfully complete 48 credit points of honours units of study listed in the table for the degree over two consecutive semesters.

(5) The grade of honours will be determined by the honours mark achieved. The honours mark will be derived from weighting the marks for the honours thesis at 70%, the WAM of the pass degree at 30%, per cent. The WAM used is the University WAM.

(6) Honours is awarded in the following classes:

<table>
<thead>
<tr>
<th>Description</th>
<th>Honours Mark Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honours Class I</td>
<td>Mark&gt;=80</td>
</tr>
<tr>
<td>Honours Class II (Division 1)</td>
<td>75&lt;=Mark&lt;80</td>
</tr>
<tr>
<td>Honours Class II (Division 2)</td>
<td>70&lt;=Mark&lt;75</td>
</tr>
<tr>
<td>Honours not awarded</td>
<td>Mark&lt;70</td>
</tr>
</tbody>
</table>

(7) A candidate for the appended honours program who does not meet the requirements for award of honours shall be awarded the pass degree. A candidate who terminates the program prior to the end of the second semester of study will be awarded a grade of Discontinued. Not to count as failure DC.

(8) A candidate who fail or discontinue the appended honours program may not re-enrol in it, except with the approval of the Dean and may not graduate with the pass degree while enrolled in the honours program. A candidate may not graduate with the pass degree while enrolled in the final year honours program.
15 University Medal
Honours candidates with an outstanding academic record throughout the degree and who have achieved Honours Class I may be eligible for the award of a University Medal, in accordance with the Coursework Rule Policy and on nomination by the Associate Dean Education to the Dean, with the recommendation of the Board of Undergraduate Studies.

16 Weighted Average Mark (WAM)
(1) The University WAM is calculated using the following formula:

\[
\text{WAM} = \frac{\sum (W_c \times M_c)}{\sum W_c}
\]

Where \( W_c \) is the unit of study credit points multiplied by the unit weighting and \( M_c \) is the mark achieved for the unit. The mark used for units with a grade AF is zero. Units of study with a result of Absent Fail (AF) or Discontinue-fail are assigned a mark of zero for the purpose of the WAM Calculation. Pass/fail units and credited units from other institutions are not included in the calculation.

(2) The weight of a unit of study is assigned by the owning faculty. In this Faculty, junior units are weighted as zero and senior and graduate units are weighted as one.

Part 5: Other
17 Transitional provisions
(1) These resolutions apply to students who commenced their candidature after 1 January, 2017 and students who commenced their candidature prior to 1 January, 2017 and who elect to proceed under these resolutions.

(2) Students who commenced prior to 1 January, 2017 may complete the requirements in accordance with the resolutions in force at the time of their commencement, provided that requirements are completed by 1 January, 2022. The Faculty may specify a later date for completion or specify alternative requirements for completion of candidatures that extend beyond this time.
Bachelor of International and Global Studies

Bachelor of International and Global Studies (Honours)

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the 'Coursework Rule'), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: http://www.sydney.edu.au/policies.

Course resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BPINGLST-01</td>
<td>Bachelor of International and Global Studies</td>
</tr>
<tr>
<td>BHINGLST-01</td>
<td>Bachelor of International and Global Studies (Honours)</td>
</tr>
</tbody>
</table>

2 Attendance pattern

The attendance pattern for this course is full time or part time according to candidate choice.

3 Admission to candidature

Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, educationally disadvantaged applicants and for Aboriginal and Torres Strait Islander people. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule.

4 Requirements for award

1. The units of study that may be taken for the Bachelor of International and Global Studies are set out in Table A and Table B of the Faculty of Arts and Social Sciences Tables of units of study and the Table of International and Global Studies units of study.
2. To qualify for the award of the pass degree, a candidate must successfully complete 144 credit points, comprising:
   (a) a maximum of 48 junior credit points;
   (b) a minimum of 96 senior credit points;
   (c) 12 junior and 12 senior credit points in core International and Global Studies (INGS) units from the Table of International and Global Studies units of study;
   (d) a minimum of 18 credit points in a single language other than English;
   (e) a minimum of 12 credit points in an approved exchange program;
   (f) a core major from the list of majors in these resolutions; and
   (g) a second major or elective units from either Table A or Table B, except where the core major is International Business, in which case a second major from Table A must be completed.

5 Majors

1. Completion of a core major from the list of majors below is a requirement of the degree.
2. The International and Global Studies core major must be chosen from:
   (a) Anthropology
   (b) American Studies
   (c) Arabic Language and Cultures
   (d) Asian Studies
   (e) European Studies
   (f) Government and International Relations
   (g) History
   (h) International Business*
   (i) Political Economy
   (j) Sociology

   *If the core major is International Business, a second major must be taken from Table A.
3. The list of Table A and Table B majors and the requirements for the completion of a major are specified in the Resolutions of the Faculty of Arts and Social Sciences. Units of study counted towards one major may not count toward any other major completed.

6 Progression rules

Candidates must maintain a minimum credit average across all units of study attempted until the required approved exchange component is completed. Students who fail to meet the requirements to be approved for an exchange program will be transferred to the Bachelor of Arts with full credit. International Business cannot be awarded as a major in the Bachelor of Arts.

7 Requirements for the Honours degree

1. Honours is available to meritorious students who complete an additional year of full time study after the completion of the pass degree. Part-time study is permitted if approved by the administering department or program.
To qualify for the award of the honours degree a candidate must complete 48 credit points of Honours units of study in a subject area listed under majors in these resolutions or joint honours in a core major and an approved subject area.

Admission and award requirements for honours are listed in the Resolutions of the Faculty of Arts and Social Sciences.

**Award of the degree**

The Bachelor of International and Global Studies is awarded in two grades: Pass or Honours. The honours degree is awarded in classes ranging from First Class to Third Class according to the rules specified in the Resolutions of the Faculty of Arts and Social Sciences.

Candidates for the award of the Honours degree who do not meet the requirements, and who have not already graduated, will be awarded the pass degree.

**Transitional provisions**

These resolutions apply to students who commenced their candidature after 1 January 2017.

Candidates who commenced prior to 1 January 2017 will complete the requirements in accordance with the resolutions in force at the time of their commencement.
Bachelor of Political, Economic and Social Sciences

Bachelor of Political, Economic and Social Sciences (Honours)

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the 'Coursework Rule'), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: http://www.sydney.edu.au/policies.

Course resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BPPOECSS-01</td>
<td>Bachelor of Political, Economic and Social Sciences</td>
</tr>
<tr>
<td>BHPOECSS-01</td>
<td>Bachelor of Political, Economic and Social Sciences (Honours)</td>
</tr>
</tbody>
</table>

2 Attendance pattern

The attendance pattern for this course is full time or part time according to candidate choice.

3 Admission to candidature

Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, educationally disadvantaged applicants and for Aboriginal and Torres Strait Islander people. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule.

4 Requirements for award

(1) The units of study that may be taken for the Bachelor of Political, Economic and Social Sciences are set out in Table A and Table B of the Faculty of Arts and Social Sciences Tables of units of study.

(2) To qualify for the award of the pass degree, a candidate must successfully complete 144 credit points, comprising:

(a) a maximum of 60 junior credit points;
(b) a minimum of 84 senior credit points;
(c) a core major from the majors listed in these resolutions;
(d) a minimum of 12 senior credit points from any two of:
   (i) Economics;
   (ii) Government and International Relations;
   (iii) Political Economy, and
   (iv) either Anthropology or Sociology (not both).

These units of study must be taken from two subject areas that are different from the core major.

5 Majors

(1) Completion of a major from the list of majors below is a requirement of the degree. Candidates may have the option of completing a second major from Table A or Table B. Units of study counted towards one major may not count toward any other major completed.

(a) Anthropology
(b) Economics
(c) Government and International Relations
(d) Political Economy
(e) Sociology

(2) The Political, Economic and Social Sciences core major must be chosen from:

(3) The list of majors and the requirements for the completion of a major are specified in the Resolutions of the Faculty of Arts and Social Sciences.

6 Dual Degree Pathway

(1) Attendance pattern

The attendance pattern for this pathway is full time only.

(2) Admission to candidature

(a) Admission to this pathway is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents). Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Policy.

(b) In addition, admission to this pathway requires the applicant to submit a statement of motivation and attend an interview. The results of this process will form part of the ranking of applicants.

(3) Requirements for award

(a) Candidates will satisfy all academic requirements of the partner institution over two years immediately prior to commencing the Bachelor of Political, Economic and Social Sciences at the University of Sydney.
To qualify for the award of the Bachelor of Political, Economic and Social Sciences degree, candidates must complete 144 credit points in total, comprising:

(i) a maximum of 48 junior credit points granted as credit on the basis of studies at the partner institution;
(ii) no more than 60 junior credit points;
(iii) a minimum of 84 senior credit points;
(iv) a core major from the majors listed in these resolutions;
(v) a minimum of 12 senior credit points from any two of Economics, Government and International Relations, Political Economy and either Anthropology or Sociology (these units of study must be taken from two subject areas that are different from the core major).

Majors
Access to certain majors may be restricted for students enrolling in this pathway due to prerequisite restrictions. Majors will be determined by the credit granted on the basis of studies at the partner institution.

Progression rules
Students failing to meet the requirements at either institution will no longer be eligible to participate in the dual degree program.

Students are expected to complete the requirements for the award of a Bachelor of Arts at the University of Sydney within two years to fulfill all degree requirements.

Academic progress will be reviewed according to existing policies at each institution.

Cross-Institutional Management
Candidates in the dual degree program will be under the general supervision of the partner institution until the end of their fourth semester. They will then be under the supervision of the Faculty of Arts and Social Sciences.

The Faculty of Arts and Social Sciences and the partner institution shall jointly exercise authority in any matter concerned with the dual degree program not otherwise dealt with in these resolutions.

Requirements for the Honours degree
Honours is available to meritorious students who complete an additional year of full-time study after the completion of the pass degree. Part-time study is permitted if approved by the administering department or program.

To qualify for the award of the honours degree, a candidate must complete 48 credit points in honours units of study from Political, Economic and Social Sciences, or joint honours in Political, Economic and Social Sciences and one other approved subject area.

Admission and award requirements for honours are listed in the resolutions of the Faculty of Arts and Social Sciences.

Award of the degree
The Bachelor of Political, Economic and Social Sciences is awarded in two grades: Pass or Honours. The honours degree is awarded in classes ranging from First Class to Third Class according to the rules specified in the Resolutions of the Faculty of Arts and Social Sciences.

Candidates for the award of the Honours degree who do not meet the requirements, and who have not already graduated, will be awarded the pass degree.

Dual Degree candidates will be awarded a separate testamur for each degree completed.

Transitional provisions
These resolutions apply to students who commenced their candidature after 1 January 2016. They will not affect currently enrolled students.

The Dual Degree pathway is only available to students who commence their candidature after 1 January 2016.
Diploma of Arts

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the 'Coursework Rule'), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: http://www.sydney.edu.au/policies.

Course resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
</tr>
</thead>
<tbody>
<tr>
<td>DLARTSAR-02</td>
<td>Diploma of Arts</td>
</tr>
</tbody>
</table>

2 Attendance pattern

The attendance pattern for this course is full time or part time according to candidate choice.

3 Admission to candidature

(1) Admission to candidature for the Diploma of Arts requires the applicant to:

(a) be currently enrolled in an undergraduate degree or combined degree program at the University of Sydney and have approval for concurrent enrolment from the Deans of the Faculties and have completed one year fulltime (or equivalent part time) study; or

(b) be currently enrolled in an undergraduate degree or combined degree program at another recognised tertiary institution and have completed one year fulltime (or equivalent part time) study; or

(c) have been awarded, or be eligible for the award of, an undergraduate degree from a recognised tertiary institution.

4 Enrolment restrictions

A student may not enrol concurrently in two diploma courses unless, due to exceptional circumstances, permission has been granted by the Dean.

5 Requirements for award

(1) The units of study that may be taken for the course are set out in Table A of the Faculty of Arts and Social Sciences Table of units of study.

(2) To qualify for the award of the Diploma of Arts, a candidate must successfully complete 48 credit points, including a major from a single subject area listed under Majors.

6 Majors

(1) Completion of a major is a requirement of the course. Requirements for the completion of a major are listed in the Resolutions of the Faculty of Arts and Social Sciences. The majors available are:

(a) American Studies
(b) Ancient History
(c) Archaeology
(d) Art History
(e) Asian Studies
(f) Australian Literature
(h) Biblical Studies and Classical Hebrew
(i) Celtic Studies
(j) Cultural Studies
(k) English
(l) Film Studies
(m) Gender Studies
(n) History
(o) Jewish Civilisation Thought and Culture
(p) Linguistics
(q) Music
(r) Philosophy
(s) Studies in Religion
(t) Theatre and Performance Studies

7 Award of the diploma

(1) The Diploma of Arts is awarded in a Pass grade only.

8 Transitional provisions

(1) These resolutions apply to students who commenced their candidature after 1 January 2017.

(2) Candidates who commenced prior to 1 January 2017 will complete the requirements in accordance with the resolutions in force at the time of their commencement, provided that requirements are completed by 1 January 2021. The Faculty may specify a later date for completion or specify alternative requirements for completion of candidatures that extend beyond this time.
Diploma of Language Studies

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the 'Coursework Rule'), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: http://www.sydney.edu.au/policies.

Course resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
</tr>
</thead>
<tbody>
<tr>
<td>DLLANSTD-01</td>
<td>Diploma of Language Studies</td>
</tr>
</tbody>
</table>

2 Attendance pattern

The attendance pattern for this course is full time or part time according to candidate’s choice.

3 Admission to candidature

(1) Admission to candidature for the Diploma of Language Studies requires the applicant to:
(a) be enrolled in an undergraduate degree or combined degree program at the University of Sydney and have approval for concurrent enrolment from the Deans of the Faculties; or
(b) be enrolled in an undergraduate degree or combined degree program at another recognised tertiary institution; or
(c) have been awarded, or be eligible for the award of, an undergraduate degree from a recognised tertiary institution.

4 Enrolment restrictions

A student may not enrol concurrently in two diploma courses unless, due to exceptional circumstances, permission has been granted by the Dean.

5 Requirements for award

(1) The units of study that may be taken for the course are set out in Table A of the Faculty of Arts and Social Sciences Table of units of study.
(2) To qualify for the award of the Diploma of Language Studies, a candidate must successfully complete 48 credit points in either standard or accelerated mode, including a major from a single subject area listed under Majors.

6 Majors

(1) Completion of a major is a requirement of the course. Requirements for the completion of a major are listed in the Resolutions of the Faculty of Arts and Social Sciences. The majors available are:
(a) Arabic Language and Cultures
(b) Biblical Studies and Classical Hebrew
(c) Chinese Studies
(d) French and Francophone Studies
(e) Germanic Studies
(f) Greek (Ancient)
(g) Modern Greek Studies
(h) Hebrew (Modern)
(i) Biblical Studies and Classical Hebrew
(j) Indonesian Studies
(k) Italian Studies
(l) Japanese Studies
(m) Korean Studies
(n) Latin
(o) Sanskrit
(p) Spanish and Latin American Studies
(2) The majors available in accelerated mode are:
(a) Chinese Studies
(b) French and Francophone Studies
(c) Japanese Studies
(d) Korean Studies
(e) Spanish and Latin American Studies

8 Award of the diploma

(1) The Diploma of Language Studies is awarded in a Pass grade only.

9 Transitional provisions

(1) These resolutions apply to students who commenced their candidature after 1 January, 2015.
(2) Candidates who commenced prior to 1 January, 2015 will complete the requirements in accordance with the resolutions in force at the time of their commencement, provided that requirements are completed by 1 January, 2021. The Faculty may specify a later date for completion or specify alternative requirements for completion of candidatures that extend beyond this time.
Diploma of Social Sciences

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the ‘Coursework Rule’), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: http://www.sydney.edu.au/policies.

Course resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
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</thead>
<tbody>
<tr>
<td>DLSOCSCI-01</td>
<td>Diploma of Social Sciences</td>
</tr>
</tbody>
</table>

2 Attendance pattern

The attendance pattern for this course is full time or part time according to candidate choice.

3 Admission to candidature

(1) Admission to candidature for the Diploma of Social Sciences requires the applicant to:
   (a) be currently enrolled in an undergraduate degree or combined degree program at the University of Sydney and have approval for concurrent enrolment from the Deans of the Faculties, and have completed one year of full time (or equivalent part time) study; or
   (b) be currently enrolled in an undergraduate degree or combined degree program at another recognised tertiary institution and have completed one year of full time (or equivalent part time) study; or
   (c) have been awarded, or be eligible for the award of, an undergraduate degree from a recognised tertiary institution.

4 Enrolment restrictions

A student may not enrol concurrently in two diploma courses unless, due to exceptional circumstances, permission has been granted by the Dean.

5 Requirements for award

(1) The units of study that may be taken for the course are set out in Table A of the Faculty of Arts and Social Sciences Table of units of study.
(2) To qualify for the award of the Diploma of Social Sciences, a candidate must successfully complete 48 credit points, including a major from a single subject area listed under Majors.

6 Majors

(1) Completion of a major is a requirement of the course. Requirements for the completion of a major are listed in the Resolutions of the Faculty of Arts and Social Sciences. The majors available are:
   (a) Government and International Relations
   (b) Political Economy
   (c) Anthropology
   (d) Sociology
   (e) Social Policy

7 Award of the diploma

(1) The Diploma of Social Sciences is awarded in a Pass grade only.

8 Transitional provisions

(1) These resolutions apply to students who commenced their candidature after 1 January, 2017.
(2) Candidates who commenced prior to 1 January, 2017 will complete the requirements in accordance with the resolutions in force at the time of their commencement, provided that requirements are completed by 1 January, 2021. The Faculty may specify a later date for completion or specify alternative requirements for completion of candidatures that extend beyond this time.
Minor Course Amendment Proposal

Faculty: Sydney Conservatorium of Music

Contact person: Adrienne Sach

1. **Name of award course**
   - Bachelor of Music (Performance)
   - Bachelor of Music (Composition)
   - Diploma of Music

2. **Purpose of proposal**
   To amend the Course Resolutions for the above stated degrees for 2018 in order to align with the University's Strategic Plan for curriculum renewal, and to align with the resolution template as proposed for the new Bachelor of Music degree 2018.

3. **Details of amendment**
   The resolutions of the B Mus (Performance) and B Mus (Composition) have been amended to reflect the inclusion of new 4th year capstone including project-based/interdisciplinary units of study. This means that the minimum levels of achievement for Principal Study change from 60 to 48 credit points. Due to the large variation of specific units of study relevant to each instrumental type, the tables describing minimum levels of achievement have been removed from the Resolutions. Requirements for the Award are now stated as a list of credit point totals for each area of study which are common to all Principal Study categories. Detailed information regarding the minimum levels of achievement and enrolment pathways will be described fully for each Principal Study category and/or instrument type within the Faculty Handbook, as standard practice for the majority of other undergraduate degree resolutions in the University.
   Principal Study areas have been amended to reflect disciplinary areas rather than a listing of instrument types.

Bachelor of Music (Performance)

**Bachelor of Music (Performance)**

*These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the ‘Coursework Rule’), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: sydney.edu.au/policies.*

**Course resolutions**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course and stream title</th>
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</thead>
<tbody>
<tr>
<td>BPMUPERF-01</td>
<td>Bachelor of Music (Performance)</td>
</tr>
</tbody>
</table>

2. **Attendance pattern**

The attendance pattern for this course is normally full time. Part-time study may be permitted upon successful application.

3. **Admission to candidature**

(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, educationally disadvantaged applicants and for Aboriginal and Torres Strait Islander people. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule.
(2) In addition, admission to this course requires the applicant to complete a music skills or jazz aptitude test; and to undertake a practical audition in their nominated instrument or voice. The results of this process will form part of the ranking of applicants.

4 Requirements for award

(1) The units of study that may be taken for the course are set out in the Table of units of study for Undergraduate Degrees.

(2) To qualify for the award of the pass degree, a candidate must successfully complete 192 credit points, comprising; and reach the minimum levels of achievement as set out in the tables below:

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study</td>
<td>72</td>
<td>Principal Study 1-4, Principal Study 5-8 (Extended) in a chosen instrument</td>
</tr>
<tr>
<td>Performance</td>
<td>60</td>
<td>Orchestral Studies 1-8; and Chamber Music 1-4; or Continuo 1-4 for Historical Performance instruments</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Harmony and Analysis 1-4 and Aural Perception 1-4</td>
</tr>
<tr>
<td>Analysis, History and Culture-Studies</td>
<td>24</td>
<td>At least 12 credit points from Foundation units</td>
</tr>
<tr>
<td>Teaching Music</td>
<td>3</td>
<td>Can be taken in studio pedagogy or music education units of study</td>
</tr>
<tr>
<td>Electives</td>
<td>9</td>
<td>-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study</td>
<td>72</td>
<td>Jazz Performance 1-4, Jazz Performance 5-8 (Extended)</td>
</tr>
<tr>
<td>Performance</td>
<td>60</td>
<td>Jazz Ensemble 1-8; and Jazz Improvisation 1-4</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Jazz Music Skills 1-4</td>
</tr>
<tr>
<td>Analysis, History and Culture-Studies</td>
<td>24</td>
<td>Jazz History 1-4; and Jazz Analysis: An Introduction</td>
</tr>
<tr>
<td>Teaching Music</td>
<td>3</td>
<td>Can be taken in studio pedagogy or music education units of study</td>
</tr>
<tr>
<td>Electives</td>
<td>9</td>
<td>-</td>
</tr>
</tbody>
</table>

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<tr>
<th>Area of Study</th>
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<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study</td>
<td>72</td>
<td>Principal Study 1-4, Principal Study 5-8 (Extended) in a chosen instrument</td>
</tr>
<tr>
<td>Performance</td>
<td>36</td>
<td>Chamber Music 1-4; and 24 credit points of Ensemble or Accompaniment units</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Harmony and Analysis 1-4 and Aural Perception 1-4</td>
</tr>
<tr>
<td>Analysis, History and Culture-Studies</td>
<td>24</td>
<td>At least 12 credit points from Foundation units</td>
</tr>
<tr>
<td>Teaching Music</td>
<td>3</td>
<td>Can be taken in studio pedagogy or music education units of study</td>
</tr>
<tr>
<td>Electives</td>
<td>33</td>
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</table>
(d) Voice

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study</td>
<td>72</td>
<td>Voice Principal Study 1–4, Voice Principal Study 5–8 (Extended)</td>
</tr>
<tr>
<td>Performance</td>
<td>48</td>
<td>24 credit points in language studies; and 24 credit points in ensemble units</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Harmony and Analysis 1–4 and Aural Perception 1–4</td>
</tr>
<tr>
<td>Analysis, History and Culture Studies</td>
<td>24</td>
<td>At least 12 credit points from Foundation units</td>
</tr>
<tr>
<td>Teaching Music</td>
<td>3</td>
<td>Can be taken in studio pedagogy or music-education units of study</td>
</tr>
<tr>
<td>Electives</td>
<td>21</td>
<td></td>
</tr>
</tbody>
</table>

5 Principal Studies

(1) The Principal studies are available in:
(a) Historical Performance
(b) Jazz Performance
(c) Non-Orchestral Instrument Performance
(d) Orchestral Instrument Performance
(e) Voice (classical) Performance

(a) Brass
(b) Historical Performance
(c) Jazz-Studies
(d) Keyboard
(e) Percussion
(f) Strings
(g) Voice (classical)
(h) Woodwind

Bachelor of Music (Composition)

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the 'Coursework Rule'), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: sydney.edu.au/policies.

Course resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course and stream title</th>
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<tbody>
<tr>
<td>BPMUCOMP-01</td>
<td>Bachelor of Music (Composition)</td>
</tr>
</tbody>
</table>

2 Attendance pattern

The attendance pattern for this course is normally full time. Part time study may be permitted upon successful application.

3 Admission to candidature

(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, educationally.
disadvantaged applicants and for Aboriginal and Torres Strait Islander people. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule.
(2) In addition, admission to this course requires the applicant to complete a music skills or jazz aptitude test; and to submit three compositions in different performance media and attend an interview. The results of this process will form part of the ranking of applicants.

4 Requirements for award
(1) The units of study that may be taken for the course are set out in the Table of units of study for Undergraduate Degrees.
(2) To qualify for the award of the pass degree, a candidate must successfully complete 192 credit points and reach the minimum level of achievement as set out in the table below: comprising:
   a) 48 credit points of Composition Principal Study units of study
   b) 27 credit points of Music Skills units of study, including 3 credit points of Music Technology
   c) 24 credit points of Music Analysis, History and Culture Studies
   d) 3 credit points of Performance units of study
   e) 36 credit points of Composition discipline units of study as set out in the Pathway Table for this degree
   f) 24 credit points of Final Year Project units of study
   g) 12 credit points of related project units of study
   h) 18 credit points of elective units of study

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study</td>
<td>48</td>
<td>Composition Principal Study 1-8</td>
</tr>
<tr>
<td>Composition</td>
<td>-42</td>
<td>Instrumentation and Orchestration; New Music, New-Thinking; Electroacoustic Music, Computer Music Fundamentals; Composer Performer Workshop 1; plus a further 15 credit points in Composition units</td>
</tr>
<tr>
<td>Performance</td>
<td>12</td>
<td>6 credit points in Ensemble; 6 credit points in Composition Through-Improvisation</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>18 credit points in music theory and aural skills; Creative Music Technology; Sound Recording Fundamentals</td>
</tr>
<tr>
<td>Analysis, History and Culture Studies</td>
<td>24</td>
<td>At least 12 credit points from Foundation units; Comp-Techniques: Number and Process; Comp-Techniques: Tonality and Process</td>
</tr>
<tr>
<td>Electives</td>
<td>-42</td>
<td>-</td>
</tr>
</tbody>
</table>

The Diploma of Music Resolutions have also been amended accordingly to reflect the same changes evident in the B Mus degrees. Principal Study (Advanced) 3 and 4 units have been removed. These units of study are no longer relevant as they do not replicate other pathways within UG SCM music degrees. By removing these units, elective choice has increased to 18 credit points. Two further areas of Principal Study have been added to the Diploma (Contemporary Music and Composition), reflecting program pathways from the new Bachelor of Music degree.

Diploma of Music

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the 'Coursework Rule'), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: sydney.edu.au/policies.
Course resolutions

1  Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course title</th>
</tr>
</thead>
<tbody>
<tr>
<td>DLMUSICM-04</td>
<td>Diploma of Music</td>
</tr>
</tbody>
</table>

2  Attendance pattern
The attendance pattern for this course is normally full time. Part time study may be permitted upon successful application.

3  Admission to candidature
(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents), tertiary study or an approved preparation program. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Special admission pathways are open for mature aged applicants who do not possess a school leaving qualification, educationally disadvantaged applicants and for Aboriginal and Torres Strait Islander people. Applicants are ranked by merit and offers for available places are issued according to the ranking. Details of admission policies are found in the Coursework Rule.
(2) In addition, admission to this course requires the applicant to attend an audition in the proposed instrument or voice. The results of this process will form part of the ranking of applicants.

4  Requirements for the diploma
(1) The units of study that may be taken for the course are set out in the Table of units of study for Undergraduate Degrees and the Diploma of Music table of units of study.
(2) To qualify for the award of the diploma, a candidate must successfully complete 96 credit points, comprising: and reach the minimum levels of achievement as set out in the table below:
   (a) 24 credit points of Principal Study units of study
   (b) 18 credit points of Music Theory and Aural Skills units of study
   (c) 12 credit points of Analysis, History and Culture Studies
   (d) 24 credit points as set out in the Pathway Tables for specific Principal Study areas
   (e) 18 credit points of elective units of study

(a) Instrument or Voice-Principal Study

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study</td>
<td>36</td>
<td>Principal Study 1-4 in voice or an instrument; Principal Study Advanced 3-4</td>
</tr>
<tr>
<td>Performance</td>
<td>30</td>
<td>24 credit points in either Orchestral Studies or other-ensemble units; and Chamber-Music 1-2 or Continuo 1-2</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Harmony and Analysis 1-4 and Aural Perception 1-4</td>
</tr>
<tr>
<td>Electives</td>
<td>6</td>
<td>-</td>
</tr>
</tbody>
</table>

(b) Jazz-Principal Study

<table>
<thead>
<tr>
<th>Area of Study</th>
<th>Credit Points</th>
<th>Minimum level of achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Study</td>
<td>24</td>
<td>Jazz Performance 1-4</td>
</tr>
<tr>
<td>Performance</td>
<td>36</td>
<td>Jazz Ensemble 1-4; Jazz Improvisation 1-4</td>
</tr>
<tr>
<td>Music Skills</td>
<td>24</td>
<td>Jazz-Music Skills 1-4</td>
</tr>
<tr>
<td>Analysis, History and Culture Studies</td>
<td>12</td>
<td>Jazz History 1-4</td>
</tr>
</tbody>
</table>
5  Principal Studies
(1) The Principal Studies are available in:
   (f) Composition
   (g) Contemporary Music Practice
   (h) Historical Performance
   (i) Jazz Performance
   (j) Non-orchestral Instrument Performance
   (k) Orchestral Instrument Performance
   (l) Voice (classical) Performance

   (a) Brass
   (b) Historical Performance
   (c) Jazz Studies
   (d) Keyboard
   (e) Percussion
   (f) Strings
   (g) Voice (classical)
   (h) Woodwind

4.  Transitional arrangements
Students enrolled prior to 2018 will be able to complete their degree under existing resolutions, or transfer to the 2018 resolutions and new degree framework if they so choose. Students in the pre-2018 degree pattern will have the full range of appropriate units of study available for them to complete their degree under the pre-2018 resolutions.

5.  Other relevant information

6.  Signature of Dean

[Signature]

Minor Course Amendment Proposal
Minor Course Amendment Proposal

Faculty/Board of Studies: Faculty of Engineering and Information Technologies

Contact person: Doug Auld x12336 Christine Lacey x40678

1. Name of award course
Bachelor of Engineering (Honours) Biomedical stream

2. Purpose of proposal
Students in the Bachelor of Engineering Honours (Biomedical) must select one unit from the ‘2nd Year Systems’ unit collection, which fits best in Semester 2 of Year 2 in the program. It is proposed to replace AMME2261 with AMME2200 in the collection of ‘2nd Year Systems’ units. The main reason for the change is to resolve semester overload issues. The slot for the elective is in semester 2, AMME2261 is offered in Semester 1 only, while AMME2200 is offered in Semester 2.

AMME2261 is not an "incorrect" unit, it is the full fluid mechanics unit which is core for all Mechanical stream students. It covers fluids in more depth than AMME2200 which is designed as a fluids and thermodynamics system unit for Biomedical stream students. Students will achieve the required program outcomes whether they take AMME2261 or AMME2200.

This change should be implemented in the Bachelor of Engineering Honours (Biomedical) and all combined degree Biomedical programs

3. Details of amendment
BE(Hons) Biomedical UoS table – Appendix 1

4. Transitional arrangements
N/A

5. Other relevant information
N/A

6. Signature of Dean

[Signature]
31/10/16
## Appendix 1

### Biomedical Engineering Stream Table

#### Biomedical Engineering Stream Core units

Complete a total of 108 credit points of units of study from the following unit groups:

<table>
<thead>
<tr>
<th>Unit of Study</th>
<th>Credit Points</th>
<th>A: Assumed knowledge</th>
<th>P: Prerequisites</th>
<th>C: Corequisites</th>
<th>N: Prohibition</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGG1801 Engineering Computing</td>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Semester 1 Summer Late</td>
</tr>
<tr>
<td>INFO1103 Introduction to Programming</td>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Semester 1 Semester 2</td>
</tr>
<tr>
<td>ENGG1802 Engineering Mechanics</td>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Semester 2 Summer Main</td>
</tr>
<tr>
<td>PHYS1001 Physics 1 (Regular)</td>
<td>6</td>
<td>N PHYS1002 or PHYS1901 or EDUH1017</td>
<td></td>
<td></td>
<td></td>
<td>Semester 1</td>
</tr>
<tr>
<td>AMME2261 Fluid Mechanics 1</td>
<td>6</td>
<td>A MATH1001, MATH1002, MATH1003, AMME2200</td>
<td></td>
<td></td>
<td></td>
<td>Semester 1</td>
</tr>
<tr>
<td>AMME2200</td>
<td>6</td>
<td>A MATH1001 AND MATH1002 AND MATH1003. Students are expected to be familiar with basic, first year, integral calculus, differential calculus and linear algebra, N AMME2261 OR AMME2262</td>
<td></td>
<td></td>
<td></td>
<td>Semester 2</td>
</tr>
<tr>
<td>CHNG2803 Energy and Fluid Systems Practice</td>
<td>6</td>
<td>A Ability to conduct mass and energy balances, and the integration of these concepts to solve real chemical engineering problems Ability to understand basic principles of physical chemistry, physics and mechanics. Ability to use mathematics of calculus (including vector calculus) and linear algebra, and carry out computations with MATLAB and MS EXCEL. Ability to read widely outside of the technical literature, and to synthesise arguments based on such literature. Ability to write coherent reports and essays based on qualitative and quantitative information. P (MATH1001 OR MATH1901) AND (MATH1002 OR MATH1902) AND (MATH1003 OR MATH1903) AND (MATH1005 OR MATH1015 OR MATH1905) AND ENGG1801 AND CHNG1103 AND (CHEM1101 OR CHEM1901) AND (CHEM1102 OR CHEM1902) C CHNG2801 AND CHNG2802</td>
<td></td>
<td></td>
<td></td>
<td>Semester 1</td>
</tr>
<tr>
<td>ELEC2302 Signals and Systems</td>
<td>6</td>
<td>A MATH1001 Differential Calculus and MATH1002 Linear Algebra and MATH1003 Integral Calculus and Modelling. Basic knowledge of differentiation &amp; integration, differential equations, and linear algebra.</td>
<td></td>
<td></td>
<td></td>
<td>Semester 2</td>
</tr>
<tr>
<td>MECH2400 Mechanical Design 1</td>
<td>6</td>
<td>A ENGG1801 and ENGG1802, HSC Maths and Physics</td>
<td></td>
<td></td>
<td></td>
<td>Semester 2</td>
</tr>
</tbody>
</table>
Complete 6 credit points of:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Points</th>
<th>Prerequisites</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMME4790</td>
<td>Introduction to Biomechatronics</td>
<td>6</td>
<td>A 1. A good practical knowledge and an interest in mechanical and electronic engineering; 2. Adequate maths and applied maths skills; 3. Background knowledge of physics, chemistry and biology; 4. Some programming capability, MATLAB, C, C++; 5. The ability to use, and experience of, common software tools used by engineers including CAD and EDA packages. PMTRX3700 or MECH3921.</td>
<td>Semester 2</td>
</tr>
<tr>
<td>AMME5951</td>
<td>Fundamentals of Neuromodulation</td>
<td>6</td>
<td>A Basic electronics at the junior or intermediate level, junior biology and chemistry, intermediate materials science, anatomy and physiology, senior engineering design practice, and biomedical engineering: BIOL1003 or 6 credit points of junior biology; CHEM1101 or 6 credit points of junior chemistry; AMME2302 or 6 credit points of materials science; ELEC2004 or 6 credit points of general electronics; MECH2901 or 6 credit points of intermediate physiology or equivalent.</td>
<td>Semester 1</td>
</tr>
<tr>
<td>ELEC3802</td>
<td>Fundamentals of Biomedical Engineering</td>
<td>6</td>
<td>A ELEC2004 or ELEC2104 A knowledge of basic electrical engineering is required: Ohm's law, Thévenin and Norton's theorems, basic circuit theory involving linear resisters, capacitors and inductors, a basic knowledge of bipolar and field effect transistor theory, simplified theoretical mechanism of operation of transformers.</td>
<td>Semester 1</td>
</tr>
</tbody>
</table>

Complete all 72 credit points of:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Points</th>
<th>Prerequisites</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMME1362</td>
<td>Materials 1</td>
<td>6</td>
<td>N CIVL2110</td>
<td>Semester 2</td>
</tr>
<tr>
<td>AMME1960</td>
<td>Biomedical Engineering 1A</td>
<td>6</td>
<td>A HSC Mathematics Extension 1 (3 Unit)</td>
<td>Semester 1</td>
</tr>
<tr>
<td>AMME1961</td>
<td>Biomedical Engineering 1B</td>
<td>6</td>
<td>A HSC Biology HSC Chemistry Summer bridging courses are available for students who did not complete HSC biology or chemistry. Assumed knowledge is HSC Biology, Assumed knowledge is HSC Chemistry, Summer bridging courses are available for students who did not complete HSC biology or chemistry. Note: CHEM1101 is scheduled for semester 1 Year 1 and AMME1961 for Semester 2 Year 1. Students should ideally ensure that they follow this schedule.</td>
<td>Semester 2</td>
</tr>
<tr>
<td>CHEM1101</td>
<td></td>
<td>6</td>
<td>A HSC Chemistry and Mathematics. Students who have</td>
<td>Semester 1</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credit Points</td>
<td>Prerequisites</td>
<td>Semester</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------------------------</td>
<td>----------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>Chemistry 1A</td>
<td>not completed HSC Chemistry (or equivalent) and HSC Mathematics (or equivalent) are strongly advised to take the Chemistry and Mathematics Bridging Courses (offered in February). CHEM1001 or CHEM1901 or CHEM1903 or CHEM1905 or CHEM1906 or CHEM1909 or CHEM1109</td>
<td></td>
<td></td>
<td>Semester 2 Summer Main</td>
</tr>
<tr>
<td>ELEC1103</td>
<td>Fundamentals of Elec and Electronic Eng</td>
<td>6</td>
<td>A Basic knowledge of differentiation &amp; integration, and HSC Physics</td>
<td>Semester 1</td>
</tr>
<tr>
<td>AMME2960</td>
<td>Biomedical Engineering 2</td>
<td>6</td>
<td>A AMME1960 AND AMME1961 P MATH1001 AND MATH1002 AND MATH1003</td>
<td>Semester 1</td>
</tr>
<tr>
<td>ELEC2104</td>
<td>Electronic Devices and Circuits</td>
<td>6</td>
<td>A Knowledge: ELEC1103. Ohm's Law and Kirchoff's Laws; action of Current and Voltage sources; network analysis and the superposition theorem; Thevenin and Norton equivalent circuits; inductors and capacitors, transient response of RL, RC and RLC circuits; the ability to use power supplies, oscilloscopes, function generators, meters, etc.</td>
<td>Semester 2</td>
</tr>
<tr>
<td>MECH2901</td>
<td>Anatomy and Physiology for Engineers</td>
<td>6</td>
<td>P (ENGG1960 OR BIOL1003 OR BIOL1903) AND [6cp junior Chemistry]</td>
<td>Semester 2</td>
</tr>
<tr>
<td>MECH3660</td>
<td>Manufacturing Engineering</td>
<td>6</td>
<td>P MECH2400 or ENGG1960</td>
<td>Semester 1</td>
</tr>
<tr>
<td>MECH3921</td>
<td>Biomedical Design and Technology</td>
<td>6</td>
<td>A A basic understanding of human physiology and anatomy and an understanding of the engineering design process. P (AMME2302 OR AMME1362) AND MECH2901 AND (MECH2400 OR ENGG1960).</td>
<td>Semester 2</td>
</tr>
<tr>
<td>AMME4971</td>
<td>Tissue Engineering</td>
<td>6</td>
<td>A 6 credit points of Junior Biology, 6 credit points of Junior Chemistry and 6 credit points of Intermediate Physiology, or equivalent. The primary teaching delivery method will be lectures. This UoS builds on the assumed knowledge of junior and intermediate biology and thus students will already have practical hands-on biological training. The purpose of this UoS is to elaborate the theory and latest developments of this very new field of tissue engineering, thereby building on the existing practical and theoretical knowledge base the students have in cell biology.</td>
<td>Semester 1</td>
</tr>
<tr>
<td>MECH4961</td>
<td>Biomechanics and Biomaterials</td>
<td>6</td>
<td>P (BIOL1003 OR MBLG1001 OR MBLG1901) AND (AMME2302 OR AMME1362) AND MECH2901 AND MECH3921</td>
<td>Semester 2</td>
</tr>
</tbody>
</table>

Also complete 12 credit points of units of study from the Biomedical Engineering Stream Specialist table below.

Remainder of UoS table omitted
Minor Course Amendment Proposal

Faculty: FACULTY OF HEALTH SCIENCES
Contact person: Dr Helen O’Connor / Clare Higgins

1. Name of award course

   Bachelor of Applied Science (Exercise and Sports Science)/Master of Nutrition and Dietetics

2. Purpose of proposal

   The Faculty of Science has proposed to replace MLBG1001 Molecular Biology and Genetics (Intro) to the new unit of study: BIOL1007 From Molecules to Ecosystems. This unit of study is managed by Life, Earth and Environmental Sciences (LEES) to prepare students for undergraduate life sciences majors and degree programs and aligns with the recent University of Sydney 2016-2020 Strategic Plan.

3. Details of amendment

   Amendments to the Course Table impacted by this proposal are provided below:

   Bachelor of Applied Science (Exercise and Sport Science) / Master of Nutrition and Dietetics

   **Year 1**

   **Semester 1**

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
<th>Credit</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM1001</td>
<td>Fundamentals of Chemistry 1A</td>
<td>6</td>
<td><strong>A</strong> There is no assumed knowledge of chemistry for this unit of study but students who have not completed HSC Chemistry (or equivalent) are strongly advised to take the Chemistry Bridging Course (offered in February). <strong>N</strong> CHEM1101 or CHEM1901 or CHEM1903 or CHEM1905 or CHEM1906 or CHEM1909 or CHEM1109</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Semester 1</td>
</tr>
</tbody>
</table>

   Or

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
<th>Credit</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM1101</td>
<td>Chemistry 1A</td>
<td>6</td>
<td><strong>A</strong> HSC Chemistry and Mathematics. Students who have not completed HSC Chemistry (or equivalent) and HSC Mathematics (or equivalent) are strongly advised to take the Chemistry and Mathematics Bridging Courses (offered in February). <strong>N</strong> CHEM1001 or CHEM1901 or CHEM1903 or CHEM1905 or CHEM1906 or CHEM1909 or CHEM1109</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Semester 1, Semester 2, Summer Main</td>
</tr>
</tbody>
</table>

   And

<table>
<thead>
<tr>
<th>Unit Code</th>
<th>Unit Title</th>
<th>Credit</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSBH1003</td>
<td>Health, Behaviour and Society</td>
<td>6</td>
<td><strong>N</strong> BACH1130 or BACH1132 or BACH1133 or BACH1134 or BACH1161</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Semester 1</td>
</tr>
</tbody>
</table>

   | BIOS1168  | Functional Musculoskeletal Anatomy A| 6      | **N** BIOS1136 or BIOS1159 or BIOS5090                                       |
   |           |                                     |        | Semester 1 Unit Coordinator is A/Prof Leslie Nicholson, Semester 2 unit coordinator is Dr Bronwen Ackermann |

   | EXSS1032  | Fundamentals of Exercise Science    | 6      | Semester 1                                                                     |
### SEMESTER 1 TOTAL: 24 CREDIT POINTS

#### Semester 2

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credit Points</th>
<th>Prerequisites/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM1002</td>
<td>Fundamentals of Chemistry 1B</td>
<td>6</td>
<td>P CHEM1001 or CHEM1101, N CHEM1102 or CHEM1902 or CHEM1904 or CHEM1907 or CHEM1908 or CHEM1108</td>
</tr>
<tr>
<td></td>
<td>Or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHEM1102</td>
<td>Chemistry 1B</td>
<td>6</td>
<td>P CHEM1101 or CHEM1901, or a Distinction in CHEM1001, N CHEM1002 or CHEM1902 or CHEM1904 or CHEM1907 or CHEM1908 or CHEM1108</td>
</tr>
<tr>
<td>And</td>
<td>BIOSS1170</td>
<td>6</td>
<td>N BIOS1127 or BIOS1133 or BIOS2098 or BIOS2099 or BIOS1155 or BMED2403 or PHSI2005 or PHSI2006</td>
</tr>
<tr>
<td></td>
<td>EXS2029</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td></td>
<td>EXS2018</td>
<td>6</td>
<td>A HSC Mathematics</td>
</tr>
</tbody>
</table>

#### Semester 1 coordinator is Dr Jin Huang, Semester 2 coordinator is Dr Alan Freeman

### SEMESTER 2 TOTAL: 24 CREDIT POINTS

### Year 2 (first offered 2017)

#### Semester 1

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credit Points</th>
<th>Prerequisites/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOS1169</td>
<td>Functional Musculoskeletal Anatomy B</td>
<td>6</td>
<td>P BIOS1168, N BIOS1139 or BIOS1144 or BIOS1160</td>
</tr>
</tbody>
</table>
| BIOS1171    | Neuroscience                                    | 6             | N BIOS1137 or BIOS2103  
  Semester 1 coordinator is Dr Jin Huang, Semester 2 coordinator is Dr Alan Freeman |
| EXS2018     | Biomechanical Analysis of Movement              | 6             | P EXS2018           |
| EXS2028     | Exercise Physiology and Biochemistry            | 6             | A BIOS1167 and EXSS1032, N EXSS2017 or EXSS2019 |

### Semester 1 TOTAL: 24 CREDIT POINTS

#### Semester 2

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credit Points</th>
<th>Prerequisites/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXS2021</td>
<td>Nutrition, Health and Performance</td>
<td>6</td>
<td>P EXS2028</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>Prerequisites</td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------------------------</td>
<td>---------</td>
<td>---------------</td>
</tr>
<tr>
<td>EXSS2022</td>
<td>Exercise Physiology-Training Adaptations</td>
<td>6</td>
<td>P EXSS2028</td>
</tr>
<tr>
<td>EXSS3023</td>
<td>Exercise Testing and Prescription</td>
<td>6</td>
<td>A EXSS2027 or EXSS2028</td>
</tr>
<tr>
<td>MBLG1001</td>
<td>Molecular Biology and Genetics (Intro)</td>
<td></td>
<td>A 6 credit points of Junior Biology and 6 credit points of Junior Chemistry. N MBLG1901 or MBLG1991.</td>
</tr>
<tr>
<td>BIOL1007</td>
<td>From Molecules to Ecosystems</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>A HSC Biology. Students who have not completed HSC Biology (or equivalent) are strongly advised to take the Biology Bridging Course (offered in February) N BIOL1907/1997</td>
</tr>
</tbody>
</table>

**Year 3**

**Semester 1**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
<th>Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCHM2072</td>
<td>Human Biochemistry</td>
<td>6</td>
<td>P (MBLG1001 or MBLG1901 or MBLG1991) and (12 credit points of CHEM1XXX) N BCHM2002 or BCHM2102 or BCHM2972 or BCHM2902 or BCHM2112 or BMED2401 or BMED2402 or BMED2403 or BMED2404 or BMED2405 or BMED2406 or BMED2801 or BMED2802 or BMED2803 or BMED2804 or BMED2805 or BMED2806 or BMED2807 or BMED2808</td>
<td>Semester 1</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Recommended concurrent units of study: (MBLG2071 or MBLG2971) and BCHM2071 for progression to Senior Biochemistry.</td>
<td>Semester 1</td>
</tr>
<tr>
<td>EXSS3024</td>
<td>Exercise, Health and Disease</td>
<td>6</td>
<td>A EXSS3023 and (EXSS2022 or EXSS2027)</td>
<td>Semester 1</td>
</tr>
<tr>
<td>EXSS3049</td>
<td>Sport and Exercise Psychology</td>
<td>6</td>
<td>P BACH1161</td>
<td>Semester 1</td>
</tr>
<tr>
<td>MBLG2071</td>
<td>Molecular Biology and Genomics</td>
<td>6</td>
<td>P (MBLG1001 or MBLG1901 or MBLG1991) and 12 credit points of CHEM1XXX N BCHM2001 or MBLG2111 or MBLG2871 or BCHM2901 or AGCH2001 or MBLG2901 or BCHM2101 or MBLG2101 or MBLG2971 or MBLG2771 or MBLG2001</td>
<td>Semester 1</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Recommended concurrent units of study: (BCHM2071 or BCHM2971) and (BCHM2072 or BCHM2972) for progression to Senior Biochemistry.</td>
<td>Semester 1</td>
</tr>
</tbody>
</table>

**Semester 1 TOTAL: 24 CREDIT POINTS**

**Semester 2**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
<th>Placement</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXSS2025</td>
<td>Motor Control and Learning</td>
<td>6</td>
<td>A BIOS1171</td>
<td>Semester 1 Semester 2</td>
</tr>
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</table>

**Semester 2 TOTAL: 24 CREDIT POINTS**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXSS2026</td>
<td>Growth, Development and Ageing</td>
<td>6</td>
<td>Semester 2</td>
</tr>
<tr>
<td>EXSS3045</td>
<td>Professional Practice</td>
<td>6 P EXSS3023</td>
<td>Semester 1 Semester 2</td>
</tr>
<tr>
<td>HSBH1007</td>
<td>Health Science and Research</td>
<td>6</td>
<td>Semester 1 Semester 2</td>
</tr>
</tbody>
</table>

**SEMMESTER 2 TOTAL: 24 CREDIT POINTS**

**Note**

Entry to the Master of Nutrition and Dietetics is dependent on the student achieving a credit (65%) average or above in the undergraduate degree.

**Master of Nutrition and Dietetics**

Course MANUTDIE-01: Pass course; full-time, 2 years

**Year 1**

**Semester 1**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NTDT5503</td>
<td>Dietary Intake and Nutritional Assessment</td>
<td>6</td>
<td>Semester 1</td>
</tr>
<tr>
<td>NTDT5601</td>
<td>Nutritional and Food Science</td>
<td>6</td>
<td>Semester 1</td>
</tr>
<tr>
<td>NTDT5602</td>
<td>Methods in Nutrition Research</td>
<td>6</td>
<td>Semester 1</td>
</tr>
<tr>
<td>NTDT5604</td>
<td>Dietetics Professional Studies</td>
<td>6</td>
<td>Semester 1</td>
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**SEMMESTER 1 TOTAL: 24 CREDIT POINTS**

**Semester 2**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NTDT5305</td>
<td>Food Service Management</td>
<td>6 P NTDT5601 and NTDT5503 and NTDT5604 and NTDT5602 and NTDT5608</td>
<td>Semester 2</td>
</tr>
<tr>
<td>NTDT5307</td>
<td>Medical Nutrition</td>
<td>12 P NTDT5503 and NTDT5601 and NTDT5602 and NTDT5604 and NTDT5604 and NTDT5608</td>
<td>Semester 2</td>
</tr>
<tr>
<td>NTDT5608</td>
<td>Community and Public Health Nutrition</td>
<td>6 C NTDT5305 and NTDT5307</td>
<td>Semester 2</td>
</tr>
</tbody>
</table>

NTDT5608 is available as an elective to students in the Graduate Certificate, Graduate Diploma and Master of Medicine as well as the Master of Science in Medicine (Metabolic Health). For these students, there are no prerequisites for entry into NTDT5608. However, these students must apply for Special Permission from the unit of study coordinator in order to be enrolled.
Faculty of Science: Unit of Study Details for Sydney Student and Handbook

<table>
<thead>
<tr>
<th>Alpha-numeric code</th>
<th>BIOL1007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>From Molecules to Ecosystems</td>
</tr>
<tr>
<td>Credit point value</td>
<td>6</td>
</tr>
<tr>
<td>Faculty responsible for the Unit of Study</td>
<td>Science</td>
</tr>
<tr>
<td>Department</td>
<td>School of Life and Environmental Sciences 100%</td>
</tr>
<tr>
<td>Department share</td>
<td>SCIE-00-R50 100%</td>
</tr>
<tr>
<td>Campus code</td>
<td>On campus</td>
</tr>
<tr>
<td>Delivery mode code</td>
<td>On campus and resources available on line</td>
</tr>
<tr>
<td>Semester offered</td>
<td>Semester 2</td>
</tr>
<tr>
<td>Level</td>
<td>Junior</td>
</tr>
<tr>
<td>Unit Description</td>
<td>Paradigm shifts in biology have changed the emphasis from single biomolecule studies to complex systems of biomolecules, cells and their interrelationships in ecosystems of life. Such an integrated understanding of cells, biomolecules and ecosystems is key to innovations in biology. Life relies on organisation, communication, responsiveness and regulation at every level. Understanding biological mechanisms, improving human health and addressing the impact of human activity are the great challenges of the 21st century. This unit will investigate life at levels ranging from cells, and biomolecule ecosystems, through to complex natural and human ecosystems. You will explore the importance of homeostasis in health and the triggers that lead to disease and death. You will learn the methods of cellular, biomolecular, microbial and ecological investigation that allow us to understand life and discover how expanding tools have improved our capacity to manage and intervene in ecosystems for our own health and organisms in the environment that surround and support us. You will participate in inquiry-led practicals that reinforce the concepts in the unit. By doing this unit you will develop knowledge and skills that will enable you to play a role in finding global solutions that will impact our lives.</td>
</tr>
</tbody>
</table>
Assessments | Practical (50%), Summative final exam (50%),
Classes | 2 lectures per week and on-line material
Practical Work | 12 x 3 hours of practicals
Textbooks | Please see unit outline on LMS.
Teacher/Co-ordinator | Professor Pauline Ross
Unit Co-ordinator | Professor Pauline Ross
Entry requirements
Assumed Knowledge | HSC Biology. Students who have not completed HSC Biology (or equivalent) are strongly advised to take the Biology Bridging Course (offered in February).
Prerequisite | Nil
Co-requisites | NIL
Prohibitions | BIOL1907/1997
Additional Notes
Departmental Permission | No
ASCED code | 010900

4. **Transitional arrangements**
None required.

5. **Other relevant information**

6. **Signature of Dean**
Minor Course Amendment Proposal

Faculty: Sydney Law School

Contact person: Natasha De Zilva

1. **Name of award course**
   - Bachelor of Laws
   - Juris Doctor

2. **Purpose of proposal**
   Add units of study to the Elective Units of Study tables from 1 January 2017.

   These units will contribute to the embedding of new graduate qualities and a new curriculum framework in the Bachelor of Laws and Juris Doctor degrees as required under the University Strategic Plan 2016 – 2010. These experiential units seek to provide ‘real world’ educational challenges by enabling students to work on interdisciplinary projects, or at an industry placement. In doing so students are able to develop disciplinary depth, enhance cultural competence, work effectively in an interdisciplinary and professional setting, and strengthen communication and problem-solving skills.

3. **Details of amendment**

   **Undergraduate**

   Optional units of study

   - **Bachelor of Laws**
     Insert the following approved unit of study in correct alphabetical order in Part 1 of the Elective Units of Study Table:
     - LAWS3XXX Interdisciplinary Project
     - LAWS3XXX Redfern Legal Centre (RLC) Clinic

   **Postgraduate**

   Optional units of study

   - **Juris Doctor**
     Insert the following approved unit of study in correct alphabetical order in Part 2 of the Elective Units of Study Table:
     - LAWS5XXX Interdisciplinary Project
     - LAWS5XXX Redfern Legal Centre (RLC) Clinic

4. **Transitional arrangements**
   None required

5. **Other relevant information**

   Students from other parts of the university are able to undertake interdisciplinary group projects with the University's industry and community partners by enrolling in INDP3000 Interdisciplinary Project. As accreditation for the Bachelor of Laws and Juris Doctor requires three years of full-time law study, the creation of the LAWS Interdisciplinary Project unit of study will allow students undertaking a Bachelor of Laws/Juris Doctor course to participate in the same projects. Student will undertake an additional individual piece of law-specific assessment, and will then be able to receive credit towards their Bachelor of Laws/Juris Doctor course requirements.

6. **Signature of Dean**

   [Signature]

   Professor Joellen Riley
   Dean

   Minor Course Amendment Proposal 28.10.16
Minor Course Amendment Proposal

Faculty:

Contact person:

1. Name of award course
   Bachelor of Science (Adv)/Doctor of Dental Medicine

2. Purpose of proposal
   To amend the Resolutions for the BSc(Adv)/DMD to incorporate the recent changes to First Year Biology units of study.

   The units of study BIOL1XX1, BIOL1XX2 and MBLG1XX1 have been replaced by BIOL1XX6 (prohibition to BIOL1XX1) and BIOL1XX7 from 2017.

   BIOL1XX3 is still being offered.

3. Details of amendment
   Bachelor of Science (Adv)/Doctor of Dental Medicine
   Clause 5(3):
   a) 144 credit points to qualify for the award of the Bachelor of Science (Advanced) as required by the Bachelor of Science resolutions, including 6 credit points of junior biology taken from BIOL1003, BIOL1903, or BIOL1993, BIOL10061, BIOL190611, BIOL19961, BIOL1007, BIOL1907 or BIOL1997; and

   Clause 7(2):
   Candidates must meet the Doctor of Dental Medicine Biology pre-requisite through successful completion of 6 credit points of junior biology taken from BIOL1003, BIOL1903, BIOL1993, BIOL10064, BIOL190641, BIOL19964, BIOL1007, BIOL1907 or BIOL1997 in the Bachelor of Science (Advanced) degree.

4. Transitional arrangements
   The amended prerequisite rules for second-year units will include both the old and the new first year Biology units.

   The School of Life and Environmental Sciences will identify cases where students have completed one first-year Biology unit only and have fulfilled all other requirements for progressing to second year, and will manage the transition arrangements for these students.

   Prohibitions will also be put in place to prevent students from doubling-up on first-year Biology material.

5. Other relevant information

6. Signature of Dean
Bachelor of Science (Advanced)/Doctor of Dental Medicine

These resolutions must be read in conjunction with applicable University By-laws, Rules and policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the ‘Coursework Rule’), the Coursework Policy 2014, the Resolutions of the Faculty, the University of Sydney (Student Appeals against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Dishonesty and Plagiarism. Up to date versions of all such documents are available from the Policy Register: http://www.sydney.edu.au/policies.

Course resolutions

1 Course codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Course and stream title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BPSCADMD-01</td>
<td>Bachelor of Science (Advanced)/Doctor of Dental Medicine</td>
</tr>
</tbody>
</table>

2 Attendance pattern
The attendance pattern for this course is full time only.

3 Cross faculty management
(1) Candidates in this double degree will be under the general supervision of the Faculty of Science until the end of the semester in which they complete the requirements for the Bachelor of Science (Advanced). They will then be under the supervision of the Faculty of Dentistry.
(2) The Deans of the Faculty of Science and the Faculty of Dentistry shall jointly exercise authority in any matter concerned with the double degree course not otherwise dealt with in these resolutions.

4 Admission to candidature
(1) Admission to this course is on the basis of a secondary school leaving qualification such as the NSW Higher School Certificate (including national and international equivalents) leading to the award of an Australian Tertiary Admission Ranking (ATAR) or equivalent. English language requirements must be met where these are not demonstrated by sufficient qualifications taught in English. Applicants are ranked by merit and offers for available places are issued according to the ranking. Eligible Indigenous or Torres Strait Islander applicants who submit additional information may improve their ranking by participating in the University’s access and equity schemes. Details of admission policies are found in the Coursework Rule.
(2) In addition, admission to this course requires the applicant to participate in a semi structured interview. The results of this interview will form part of the ranking of applicants.

5 Requirements for award
(1) The units of study that may be taken for the course are set out in:
(a) Table 1 for the Bachelor of Science (Advanced) from the Faculty of Science; and
(b) The table of units of study for the Doctor of Dental Medicine from the Faculty of Dentistry.
(2) The Dean of the Faculty of Science may permit a candidate of exceptional merit who is admitted to the Talented Student Program (TSP) to undertake a unit or units of study within the Faculty other than those specified in Table 1.
(3) To qualify for the award of both degrees a candidate must successfully complete 336 credit points, comprising:
(a) 144 credit points to qualify for the award of the Bachelor of Science (Advanced) as required by the Bachelor of Science resolutions, including 6 credit points of junior biology taken from BIOL1003, BIOL1903, or BIOL1993, BIOL1004, BIOL1904, BIOL1994, BIOL1007, BIOL1907 or BIOL1997; and
(b) 192 credit points to qualify for the award of the Doctor of Dental Medicine as required by the resolutions for the Doctor of Dental Medicine.

6 Majors
(1) Completion of a major, comprising all units completed at advanced level, is a requirement of the Bachelor of Science (Advanced) in this double degree. Candidates have the option of completing up to two majors.
(2) The list of majors available in the Bachelor of Science (Advanced) is specified in the course resolutions for the Bachelor of Science.

7 Progression rules
(1) Candidates must complete all requirements for the degree Bachelor of Science (Advanced) within three years (or four years with honours), excluding any authorised periods of suspension, and must maintain a credit average in each year of study in the Bachelor of Science (Advanced) degree (assessed annually), this being the minimum achievement required for admission to candidature for the Doctor of Dental Medicine.
(2) Candidates must meet the Doctor of Dental Medicine Biology pre-requisite through successful completion of 6 credit points of junior biology taken from BIOL1003, BIOL1903, or BIOL1993, BIOL1004, BIOL1904, BIOL1994, BIOL1007, BIOL1907 or BIOL1997 in the Bachelor of Science (Advanced) degree.
(3) One zero credit point unit of study (SDDP1011) in Dentistry to be completed during candidature in the Bachelor of Science (Advanced) degree.
(4) Failure to maintain required progression and minimum result requirements will result in candidates being transferred from the double degree program to the Bachelor of Science (Advanced) or to the Bachelor of Science, determined by the Faculty of Science, according to the requirements of those degree resolutions at the point of transfer, with full credit for the units of study completed.

8 Requirements for the Honours degree
(1) Honours is available to meritorious candidates in the Bachelor of Science (Advanced).
(2) Honours in the Bachelor of Science (Advanced) requires completion of an additional year of full time study. Candidates must complete the requirements for the honours course full-time over two consecutive semesters.

(3) Candidates who enrol in the honours year at the completion of the Bachelor of Science (Advanced) will suspend enrolment in the double degree and transfer to the Bachelor of Science honours candidature and enrol in fourth year units of study, before returning to complete the double award. Honours can also be attempted at the completion of the double degree program.

(4) Admission and award requirements for honours in the Bachelor of Science (Advanced) are described in the resolutions of the Faculty of Science.

9 Award of the degree

(1) The Bachelor of Science (Advanced) is awarded as either Pass or Honours. The honours degree is awarded in classes ranging from First Class to Third Class according to the conditions specified in the resolutions of the Faculty of Science.

(2) Candidates for the award of an Honours degree who do not meet the requirements, and who have not already graduated, will be awarded the relevant pass degree.

(3) The Doctor of Dental Medicine is awarded as a Pass grade.

10 Credit Transfer

It is not possible for candidates enrolled in the Bachelor of Science (Advanced)/Doctor of Dental Medicine to obtain credit towards the Doctor of Dental Medicine for previous studies.

11 Course transfer

A candidate may abandon the double degree program and elect to complete the Bachelor of Science (Advanced) or the Bachelor of Science in accordance with the resolutions governing that degree. Completion of the Doctor of Dental Medicine in the future will require a new application for admission to candidature for that course and completion in accordance with the resolutions governing that degree.
RECOMMENDATION

That the Academic Board to note the report from meeting of the Graduate Studies Committee held on 16 November 2016, and

(1) approve the amendment of the Terms of Reference of the Graduate Studies Committee;
(2) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Cultural Studies; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017;
(3) approve the proposal from the Faculty of Arts and Social Sciences to amend the Graduate Diploma in Development Studies; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017;
(4) approve the proposal from the Faculty of Arts and Social Sciences to amend the Graduate Certificate of Human Rights; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017;
(5) approve the proposal from the Faculty of Arts and Social Sciences to amend the Graduate Diploma in International Security; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017;
(6) approve the proposal from the Faculty of Arts and Social Sciences to amend the Graduate Diploma in International Security; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017;
(7) approve the proposal from the Faculty of Arts and Social Sciences to amend the Master of Public Policy; and approve the amendment to the course resolutions arising from the proposal, with effect from 1 January 2017; and
(8) approve the proposal from the Sydney Law School to amend the Juris Doctor; and approve the amendment to the course resolutions and the table of units of study arising from the proposal, with effect from 1 January 2017.

ITEMS FOR DECISION

10.1 Amended Terms of Reference

In order to retain their existing composition during the transitional period necessitated by the changes to the University’s organisational design in 2017, the Standing Committees of the Academic Board are asked to endorse the amendment of their terms of reference, as proposed. The proposal was endorsed by the Committee.
Non-Confidential

10.2 **Arts & Social Sciences**: Master of Cultural Studies – Amended Resolutions

It is proposed to amend the course resolutions in order to correct the credit point requirement for the Master of Cultural Studies. The proposal was endorsed by the Committee.

10.3 **Arts & Social Sciences**: Graduate Diploma in Development Studies – Amended Resolutions

It is proposed to amend the course resolutions in order to correct the credit point requirement for the Graduate Diploma in Development Studies. The proposal was endorsed by the Committee.

10.4 **Arts & Social Sciences**: Graduate Certificate in Human Rights – Amended Resolutions

It is proposed to amend the course resolutions in order to correct the credit point requirement for the Graduate Certificate in Human Rights. The proposal was endorsed by the Committee.

10.5 **Arts & Social Sciences**: Graduate Diploma in International Security – Amended Resolutions

It is proposed to amend the course resolutions in order to correct the credit point requirement for the Graduate Certificate International Security. The proposal was endorsed by the Committee.

10.6 **Arts & Social Sciences**: Graduate Diploma in International Studies – Amended Resolutions

It is proposed to amend the course resolutions in order to correct the credit point requirement for the Graduate Diploma International Studies. The proposal was endorsed by the Committee.

10.7 **Arts & Social Sciences**: Master of Public Policy – Amended Resolutions

It is proposed to amend the course resolutions in order to correct the credit point requirement for the Master of Public Policy. The proposal was endorsed by the Committee.

10.8 **Law**: Juris Doctor – Amended Resolutions and Units of Study

It is proposed to amend an error in the drafting of the Juris Doctor course resolutions to allow students to take a maximum of five elective units of study from the Part 2 elective table, rather than the current four elective units of study, and to add two new experiential elective units of study to the Juris Doctor Part 2 elective table. The proposal was endorsed by the Committee.

ITEMS FOR NOTING

The Committee also:

- noted the report of the Academic Board meeting held on 2 November 2016;
- noted the report of the HDR Examinations Sub-Committee meeting of 25 October 2016; and
- noted the report of the HDR Scholarships Sub-Committee meetings of 20 September, 18 October and 28 October 2016.


Associate Professor Kirsten McKenzie
Chair, Graduate Studies Committee
MINOR COURSE AMENDMENT PROPOSAL

FACULTY/BOARD OF STUDIES: FACULTY OF ARTS AND SOCIAL SCIENCES

Contact Person: Emma Doyle/ Dr Anthea Taylor
Date: 30 May 2016

1. Name of award course
   Masters of Cultural Studies

2. Purpose of proposal
   To amend the resolutions in order to correct the credit point requirement.

3. Details of amendment

6 Requirements for award
   (4) To qualify for the award of the Masters of Cultural Studies a candidate must complete 72 credit points, including:
      (a) 12 credit points of core units of study
      (b) a minimum of 24 credit points of core elective units of study; and
      (c) a maximum of 24 credit points from elective units of study. With the permission of the Degree Coordinator
          a maximum of 12 credit points of elective units can be taken from units of study outside those listed in the
          Cultural Studies subject area of the Postgraduate Unit of Study Table, including units of study offered by other
          faculties.
      (d) a minimum of 12 credit points of capstone units of study.

4. Transitional arrangements
   N/A.

5. Other relevant information

6. Signature of Dean

Academic Board
7 December 2016
MINOR COURSE AMENDMENT PROPOSAL

FACULTY/BOARD OF STUDIES: FACULTY OF ARTS AND SOCIAL SCIENCES

Contact Person: Emma Doyle/ Dr Robbie Peters
Date: 31 May 2016

1. Name of award course
   Graduate Diploma in Development Studies

2. Purpose of proposal
   To amend the resolutions in order to correct the credit point requirement for the Graduate Diploma.

3. Details of amendment

6 Requirements for award

(3) To qualify for the award of the Graduate Diploma in Development Studies a candidate must complete 48 credit points, including:
(a) 12 24 credit points of core units of study; and
(b) 6 credit points from core elective units of study; and
(c) 12 18 credit points from elective units of study.

4. Transitional arrangements
   N/A.

5. Other relevant information

6. Signature of Dean
Graduate Studies Committee – Terms of Reference

Purpose
The Graduate Studies Committee assists the Academic Board in ensuring the maintenance of the highest standards and quality in teaching, learning, research training and scholarship at the University of Sydney and, in this context, advises the Academic Board about Resolutions, policy and procedures relating to postgraduate study at the University and acts as the Academic Board’s agent in determining postgraduate matters, including the approval of new and amended courses, in accordance with the Resolutions of the Senate: Delegations of Authority: Academic Functions.

Terms of Reference
1. To monitor issues relating to quality in relation to postgraduate award courses and research training, and to make recommendations to the Academic Board as detailed below.
2. To advise the Academic Board on Resolutions, policy and procedures relating to all postgraduate studies in the University, including the assessment and examinations of postgraduate research candidates.
3. To make recommendations to the Academic Board regarding:
   3.1. proposals to introduce new postgraduate award courses and amendments to existing postgraduate award courses; and
   3.2. requirements to be satisfied by candidates for the award of a degree, diploma or certificate.
4. To act for the Academic Board in:
   4.1. admitting candidates, on the advice of the faculty or board of studies concerned, for higher doctorates who are not graduates of the University of Sydney; and
   4.2. determining, on the recommendation of the faculty or board of studies concerned, whether or not a Higher Doctorate be awarded.
5. To contribute to the development of the University’s strategic objectives in relation to postgraduate study and research training, and to develop, recommend to the Academic Board, and regularly review Resolutions, policy and procedures supporting those strategic objectives.
6. To receive reports from, and provide advice to, the Deputy Vice Chancellor (Education), and, where appropriate the Deputy Vice Chancellor (Research) and the Deputy Vice Chancellor (International) on quality assurance and others matters relating to postgraduate study and research training at the University.
7. To determine matters relating to the award of the degree of Doctor of Philosophy;
8. To establish effective supervisory policy and procedures for postgraduate research students;
9. To obtain information or reports from any faculty, school or department, the Library or other academic unit on academic matters relating to postgraduate studies.
10. To ensure proper communication channels are established with other committees of the Academic Board and SEG to promote cross-referencing and discussion of matters concerning postgraduate students.
11. To determine the terms and conditions of awards, postgraduate scholarships and prizes established within the University.
12. To act for the Academic Board in:
   12.1. recognising institutions, programs and courses for the purposes of admission postgraduate coursework and research;
   12.2. approving special admission schemes for postgraduate courses; and
   12.3. confirming academic selection criteria for international students set by Deans.
13. To provide regular reports on its activities under its terms of reference to the Academic Board.

Established by Academic Board Resolution 306/09 (9 December 2009); Amended by Academic Board Resolution AB16/1-8 (24 February 2016)
14. To consider and report on any matter referred to it by the Academic Board, or its committees, the Senior Executive Group or the Vice Chancellor.

Notes
The Chair of the Graduate Studies Committee acts for the Academic Board in varying the requirements for a particular candidate in exceptional circumstances for higher doctorates and the degree of Doctor of Philosophy, in accordance with the Resolutions of the Senate: Delegations of Authority: Academic Functions.

Constitution

Ex Officio Members
the Chair of the Committee
the Chair of the Academic Board, or nominee
the Chairs of Sub-Committees of the Graduate Studies Committee, if not already members
the Director, Graduate Research, or nominee
the President of the Sydney University Postgraduate Representative Association, or nominee

Appointed Members
The Academic Board shall appoint one member from each 2016 faculty and one postgraduate coursework and one postgraduate research student member nominated by members of the Board.

Deputy Chair
The Committee may appoint one member, on the nomination of the Chair of the Committee, to act as Deputy Chair.

Co-opted Members
The Committee may co-opt up to four members. Co-opted members may be selected from the members of the Academic Board or the wider University community or may express interest directly to the Chair of the Committee, but must have an interest and/or experience in issues considered by the Committee. The term of office of members co-opted by the Committee shall be specified at the time of co-option and such members shall have all rights and privileges of other members.

Assessors and Reviewers
The Committee may invite and appoint assessors and reviewers to assist it with its functions, including, as appropriate, persons from outside the University.

Observers
Students and staff of the University may attend meetings as observers, and are allowed, with the permission of the Chair of the committee, to address the meeting on issues being considered by the committee.

Frequency of meetings
The Committee shall meet at least five (5) times a year.

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1. "2016 faculty" means "a faculty established by the Senate prior to 1 January 2017, as constituted on 31 December 2016."

Established by Academic Board Resolution 306/09 (9 December 2009); Amended by Academic Board Resolution AB16/1-8 (24 February 2016)
**Voting Rights**
Voting rights at meetings of the Committee are restricted to ex-officio members, appointed members and co-opted members.

**Quorum**
A quorum for a meeting of the Committee shall be seven (7) members.

**Sub-Committees**
Higher Degree by Research Examinations Sub-Committee
Higher Degree by Research Scholarships Sub-Committee

Established by Academic Board Resolution 306/09 (9 December 2009); Amended by Academic Board Resolution AB16/1-8 (24 February 2016)
MINOR COURSE AMENDMENT PROPOSAL
FACULTY/BOARD OF STUDIES: FACULTY OF ARTS AND SOCIAL SCIENCES

Contact Person: Emma Doyle/ Dr Dinesh Wadiwel
Date: 10 May 2016

1. Name of award course
   Graduate Certificate in Human Rights

2. Purpose of proposal
   To amend the resolutions in order to correct the credit point requirement for the Graduate Certificate.

3. Details of amendment

6 Requirements for award

(2) Candidates for the Graduate Certificate in Human Rights are required to complete 24 credit points including:
   (a) 24 credit points of core units of study
   (a) 12 credit points of core
   (b) 12 credit points of electives

4. Transitional arrangements
   N/A.

5. Other relevant information

6. Signature of Dean
MINOR COURSE AMENDMENT PROPOSAL
FACULTY/BOARD OF STUDIES: FACULTY OF ARTS AND SOCIAL SCIENCES

Contact Person: Emma Doyle/ Dr Justin Hastings
Date: 31 May 2016

1. Name of award course
   Graduate Diploma in International Security

2. Purpose of proposal
   To amend the resolutions in order to correct the credit point requirement for the Graduate Diploma.

3. Details of amendment

   6 Requirements for award

   (3) To qualify for the award of the Graduate Diploma in International Security a candidate must complete 48 credit points, including:
   (a) a minimum of 24 credit points of core units of study; and
   (b) a minimum of 12 credit points of core elective units of study.
   (c) a maximum of 12 credit points from elective units of study

4. Transitional arrangements
   N/A.

5. Other relevant information

6. Signature of Dean
MINOR COURSE AMENDMENT PROPOSAL
FACULTY/BOARD OF STUDIES: FACULTY OF ARTS AND SOCIAL SCIENCES

Contact Person: Emma Doyle/ Dr Justin Hastings
Date: 31 May 2016

1. Name of award course
Graduate Diploma in International Studies

2. Purpose of proposal
To amend the resolutions in order to correct the credit point requirement for the Graduate Diploma.

3. Details of amendment

6 Requirements for award

(3) Candidates for the Graduate Diploma in International Studies are required to complete 48 credit points, including:
(a) a minimum of 12 credit points of core units of study; and
(b) a minimum maximum of 24 36 credit points from elective units of study.

4. Transitional arrangements
N/A.

5. Other relevant information

6. Signature of Dean
MINOR COURSE AMENDMENT PROPOSAL

FACULTY/BOARD OF STUDIES: FACULTY OF ARTS AND SOCIAL SCIENCES

Contact Person: Emma Doyle/ Dr Justin Hastings
Date: 2 February 2016

1. Name of award course
   Master of Public Policy

2. Purpose of proposal
   To amend the resolutions in order to correct the credit point requirement the Masters program

3. Details of amendment

6 Requirements for award

(4) To qualify for the award of the Master of Public Policy a candidate must complete 96 credit points comprising:
   (a) a minimum of 12 credit points of core unit of study as specified; and
   (b) a minimum of 30 credit points of core elective units of study; and
   (c) a maximum of 42 - 48 credit points from elective units of study which can include an optional minor as listed in the unit of study table. With the permission of the Degree Coordinator a maximum of 12 credit points can be taken as elective units from units of study outside those listed in the Public Policy subject area of the Postgraduate Unit of Study Table, including units of study offered by other faculties; and
   (d) a minimum of 6 credit points from capstone units of study.

4. Transitional arrangements
   N/A.

5. Other relevant information

6. Signature of Dean
   Academic Board
   7 December 2016
Minor Course Amendment Proposal

Faculty: Sydney Law School

Contact person: Associate Professor Jamie Glister
Associate Dean, Professional Law Programs

1. Name of award course
Juris Doctor

2. Purpose of proposal
To amend the Course Resolutions for the Juris Doctor to correct a long-standing drafting error in the Requirement for Award, to be effective from 1 January 2017.

During the development and course proposal of the Juris Doctor degree and the concurrent transition to plain-English degree resolutions in 2011, an error was made in relation to the maximum number of electives that students could take from the Part 2 Elective Table.

Students enrolled in the Juris Doctor are required to complete 42 credit points (seven units of study) of electives. There are three elective tables and students are required to complete a minimum of one elective from Part 1 and a minimum of one elective from Part 3. The intention was that the remaining units (which would number between none and five) would be taken from the Part 2 table.

The current resolution indicates that student can take a maximum of four units from the Part 2 table, whereas the intention was that students can take a maximum of five units.

3. Details of amendment

- Juris Doctor
  
  Clause 4 Requirements for award
  (2) To qualify for the award of the Juris Doctor a candidate must complete 144 credit points taken from the Faculty of Law Juris Doctor Table, including:
  (a) 102 credit points of compulsory units of study; and
  (b) 42 credit points of elective units of study comprising:
    (i) a minimum of one unit of study taken from Part 1, and
    (ii) a maximum of four five units of study taken from Electives Part 2, and
    (iii) a minimum of one unit of study taken from Part 3.

4. Transitional arrangements
No transitional arrangements apply as operationally the Faculty has allowed students to enrol in the maximum five electives from the Part 2 table and this has been written into the Sydney Student diets.

5. Other relevant information
None.

6. Signature of Dean

[Signature]

Professor Joellen Riley
Dean

Minor Course Amendment Proposal 2.11.2016
Minor Course Amendment Proposal

Faculty: Sydney Law School

Contact person: Natasha De Zilva

1. **Name of award course**
   Bachelor of Laws
   Juris Doctor

2. **Purpose of proposal**
   Add units of study to the Elective Units of Study tables from 1 January 2017.

   These units will contribute to the embedding of new graduate qualities and a new curriculum framework in the Bachelor of Laws and Juris Doctor degrees as required under the University Strategic Plan 2016 – 2010. These experiential units seek to provide ‘real world’ educational challenges by enabling students to work on interdisciplinary projects, or at an industry placement. In doing so students are able to develop disciplinary depth, enhance cultural competence, work effectively in an interdisciplinary and professional setting, and strengthen communication and problem-solving skills.

3. **Details of amendment**

   **Undergraduate**
   Optional units of study
   
   • **Bachelor of Laws**
   Insert the following approved unit of study in correct alphabetical order in Part 1 of the Elective Units of Study Table:
   
   ➢ LAWS3XXX Interdisciplinary Project
   ➢ LAWS3XXX Redfern Legal Centre (RLC) Clinic

   **Postgraduate**
   Optional units of study
   
   • **Juris Doctor**
   Insert the following approved unit of study in correct alphabetical order in Part 2 of the Elective Units of Study Table:
   
   ➢ LAWS5XXX Interdisciplinary Project
   ➢ LAWS5XXX Redfern Legal Centre (RLC) Clinic

4. **Transitional arrangements**
   None required

5. **Other relevant information**
   Students from other parts of the university are able to undertake interdisciplinary group projects with the University's industry and community partners by enrolling in INDP3000 Interdisciplinary Project. As accreditation for the Bachelor of Laws and Juris Doctor requires three years of full-time law study, the creation of the LAWS Interdisciplinary Project unit of study will allow students undertaking a Bachelor of Laws/Juris Doctor course to participate in the same projects. Student will undertake an additional individual piece of law-specific assessment, and will then be able to receive credit towards their Bachelor of Laws/Juris Doctor course requirements.

6. **Signature of Dean**

   Professor Joellen Riley
   Dean

Minor Course Amendment Proposal 28.10.16
Non-Confidential

<table>
<thead>
<tr>
<th>Author</th>
<th>Dr Matthew Charet, Executive Officer to Academic Board</th>
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<td>Reviewer/Approver</td>
<td>Professor Jane Hanrahan, Chair, Academic Standards and Policy Committee</td>
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<td>Paper title</td>
<td>Report from Academic Standards and Policy Committee</td>
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<tr>
<td>Purpose</td>
<td>This report summarises the business of the meeting of the Academic Standards and Policy Committee held on 9 November 2016</td>
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**RECOMMENDATION**

That the Academic Board note the report from meeting of the Academic Standards and Policy Committee held on 9 November 2016 and:

1. approve the amendment of the Terms of Reference of the Academic Standards and Policy Committee, with immediate effect;
2. approve the amendment of the Assessment Procedures 2011, as presented, to establish that as part of the administration of the formal exam period the Examinations Office be responsible for the scheduling and administration of replacement written exams in week 18 of each semester; and approve the adoption of the amended policy, with effect from 1 January 2017; and
3. approve the amendment of the Resolutions of the Faculty of Arts and Social Sciences, as presented, with effect from 1 January 2017.

**ITEMS FOR DECISION**

11.1 **Transitional Provisions – Amendment of Terms of Reference**

In order to retain their existing composition during the transitional period necessitated by the changes to the University’s organisational design in 2017, the Standing Committees of the Academic Board are asked to endorse the amendment of their terms of reference, as proposed.

The proposal was endorsed by the Committee.

11.2 **Replacement Assessments – Amendment of Assessment Procedures 2011**

Previous amendments to the Assessment Procedures implemented central administration of all end-of-semester written exams. The standardisation of exam considerations enables the scheduling and management of a standalone replacement exam period for all replacement exams to support consistent student experience in examinations, and ensuring a clash-free timetable for those students with multiple replacement exams.

The proposal was endorsed by the Committee.

11.3 **Faculty of Arts and Social Sciences: Resolutions of Faculty**

This proposal modifies the resolutions of the Faculty to include a number of approved changes to the list of majors and the streamlining of the resolutions to remove clauses that exist elsewhere in University policy. It removes local provisions for suspension limits and time limits for completion which are routinely overturned on appeal, updates the list of majors in accordance with approved changes, includes credit rules for diplomas and vocational qualifications, removes redundant reference to progression trigger already contained in Coursework Policy, and adds a clause on applying for readmission after exclusion.

The proposal was endorsed by the Committee.
ITEMS FOR NOTING

11.4 Standardised *Statement on Academic Honesty and Use of Similarity Detection Software* 36-38

The Academic Standards and Policy Committee endorse a standardised *Statement on Academic Honesty and Use of Similarity Detection Software* and endorsed in principle the insertion of the Statement in all unit of study outlines from 1 January 2017, with specific application as determined by the Unit of Study Coordinator.

The Committee also:

- discussed the need for Sydney Student functionality to enable automatic termination of candidature for candidates who exceed the maximum time permitted for completion;
- noted the report of the Academic Board meeting held on 2 November 2016;
- noted the *University of Sydney (Delegations of Authority – Academic Functions) Rule 2016*, as endorsed by the 2 November meeting of the Academic Board for presentation to Senate; and
- noted the University of Sydney (Governance of Faculties and University Schools) Rule 2016, as endorsed by the 2 November meeting of the Academic Board for presentation to Senate.

Full agenda papers are available from the Academic Standards and Policy Committee website, at sydney.edu.au/secretariat/pdfs/academic-board-committees/academic-standards/2016/20161109%20ASPC%20Agenda%20Pack.pdf

Professor Jane Hanrahan
Chair, Academic Standards and Policy Committee
Academic Standards and Policy Committee - Terms of Reference

Purpose
The Academic Standards and Policy Committee assists and advises the Academic Board in ensuring the maintenance of the highest standards and quality in teaching, scholarship and research in the University of Sydney.

Terms of Reference
1. To play an active role in assuring the quality of teaching, scholarship and research in the University and co-ordinate and maintain an overview of the academic activities of all academic units.
2. To formulate and review policies, guidelines and procedures in relation to academic matters, particularly with respect to academic issues that have scope across the University, including equity and access initiatives.
3. To determine policy concerning the programs of study or examinations in any Faculty, college or Board of Studies.
4. To advise the Academic Board and Vice Chancellor on policies concerning the academic aspects of the conditions of appointment and employment of academic staff.
5. To play an active role in assuring the quality of teaching, scholarship and research in the University by ensuring the body of academic policies and degree resolutions are self-consistent, incorporate the best ideas and are aligned with the strategic goals of the University.
6. In pursuit of the above objectives,
   6.1. request reports from, or refer matters to academic units for consideration and action as required;
   6.2. consider and take action as required on reports or academic submissions from academic units;
   6.3. initiate and oversee, in collaboration with the Senior Executive Group, a formal and regular program of review of academic activities of all academic units.
7. To actively seek and evaluate opportunities to improve the University’s pursuit of high standards in all academic activities.
8. To ensure proper communication channels are established with other committees of the Academic Board and SEG to promote cross-referencing and discussion of matters pertaining to academic standards and policy.
9. To receive regular reports from, and provide advice to the Deputy Vice-Chancellors pursuant to maintaining the highest standards in teaching, scholarship and research.
10. To exercise all reasonable means to provide and receive advice from the Senior Executive Group and its relevant subcommittees.
11. To provide regular reports on its activities under its terms of reference to the Academic Board.
12. To consider and report on any matter referred to it by the Academic Board, the Vice Chancellor or the Deputy Vice-Chancellors.

Constitution

Ex Officio Members
the Chair of the Committee
the Chair of the Academic Board, or nominee
the Deputy Vice-Chancellor (Education), or nominee
the Director, Educational Innovation, or nominee
the President of the Students’ Representative Council, or nominee
the President of the Sydney University Postgraduate Representative Association, or nominee

Established by Academic Board Resolution 306/09 (9 December 2009); Amended by Academic Board Resolution AB16/1-8 (24 February 2016)
Appointed members
The Academic Board shall appoint one member from each 2016 faculty¹ and at least one undergraduate student member nominated by members of the Board.

Deputy Chair
The Committee may appoint one member, on the nomination of the Chair of the Committee, to act as Deputy Chair.

Co-opted members
On the recommendation of the Committee, the Academic Board may co-opt additional members. Co-opted members may be selected from the University community or be external to the University of Sydney and may express interest directly to the Chair of the Committee, but must have an interest and/or experience in issues considered by the Committee. The term of office of members co-opted by the Committee shall be specified at the time of co-option and such members shall have all rights and privileges of other members.

Observers
Students and staff of the University may attend meetings as observers, and are allowed, with the permission of the Chair of the committee, to address the meeting on issues being considered by the committee.

Frequency of Meetings
The Committee shall meet at least five (5) times a year.

Voting Rights
Voting rights at meetings of the Committee are restricted to ex-officio members, appointed members and co-opted members.

Quorum
A quorum for a meeting of the Committee shall be seven (7) members.

¹ ‘2016 faculty’ means “a faculty established by the Senate prior to 1 January 2017, as constituted on 31 December 2016.”
ASSESSMENT PROCEDURES 2011

1 Purpose and application

(a) These procedures are to give effect to Part 14 of the Coursework Policy 2014 (“the policy”).

(b) These procedures apply to:

   (i) all coursework programs offered by the University; and

   (ii) assessment tasks at unit and program or course level, including individual and group tasks.

2 Commencement

(1) These procedures commence on 1 January 2012 with full compliance with these procedures to be reached by 31 December 2013.

(2) Sub-clause 5(7) commences in 2017 on a date to be determined by the Registrar.

3 Interpretation

(1) Words and phrases used in these procedures and not otherwise defined in this document have the meanings they have in the policy.

   Note: See clause 5 of the policy.

(2) In these procedures:

   academic unit means a faculty, academic college, University school, board of studies, school, department, centre or interdisciplinary committee of the University.

   assessment rubrics means marking guides that state the criteria against which an assessment will be marked.

   examination means the final examination of a unit of study, and which is held during the formal examination period.

   Examinations means the University administrative unit responsible for the
Office management of all examinations held during the formal examination period

formal examination period means weeks 15 and 16 of each semester

late results means results that are not entered into the student management system by the date determined by the Registrar for that purpose.

peer assessment means students commenting upon and judging evaluating the work of a fellow student.

replacement examination period means week 18 of each semester, in which replacement examinations for the formal examination period take place.

retention period means the mandatory period for which records must be maintained, as mandated by the NSW State Records Authority under the State Records Act 1998 (NSW).

Note: See also the University Recordkeeping Manual

self assessment means students making judgments about evaluating their own learning, both in relation to their process of learning and its outcomes.

standards-based assessment means the awarding of marks to students to reflect the level of performance (or standard) they have achieved. Students' grades are therefore not determined in relation to the performance of others, nor to predetermined distributions.

Note: See clause 7

Student Identification Number means the unique identification number assigned to each student upon their first enrolment at the University

test means any test not conducted under full examination conditions consistently with clause 8 of these procedures

4 Application of implementation statements to assessment principles

(1) These procedures set out the implementation statements designed to give effect to the assessment principles established by the policy.

(2) Schedule 1 to these procedures is a table correlating assessment principles to implementation statements.

5 Assessment standards, design and quality assurance - Principles 1 to 4

(1) Standards or levels of expected performance should be described for assessment tasks in sufficient detail that students can improve the quality of their work.
(2) Standards should typically be defined in the context of the discipline, course or level of the unit.

(3) Standards (including threshold or pass standards) should be benchmarked against comparable disciplinary and/or professional standards, within the University and beyond.

**Note:** See also the *Learning and Teaching Policy 2015*

(4) Peer review or moderation of assessment tasks should be used to ensure the appropriateness of the tasks set and their conformity with the policy.

(5) Program learning outcomes must be consistent with the *Learning and Teaching Policy 2015*, and assessed at appropriate points throughout the degree.

(6) Students should have the opportunity for formative practice or experience on each type of instrument that is used to determine grades.

(7) In examinations, test or other assessments consisting of written elements, students should be identified on scripts, essay books or answers sheets by Student Identification Number only. Names should not be used.

(8) Where possible, program-level coordination should aim to have assessments timetabled to take account of other academic demands on a student’s time, such as other assessments or the requirements of other units of study.

(9) Moderation of marking between markers should ensure that shared understandings of the expected standards are developed, along with consistent application of these standards.

(10) Feedback on student work should be sufficiently timely to allow improvement where necessary.

(11) Where possible, assessments should be designed to enable students to apply feedback provided for an earlier task to a later task. This is particularly relevant to first year units.

(12) Feedback on student work, either individually or in a group, should be sufficiently detailed to be a useful identification of strengths and areas for improvement, yet not so detailed as to discourage self-reliance in learning and assessment.

(13) Evaluative feedback from students in relation to assessment should be incorporated by teachers, where appropriate, into teaching and learning strategies and future assessments.

### 6 Informing students – Principles 1 and 2

(1) The scope and nature of the assessment for each unit of study should be explicitly stated in the unit of study outline and published no later than one week prior to the commencement of the semester or teaching period in which the unit is offered. This statement should include:

(a) details of all aspects of the assessment system, including the intended learning outcomes to be tested;

(b) **Note:** The University’s requirements for assessments are set out in section 19 of the *Learning and Teaching Policy 2016*, section 10 of the *Learning and Teaching Procedures 2016* and section 60 of the *Coursework Policy 2014*. the standards against which performance will be measured;

(c) an assessment table, with:

(i) the weighting of items and of tasks or papers;
(ii) the due date for submission or testing;
(iii) the conditions under which examinations will be sat;

(d) the conditions for extensions of time (if any); and
(e) the penalties for lateness or violation of assessment specifications (e.g. length).

2 All new units of study commencing in semester 1, 2018 should use the standard assessment table in Schedule 2.

3 Changes to the nature, weighting or due date of assessment tasks made after the publication of unit of study outlines may only be made in exceptional circumstances.

4 Unit of study outlines must comply with the requirements of the Learning and Teaching Policy 2015 of the Academic Board.

5 Any necessary modifications to the scope or nature of any assessment task must be communicated in writing to all students enrolled in the unit before the halfway point of the unit, and must be applied so that no student is differentially disadvantaged by the modification.

6 Students must be informed of the style of academic referencing required and given opportunities to practice and gain feedback on academic writing and relevant scholarly conventions in the course discipline, in accordance with the Academic Honesty in Coursework Policy 2015.

7 Students must be informed of the faculty's required method for applying for simple extensions.

   Note: See clause 11A of these procedures, and clause 66A of the Coursework Policy 2014.

7 Marking and determination of grades – Principles 2 and 3

1 Grades must be applied consistently in accordance with clause 66 and Schedule 1 of the policy, including the use of prescribed grade descriptors.

2 Tasks must be marked according to the published criteria provided to students.

   Note: See Learning and Teaching Policy 2015.

3 Assessment must be evaluated solely on the basis of students' achievement against criteria and standards specified to align with learning outcomes.

4 In the interests of transparency of grading the University uses a standards-based approach to assessing the achievements of students.

   (a) In this approach, grades are allocated using pre-determined standards. Students' grades are not determined in relation to:

      (i) the performance of others; or

      (ii) predetermined distributions.

   (5) Faculties and departments should implement the following aspects of standards-based assessment.

      (a) At unit of study level, where possible, examples of students' work should be identified which are characteristic of achievement for at least two different merit grades (benchmarks).
(b) If samples involve examples of real students’ work, then a copy of the signed permission of the student author must be kept for as long as the example is used for this purpose.

(c) When it is not possible to provide samples of work, a suitable description of the task and expected standards associated with different levels of achievement should be provided.

(d) The differences between work at different achievement levels should be described in information given to students. These grade descriptors should be statements such as:

At HD level, a student demonstrates a comprehensive understanding of the unit material, and exhibits initiative and self-reliance in critically evaluating and synthesizing ideas related to the unit.

(e) Assessments and examinations must be graded against the benchmarks and outcomes discussed among colleagues teaching within the unit and in similar units to refine the standards.

(4)(6) Each faculty should have and publish a written statement on standards applying in that faculty and how they are being assured.

(5)(7) All students within a unit of study will be assessed according to the same standards and using the same or comparable assessment instruments.

(6)(8) Assessment related decisions which may impact on a student’s progression or graduation:

(a) must be based solely on the assessments specified for that purpose; and

(b) must not depend on judgements made by a single marker without review by colleagues for calibration or moderation.

(7)(9) When marks from tasks are combined, the methods used should be statistically and educationally defensible.

(8)(10) Due account must be taken of any special consideration granted under clause 67, and reasonable adjustment under clause 68, of the policy.

8 Conduct of examinations - Principles 1 to 4

(1) The principal examiner is responsible for:

(a) complying with and completing all administrative requirements for the examination by the specified deadline;

(b) providing the examination paper to the Examinations Office by the specified deadline;

(c) securing working papers developed in preparation for examinations; and

(d) accounting for all secure papers.

(2) Examiners are strongly encouraged to require no more than 30 minutes of final examination per credit point to a maximum of 3 hours. A shorter time is acceptable, especially when students are also assessed progressively.

(3) Examinations should typically be of a higher weight than tests or other assessments required in a unit of study.

(4) Examinations may consist of either written elements, non-written elements or a combination of both written or non-written elements.
(5) All examinations other than those which include non-written elements must be administered by the Examinations Office.

(6) In relation to all examinations, the Examinations Office is responsible for:
   (a) managing examination venue bookings;
   (b) security protocol and printing examination papers;
   (c) retaining final examination papers in the University archives;
   (d) scheduling examinations generally;
   (e) scheduling examinations in postgraduate coursework units of study, as far as practicable, at times consistent with class times and
   (f) recruiting and training examination invigilators

(7) All examinations must be of one of the following durations:
   (a) 1 hour;
   (b) 1.5 hours;
   (c) 2 hours;
   (d) 2.5 hours; or
   (e) 3 hours.

(8) All examinations, except for those in the University of Sydney Law School, must provide for ten minutes reading time in addition to the stated examination duration. Examinations in the University of Sydney Law School must provide 30 minutes reading time.

(9) All examinations must be invigilated by University trained invigilators.

(10) Any unit of study with a value of six or fewer credit points should be examined in no more than one examination, apart from exceptional cases approved by the relevant dean.

(11) Any unit of study with a value of more than six credit points should be examined in no more than two examinations sessions.

(12) No student may be required to sit for more than two examinations on the same day. Where a student has three examinations scheduled for the same day, the Examinations Office must provide for one to be taken at an alternative time.

(13) To avoid examination timetable clashes, end of semester take-home tests should have a scheduled due date on either the last day before the formal examination period, or the last day of the formal examination period.

(14) Tests may be held during classes provided that faculties ensure that the overall assessment practices in all units of study are reasonable and not structured in a way that may disrupt attendance at other classes.

(15) The week after the end of teaching in each semester will be a study break (Stu-Vac, week 14) with the formal final examinations period to commence the following week, week 15.

(16) Principal examiners seeking to directly administer written examinations without the involvement of the Examinations Office must obtain the Registrar’s written permission to do so each year. Such requests must:
   (a) set out the reason why the examination cannot be administered by the Examinations Office; and
(b) detail the arrangements for secure printing and storage of examination papers.

(17) In relation to written examinations administered other than by the Examinations Office, the principal examiner is responsible for:

(a) providing the Examinations Office with all necessary information to schedule the examination, within the timeframes specified by the Examinations Office;

(b) arranging the Examinations Office to book an appropriate examination venue;

(c) arranging secure printing and storage of examination papers;

(d) providing a copy of the final examination paper to the Examinations Office for retention in the University archives; and

(e) arranging for invigilation of the examination by University trained invigilators.

9 Security of examination papers - Principles 1 to 4

(1) In the preparation of examination papers, it is essential to ensure the security of questions and papers, so that examinations are fair to all students and the opportunity for unfair advantage for any individual or group is precluded.

(2) Results must be kept secure while they are being entered and summed up, so that they cannot be fraudulently changed.

(3) When questions are re-used in subsequent examination papers, variation is encouraged as far as practicable, within the constraint that questions requiring selected responses (including multiple choice variants) need to be trialled adequately to ensure their validity and reliability.

(4) Students' examination scripts should be retained by the department for the specified retention period, after which they should be destroyed.

Note: At the date of these procedures this is 6 months. See the Recordkeeping Manual.

(5) Students are entitled to access their own written scripts, provided the request is made during the script retention period.

(a) Written work which answers questions from examinations not secured for re-use may be copied by students.

(b) Written work which answers questions from secured or confidential examination papers may not be copied, and may only be viewed by appointment, either individually or in groups, under appropriate academic supervision.

(6) All possible breaches of security or incidences of misconduct during an examination must be reported to the principal examiner and, if appropriate, to the Registrar. All unusual events, breaches of security or difficulties encountered in the setting, transport, marking or entering of results should be reported to the head, if possible before the head determines the results of the examination.

(7) Any paper whose security may have been compromised should be re-set.

10 Emergency evacuations during examinations - Principles 1 to 4

(1) If an evacuation is required, presiding examination invigilators:

(a) should make a note of the time at which the examination is stopped;
(b) should adhere to the instructions of precinct officers or security staff;
(c) if time permits, should attempt to contact the Examinations Office to inform them of the evacuation.

(2) Precinct officers or security staff will direct students and invigilators to an appropriate area, where they must await further information. Unless otherwise instructed by precinct officers or security staff, students must remain in the immediate vicinity.

(3) Examination invigilators should inform students that, until otherwise instructed, there must be no communication between them and that the use of mobile phones or other communication devices, is not permitted except in exceptional circumstances and under strict supervision.

(4) If, after 20 minutes have elapsed from the time of evacuation, a student's circumstances require them to make electronic contact (for example, to telephone someone for whom they have carer’s responsibilities or to an employer so as to ensure their employment is not adversely affected), the student may make a communication which is:

(a) as brief as possible; and
(b) under the direction and supervision of an examination invigilator.

(5) When notified that an examination room has been evacuated, the Examinations Office must notify:

(a) the principal examiner
(b) the relevant dean;
(c) the director of the Student Centre; and
(d) the Registrar.

(6) The relevant dean will determine whether the examination is to be resumed at the earliest opportunity, or whether it must be re-sat by the affected students. If the dean is not available, the following persons will be consulted, in the order below, and the first available will make the determination.

(a) the appropriate associate or sub-dean;
(b) the head of the relevant school or department.

(7) In making a determination under subclause 10(6), the decision maker will consult with security staff and or precinct officers as appropriate to determine whether a continuing threat exists and, if not, whether the examination rooms were secured at all times.

(8) The examination will be deemed to have been abandoned if:

(a) none of the individuals referred to in subclause 10(6) of these procedures is available; or
(b) the emergency or evacuation has compromised the examination room itself.

(9) When a decision is taken to abandon an examination, the Examinations Office will notify the relevant presiding invigilators who will inform students that the University will contact them as soon as possible about alternative arrangements.

(10) If an examination is abandoned due to an evacuation, only the examination sessions in the affected room(s) are deemed to have been abandoned. Where the examination is also being held in other locations unaffected by the emergency, those sessions will continue as normal.
(11) When an examination is abandoned, students’ work (such as answer booklets or computer answer sheets) is deemed null and void for the purposes of marking.

(12) After an examination has been abandoned, the Examinations Office will consult with the examiners and departments concerned and make arrangements for the affected students to re-sit the examination(s) as soon as possible.

(13) Students affected by an abandoned examination are advised to remain in Sydney and not make any travel plans until the official end of the examination period.

(14) All University policies, including those relating to illness and misadventure, apply in the circumstances of the re-sitting of an abandoned examination as they would have to the original examination.

(15) Serious incidents affecting more than one examination location should be assessed immediately by the Registrar who should obtain the advice of the Campus Security Unit, the Examinations Office and the director of the Student Centre.

(a) The Registrar should determine as soon as possible whether some examinations may proceed or the entire examination session should be postponed.

(b) All relevant deans, heads of departments, examiners and students should be notified immediately.

(16) If an examination is re-commenced after an evacuation, the presiding invigilators must allow students the full time lost to the evacuation, along with an additional 5 minutes to compensate for the disruption involved.

11 Use of handheld computing devices in examinations - Principle 3

(1) Hand held computing devices, including computers, calculators and internet-capable devices, are not normally permitted in examinations.

(2) Departments may develop examinations and assessments in which such devices are permitted but in doing so must consider the equity, supervisory and logistical implications of their use.

(3) The University adopts the approved calculator list for 2 Unit Mathematics issued by the NSW Board of Studies from time to time as its list of non-programmable calculators acceptable for use in examinations at the University.

(a) A copy of this list must be provided to:

(i) students sitting examinations which permit use of non-programmable calculators;

(ii) principal examiners who specify that non-programmable calculators may be used by candidates for their papers; and

(iii) examination invigilators.

(b) Examination invigilators must report any use of an unauthorised device in an examination.

(4) Students who own a non-programmable calculator which they wish to use in an appropriate examination may take the unit to the Examinations Office for approval, where the unit will be marked indelibly if it is approved for use.
11A Simple extensions – Principle 3

(1) Students may apply for a simple extension, as provided in clause 66A of the Coursework Policy 2014.

(2) The faculty must determine the method for applying for simple extensions in that faculty, provided that the method must require written communication between the student and the relevant unit of study co-ordinator which records at least:
   (a) the student’s name;
   (b) the student’s student identification number; and
   (c) the unit of study code.

12 Accessible examination and assessment arrangements - Principle 3

(1) Students who have registered with the University's Disability Services, and have satisfied the University's requirements for supporting documentation, may be eligible for reasonable adjustments or accessible examination and assessment arrangements.

(2) At the time the examination timetable is released, Disability Services will send registered students an email asking students to submit their examination adjustment requirements by a specific date for accessible examination and assessment conditions to be provided.

(3) Disability Services will notify Examinations – Student Centre of approved reasonable adjustments.

(4) In-department examinations, within-semester assessments, practical and oral assessments are managed by the faculty. Faculty responsibilities include:
   (a) notifying students in a timely manner of the confirmed adjustments, and time and location of any adjusted examination;
   (b) providing notified adjustments and accommodations, including supervision, scribes or equipment;
   Note: Disability Services provides assistance with specialist equipment, ergonomic furniture and access to assistive technology, and can also provide a list of trained scribes and invigilators.
   (c) ensuring that adjustments approved for the original formal examination period apply to and are delivered for any replacement assessment, unless the form of assessment has changed, in which case Disability Services must be informed.

(5) University staff are generally required to implement the examination and assessment adjustments notified by Disability Services, with the exceptions described in the Disability Standards for Education (2005).

(6) Staff should familiarise themselves with the Disability Standards for Education (2005) and discuss any concerns about notified adjustments with Disability Services.

(7) Even if registered with Disability Services and reasonable accommodations or adjustments have been provided, a student with a disability may still make a claim for special consideration due to illness or misadventure.
   Note: See also clause 14 of these procedures and clause 67 of the policy.
13 Special arrangements for assessment or examinations - Principle 3

(1) Except as otherwise provided in this clause, special arrangements for assessment or examination should follow the provisions for special consideration set out in clause 67 of the policy and clause 14 of these procedures.

(2) In cases of extended absence, faculties should discuss with the affected student the option of withdrawal without failure. Unit of study and course co-ordinators are most likely to be best placed to determine when a student’s absence is such as to make it improbable or impossible for that student to meet the requirements, even with special arrangements.

(3) A student seeking special arrangements for assessment or examination should make a request:

(a) in the case of religious commitments that might have an impact on the types of assessment or examination they can undertake, at the date of commencement of semester; and

(b) in the case of other types of commitment, as soon as the student becomes aware of a requirement to be absent from the University.

(4) Faculties must advise students of any cut-off dates for requests for special arrangements for assessments or tests.

(5) Late requests for special arrangements for assessment or examination will be considered only where the student provides a reasonable explanation for the delay.

(6) Requests for special arrangements for examinations must be lodged, with all necessary forms and supporting documentation, no later than the close of business 14 days after the publication of the examination timetable.

(7) A request for special arrangements must be accompanied by sufficient and relevant supporting documentation, in English. This may include, but is not limited to:

(a) in the case of religious beliefs, a supporting letter from the student’s imam, pastor, rabbi or equivalent spiritual or community leader;

(b) in the case of compulsory absence, a copy of the summons, subpoena, court order or notice of selection for jury duty;

(c) in the case of sporting, cultural or political/union commitments, supporting documentation from the organising body;

(d) in the case of parental or adoption commitments, a certificate from a medical practitioner or midwife stating the expected date of birth or documentation from the relevant adoption agency stating the expected date of placement;

(e) in the case of defence force or emergency services commitments, supporting documentation from the student’s brigade or unit;

(f) in the case where continuing employment would be jeopardised, supporting documentation from the student’s employer;

(g) in the case of other situations, such documentation as is considered necessary by the University.

(8) Students requesting special arrangements must provide contact details for those individuals or organisations providing supporting documentation, so that further information or advice may be obtained.
14 Special consideration due to illness, injury or misadventure - Principle 3

(1) In this section, relevant delegate means:
   (a) an Associate Dean;
   (b) a Deputy Dean;
   (c) a Pro-Dean;
   (d) a Sub-Dean;
   (e) a Head of Department;
   (f) a Head of School;
   (g) a Program Coordinator; or
   (h) a Unit of Study Coordinator.

(2) All requests for special consideration should be considered in the same manner across the University, although the response may vary according to the circumstances.

(3) Occasionally circumstances of a longer term nature may have a substantial impact on a student’s ability to study and undertake assessments. In such cases, affected students should discuss their circumstances with an advisor or counsellor within or outside their faculty before lodging a request for special consideration.

(4) Multiple and recurring requests for special consideration may be an indicator of a student at academic risk, and may be referred to the faculty for consideration under Part 15 of the policy.

(5) Requests for special consideration should be lodged no later than three working days after the assessment.
   (a) Where circumstances preclude this, a student may still request special consideration but must provide a reasonable explanation for the delay.
   (b) The University will not decline a request on the grounds of late lodgement where a reasonable explanation is provided.

(6) A request for special consideration must:
   (a) use the form specified for this purpose by the University;
   (b) clearly set out the basis for the request;
   (c) for illness or injury, provide an appropriate professional practitioner certificate completed by a registered health practitioner or counsellor operating within the scope of their practice and who is not a family member and which includes:
      (i) the practitioner’s name, contact details, provider number and signature;
      (ii) the date of consultation;
      (iii) an evaluation of the duration and degree of impact on the student’s ability to attend classes, learn or complete assessment requirements; and
      (iv) the date the certificate was written and issued; or
   (d) where a professional practitioner certificate is not possible, include a statutory declaration:
setting out the duration and degree of impact of the illness, injury or misadventure on the student’s ability to attend classes, learn or complete assessment requirements; and

(ii) attaching relevant supporting documents; and

(e) provide details of any group work which might be affected.

(7) The University may contact the author of a professional practitioner certificate or other supporting document to verify its authenticity.

(8) Students must retain the originals of any documents submitted in support of a special consideration request until their degree has been conferred, or their candidature is otherwise terminated.

Note: The University may require students to supply the originals of any documents submitted in support of a special consideration request at any time during their candidature.

(9) International students suffering illness, injury or misadventure should also contact the University for information about possible impacts on visa and other arrangements.

(10) A student may withdraw a request for special consideration made prior to, during or immediately after an assessment (usually an examination) at any time prior to the earlier of:

(a) release of results for that assessment; or

(b) completion of a replacement assessment.

A student may seek academic advice before doing so, but not from an academic associated with the assessment.

(11) The University will maintain detailed records of the process of determination, and outcome, of any special consideration request.

(12) The relevant delegate will determine the form of special consideration to be provided if a request is successful.

Note: Where appropriate, the University will apply standard determinations on the form of special consideration to be provided, based on precedents approved by the relevant delegate. Where a special consideration request falls outside the scope of an approved precedent, the University will refer the request to the relevant delegate for determination.

(13) The following forms of special consideration may be provided in relation to individual work.

(a) Replacement assessment.

(i) This may be made available where a request relates to an examination or test. All students who make a successful request for special consideration relating to an examination will receive a replacement assessment. Other forms of assessment, such as weekly quizzes, may be more appropriately accommodated by reweighting or averaging.

(ii) A replacement assessment should assess the same skills and knowledge, with appropriate preparation, as the original assessment.

(iii) Where a successful request for special consideration is made prior to, or during or immediately after an assessment, any replacement assessment including replacement examinations will be treated by
faculty as a first attempt and the original attempt at the assessment will be deemed not to have occurred.

(iv) The faculty is responsible for setting the date of the replacement assessment, except for replacement assessments for examinations undertaken in a formal exam period, which will be set by the Deputy Vice-Chancellor (Registrar) Examinations Office. A student may lodge a further request for special consideration if they are unable to attend the replacement assessment due to injury, illness or misadventure.

(v) The replacement assessment for an examination undertaken in a formal exam period will be held within three weeks of the date of the examination.

(vi) If the student is unable to attempt the replacement assessment due to injury, illness or misadventure, or the faculty is unable to construct a valid form of replacement assessment, the faculty will determine alternative means of assessment. If this is not possible, the faculty will award a grade of DC (discontinue not to count as failure).

(b) Extension.

(i) This may be made available in relation to a non-examination based assessment task which is not an examination or test.

(ii) The relevant delegate will determine the length of any extension, and in doing so must consider the extent to which the student's ability to prepare was affected.

(iii) Extensions of up to 20 working days may be granted.

(iv) Extensions longer than 20 working days may only be granted if doing so would not advantage the student against the rest of the cohort. If unfair advantage would occur, an alternative assessment should be set.

(c) Reweighting or averaging.

(i) This may be made available in relation to assessments that repeat on a regular basis. These are typically assessments that occur throughout the semester (such as weekly class tests, tutorial participation marks or laboratory work) where each assessment alone is not worth a high percentage of the total unit mark.

(ii) The non-completion of a minor component of assessment must not compromise the integrity of the assessment of the curriculum. Where re-weighting is inappropriate on academic grounds this should be declared in the description of assessment for the unit of study or curriculum. In these cases an alternative assessment should be provided.

(iii) Should a student miss more than one third of the regular assessment components, the student will be required to submit an alternative assessment. The mark for this alternative assessment will replace the missing component of the regular assessment.

(14) The following provisions will apply where one or more members of a group involved in group work suffer an illness, injury or misadventure.

(a) Consideration must be given to the interests of:

(i) the member(s) suffering the illness injury or misadventure; and
(ii) the remaining group members whose ability to complete the task as originally assigned may be impacted, and may therefore also be considered to have suffered a form of misadventure. Ideally special consideration requests should be submitted by all affected parties.

(b) If the relevant delegate considers that the illness, injury or misadventure has no impact on the functioning of the group or its ability to complete the task as assigned, no special consideration will be provided.

(c) If the relevant delegate considers that the functioning of the group is not impaired but that its ability to complete the task as assigned is impaired, an extension of time or an alternative assessment will be provided as appropriate.

(d) If the relevant delegate considers that the group can no longer function, the assessment task will be redefined for the remaining active members, based on the contributions they were to make.

(i) Assessment will then be based on the redefined task.

(ii) The lecturer or teacher may also allow an extension of time.

(iii) The group member(s) who suffered the illness, injury or misadventure will, if their request is accepted, be given an alternative assessment.

(e) If a group submits a request for special consideration on the basis of an absence of one or more members, and no matching request is submitted by the relevant member(s), the group request should be considered on its merits in accordance with this policy even if the relevant delegate has no knowledge of the absent member(s) suffering any illness, injury or misadventure.

(15) Aegrotat and posthumous awards may be made in circumstances involving serious illness or death. For the purposes of clause 92A of the Coursework Policy, a Dean will not recommend the conferral of an aegrotat or posthumous award unless the conditions for the award have been substantially met.

15 Processing and release of results - Principles 1 to 4

(1) The Registrar will determine in advance, and publish, dates for release of results to students. The Registrar may also determine, and publish the determination, that results for a specific unit of study be released on an earlier date than the originally determined date, if requested to do so by the relevant dean or associate dean.

(2) Principal examiners must:

(a) assemble all marks and records of assessment for the unit of study;
(b) ensure security of marks;
(c) arrange the collation of marks;
(d) verify the returned result from evidence such as mark sheets, annotated examination scripts, and minutes of departmental meetings in case an appeal process requires such evidence;
(e) submit the results to the relevant head of academic unit by the required date; and
(f) keep appropriate records to justify the final mark.

Note: See Recordkeeping Manual.
(3) The Dean and head of the relevant academic unit must ensure that:
   (a) the results for all units of study comply with applicable policies, procedures
       and local provisions;
   (b) appropriate information and training about processes for entering results is
       provided to those who require it; and
   (c) final results are entered and agreed in the student management system by
       the date determined by the Registrar.

(4) Late results must be:
   (a) approved by the head of the relevant academic unit;
   (b) entered into the student management system as soon as they become
       available; and
   (c) released as soon as possible after the release date determined by the
       Registrar.

(5) Changes to marks or grades after entry into the student management system must
    be:
   (a) approved by the relevant dean, deputy dean, pro-dean, sub-dean or
       associate dean after consideration of an explanation for the change;
   (b) submitted and entered in the manner specified by the Registrar; and
   (c) released as soon as possible after the release date determined by the
       Registrar.

(6) If a grade of “incomplete” (IC) has been recorded for a unit of study and no other
    result has been received by the date determined by the Registrar for the date to
    convert all IC results to AF, the grade will be automatically converted either to
    “absent fail” (AF) or, if an incomplete mark has been entered with the IC grade, to
    the grade corresponding to that mark (note: an incomplete mark entered with an IC
    grade should be the maximum mark to which the student would be entitled if the
    assessment remains incomplete).

(7) The Registrar must ensure that results are released to students by the dates
    determined.
   (a) Final results of students in completed units of study will be provided to
       students through the student management system.

(8) Departments must, on request, provide students with the numerical mark for each
    assessment task which comprises the final numerical mark reported on the
    student’s Examination Result Notice.
   (a) Records of such marks must be retained for 12 months.

(9) To ensure confidentiality, students’ results must not be displayed in public places.

(10) The faculty must establish mechanisms for review of results, including those for
     students affected by illness or misadventure, in accordance with applicable
     University policies.
     Note: See also clause 16 of these procedures and University of Sydney (Student Appeals
     Against Academic Decisions) Rule 2006

(11) The faculty will determine the award of honours degrees and the levels at which
     they are awarded.

(12) After the expiry of the applicable retention period, examination scripts and marking
     sheets may be destroyed. The destruction must be authorised by the head of the
     unit and documented as required by the Recordkeeping Manual.
16 Appeals - Principles 1 to 4

(1) Students may appeal against the procedures used to arrive at an academic decision, as provided in the *University of Sydney (Student Appeals Against Academic Decisions) Rule 2006*.

(2) If an appeal is made:
   (a) all documentation relevant to that student’s assessment must be placed on the student’s appeal file;
   (b) all other annotated scripts must be retained together for each examination for the appeal period;
   (c) mark sheets must be retained for 12 months; and
   (d) minutes of departmental meetings must be centrally filed.

17 Professional development - Principles 2 and 4

(1) Staff with teaching responsibilities should be provided with professional development opportunities related to design, implementation, moderation and quality assurance of assessment.

(2) Faculties should provide opportunities for recognition and sharing of effective assessment practices. The University will also provide such opportunities on a University-wide basis.

(3) Professional development support will be provided by the Institute for Teaching and Learning in collaboration with faculties for assessment review as part of course quality improvement process to facilitate effective learning.

18 Effectiveness of assessment policies - Principle 4

(1) The Academic Board will ensure that the effectiveness of its policies is measured:
   (a) through a comparison of the University’s standards with those adopted elsewhere;
   (b) through information available from Academic Board faculty reviews; and
   (c) through feedback from students on assessment (directly and via unit of study evaluations and related feedback tools).

NOTES

Assessment Procedures 2011

Date adopted: 9 November 2011

Date registered:

Date commenced: 1 January 2012

Administrator: Executive Officer, Academic Board
AMENDMENT HISTORY

<table>
<thead>
<tr>
<th>Provision</th>
<th>Amendment</th>
<th>Commencing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clause 14(8)</td>
<td>Amended to allow the consideration of further information with the discretion of the Faculty</td>
<td>4 October 2012</td>
</tr>
<tr>
<td>Clause 3(2)</td>
<td>Amended to insert definition of late result</td>
<td>3 July 2014</td>
</tr>
<tr>
<td>Clause 14 (14)(a)(v)</td>
<td>Amended to align processing time with new student information system</td>
<td>3 July 2014</td>
</tr>
<tr>
<td>Clause 15 (1)</td>
<td>New clause inserted on determination of results dates</td>
<td>3 July 2014</td>
</tr>
<tr>
<td>Clause 15 (2)</td>
<td>Amended to clarify the responsibilities of principal examiners</td>
<td>3 July 2014</td>
</tr>
<tr>
<td>Clause 15 (3)</td>
<td>Amended to clarify the responsibility of deans and heads of academic units</td>
<td>3 July 2014</td>
</tr>
<tr>
<td>Clause 15 (4) (5) (6)</td>
<td>Inserted to clarify processing of late results, changes to marks or grades and incompletes</td>
<td>3 July 2014</td>
</tr>
<tr>
<td>Clause 15 (7)</td>
<td>Amended to clarify release of results</td>
<td>3 July 2014</td>
</tr>
<tr>
<td>Various</td>
<td>Updated references to the Coursework Policy 2014 and relevant parts and clauses</td>
<td>22 January 2015</td>
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</tbody>
</table>
Clause 14(16) Updated following the addition of clause 92A to the Coursework Policy 2014 25 March 2015

9(4) note Updated retention period to reflect Recordkeeping Manual – administrative amendment only. 25 March 2015

8(6) Amended to align with changes to the Coursework Policy 2014 related to the administration of special consideration and special arrangements. 1 January 2016

(deleted), 13, 14

6(1), 6(2) Amended to clarify that amending assessment requirements should not disadvantage students 4 April 2016

Clause 6(6) Added 29 June 2016

Clause 11A Added 29 June 2016

Clause 2(2) Added 2 November 2016

Clause 3(2) Definitions added for examination, Examinations Office, formal examination period, replacement examination period, Student Identification Number and test

Definitions amended for academic unit, peer assessment, self assessment, standards-based assessment and test 2 November 2016

Clause 5(2) Added 2 November 2016

Clause 6(1) Additional details added including updated references to other relevant documents and details regarding assessment tables 2 November 2016

Clause 6(2) Added 2 November 2016

Clause 7(3) and 7(4) Clause broken into different clauses and details regarding how grades are not determined added 2 November 2016

Clause 8 Amendments including addition of new clauses covering conduct of examinations and to reflect changes in terminology 2 November 2016

Clause 10(13) Amended to reflect changes in terminology 2 November 2016

Clauses 10, 11 and 12 References to supervisors changed to invigilators throughout 2 November 2016

Clause 11(1) Amendments regarding hand held computing devices 2 November 2016

Clauses 13(4) - 13(5) Minor amendments to reflect changes in terminology 2 November 2016
<table>
<thead>
<tr>
<th>Clauses</th>
<th>Amendments to clarify requirements regarding replacement examinations and to reflect changes in terminology</th>
<th>7 December 2016</th>
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<tbody>
<tr>
<td>14(13)(a)(i), 14(13)(b)(i)</td>
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<tr>
<td>Schedule 2</td>
<td>Added</td>
<td>7 December 2016</td>
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</table>
## SCHEDULE 1 – IMPLEMENTATION TABLE

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<thead>
<tr>
<th>Principle and implementation statements</th>
<th>Assessment Procedures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Assessment practices must advance student learning</strong></td>
<td></td>
</tr>
<tr>
<td>(1) Assessment practices align with goals, context, learning activities and learning outcomes.</td>
<td>5</td>
</tr>
<tr>
<td>(2) A variety of assessment tasks are used while ensuring that student and staff workloads are considered.</td>
<td>5</td>
</tr>
<tr>
<td>(3) Assessment tasks reflect increasing levels of complexity across a program and foster enquiry-based learning.</td>
<td>5</td>
</tr>
<tr>
<td>(4) Constructive, timely and respectful feedback develops student skills of self and peer evaluation and guides the development of future student work.</td>
<td>5</td>
</tr>
<tr>
<td><strong>2. Assessment practices must be clearly communicated to students and staff</strong></td>
<td></td>
</tr>
<tr>
<td>(1) Unit of study outlines are available in the first week of any offering of the unit and communicate the purposes, timing, weighting and extent of assessment in sufficient detail to allow students to plan their approach to assessment.</td>
<td>6</td>
</tr>
<tr>
<td>(2) Unit of study outlines explain the rationale for the selection of assessment tasks (e.g. group task) in relation to learning outcomes.</td>
<td>5, 6</td>
</tr>
<tr>
<td>(3) Procedures exist to ensure that all staff involved in teaching of a unit share a common understanding of assessment practices.</td>
<td>5</td>
</tr>
<tr>
<td>(4) The process of marking and of combining individual task marks is explicitly explained in the unit outline.</td>
<td>5, 7</td>
</tr>
<tr>
<td><strong>3. Assessment practices must be valid and fair</strong></td>
<td></td>
</tr>
<tr>
<td>(1) Assessment tasks are authentic and appropriate to disciplinary and/or professional context.</td>
<td>5</td>
</tr>
<tr>
<td>(2) Assessment incorporates rigorous academic standards related to the discipline(s) and is based on pre-determined, clearly articulated criteria that students actively engage with.</td>
<td>7-10</td>
</tr>
<tr>
<td>(3) Assessment will be evaluated solely on the basis of students’ achievement against criteria and standards specified to align with learning outcomes.</td>
<td>7</td>
</tr>
</tbody>
</table>
Principle and implementation statements

(4) Assessment practices address issues of equity and inclusiveness to accommodate and build upon the diversity of the student body so as not to disadvantage any student.

Assessment Procedures

4. Assessment practices must be continuously improved and updated

(1) Assessment tasks and outcomes are moderated through academic peer review and used to inform subsequent practice.

(2) Assessment is regularly updated to ensure alignment with program learning outcomes or graduate attributes.

(3) Professional development opportunities that are related to design, implementation and moderation of assessment are provided to staff.
<table>
<thead>
<tr>
<th>Assessment title</th>
<th>Assessment category</th>
<th>Assessment type</th>
<th>Description of Assessment type</th>
<th>Exam / Quiz type</th>
<th>Individual or Group</th>
<th>Length / duration</th>
<th>Weight</th>
<th>Due date and time¹</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of assessment task</td>
<td>Exam</td>
<td>Final exam</td>
<td>Written exam, written exam with non-written elements, or non-written exam. Worth 30% or greater.</td>
<td>Final exam</td>
<td>Specify for each assessment (select one)</td>
<td>Specify word limit or time limit for each assessment</td>
<td>Specify percentage contribution to final mark (%) for each</td>
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<td>Written exam, written exam with non-written elements, or non-written exam. Worth 30% or greater.</td>
<td>In-semester exam</td>
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<tr>
<td>Name of assessment task</td>
<td>Skills-based assessment</td>
<td>Placements</td>
<td>Professional experience placement, internship, or site visit.</td>
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<tr>
<td>Skills base evaluation</td>
<td>Clinical skills assessment or lab skills assessment.</td>
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<tr>
<td>Creative assessments / demonstrations</td>
<td>Performance, recital or jury-assessment performance, or exhibition.</td>
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</tbody>
</table>

¹ Due date may be expressed as a time period when exact date not known e.g. final exam period, week 7. Time to be included where assessment must be submitted by a cut-off time e.g. 23:59 EST.
<table>
<thead>
<tr>
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<th>Due date and time¹</th>
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<tbody>
<tr>
<td>Name of assessment task</td>
<td>Submitted work</td>
<td>Assignment</td>
<td>Essay, report, case study, proposal, literature review, portfolio, or design.</td>
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<td></td>
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<td>Dissertation</td>
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<tr>
<td>Name of assessment task</td>
<td>In-class assessments</td>
<td>Tutorial quiz, small test or online task</td>
<td>Worth less than 30%.</td>
<td>Tutorial quiz, small test or online task</td>
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<td></td>
<td></td>
<td>Small continuous assessment</td>
<td>Worth less than 30%.</td>
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<td></td>
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<td>Oral presentation.</td>
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<td>Optional assignment or small test</td>
<td>Includes formative assessments.</td>
<td>Optional small test</td>
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<td></td>
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<td>Participation</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Name of assessment task</td>
<td>Group work</td>
<td>Presentation</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Assignment</td>
<td>Written, non-written elements.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: Valid values for all assessments must comply with the requirements of section 19 of the Learning and Teaching Policy 2015, section 10 of the Learning and Teaching Procedures 2016, and section 60 of the Coursework Policy 2014.
Resolutions of the Faculty of Arts and Social Sciences for coursework awards

These resolutions apply to all undergraduate and postgraduate coursework award courses in the Faculty, unless specifically indicated otherwise. Students enrolled in postgraduate research awards should consult the resolutions for their course. These resolutions must be read in conjunction with applicable University By-laws, Rules and Policies including (but not limited to) the University of Sydney (Coursework) Rule 2014 (the 'Coursework Rule'), the Coursework Policy 2014 (the 'Coursework Policy'), the resolutions for the course of enrolment, the University of Sydney (Student Appeals Against Academic Decisions) Rule 2006 (as amended) and the Academic Board policies on Academic Honesty in Coursework Policy 2015. Dishonesty and Plagiarism.

Part 1: Course enrolment

1 Admission

Admission to one or more courses, including undergraduate diplomas, concurrently with any other award course, requires the permission of all Deans concerned.

2 Enrolment restrictions

(1) General

(a) The Coursework Rule, Coursework Policy sets limits to specifies the maximum number of credit points that a student may take in each semester. The Faculty does not encourage any student to take more than the normal full-time load required to complete their course in the standard time (usually 24 credit points per semester). The Faculty sets minimum and maximum limits for undergraduate students in their first year of study (below).

(b) Units of study in excess of a student's award course requirements will be taken on a full-fee, non-award basis, unless approved otherwise by the Associate Dean.

(c) A student may not enrol in a unit of study based on a language other than English if, in the opinion of the chair of department concerned on the advice of the teacher of the unit, the student's linguistic knowledge or competence would unfairly advantage them over other students enrolled in the unit of study. If enrolment has already taken place, the Associate Dean may direct that the student be withdrawn without penalty from the unit of study.

(2) Undergraduate

(a) An undergraduate student must enrol in a minimum of 12 junior credit points in semester one and two in the first year of candidature.

(b) Except with the permission of the Associate Dean, an undergraduate student may not enrol in units of study with a total value of more than 24 junior credit points in semester one or two in the first year of candidature (students who are granted credit or advanced standing may be permitted to enrol in senior units);

(c) The maximum number of credit points that may be counted towards a degree from any single subject area in Table A of the Tables of units of study is 18 junior and/or 60 senior, with the exception of the Bachelor of Economics where the individual course resolution applies.

(d) The maximum number of credit points that may be counted towards a degree from any single subject area in Table B of the Tables of units of study is 12 junior and/or 48 senior.

3 Time limits

The Coursework Rule specifies the maximum time limits for completion of candidature.

(1) A student must complete all the requirements for a master's degree within four calendar years of first enrolment.

(2) A student must complete all the requirements for a graduate diploma within three calendar years of first enrolment.

(3) A student must complete all the requirements for a graduate certificate within two calendar years of first enrolment.

(4) A student must complete all the requirements for a bachelor's degree (including combined degrees) or undergraduate advanced diploma within ten calendar years of first enrolment.

(5) A student must complete all the requirements for an undergraduate diploma within six calendar years of first enrolment.

(6) If a student is admitted, or re-admitted, with credit, the Faculty will determine a reduced time limit for completion of the award.

(7) Any variations from the above time limits are specified in the course resolutions.
4 Suspension, discontinuation and lapse of candidature

(1) Except for the time limits below, the Coursework Rule specifies the conditions for suspending or discontinuing candidature, and return to candidature after these events. The Rule also defines the circumstances when candidature is deemed to have lapsed. Students should pay careful attention to the significant dates in these processes and their effect on results and financial liability.

(2) The following limits apply to suspension of candidature in the Faculty of Arts and Social Sciences:
   (a) Diplomas: 2 semesters
   (b) Bachelor degrees: 4 semesters (a maximum of 2 semesters can be applied for at one time)
   (c) Graduate Certificates, Graduate Diplomas and Master degrees: 2 semesters.

5 Credit for previous study

(1) General
Except as described below, or in specific course resolutions, the Coursework Policy specifies the conditions for the granting of credit for previous study to courses in this Faculty.

(2) Undergraduate
   (a) A student can apply for credit to count towards an undergraduate diploma for up to 12 junior and six senior credit points if the credit is in a relevant subject area. Credit will not be granted for:
      (i) units of study that count towards another qualification; or
      (ii) units of study taken at another institution after admission to candidature.
   (b) A student can apply for credit to count towards a bachelor's degree for up to:
      (i) 96 credit points for successfully completed units in courses where no award has been, or will be, made;
      (ii) 48 credit points for successfully completed units in courses where an award has been, or will be, made.

(3) Postgraduate
A student can apply for credit to count towards a master's degree or graduate diploma for up to 50% per cent of the course requirements.

(4) Credit will not be granted for units of study completed from:
   (a) a Certificate, Diploma or Advanced Diploma*
   (b) a Vocational Education and Training Sector education provider*

*In exceptional and well-attested circumstances, the student may apply to the Associate Dean for an exemption from this restriction.

6 Faculty Scholars Program

(1) The Faculty Scholars Program is a special program of study for students of exceptional merit who are enrolled in undergraduate degrees administered by the Faculty of Arts and Social Sciences.

(2) Entry to the Faculty Scholars Program is by invitation from the Dean. Invitations are made in December each year, for the following year. Admission to the Faculty Scholars Program is competitive and restricted to a maximum 25 students each year.

(3) To be considered for entry into the Faculty Scholars Program students should normally have AAMs of 85 or over and a high distinction result in a Humanities or Social Sciences unit of study.

(4) Entry to the Faculty Scholars Program is available to eligible students who have completed 48 credit points over two consecutive semesters in their first year at the University of Sydney.

(5) The Faculty Scholars Program consists of three units of study totalling 18-credit points. Students complete the program over three consecutive semesters and must maintain a minimum average of 80% to remain enrolled.

(6) The Faculty Scholars Program is only available to students studying full-time.

The program will take effect from 2015 onwards, but will be available to students commencing undergraduate degrees administered by the Faculty of Arts and Social Sciences from 2014. It will not affect currently enrolled students and transitional arrangements are not required.
Part 2: Unit of study enrolment

7 Faculty of Arts and Social Sciences Units of Study level

(1) Undergraduate units of study in the Faculty of Arts and Social Sciences are designated as junior, senior-intermediate, senior-advanced and honours level. They are represented numerically in the unit of study code as:

(a) Junior (1000)
(b) Senior-Intermediate (2000)
(c) Senior-Advanced (3000)
(d) Honours (4000)

(2) Postgraduate units of study in the Faculty of Arts and Social Sciences are represented numerically as 5000, 6000 and 7000.

8 Cross-institutional study

(1) Cross-institutional study is available unless specified otherwise in the course resolutions. The Coursework Policy specifies the circumstances in which the Associate Dean may approve such study, with or without imposing conditions.

(2) Provided the student has sought permission in advance, the Dean may permit a student to complete a unit of study at another institution and have that unit credited to the student's course requirements, provided that:

(a) the unit of study content is not taught in any corresponding unit of study at the University; or
(b) the student is unable, for good reason, to attend a corresponding unit of study at the University; and
(c) an undergraduate student has completed 48 credit points towards the award course in which they are enrolled.

(2) Cross-institutional study is regarded as another form of credit and will be counted as such when considering eligibility.

9 International exchange

The Faculty encourages students to participate in international exchange programs, unless specified otherwise in the resolutions for a particular course. For more information refer to the Study Abroad and Exchange Office.

Part 3: Studying and Assessment

10 Late submission policy

(1) It is expected that, unless an application for a simple extension or special consideration has been approved, students will submit all assessment for a unit of study on the due date specified. If the assessment is completed or submitted within the period of extension, no academic penalty will be applied to that piece of assessment.

(2) If an extension is either not sought, not granted, or is granted but work is submitted after the extended due date, the late submission of assessment will result in an academic penalty. The penalty for coursework is as follows:

(a) From the day after the published due date, the penalty applied is two marks (out of 100) per working day;
(b) For assignments marked out of a maximum total other than 100, the penalty will apply pro rata. For example, for assignments marked out of 40 the penalty will be 0.8 marks per day.

11 Attendance

(1) Students are required to be in attendance at the correct time and place of any formal or informal examinations. Non-attendance on any grounds insufficient to claim special consideration will result in the forfeiture of marks associated with the assessment. Participation in a minimum number of assessment items may be included in the requirements specified for a unit of study.

(2) Students are expected to attend a minimum of 80% of timetabled activities for a unit of study, unless granted exemption by the Associate Dean or relevant delegated authority. The Associate Dean or relevant delegated authority may determine that a student fails a unit of study because of inadequate attendance. Alternatively, at their discretion, they may set additional assessment items when attendance is lower than 80%.

(3) The case of any formally enrolled student who is absent from 50% or more of classes, regardless of the reasons for the absences, will be automatically referred to the end-of-semester departmental examiners’ meeting for a determination as to whether the student should pass or fail the unit, or, if a pass is awarded, the level of penalty that should be applied.
12 Special consideration for illness, injury or misadventure

Special consideration is a process that affords equal opportunity to students who have experienced circumstances that adversely impact their ability to adequately complete an assessment task in a unit of study, as determined by the Coursework Policy. The Coursework Rule provides full details of the University policy. The procedures for applying for special consideration are described in each unit of study outline.

13 Concessional Pass

In this Faculty the grade PCON (Concessional Pass) is not awarded.

13 Re-assessment

The Faculty does not offer opportunities for re-assessment (also called ‘supplementary’ assessment) other than on the grounds of approved Special Consideration special consideration.

Part 4: Progression, Results and Graduation

14 Satisfactory progress

The Faculty will monitor students for satisfactory progress towards the completion of their award course. In addition to the common triggers used to identify students not meeting academic progression requirements (as set out in the provisions relating to progression in the Coursework Rule), students must not fail more than 50% of the credit points in any semester of enrolment.

15 Readmission after a period of exclusion

The Coursework Policy provides that a student excluded from a degree may seek readmission at the end of the exclusion period, with the approval of the Associate Dean.

A student readmitted in this way is considered to have commenced a new period of candidature and must apply for credit from their previous candidature. Credit will only be awarded in accordance with the Coursework Policy and clause 5 of these resolutions.

16 Undergraduate majors

(1) A major from Table A is offered by the Faculty of Arts and Social Sciences and consists of a minimum of 36 senior credit points in a defined subject area at senior-intermediate and senior-advanced level, including at least 6 credit points at senior-advanced level.

In order for a major to be awarded, a minimum of 12 senior-intermediate or senior-advanced credit points must be completed at the University of Sydney from the relevant discipline.

(2) Units of study counted towards one major may not count toward any other major completed.

(3) A major from Table B is one offered by another faculty at the University of Sydney. Requirements for completion of the major are defined in the resolutions of the faculty offering the major.

(4) Specific majors required for the completion of a degree are listed in the course resolution for that degree. The majors available within the Faculty are:

(5) Table A Majors

(a) Agricultural Economics
(b) American Studies
(c) Ancient History
(d) Anthropology
(e) Arabic Language and Cultures
(f) Archaeology
(g) Art History
(h) Asian Studies
(i) Australian Literature
(j) Biblical Studies
(k) Biblical Studies and Classical Hebrew
(l) Celtic Studies
(m) Chinese Studies
*This major is available to Bachelor of Economics candidates.

(6) Table B Majors

(a) Biochemistry  
(b) Bioinformatics  
(c) Biology  
(d) Chemistry  
(e) Computer Science  
(f) Education  
(g) Environmental Studies  
(h) Geography  
(i) Geology and Geophysics  
(j) History and Philosophy of Science  
(k) Industrial Relations and Human Resource Management  
(l) Information Systems  
(m) Management  
(n) Mathematics  
(o) Microbiology  
(p) Physics  
(q) Plant Science  
(r) Psychology  
(s) Statistics

17 Award of the bachelor's degree with honours

(1) To qualify for admission to candidature for honours, a student must meet the requirements of the Coursework Policy and in addition:
(a) have qualified for the award of the pass degree at The University of Sydney or an equivalent recognised tertiary institution or be eligible for the award of the pass degree;
(b) must complete the honours requirements within no more than 10 years from commencement of candidature in the pass degree;
(a) have completed a minimum of 48 senior credit points major with an average of 70% or above in the intended subject area(s); and
(b) have the permission of the relevant chair of the department or program coordinator most concerned.

(2) To qualify for admission to the Bachelor of Economics (Honours), students must meet the requirements as outlined in the course resolutions.

(3) General conditions of candidature include:

(a) the honours course is normally full-time over two consecutive semesters. Students who are unable to enrol full-time should apply to the Faculty to undertake the honours course part-time over a maximum of four consecutive semesters;
(b) a student who Fails or Discontinue Fails an honours course may not re-enrol in it;
(c) students who wish to suspend their honours candidature should apply to the Faculty. The maximum period of suspension is one semester;
(d) the maximum period of candidature is five consecutive semesters when a suspension is approved.

(4) To qualify for the award of honours a student must complete 48 credit points of honours units of study in a single subject area, or in two subject areas for students completing joint honours, with a minimum honours mark of 65.

(5) A student may not:

(a) enrol in more than 24 credit points of honours units of study in any one semester; or
(b) enrol concurrently in any other course or unit of study while enrolled in an honours course.

(6) A student who wishes to enrol in honours in two subject areas must meet the entry requirements for both subject areas. Eligible students can chose to enrol in either:

(a) a joint honours course. The requirements are completion of 24 credit points in honours units of study in each subject area; or
(b) an honours course in two subject areas. The requirements are completion of 48 credit points in honours units of study in each subject area. Honours in each subject area is completed separately and in succession.

(7) The grade of honours and the honours mark are determined by performance in the honours course, according to the following table:

<table>
<thead>
<tr>
<th>Description</th>
<th>Honours Mark Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honours First Class (I)</td>
<td>mark = 80-100</td>
</tr>
<tr>
<td>Honours Second Class. First Division (II.1)</td>
<td>mark = 75-79</td>
</tr>
<tr>
<td>Honours Second Class. Second Division (II.2)</td>
<td>mark = 70-74</td>
</tr>
<tr>
<td>Honours Third Class (III)</td>
<td>mark = 65-69</td>
</tr>
<tr>
<td>Honours not awarded to a mark below 65</td>
<td></td>
</tr>
</tbody>
</table>

18 University medal

A student with an honours mark of 90 or above may be awarded a university medal. The medal is awarded at the discretion of the Faculty to the highest achieving students who, in the opinion of the Faculty, have an outstanding academic record, in accordance with the Coursework Rule Policy. Candidates who are awarded an undergraduate diploma with honours are not eligible for the award of a university medal.

19 Weighted average mark (WAM)
The University has a formula for calculating a Weighted Average Mark and this is defined in the University Glossary. WAMs are used by the University as one indicator of performance.

20 Progression through embedded postgraduate programs

Providing candidates satisfy the admission requirements for each stage, a candidate may progress to the award of any of the courses in an embedded sequence. Only the highest award completed will be conferred.

Part 5: Other

21 Transitional provisions

(1) These resolutions apply to students who commenced their candidature after 1 January 2016 2017.

(2) Students who commenced prior to 1 January 2016 2017 complete the requirements in accordance with the resolutions in force at the time of their commencement, provided that requirements are completed by 1 January 2021 2022. The Faculty may specify a later date for completion or specify alternative requirements for completion of candidatures that extend beyond this time.
RECOMMENDATION

That the Committee endorse:
(1) The standardised Statement on Academic Honesty and Use of Similarity Detection Software; and
(2) The insertion of the Statement in all unit of study outlines from 1 January 2017.

EXECUTIVE SUMMARY

The Office of Educational Integrity (the Office) provides high level oversight and coordination of university-wide efforts to ensure the academic integrity of all courses across the University. It is also responsible for the ongoing implementation of the recommendations made by the Vice-Chancellor’s Taskforce on Academic Misconduct and Plagiarism (the Taskforce).

One of these recommendations was that a study be undertaken to ascertain student views on and understanding of the University’s Code of Conduct for Students. The results of this study were recently presented to the University’s Education Committee in the Student Perspectives on Academic Integrity report tabled at its October meeting. A number of recommendations about how the University could respond to the findings of the study were made in this report, one of which involved the Office producing a one-page document clarifying what constitutes academic dishonesty and providing practical examples to illustrate this. In response, the Office has developed a standardised Statement on Academic Honesty and Use of Similarity Detection Software to be included in all unit of study outlines from 2017 (see attachment 1).

The Statement was tabled concurrently with the Student Perspectives on Academic Integrity report at the Education Committee’s October meeting. Having suggested some minor amendments, the Education Committee undertook to endorse the statement and its inclusion in all future unit of study outlines. Having received such endorsement, the Office is now seeking this Committee’s endorsement of the Statement and, effective 1 January 2017, its insertion in all unit of study outlines across the University.

ATTACHMENTS

Attachment 1: Statement on Academic Honesty and Use of Similarity Detection Software
Attachment 1: Statement on Academic Honesty and Use of Similarity Detection Software

ACADEMIC HONESTY

While the University is aware that the vast majority of students and staff act ethically and honestly, it is opposed to and will not tolerate academic dishonesty or plagiarism and will treat all allegations of dishonesty seriously.

All students are expected to be familiar and act in compliance with the relevant University policies, procedures and codes, which include:
- Academic Honesty in Coursework Policy 2015
- Academic Honesty Procedures 2016
- Code of Conduct for Students
- Research Code of Conduct 2013 (for honours and postgraduate dissertation units)

They can be accessed via the University's Policy Register: http://sydney.edu.au/policies (enter “Academic Honesty” in the search field).

Students should never use document-sharing sites and should be extremely wary of using online “tutor” services. Further information on academic honesty and the resources available to all students can be found on the Academic Integrity page of the University website: <<URL pending>>

Academic Dishonesty and Plagiarism

Academic dishonesty involves seeking unfair academic advantage or helping another student to do so.

You may be found to have engaged in academic dishonesty if you:
- Resubmit (or “recycle”) work that you have already submitted for assessment in the same unit or in a different unit or previous attempt;
- Use assignment answers hosted on the internet, including those uploaded to document sharing websites by other students.
- Have someone else complete part or all of an assignment for you, or do this for another student.
- Except for legitimate group work purposes, providing assignment questions and answers to other students directly or through social media platforms or document (“notes”) sharing websites, including essays and written reports.
- Engage in examination misconduct, including using cheat notes or unapproved electronic devices (e.g., smartphones), copying from other students, discussing an exam with another person while it is in progress, or removing confidential examination papers from the examination venue.
- Engage in dishonest plagiarism.

Plagiarism means presenting another person’s work as if it is your own without properly or adequately referencing the original source of the work.

Plagiarism is using someone else’s ideas, words, formulas, methods, evidence, programming code, images, artworks, or musical creations without proper acknowledgement. If you use someone’s actual words you must use quotation marks as well as an appropriate reference. If you use someone’s ideas, formulas, methods, evidence, tables or images you must use a reference. You must not present someone’s artistic work, musical creation, programming code or any other form of intellectual property as your own. If referring to any of these, you must always present them as the work of their creator and reference in an appropriate way.

Plagiarism is always unacceptable, regardless of whether it is done intentionally or not. It is considered dishonest if done knowingly, with intent to deceive or if a reasonable person can see that the assignment contains more work copied from other sources than the student’s original work. The University understands that not all plagiarism is dishonest and provides students with opportunities to improve their academic writing, including their understanding of scholarly citation and referencing practices.
USE OF SIMILARITY DETECTION SOFTWARE

All written assignments submitted in this unit of study will be submitted to the similarity detecting software program known as Turnitin. Turnitin searches for matches between text in your written assessment task and text sourced from the Internet, published works and assignments that have previously been submitted to Turnitin for analysis.

There will always be some degree of text-matching when using Turnitin. Text-matching may occur in use of direct quotations, technical terms and phrases, or the listing of bibliographic material. This does not mean you will automatically be accused of academic dishonesty or plagiarism, although Turnitin reports may be used as evidence in academic dishonesty and plagiarism decision-making processes.

Note: Similarity detection software other than Turnitin may be used for assignments that are not text-based written assignments after approval has been sought from the Deputy Vice-Chancellor (Education) through the Office of Educational Integrity: educational.integrity@sydney.edu.au. If approved, the statement on the use of Turnitin must be supplemented or replaced by a statement naming the specific software used and a brief description of how it works.