



**THE AUSTRALIAN ARCHAEOLOGICAL INSTITUTE AT ATHENS
CONTEMPORARY CREATIVE RESIDENCY**

GUIDELINES

For the purposes of the AAIA Contemporary Creative Residency the AAIA defines a professional artist as someone who has successfully completed undergraduate and/or postgraduate studies in art or literature at a recognized institution of higher education or:

for visual artists – has participated in an exhibition at a nationally recognised Museum or Gallery within the last three years.

for writers and poets – has published a substantial body of work within the last three years under a nationally recognized label.

ARTISTIC SUPPORT MATERIAL

It is important that the supplied artistic or literary support material demonstrates to the selection committee that the applicant has an ongoing artistic practice.

STILL IMAGE FILE PROTOCOLS

Still images must be supplied on a Mac and PC compatible USB drive.

Individual still images must be saved as JPG's and not exceed 1.5 MB each.

The advised individual image size is - landscape format 10 x 15 CM @ 150 DPI

- portrait format 15 x 10 @ 150 DPI

It is important that still image file names include the artist's surname followed by their initial, the title and year of the work. Each file should be numbered 1 to 10.

e.g. 1_Smith_S_Lost History_2015

When completing the Artistic Support Material details page it is important to provide the file title as above and to include materials, dimensions.

e.g. 1_ Smith_S_Lost History_2015
Glass, graphite, steel, found objects
67 x 32 cm

MOVING IMAGE FILE PROTOCOLS

Moving images must be supplied on a Mac and PC compatible USB drive. Individual moving image works must be saved as QT files and must not exceed 3 MB each. If submitting moving image works only (e.g. 3 x 3 MB excerpts) the total combined files **MUST NOT** exceed 9 MB.

It is important that moving image files names include the artist's surname followed by their initial, the title and year of the work.

e.g. Smith_S_Without History_2015

When completing the Artistic Support Material details page it is important to provide the file title as above and to include the duration of the original work the excerpt is taken from. This must be augmented by a brief written description (no more than 200 words) on the work's conceptual basis, any relevant production details, and describe the applicant's role(s) in producing the work, particularly where collaboration with other artists is involved.

COMBINED STILL AND MOVING IMAGE APPLICATIONS

Applications that combine still and moving images must follow the above described protocols relevant to each type of file.

When completing the Artistic Support Material details page it is important to provide the details for each file type described above.

Please remember to number your files from 1 through to the maximum number of files you are submitting.

LITERARY APPLICATIONS

All literary applications must be written in English, typed in 12 point font, and submitted as a pdf. Prose must be spaced at 1.5 and include margins no less than 2.5 cm wide.

Include the title of the piece and a page number in a header on each page.

If submitting an excerpt, please give the chapter no. (or like) and the length of the original work on the Artistic Support Materials details page.

Each piece must be submitted as a separate pdf file and titled with the applicant's surname followed by their initial, the title and year of the work. Each file should be numbered, beginning from 1.

e.g. 1_Smith_S_Forgotten History_2015

GENERAL INFORMATION

USB drives should be titled with the applicant's surname followed by their initial.

e.g. SMITH_S

Applications must be submitted by post or hand. Facsimiles and emailed applications will not be accepted.

Late applications will not be considered.

The responsibility remains with the applicant to provide correct details as set out in the application requirements and guidelines. The selection committee will not consider any incomplete applications.

Applicants must ensure that their application is accompanied by all the required supporting documentation in the formats set out in these guidelines.

As applications are taken manually, the AAIA will send an email acknowledging receipt of the submission to the applicant.

Correspondence and enquiries should be directed to

camilla.norman@sydney.edu.au

(02) 9351 4759 or (02) 9351 8692

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