



Research Training Program Tuition Fee Offset Scholarship (International)

Terms and Conditions

Eligibility

1. Applicants must be an international student at the time of award.
2. Research Training Program (RTP) Tuition Fee Offset International Scholarship ('the Scholarship') holders are expected to enrol in a full-time postgraduate research degree. A part-time RTP Stipend Scholarship* may be approved where the University is satisfied that there are special circumstances beyond the student's control (for example medical conditions, financial hardship, carer's responsibilities).

*A part-time scholarship may have tax implications and student should seek tax advice from a registered tax agent. International students will only receive approval to study part-time if it is permitted under their visa.

3. Applicants must apply to be considered for RTP Scholarships at the time of their application for admission to their HDR Course and must submit the required supporting material in the manner specified on the Scholarships Office website. Applicants who have already commenced their HDR candidature must apply by completing the application form available on the Scholarships Office website.

Tenure

4. The Scholarship may be held for up to 14 research periods (full time) for Research Doctorate studies, or for up to 7 research periods for Research Masters studies. Periods of study already undertaken towards the degree prior to the commencement of the award will be deducted from the maximum tenure of the award.
5. No extension is possible.
6. A student is expected to commence the Scholarship by the census date of their commencing intake, and during the year the Scholarship is awarded. If a student has commenced their studies, the Scholarship may commence on the date identified in the scholarship offer email.
7. A recipient may defer their scholarship to commence in the same calendar year in which it is offered as long as their admission offer is also approved to be deferred within the same calendar year.
8. RTP Tuition Fee Offset may be provided for the duration of an approved industry placement, research internship or professional practice activity (as stated in Clause 33 of this document) if:
 - a. the recipient already holds, and remains eligible for, a RTP Stipend;
 - b. no other income is received from these activities; and
 - c. the maximum duration of the RTP Tuition Fee Offset has not been reached.

Benefits



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9. Full tuition fees as set by the University of Sydney.
10. The visa application fee will be waived by the relevant Commonwealth Department and is only available at the time of visa application. The University of Sydney will not reimburse students for visa application fees that have already been paid by the student.
11. The cost of a standard single Overseas Student Health Cover (OSHC) that provides coverage for the student. The policy duration will be for up to 57 months for a PhD and 33 months for a Masters by Research at the time of award, and it will be organised by the University of Sydney. This scholarship will not provide OSHC for any other person or dependants.
12. OSHC purchased by the student will not be reimbursed. Students who have already commenced their research degree at the University of Sydney or at another University before enrolling at the University of Sydney is not entitled to this benefit.
13. Holders of the Scholarship may not concurrently hold another scholarship that provides support for tuition fees.

Selection Criteria

14. The successful applicant will be awarded the Scholarship on the basis of:
 - a. academic merit,
 - b. research experience,
 - c. availability of a high-quality research environment and resources to support the candidature, and
 - d. availability of high quality supervisory arrangements to support the candidature.
15. Preference may be given to applicants who:
 - a. identify as Aboriginal an/or Torres Strait Islander person as per University of Sydney [policy](#),
 - b. have not previously received an Australian Government or University Scholarship to complete an HDR course at the same level,
 - c. have not previously completed an HDR course at the same level of study.
16. The successful applicant will be awarded the Scholarship by the Higher Degrees by Research Scholarships Sub-Committee (HDRSSC) on the recommendation of the Faculty.
17. The University of Sydney will notify applicants of the outcome of their RTP Scholarship application by email to the student's University email address (for current students), or the preferred email address contained in the student's application for admission.

Leave Arrangements

18. Holders of the Scholarship receive up to 20 working days recreation leave every 12 months of the Scholarship and this may be accrued. Any unused leave when the Scholarship is terminated



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or completed will be forfeited. Recreation leave does not attract a leave loading. The supervisor's agreement must be obtained before leave is taken.

19. Holders of the Scholarship may take up to 10 working days sick leave every 12 months of the Scholarship and this may be accrued over the tenure of the Scholarship. Students with carer responsibility may convert up to five days of their annual sick leave entitlement to carers leave on presentation of medical certificate/s. Students taking sick leave must inform their supervisor as soon as practicable.
20. Holders of the Scholarship may receive additional paid sick leave of up to a total of twelve weeks during their Scholarship for medically substantiated periods of illness where the student has insufficient sick leave entitlements available under Clause 19 above. Students applying for additional paid sick leave must do so at the start of absence or as soon as practicable. Periods of additional paid sick leave are added to the duration of the Scholarship.
21. Subject to relevant visa conditions, once holders of the Scholarship have completed twelve months of their award, they are entitled to a maximum of twelve weeks paid parental leave during the tenure of the Scholarship. Students applying for paid parental leave should do so at least four weeks prior leave commencement date. Periods of paid parental leave are added to the duration of the Scholarship. Holders of the Scholarship who have not completed twelve months of their award may access unpaid parental leave through the suspension provisions. When applying for parental leave, applicant should include at least one of the following documents:
 - a. letter from medical professional related to pregnancy,
 - b. a surrogacy agreement,
 - c. birth certificate of the child,
 - d. adoption documents, or
 - e. documentation that substantiates the application.

Research Overseas

22. Holders of the Scholarship may not normally conduct research overseas within the first six months of an award.
23. Holders of the Scholarship may conduct up to 12 months (18 months for students of Anthropology and other special cases) of their research outside Australia. Approval must be sought from the student's supervisor, and Head of department/School, and will only be granted if the research is essential for completion of the degree. All periods of overseas research are cumulative and will be counted towards a student's candidature. Students must remain enrolled at the University and receive approval to Count Time Away.

Transfer between Research Masters and Research Doctorate degrees

24. Holders of the Scholarship may transfer from a Research Masters degree to a Research Doctorate degree or vice-versa provided such change in candidature is approved by the Faculty/University School. The transfer from Research Doctorate to Research Masters may result in termination of the Scholarship. Should the Scholarship holder be approved to retain the



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Scholarship, the maximum duration of the RTP Tuition Fee Offset Scholarship becomes that for the new candidature.

Transfer to another University, Faculty, School or Supervisor

25. The Scholarships are not transferrable to another university. Should the holder of the Scholarship transfer to another faculty, school or supervisor within the University of Sydney, the duration of the Scholarship will not be extended.

Suspension

26. Holders of the Scholarship may not apply to suspend their award within the first six months unless
- a. permitted by a legislative provision; or
 - b. approved on the basis of special circumstances. Special circumstances include carer responsibilities or medical conditions and will generally be out of the recipient's control. International students should check the terms and restrictions applicable to their visas before applying.
27. Subject to relevant visa conditions, after the first six months, holders of the Scholarship may apply for up to 12 months suspension for any reason during the tenure of their award. Periods of suspension are cumulative and failure to resume study after suspension will result in the award being terminated. Approval to suspend must be given by the relevant Associate Dean (Research Education). Periods of study towards the degree during suspension of the Scholarship will be deducted from the maximum tenure of the Scholarship.
28. A RTP Scholarship will be suspended during any period of suspension of studies. International students should check the terms and restrictions applicable to their visas before suspending.
29. Subject to relevant visa conditions, holders of the Scholarship are entitled up to an additional 12 months suspension (less any period of paid parental leave) following holders becoming a parent. The Scholarship holder should apply for suspension within four weeks of the expected date of becoming a parent.
30. Whenever a student suspends their studies the university must report the suspension to immigration authorities and the student may be obliged to return to their home country for the duration of the suspension. Therefore, if a student wishes to remain in Australia during a period of suspension of studies, they must contact the closest Australian immigration office within 28 days of the approval notice to seek approval to remain in Australia during the suspension.

Changes in Enrolment

31. Holders of the Scholarship must notify the supervisor and Higher Degree by Research Administration (HDRAC) within 10 business days of any planned changes to their enrolment including but not limited to: attendance pattern, suspension, leave of absence, withdrawal, course transfer, and candidature upgrade or downgrade by written notice. If the award holder



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does not provide notice of the changes identified above, the University may require repayment of any overpaid tuition fees.

32. Students who obtain Australian Permanent Residence status during the course of their enrolment at the University of Sydney (or prior to enrolment at the University) must notify Student Fees, Student Administration Services Office, and HDRAC immediately when their Australian Permanent Resident visa is issued. In this case, students must bring their passport to the Student Centre as soon as possible so that the University can adjust their residency status. Subject to satisfactory progress, students will be eligible to continue with the Scholarship.

Industry placements, research internships and professional practice activities

33. Holders of the Scholarship may undertake industry placements, research internships, and professional practice activities of up to six months' duration that are approved as part of their HDR course by:
- a. their supervisor;
 - b. the relevant Associate Dean (Research Education).

Acknowledgement

34. The Australian Government's contribution must be formally acknowledged when, at any time during or after completion of a relevant HDR course:
- a. the recipient;
 - b. the recipient's supervisor; or
 - c. any other party publishes or produces material (such as books, articles, newsletters or other literary or artistic works) relating to the recipient's research project.
35. This requirement is met by including the following statement in any materials: "This research is supported by an Australian Government Research Training Program (RTP) Scholarship".

Termination

36. The Scholarship will be terminated upon the Student's:
- a. resignation or withdrawal from their degree,
 - b. failure to enrol without approved leave or suspension,
 - c. submission of their thesis,
 - d. acceptance of another scholarship provides tuition fee,
 - e. residency status changes to be a domestic student as defined by Higher Education Support Act, or
 - f. *Scholarship's* maximum tenure has been reached.
37. The Scholarship will also be terminated before clause 36 of this document if the University, after an enquiry, concludes that the Student has:



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- a. not carried out the course of study with competence and diligence, or in accordance with their Scholarship offer,
- b. failed to maintain satisfactory progress,
- c. committed serious misconduct.

38. Tuition fee payment will be suspended throughout the duration of the enquiry/appeal process.

False or Misleading Information

39. The University of Sydney reserves the right to reassess a student's Scholarship entitlements if it believes the student has provided false or misleading information to the university in relation to their application for admission or the Scholarship award.

Appeal

40. The University recognises the right of any student to appeal to the Pro-Vice-Chancellor (Researcher-Training) against any decision affecting the award or tenure of the Scholarship.