



Special Consideration for Admission Scheme Application Form

The **Special Consideration for Admission Scheme** is for prospective students applying for a place in an undergraduate course:

- who have attempted tertiary* study, and
- whose performance in their secondary and/or tertiary studies has been negatively affected by circumstances outside their control.

*see below for definition

Once you have filled in the application form, email it along with your personal statement and supporting documentation to admissions.office@sydney.edu.au

Applications close 5pm, Sunday 15th December 2024

This scheme opens August 1st and is only available for Semester 1 intake.

Approval under this scheme does NOT guarantee that an offer of admission will be made.

PRIVACY STATEMENT

The personal information requested on this application form will be used by The University of Sydney to assess your eligibility for the University's Special Consideration for Admission Scheme. It will not be used for any other purpose without your permission. You do not have to provide all the information requested; however, the University may not be able to process your application should you choose not to. The University may contact individuals or organisations listed in your application to verify information provided. The form and supporting documents are retained as required by the NSW State Records Act 1998 and then securely destroyed. If you wish to access or correct any of the information you have provided, please contact the Admissions Office (see below for contact). Further information regarding privacy in the University may be found at sydney.edu.au/arms/privacy.

HOW TO APPLY

Before applying for this scheme you must first submit an application for admission to either:

- the [Universities Admission Centre](#) (UAC) or
- If you are a current University of Sydney student, directly to the University through the [internal transfer process](#) in Sydney Student

After you have submitted your application for admission, then you can apply for Special Consideration.

Email your completed application to admissions.office@sydney.edu.au, remembering to include:

- This application form
- Your personal statement
- Certified copies of the documents which support your case

See below for guidelines regarding the personal statement and supporting documentation. All documentation must be received before the application deadline. Incomplete applications cannot be considered.

CONTACT

Tel. 1800 SYD UNI (1800 793 864)

Email: admissions.office@sydney.edu.au

What is the Special Consideration for Admission scheme?

Admission to the University of Sydney is competitive and having a poor academic record reduces an applicant's chance of being offered a place.

This scheme gives applicants the opportunity to provide details of the circumstances that contributed to their poor academic results and to provide a statement explaining why they believe they can now succeed at university study.

This scheme is also for applicants who have been excluded (refused re-enrolment) from a degree course and wish to provide a statement about the reasons for the exclusion.

How does it work?

The University ranks its applicants based on their performance in recognised academic qualifications. An applicant whose claim for Special Consideration is accepted may have an upward adjustment made to their place in the ranking list for their course/s of choice. The adjustment to this rank may or may not be sufficient to result in an offer of a place.

Even if your application for Special Consideration is approved, you will not be made an offer of admission if your results are significantly below the regular entry standard for your course/s of choice.

You will only be considered for courses which are listed on your application for the 'Main Round' (usually December Round 2). This is the UAC offer round immediately following the release of HSC results and ATARs. Details regarding offer rounds can be found on the [Key Dates](#) page of the UAC website.

What is considered tertiary study?

If you have enrolled in tertiary study, even if you did not complete a unit of study or withdrew before the census date, this is considered attempting tertiary study. Tertiary study is defined as either:

- a diploma or advanced diploma (including vocational education and training (VET) qualifications at that level if it was accredited by the Australian Qualifications Framework (AQF) or an overseas equivalent)
- a bachelor's degree or equivalent or higher, at a recognised university or non-university higher education provider

Visit the [Recognised Qualifications](#) page for more information regarding accepted qualifications for admission.

Guidelines for providing supporting documentation

1. Personal statement

Your statement tells us how you have been disadvantaged and explains how these disadvantages have affected your performance in your studies. Please make your statement as clear and concise as possible. Statements must be no more than two pages.

2. Supporting documentation

Your supporting documents provide evidence of the claims you are making about your disadvantages. Although some forms of disadvantage are more difficult to document than others, you must provide evidence of your claims. If you are not sure what you could provide in support of your application, you are welcome to contact the Admissions Office for advice.

Please **do not** provide irrelevant supporting documents, or documents about your school or university results. The Admissions Office has access to your results from your UAC/Sydney Student application.

1. PERSONAL DETAILS

Family name: _____ **Given names:** _____

UAC number: _____ **Date of birth:** _____

Student number *(if you have ever been enrolled at the University of Sydney):* _____

2. PREVIOUS STUDY

Have you ever been excluded from a course at a tertiary institution? (Choose one)

YES

NO

If you have been excluded, please specify the degree/diploma, the institution, and the year below:

3. COURSES

You can apply for course/s from up to two faculties and/or schools.

Name of first faculty/school

Name of course/s you are applying for from the first faculty/school

Name of second faculty/school #2 (optional)

Name of course/s you are applying for from second faculty/school (optional)

4. DECLARATION

I understand that

1. the University of Sydney has the right to vary or cancel an application or enrolment which includes incorrect or incomplete information from any source.
2. I must provide supporting documents as outlined above before the application deadline, otherwise my application will not be considered

Signature:

Date: