SSEAC In-Country Language Training Initiative 2017 Guidelines

The purpose of the SSEAC In-Country Language Training Initiative is to subsidise course fees and accommodation for in-country language training (at least two weeks intensive). The program provides grants of $2,000 for use between 2017-18. Up to two grants will be awarded.

For the purposes of the grant, Southeast Asia is defined as Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Singapore, Thailand, Timor-Leste and Vietnam.

Eligibility and Conditions
Applicants may only submit one expression of interest to the SSEAC In-country Language Training Initiative per funding round. All training provided through this program will be for participants with little or no previous background in the language. Previous recipients may not re-apply.

Applications must:
- Be submitted by full academic member(s) of SSEAC employed at the University of Sydney in a continuing position or a contract that continues until at least 31 December 2019. Academics on recurring annual research contracts will need to provide a letter of intent of employment signed by the head of their academic unit indicating they expect the applicant will continue to be employed until 31 December 2019 OR be general staff employed in a full-time or fractional position whose work requires them to know a Southeast Asian language
- Be for language training provided by a language school or certified trainer in a country where the target language is a main language spoken
- Indicate the language for which training is sought, the location and school where it will be undertaken and how the language training would benefit the applicant(s)

Grant recipients will be expected to provide a report upon completion of the course. In cases where these requirements are not fully met, applicants will be ineligible to apply for any future financial support from SSEAC.

Criteria for Award
The following criteria will be taken into consideration by the SSEAC Grants Subcommittee when assessing the applications:
- How necessary is the language training to the applicants’ research or teaching?
- How suitable is the training provider to the purpose of learning the language?
- To what extent will the broader university community benefit from this individual learning the language?

Budget and Timeframe
The program provides grants of up to $2,000 for use in 2017-18. The SSEAC Grants Subcommittee reserves the right to specify how awards may be used. Funds will be accessible by December 2017 and must be spent by June 2019.

All grant recipients will be required to submit a final report by June 2019.

Submission and Deadlines
Applications should be submitted electronically to sseac@sydney.edu.au by 5pm Friday 22 September, 2017. We do not require paper copies of applications. Late submissions will not be considered.